MEMORANDUM

TO:       Michael Brillhart, County Administrator  
          Barnstable County Commissioners  

FROM:     Robert C. Lawton Jr., Interim County Finance Assistant  

DATE:     December 23, 2015  

CC:        Mary McIsaac, Stacy Gallagher  

RE:        Resolution – Internal Transfer of Funds The Children’s Cove  

The Children’s Cove has received additional grants, an increase from prior years, and when a grant is received the Finance Department is required to place grant income against an authorized expenditure. The additional grant income was placed against The Children’s Cove marketing and programming for trauma informed care (access to mental health providers). The effect was to reduce the available resources for these two line items which are needed to effectively manage the programs.

We are asking that an internal transfer be allowed to move funds from the salary line to the expense line in the amount of $28,983. The salary funds are available as a result of staff changes and the savings between the person leaving the job and the hiring of a replacement.

I would ask that you submit the attached Resolution to the County Commissioners for their approval and submission to the Assembly of Delegates.