

MEETING NOTES

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the County Commissioners held in the Superior Courthouse Building in Barnstable on the twenty fifth day of June, A.D. 2014.

Chairman Flynn called the meeting to order at 10:05 a.m.

Board of the Barnstable County Commissioners:

Mary Pat Flynn	Present
Sheila Lyons	Present
William Doherty	Present

Staff Present:

Michael Brillhart	County Administrator
Justyna Marczak	Administrative Assistant

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

I. No Public Comment

II. Cape Cod Economic Council Update.

Felicia Penn, the Chair for the Cape Cod Economic Council gave the Commissioners an update on the recent initiative the Council is involved in. She made a recommendation for the Commissioners to approve the License Plate Revenue Fund Grant between 6 recipients in the amount of \$63,697.00. Those recipients will report in 6 months

on the progress of their performance. Those recipients are: Cape Cod Community College, Community Development Partnership, Federated Church of Hyannis, Coonamessett Farm Foundation, Town of Falmouth, and Town of Yarmouth.

Commissioner Lyons arrived at 10.08 a.m.

III. Joint Communications Update - Kristi Senatori, Cape Cod Commission.

Kristi Senatori presented the Commissioner an update on the Barnstable County Joint Communication Program.

The Program was created as the Cape Cod Commission and the Barnstable County Commissioners identified the need for internal and external communications strategies to provide consistent, accurate and timely information about County agencies and services, examine existing communication strategies, recommend implementation plans to engage towns and residents and to streamline media and public outreach.

Two separate subcommittees were created: website analysis and social media policies. Some of the main issues discussed were: lack of uniformity in press releases and announcements, lack of central online meeting calendar, several separate newsletters developed and distributed, meeting space evaluation with available software/hardware.

Website analysis group concluded that there were more than 25 independent websites affiliated with the Barnstable County. The social media subcommittee reported that there is no existing social

media use policy in the county; it is in the draft format and not yet adopted.

Ms. Senatori also spoke about the Barnstable County Citizens Academy, a public outreach program that would build and maintain civic involvement and increase residents' knowledge of government operations.

The Joint Initiatives Program recommendations included:

- Public Information Officer position
- Establishment of the ongoing County Communications Committee
- Formal review of County website development and maintenance practices.
- County wide calendar and contact list
- Development of County Intranet
- Development of County Citizens Academy

IV. Discussion on summer meeting schedule.

Commissioners agreed on two meetings in July: July 9th and July 16th. There was no decision on August meetings yet.

V. Power Sales Agreement Amendment with CVEC regarding NET metering credits to Barnstable County. - Liz Argo.

Liza Argo, Special Projects Coordinator for CVEC (Cape and Vineyard Electric Cooperative) explained to the Commissioners that CVEC has excess in the net meter credits that can be shared with other political and governmental entities on Cape Cod and Martha's Vineyard. Other than Barnstable County the other participants are Dukes County, Orleans, Provincetown, Yarmouth, Brewster, Chatham and Monomoy School District. Those net meter credits can be applied against electric cost, about 3 cents per kilowatt hour. Due to

increased interest among towns, the Barnstable County will have 800,000 kilowatt hours available. CVEC will be monitoring the electric providers to make sure the net meter credits are applied. Currently only municipalities and not individuals are benefiting from the net meter credits.

VI. Commissioners Actions

Motion made by Commissioner Lyons to approve minutes of June 11, 2014, 2nd by Commissioner Doherty, approved 3-0-0.

Motion made by Commissioner Doherty to approve the following Summary of Items, 2nd by Commissioner Lyons, approved 3-0-0:

- 1) Approved the payment of Debt Appropriation to the Massachusetts Water Pollution Trust in the amount of \$614,211.00.
- 2) Executed the Contract between Cape Cod Commission and the Town of Brewster for the participation in Regional Wide Area Network, with the execution through June 30, 2017.
- 3) Executed the Contract between Cape Cod Commission and the Town of Sandwich for the participation in Regional Wide Area Network, with the execution through June 30, 2017.
- 4) Executed the Contract between Cape Cod Water Protection Collaborative and UMass School for Marine Science and Technology in the amount of \$54,750.00 for the Nitrogen Management of the Megansett/Squeteague Embayment, with the execution through June 30, 2016.
- 5) Executed the Contract between Cape Cod Commission and CapeNet, LLC for the Regional Wide Area Network service for 27 connection points, with the execution through June 30, 2017.

- 6) Executed the Contract between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Conservation Services Group in the amount of \$24,254.29 for Energy Efficiency Program Codes & Standards Services, for the period of January 1, 2014 - December 31, 2015.
- 7) Executed the Subordination of HOME Mortgage for Rachel Butler.
- 8) Executed the Contract between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Synapse Energy Economics, Inc. in the amount of \$72,020.00 for technical assistance and related services as part of the energy program and participation in the ISO New England Forward Capacity Market, for the period of May 13, 2014 - December 31, 2014.
- 9) Executed the Contract between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Synapse Energy Economics, Inc. in the amount of \$273,678.00 for technical assistance and related services as part of the energy efficiency program, for the period of May 13, 2014 - December 31, 2014.
- 10) Executed the 10th Contract Amendment between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Tetra Tech MA, Inc. in the amount of \$90,000.00 for special and cross sector evaluation services, for the period of July 1, 2013 - December 31, 2014.
- 11) Executed the Contract between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Opinion Dynamics Corporation in the amount of \$1,109,113.25 for energy efficiency Plan evaluation, measurement and verification services, for the period of January 1, 2014 - December 31, 2015.
- 12) Executed the Intermunicipal Agreement for Information Technology Services between Barnstable County and the Town of

