

BARNSTABLE COUNTY

In the Year Two Thousand and Fourteen

Proposed Ordinance 14-01

To make appropriations for Barnstable County's operating budget for the Fiscal Year 2015 , including the operations of the County Assembly, Executive branch, County agencies, boards, commissions, departments and institutions and the maintenance of certain County functions; for interest, reserve funds and serial bond requirements of the County, and for County Capital improvements and to borrow money to pay therefore.

BARNSTABLE COUNTY hereby ordains:

Section 1. To provide for the operations of the County Assembly, Executive branch, the several agencies, boards, commissions, departments and institutions of the County, and for sundry other functions, and to meet certain requirements of law, the sums set forth in Sections Two and Section Three for the several purposes and subject to the conditions specified in Sections Four through thirteen, are hereby appropriated from the County General Fund; the Cape Cod Environmental Protection Fund (CCEP Fund) established by Section 18 of the Acts of 1989, Chapter 716, as amended; the License Plate Fund; Grants and authorized borrowing, subject to provisions of Massachusetts General Laws regulating the disbursement of public funds and the approval thereof, for the fiscal year ending June thirtieth, two thousand and fifteen .

GENERAL GOVERNMENT

Section 2.

(a) To appropriate a total of \$4,402,757 for General Government; \$3,601,257 is from the County General Fund, Bonds of \$791,500 , and License Plate Funds of \$10,000 for the purposes set forth below:

EXECUTIVE

The mission of the County is to promote and sustain a pro-active open government that enhances the quality of life for the citizens of Barnstable County. The budget established each year for Barnstable County is based on the program priorities and objectives of each County department. The emphasis in the fiscal year 2015 budget process has been on finding ways to enhance the delivery of services in a cost control environment and to maintain the delivery of vital services to the towns and residents of Barnstable County. Goals and objectives are developed in conjunction with the budgets for each department.

As outlined in Article 3 of the Barnstable County Home Rule Charter, the Executive powers of the County shall be vested solely in the Board of County Commissioners and may be exercised either directly by such Board, or through the several County agencies under its direction and supervision. The Board of County Commissioners shall cause this Charter, the laws, ordinances and orders for the government and administration of the County to be enforced. The Chief Administrative Officer for the County shall be the County Administrator, who shall be appointed by a majority vote of the County Commissioners to serve for an indefinite term. The County

Administrator shall have, possess and may exercise all the powers, rights, and duties commonly associated with the office of chief administrator of a local government.

The Barnstable County Commissioners meet weekly on Wednesdays at the Superior Courthouse on Route 6A in Barnstable. Through these meetings the County Commissioners make County policy, establish the goals of the County, and conduct the day-to-day business of the County.

RESOURCE DEVELOPMENT OFFICE

The Resource Development Office, founded in the belief that common problems can be solved through regional solutions, is committed to the advancement of grant programs and creative uses of existing resources on Cape Cod. Since 1994 the office has worked to build, strengthen and expand the capacity of Barnstable County departments and the 15 towns. The objective of the department is to develop methods that facilitate communication between County officials, the public, and local officials, share information and develop partnerships to further enhance regional efforts and innovations. The mission of the office is achieved through Grant Administration within Barnstable County department, Grant Development to assist the 15 Cape Cod towns, and Outreach and Education to share specialized knowledge and understanding of grant writing and grant administration to the Cape Cod community.

AmeriCorps Cape Cod is dedicated to offering a diverse group of 26 or more community service focused adults an opportunity to enhance their personal development, foster civic values, build community leadership and to address environmental and disaster preparedness and response risks in Barnstable County communities. AmeriCorps members serving in this coastal, rural residential living experience are dedicated to: Natural Resource Management, Disaster preparedness and Response, Volunteer Engagement, and Community Outreach and Education. There are also 2 Vista volunteers serving one year each that are engaged through a grant developed, implemented and managed through the RDO.

