

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse Building on the ninth day of December, A.D. 2015 at 1:00 pm.

**Board of the Barnstable County Commissioners:**

Mary Pat Flynn	Present
Sheila Lyons	Present
Leo Cakounes	Present

**Staff Present:**

Michael Brillhart	County Administrator
Bob Lawton	Finance Department
Mary McIsaac	Barnstable County Finance Director / Treasurer
Alisa Lucas-McLaughlin	Administrative Assistant
Mike Maguire	Assistant Director, Cape Cod Cooperative Extension

**List of Documents:**

- Approved Ordinance 15-11 to Rescind Duly Authorized and Unissued County Debt in the Amount of \$402,805.00. This document is available on Barnstable County Meeting Center Web Page.
- Term Appointments of Felicia Penn, Rick Presbrey and Ross Balboni to Serve as Members of the Cape Cod Economic Development Council as Recommended by the Council's Nominating Committee. This document is available on Barnstable County Meeting Center Web Page.
- County Administrator Actions dated November 25, 2015 – December 4, 2015. This document is available on Barnstable County Meeting Center Web Page.

**Commissioner Lyons called the meeting to order at 1:00 p.m.**

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence

**Public Comment:**

No Public Comment

**I. Approved Ordinance 15-11 to Rescind Duly Authorized and Unissued County Debt in the Amount of \$402,805 – Finance Department.**

Bob Lawton, Finance Department, explained to the Commissioners that they voted this at a previous meeting and they are executing the Ordinance that the Assembly of Delegates has since approved. He further explained that this action cleans up the books for the County and will help come bond rating time.

*Motion made by Commissioner Cakounes to approve and execute Ordinance 15-11 to rescind duly authorized and unissued County Debt in the amount of \$402,805.00 as presented, 2<sup>nd</sup> Commissioner Flynn, approved vote 3-0-0.*

**II. Approved Term Appointments of Felicia Penn, Rick Presbrey and Ross Balboni to Serve as Members of the Cape Cod Economic Development Council as Recommended by the Council's Nominating Committee.**

*Motion made by Commissioner Cakounes to appoint Felicia Penn, Rick Presbrey and Ross Balboni to Serve as Members of the Cape Cod Economic Development Council terms to expire December 31, 2018, as presented, 2<sup>nd</sup> by Commissioner Flynn, approved vote 3-0-0.*

**III. Approved Recommendation to Promote Mike McGuire from the Deputy Director Position to the Director Position of the Cooperative Extension Department Effective January 5, 2016.**

Mike Maguire was present to give a brief background on his history as an AmeriCorps Member as well as his tenure with the Cape Cod Cooperative Extension and to highlight his career and how the Succession Program has successfully been demonstrated through his and Bill Clark's participation and dedication.

*Motion made by Commissioner Cakounes to approve recommendation to Promote Mike McGuire from the Deputy Direction Position to the Director Position of the Cape Cod Cooperative Extension Department effective January 5, 2016, 2<sup>nd</sup> by Commissioner Flynn, approved vote 3-0-0.*

**IV. Recommendation on the Selection of a Legal Firm to Serve the County on Environmental Matters at the Fire Rescue Training Academy.**

Michael Brillhart, County Administrator made his recommendation of the law firm of Bowditch & Dewey to the Commissioners. Commissioner Flynn concurred with his choice as did Commissioner Cakounes who was part of the interview process.

Commissioner Lyons inquired on the next step in the process. The consensus was to have Robert Cox, Lead Counsel review the settlement agreement with the Town of Barnstable and to report back to the Commissioners. It was then discussed that the settlement agreement had been made public with the Commissioners inquiring as to how. It was stated that the Town of Barnstable made the document public.

*Motion made by Commissioner Cakounes to hire the legal firm Bowditch & Dewey with Attorney/Partner Robert Cox being Lead Counsel to the County Commissioners in environmental matters pertaining to the Fire Training Academy as previously voted by the County Commissioners, 2<sup>nd</sup> Commissioner Flynn, approved vote 3-0-0.*

**V. Discussion and Action Regarding the Role of the County Commissioners and the Screening Committee relating to the Selection Process of County Administrator Candidates - Commissioner Cakounes.**

The Commissioners discussed the role of the Screening Committee as it currently stands and Commissioner Cakounes felt that the Screening Committee should be dissolved as they completed the first round of the County Administrator Search and with there being approximately eleven candidates from the second round reposting there is no need for the Screening Committee, as eleven is a manageable number for the Commissioners to work with.