- Wellfleet in the amount of \$93,173.00 for Information Technology Support services for the period of July 1, 2014 - June 31, 2015.
- 13) Executed the FY14 License Plate Revenue fund Grant between 6 recipients in the amount of \$62,697.00.
 - 14) Executed the Contract between Cape Cod Economic Development Council and Cape Cod Community College in the amount of \$13,197.00 for the grant award for the License Plate Revenue Fund.
 - 15) Executed the Contract between Cape Cod Economic Development Council and Community Development partnership in the amount of \$5,000.00 for the grant award for the License Plate Revenue Fund.
 - 16) Executed the Contract between Cape Cod Economic Development Council and Federated Church of Hyannis in the amount of \$1,000.00 for the grant award for the License Plate Revenue Fund.
 - 17) Executed the Contract between Cape Cod Economic Development Council and Coonamessett Farm Foundation, Inc. in the amount of \$8,000.00 for the grant award for the License Plate Revenue Fund.
 - 18) Executed the Contract between Cape Cod Economic Development Council and Town of Falmouth, Little Pond aquaculture project in the amount of \$29,000.00 for the grant award for the License Plate Revenue Fund.
 - 19) Executed the Contract between Cape Cod Economic Development Council and Town of Yarmouth in the amount of \$13,197.00 for the grant award for the License Plate Revenue Fund (to establish oyster population in Bass River).
 - 20) Executed the Contract Amendment between Cape Cod Commission and ASK Staffing, Inc. in the amount of up to \$80,000.00 for the contract period extension to June 30, 2015.

- 21) Executed the Contract Amendment between Barnstable County and Cape & Vineyard Electric Cooperative (CVEC) for the Net Metering Credit for Barnstable County (reduction from 1,637,695 KWh to 817,841 kWh).
- 22) Executed the Contract Amendment between Cape Cod Water Protection Collaborative and Town of Wellfleet in the amount of \$75,000.00 for the Wellfleet Salt Marsh/Oyster Restoration project, with the execution through June 30, 2015.
- 23) Executed the Contract between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and The Cadmus Group Inc. in the amount of \$80,000.00 for marketing services, for the period of January 1, 2014 - December 31, 2014.
- 24) Executed the Contract between Cape Cod Cooperative Extension and Mass. Department of Agricultural Resources in the amount of \$50,000.00 for the operating costs of the Southeastern Massachusetts Aquaculture Center (SEMAC) administered by the Extension, with the execution through June 30, 2015.
- 25) Executed the Contract Renewal between Barnstable County and Elenita Muniz in the amount of up to \$35,000.00 to provide the services of a Coordinator to offer professional and administrative support to the Human Rights Commission, for the period of July 1, 2014 - June 31, 2015.
- 26) Executed the Contract between Barnstable County and Grainger for the supply and delivery of janitorial supplies, as awarded on April 30, 2014.
- 27) Ratified the actions of Michael Brillhart for executing the Contract between Barnstable County and Agricultural Resources in the amount of \$50,000.00 for Cape Cod Cooperative Extension to receive a grant funding to administer the Southeastern Mass. Aquaculture Center, with the execution through September 30, 2015.

- 28) Executed the Contract between County of Barnstable and Mass. Department of Fish and Game, Division of Marine Fisheries in the amount of \$25,000.00 for a joint program of shellfish propagation, with the execution through September 30, 2014.
- 29) Executed the Contract between Barnstable County and Mass. Department of Environmental Protection in the amount of \$72,139.00 for Municipal Assistance Host Grant (Cape Cod Cooperative Extension), for the period of July 1, 2014 - June 30, 2015.
- 30) Approved the request from Cape Cod Commission to establish a new revenue fund in the amount of \$231,680.00 for the National Park Service Bicycle master Plan grant.
- 31) Executed the FY14 Vacation Carry Over Request for Barnstable County Employees.
- 32) Approved the Continuation Certificate for Kara Mahoney.
- 33) Approved the Continuation certificate for Mark Zielinski.
- 34) Executed the Proclamations for 2nd Year AmeriCorps members.

In her capacity as Chair Commissioner Flynn:

- 35) Executed Certificate for Dissolving Betterments for Michael S. King and Janice K. King.
- 36) Executed Certificate for Dissolving Betterments for wayne John Enos, Jr. and Laurie Jean Enos.
- 37) Executed Certificate for Dissolving Betterments for Adrian W. Krzykowski and Mary E. Krzykowski.
- 38) Executed Certificate for Dissolving Betterments for Martin S. Stein and Christine Clements Stein, f/k/a Christine J. Clements.
- 39) Executed Certificate for Dissolving Betterments for William R. Wright, Jr. and Stefanie E. Wright.
- 40) Executed Certificate for Dissolving Betterments for Peter J. Kennedy and Kimberly T. Kennedy.

- 41) Executed Certificate for Dissolving Betterments for Richard J. Burrill, Sr. and Elizabeth Burrill.
- 42) Executed Certificate for Dissolving Betterments for Michael E. Lanz and Lillian M. Lanz.
- 43) Executed Certificate for Dissolving Betterments for Peter J. Horvath and Sarah G. Horvath.
- 44) Executed Certificate for Dissolving Betterments for Stephen K. Little and Christine Moore Little a/k/a Christine A. Moore.

Barnstable, ss. at 12:00 p.m. on this twenty fifth day of June, A.D. 2014, Commissioner Lyons moved to adjourn, 2nd by Commissioner Doherty, approved 3-0-0.