ASSEMBLY OF DELEGATES

The Barnstable County Assembly of Delegates is the legislative branch of County Government. As the County's law-making body, the Assembly's work takes the form of ordinances and resolutions which may be initiated by Delegates, Assembly committees, the Board of County Commissioners or by an initiative petition. The Assembly of Delegates appropriates the County's annual operating and capital budgets and supplemental requests. At the direction of the Speaker and the Chair of the Standing Committee on Finance, each Standing Committee of the Assembly participates in the review of the County budget. The Standing Committees meet with department managers and discuss the effectiveness of each program being operated within Barnstable County and also examine future needs for regional services within the County.

Because it is difficult to forecast the number and/or complexities of legislative initiatives that the Assembly of Delegates will be required to deal with, it is impossible to predict what the volume of output or priorities will be in any given year. The budget is designed to assure that the functions of the Assembly of Delegates are carried out and that the public is well served.

DEPARTMENT OF FINANCE

The Finance Department is responsible for the oversight of all financial activities of the County including financial reporting and auditing, management of County funds, administration of debt, processing of payroll and accounts payable, and the annual development and ongoing monitoring of the County operating and capital budgets.

The Department is also charged with the management of purchasing and group insurance programs, as well as the provision of information systems and data processing. The services provided by the Department enable the County to coordinate financial and analytic activities, control costs, and improve the overall operational effectiveness of the County with its object to identify, prioritize and provide services on a regional basis in areas of need.

INFORMATION TECHNOLOGY OFFICE

The mission of the Information Technology Office is to provide the County of Barnstable with high quality advice and support in the high technology and communication field. The IT staff will maintain the infrastructure needed to keep the County working productively. The IT staff also administers the County's networks and multi-user systems.

COUNTY SERVICES

(b) To appropriate a total of \$9,395,185 for County Services; \$6,896,474 is from the County General Fund, Grants of \$215,847 , Other Funding of \$1,028,437, Bonds of \$1,214,200 , and License Plate Funds of \$40,227, for the purposes set forth below:

DEPARTMENT OF FACILITIES

The Department of Facilities is responsible for all physical plant operations, general maintenance, and planning within the County Complex, Second District Courthouse in Orleans, Children's Cove, Extension Farmhouse, White House Administration building (formerly Sheriff's Administration building), and certain county residences.

COOPERATIVE EXTENSION SERVICE

Cape Cod Cooperative Extension is Barnstable County's Education Department. County Extension programs are conducted in Barnstable County in cooperation with the University of Massachusetts in Amherst, the United States Department of Agriculture and the Woods Hole Oceanographic Institution Sea Grant Program. Cooperative Extension is supported by county, federal and state funds and operates under county, federal, state laws and agreements. The Extension staff serves as a direct link with the University of Massachusetts and the Woods Hole Oceanographic Sea Grant Program. New research findings are translated into practical applications and shared with people and communities through workshops, conferences, field demonstrations, technical assistance, educational materials, exhibits, newspaper articles, radio and television. Education programs focus on horticulture/agriculture, aquaculture, shellfish

management, coastal processes, natural resources, nutrition and food safety, water quality conservation and management, recycling, hazardous products, and 4-H youth development issues facing the County.

REGISTRY OF DEEDS

The mission of the Registry of Deeds is to deliver effective and efficient services to all users of the Registry of Deeds. The primary responsibility of the Registry of Deeds is to receive for recording instruments, documents and plans, pertaining to the titles of real estate in Barnstable County. The Registry indexes and scans these instruments, creating a database of landowners, lien holders and all other interested parties. These records are available to be researched in both book and computer formats. The Registry of Deeds has continued to expand its base of information retrieval and storage to better assist the public in its recording and research needs. Computerization of these functions has progressed a long way in allowing the Registry of Deeds to successfully handle the volume of plans and instruments processed for recording.

COUNTY DREDGE

Fiscal Year 2015 will be the nineteenth year of operation of the Barnstable County Dredge. In 1996, the County Dredge, the "Codfish" began operating to maintain the channels and harbors of the towns of Cape Cod. Through a \$1 million grant from the Massachusetts Department of Environmental Management (DEM), the County was able to capitalize the acquisition of equipment, and pass the resulting cost savings on to the Towns in the form of lower dredging rates.

The County Dredge is a 670 Series Dragon Model cutterhead dredge built by Ellicott International. The dredge is capable of dredging to a depth of 26 feet and has a rated pumping capacity of 245 cubic yards per hour. The dredge is 69 feet long and 20 feet wide. The County also owns and operates a dredge tender boat, the J. W. Doane, and a booster pump.

