

*emailed to delegates  
3/7/16*

## **Barnstable County Registry of Deeds FY2017 Budget Narrative**

The Registry will enter FY2017 anticipating a similar recording volume to the levels seen in FY2015 and to date in FY2016. Each year our goal has been to level fund our budget, FY2017 is no different. Achieving that goal is growing more difficult each year in the face of rising health care and retirement costs. We have been able to buffet some of these increases by staff attrition due to retirement. Technological improvements in our recording processes have helped to offset the need to replace retired personnel.

We introduced electronic filing of documents in January 2014. That year saw 10% of our Recorded Land recordings filed electronically. Calendar 2015 has seen that number jump to over 20%. Electronic filing is a faster more efficient way of processing our work load leading to current and future savings in personnel costs. Registry management is always looking for new and innovative ways to take advantage of technology and streamline our processes. We hope to realize cost savings in the coming year as additional customers adopt our electronic filing platform.

Our submitted budget for FY2017 funds thirty-two <sup>30</sup> ~~(32)~~ positions. Twenty-eight (28) positions are currently filled and four <sup>2</sup> ~~(4)~~ are vacant. Based on our present workload it is unlikely that we will fill the vacant budgeted positions. The need to fill the vacancies will be dictated by increases in work volume that would more than offset any associated expenses related thereto.

In conclusion, our budget request represents approximately a ~~2.5% increase~~ <sup>5.7 decrease</sup> over FY2016. ~~This increase is entirely attributable to increases in the aforementioned Health Care and Retirement expenses. Those are cost centers over which we have no control. In all other areas we have either level funded or requested a reduced amount of funding from FY2016.~~

*overall  
due to  
budget  
cuts.*

**BARNSTABLE COUNTY  
FISCAL YEAR 2017 BUDGET**

**REGISTRY OF DEEDS**

**PERSONNEL SCHEDULES**

**SALARIES / WAGES**

POSITION	Part-time/Full-time	Grade / Step	SALARY
Register of Deeds	Full	Elected	125,996.12
Assistant Register of Deeds	Full	MP5-8	99,819.42
Exec. Adm. Assistant	Full	SPT4-6	71,000.37
Finance Assistant	Full	SPT4-7	73,141.00
Land Court Supervisor	Full	RD8-8	60,513.63
Recorded Land Supervisor	Full	RD8-8	60,513.63
Land Court Coordinator	Full	RD7-8	57,363.62
Recorded Land Coordinator	Full	RD6-8	54,380.92
Land Court Clerk	Full	RD5-8	52,281.43
Land Court Clerk	Full	RD5-8	52,281.43
Land Court Clerk	Full	RD5-8	52,281.43
Land Court Clerk	Full	RD5-8	52,281.43
Land Court Clerk	Full	RD5-8	52,281.43
Land Court Clerk	Full	RD5-8	52,281.43
Land Court Clerk	Full	RD5-8	52,281.43
Land Court Clerk	Full	RD5-8	52,281.43
Land Court Clerk	Full	RD5-6	49,274.71
Land Court Clerk	Full	RD5-4	46,458.78
Land Court Clerk	Full	RD5-1	42,497.84
Recorded Land Clerk	Full	RD4-8	51,497.13
Recorded Land Clerk	Full	RD4-8	51,497.13
Recorded Land Clerk	Full	RD4-8	51,497.13
Recorded Land Clerk	Full	RD4-8	51,497.13
Recorded Land Clerk	Full	RD4-7	50,004.25
Recorded Land Clerk	Full	RD4-3	45,089.75
Recorded Land Clerk	Full	RD4-2	43,991.47
Recorded Land Clerk	Full	RD4-2	43,991.47
Recorded Land Clerk	Full	RD4-1	41,701.42
Recorded Land Clerk	Full	RD4-2	43,991.47
Copy Clerk	Full	RD2-1	34,982.55
Copy Clerk	Full	RD2-1	34,982.55
Longevity Bonus			8,900.00
Subtotal -Salaries/Wages			1,660,553.50

**FRINGE BENEFITS**

Health Insurance		451,266.20
Retirement		401,230.50
Medicare		25,310.46
<u>Subtotal - Fringes</u>		<u>877,807.16</u>
<b><u>Grand Total FY2017 Request</u></b>		<b>2,538,360.66</b>