

INTEROFFICE MEMORANDUM

TO: Joanne Nelson
FROM: Amanda Howe, Resource Development Officer
DATE: July 15, 2015
RE: Transfer Request (Time Sensitive)
CC: Darlene Johnson Morris, RDO Manager

The following is a breakout of the attached transfer request of the AmeriCorps County Match Fund. Similar to previous program years, we hope to have this transfer completed as soon as possible to ensure the timely delivery of effective and efficient service to the community.

0011117 – 5750 – Miscellaneous Match: \$54,920.00

- 0011111-5101 \$32,900.00 Member Salaries
- 0011112-5203 \$2,000.00 Trash removal for the residential houses
- 0011112-5204 \$3,100.00 Member Leader Stipends
- 0011112-5213 \$2,500.00 Telephones costs for the residential houses and staff cell phones
- 0011112-5221 \$3,200.00 Electric expenses for the residential houses
- 0011112-5223 \$3,110.00 Heating fuel costs for the residential houses
- 0011112-5225 \$3,471.50 Cable charges for the residential houses
- 0011112-5291 \$200.00 Advertising and Recruitment costs
- 0011112-5295 \$500.00 Printing
- 0011119-5982 \$1,315.00 Workers Comp-Match to member fringes
- 0011119-5983 \$2,145.50 Member insurance- match to member insurance
- 0011119-5984 \$478.00 Medicare-Match to member fringes