The dredge is managed and operated by the County with input from the Dredge Advisory Committee. The Committee is comprised of the County and a representative from each of the fourteen participating towns. The Committee provides guidance on the operational aspects of the dredge program.

HEALTH AND HUMAN SERVICES

(c) To appropriate a total of \$4,396,689 for Health and Human Services; \$3,497,160 is from the County General Fund, Grants of \$439,933, Other Funding of \$363,495 and Bonds of \$96,100 for the purposes set forth below:

DEPARTMENT OF HEALTH & THE ENVIRONMENT

The Department of Health and the Environment's objective is to protect the public health and environment and to promote the physical and mental health and well being of the residents of Barnstable County. The population growth in the region has presented unprecedented challenges to local Boards of Health to address public health, water quality, community sanitation,

wastewater disposal, workplace safety, hazardous materials, and a host of other environmental and public health issues that have heightened regional-specific significance. In addition, world events have underscored the need for preparing for emergencies that could undoubtedly challenge the public health emergency response resources. The Department addresses the public health needs of the citizenry as identified primarily by the Boards of Health, and maintains a very high level of expertise to assist both logistically and administratively to carry out programs that protect the public health and environment. Barnstable County is used by the State DPH as a model of regional efficiency as it continues its initiative to implement regionalization statewide for health department services based in part on the successes in Barnstable County. The Department's mission is supported by four divisions within the Department: Administration, Public Health Nursing, Laboratory and Environmental Health.

DEPARTMENT OF HUMAN SERVICES

The Barnstable County Human Services department plans, develops, and implements programs that enhance the overall delivery of human services in Barnstable County, and promotes the health and social well being of County residents through regional efforts designed to improve coordination and efficiency of human services and designed to strengthen the fabric of community care available to all.

CHILDREN'S COVE

Children's Cove's provides coordinated and comprehensive multidisciplinary services to child victims of sexual abuse/serious physical abuse and their families.

COUNTY ASSISTANCE TO HUMAN SERVICES PROVIDERS

Elder Services of Cape Cod and the Islands, Inc. is a not-for-profit, community based organization dedicated to promoting the welfare, enhancing the quality of life, and maintaining the dignity of elder residents of Barnstable, Nantucket, and Dukes Counties (with the exception of the Town of Gosnold). The organization works through communities and their citizens to identify and respond to the needs, problems and concerns of elders and their families.

Elder Services acts as a central resource for information and referral; as an advocate, collaborator, and catalyst for elder services; as a coordinator of services and care; as an educator; and as a provider of direct services such as Meals on Wheels.

PUBLIC SAFETY

(d) To appropriate a total of \$1,506,617 from the General Funds for the purposes set forth below:

COUNTY CONTRIBUTION TO THE SHERIFF'S DEPARTMENT

The County is mandated by the state to appropriate \$1,064,708 for the unfunded pension liability associated with Sheriff's retirees, in accordance with transfer legislation.

FIRE & RESCUE TRAINING ACADEMY

The Fire and Rescue Training Academy provides current, high-quality, safe and realistic fire and rescue training from beginning to the most advanced levels. As technology changes so does the Fire Service. The Fire and Rescue Training Academy continually reviews each program to see that they meet the most recent accepted standards. The staff of the Academy strives through continued training, practical experience, and education to be highly professional in their course presentations. The Academy designs and builds training props and scenarios that offer the student the opportunity to experience real life situations that they will have to mitigate. The Academy starts with students just entering the Fire and Rescue service offering the very basic courses. The Academy offers to the motivated students many advanced courses that are mentally and physically demanding, requiring a high amount of dedication to the Fire and Rescue Services.