Commissioners Flynn and Lyons felt that the process needed to be completed with the current Screening Committee intact. They wanted the Screening Committee to finish what it began and to see the charge and process through to completion.

Commissioner Cakounes again voiced his reluctance and opposition. No vote was taken as Commissioner Cakounes opted to let his opposition be known, but did not want to continue to hinder the process and acquiesced to continue the search with the current Screening Committee.

## **VI. New Business**

Michael Brillhart brought up that the County received a letter from Massachusetts Maritime Academy regarding the closure of the Fire Rescue Training Academy on Saturday, November 21, 2015 and the impact that it had. The Commissioners agreed with Mr. Brillhart's suggestion of furnishing a response with Commissioner Lyons stating she would like for the response to come from George Russell, Director of the Fire Rescue Training Academy.

## **VII. Commissioners' Actions**

- **Vote to Approve Minutes of November 4, 2015 Regular Session.**

*Motion made by Commissioner Cakounes to Approve the Minutes of November 4, 2015 Regular Session, 2<sup>nd</sup> by Commissioner Flynn, approved vote 3-0-0.*

- **Vote to Approve Minutes of November 21, 2015 Emergency Session.**

*Motion made by Commissioner Cakounes to Approve the Minutes of November 4, 2015 Emergency Session, 2<sup>nd</sup> by Commissioner Flynn, approved vote 3-0-0.*

- **Vote to Approve the Summary of Actions over \$25,000.00 (including prepayment and transfer requests, bid awards, contract and contract amendments, new fund establishments).**

*Motion made by Commissioner Cakounes to approve the following Summary of Actions, 2<sup>nd</sup> by Commissioner Flynn, approved vote 3-0-0.*

1) Ratified the action taken by Michael Brillhart, County Administrator on December 1, 2015 to Execute the Contract from Barnstable County (Fire Rescue Training Academy) and Desmond Well Drilling, Inc.

in the amount of \$55,000.00 for continuing water quality assessment project, execution from December 1, 2015 – November 30, 2016.

- **Review of County Administrator Actions under \$25,000.00 (including personnel actions, out-of-state travel, prepayment and transfer requests).**

### **VIII. Commissioners Reports**

- Commissioner Lyons attended the NOAH Shelter Telethon to aid the Homeless December 9, 2015.
- Commissioner Lyons attended Cape Cod Health Care Community Listening Meeting on December 7, 2015 at the Cultural Arts Center in Yarmouth.
- Commissioner Lyons attended Division of Insurance Meeting on December 8, 2015 at Barnstable Town Hall.
- Commissioner Flynn attended the NOAH Shelter Telethon to aid the Homeless on December 9, 2015.
- Commissioner Cakounes announce the resignation of the current Administrative Assistant to the Commissioners.
- Commissioner Cakounes requested of the Chair that he be allowed to sign the “Needs Action” documents separately and not at the close of the meeting so that he may have a change to really read what he is signing.

### **IX. County Administrator Report**

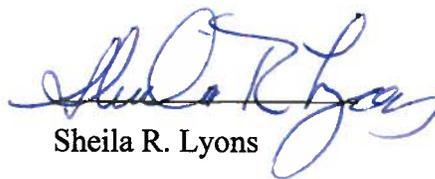
**No County Administrator Report.**

*Barnstable, ss. At 1:42 p.m. on this eighteenth day of November, A.D. 2015, Commissioner Flynn made a motion to adjourn, 2<sup>nd</sup> by Commissioner Cakounes, approved 3-0-0.*

Attest:

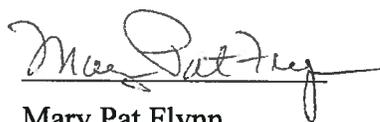
  
County Clerk

The foregoing records have been read and approved.



Sheila R. Lyons

Chair



Mary Pat Flynn

Vice-Chair



Leo Cakounes

Commissioner