PLANNING & DEVELOPMENT

(e) To appropriate a total of \$6,666,466 for Planning and Development; \$640,462 is from the County General Fund, \$3,997,184 is from the Cape Cod Environmental Protection Fund (CCEPF), and \$1,278,820 is from Grants, and Bonds of \$750,000 for the purposes set forth below:

CAPE COD COMMISSION

Recognizing that Barnstable County possesses unique natural, coastal, historical, architectural and other values and that there is regional, state and national interest in preserving these values, Chapter 716 of the Acts and Resolves of 1989, as amended by Chapter 2 of the Acts and Resolves of 1990, created the Cape Cod Commission as the regional planning and land use agency for Barnstable County. The Commission was granted authority to prepare and oversee the implementation of a regional land use policy plan, to recommend for designation specific areas of Cape Cod as districts of critical planning concern, and to review and regulate developments of regional impact. The purpose of the Cape Cod Commission is to further: the conservation and preservation of natural undeveloped areas, wildlife, flora and habitats for endangered species; the preservation of coastal resources including aquaculture; the protection of groundwater, surface water and ocean water quality, as well as the other natural resources of Cape Cod; balanced economic growth; the provision of adequate capital facilities, including transportation, water supply and solid and hazardous waste disposal facilities; the coordination of the provision of adequate capital facilities with the achievement of other goals; the development of an adequate supply of fair affordable housing; the preservation of historical, cultural, archaeological, architectural, and recreational values.

ECONOMIC DEVELOPMENT COUNCIL

The Cape Cod Economic Development Council (CCEDC) provides financing, through grants, for activities that lead to the development of a healthy year-round economy, compatible with the Cape Cod environment and culture.

WATER QUALITY INITIATIVES

During fiscal year 2004 Barnstable County created the Blue Ribbon Committee on regional wastewater. This committee was tasked with determining the scope of responsibilities with which a regional wastewater entity would be charged. The committee's mission also was to examine potential funding sources and options that may be created to fund water quality improvement projects on Cape Cod. The product of these efforts is the Cape Cod Water Protection Collaborative.

The objective of the Cape Cod Water Protection Collaborative is: to offer a coordinated approach to enhance the wastewater management efforts of towns, the Regional Government and the Community; and to provide cost effective and environmentally sound wastewater infrastructure, thereby protecting Cape Cod's shared water resources. The Collaborative seeks funding support for the Cape communities, establishes priorities, directs strategy, builds support for action, and fosters regionalism.

SHARED COSTS AND DEBT SERVICE

(f) To appropriate a total of \$2,103,043 from the General Fund for the several purposes set forth below:

This program supports costs, which are not applicable to specific county departments. These types of costs include County insurance coverage, group insurance for retirees, contingencies, and non-contributory retirement costs.

The program budget for Barnstable County is designed to accurately portray the costs of service for each department. All applicable costs have been allocated to the proper sub-program and cost center. Costs associated with employee benefits are allocated to each sub-program or department. Some elements of these programs properly remain in the Shared Costs. The following sub-programs are included in Shared Costs and Debt Service:

GROUP INSURANCE

Funding for Group Insurance includes health, dental and life insurance for County retirees through the Barnstable County Group Insurance Plan (the County contribution for active employees is budgeted within each department). The County contributes 75% of the cost of the health and dental components. The funding included in this sub-program provides the County contribution for retirees' health care plans.

SALARY RESERVE

This item is used to fund contractual increases, potential re-grades and reclassifications.

MISCELLANEOUS COSTS/OTHER COSTS

This sub-program provides funds for miscellaneous architectural and engineering services, auditing services, general counsel and special counsel services, printing and distributing the County Annual Report, insurance premiums, conducting the County's Self-Insured Workers Compensation Program, reserves for unforeseen emergencies, funding for non-contributory pensions; and for the payment of bills from prior years.

DEBT SERVICE AND INTEREST

The County continues to have outstanding debt through the Commonwealth of Massachusetts Water Pollution Abatement Trust for the Septic Betterment Loan Program. The loan repayment proceeds will cover debt payments in principal amounts due in FY 2015 . The debt through the Water Pollution Abatement Trust is zero interest.

TOTAL FY 2015 OPERATING & CIP BUDGET

Section 3.

To appropriate a total of \$28,471,756 to fund the Operating and Capital Improvement Plan budget for Fiscal Year 2015 , to include \$ 18,246,013 from the General Fund, \$3,997,184 from the CCEPF, \$1,934,600 from grants, \$1,391,932 from Other Funds, \$2,851,800 from Bonds \$50,227 from the License Plate Fund according to the schedule set forth on the following pages.