

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse Building on the second day of December, A.D. 2015 at 12:00 pm.

Board of the Barnstable County Commissioners:

Mary Pat Flynn	Present
Sheila Lyons	Present
Leo Cakounes	Present

Staff Present:

Michael Brillhart	County Administrator
Bob Lawton	Finance Department
Mary McIsaac	Barnstable County Finance Director / Treasurer
Alisa Lucas-McLaughlin	Administrative Assistant
Stacy Gallagher	Children’s Cove
George Heufelder	Director, Department of Health and Environment
Steve Tebo	Director, Facilities Department
George Russell	Director, Fire Rescue Training Academy
Tom Cambareri	Water Resources Program Manager

List of Documents:

- Ordinance 15-05 Capital Improvements and Conservation Restriction Purchase. This document is available on Barnstable County Meeting Center Web Page.
- Proposed Supplemental Budget Ordinance – Facilities Sand Truck. This document is available on Barnstable County Meeting Center Web Page
- Ragnar Relay. This document is available on Barnstable County Meeting Center Web Page.
- Town of Barnstable Dredge Contract. This document is available on Barnstable County Meeting Center Web Page.
- CA Actions November 13th, 2015 – November 24th, 2015. This document is available on Barnstable County Meeting Center Web Page.

Commissioner Lyons called the meeting to order at 12:03 p.m.

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

Public Comment:

E.J. Albright from the Patriot discussed having a Q & A session with the Commissioners during an upcoming meeting. Mr. Albright suggested the next meeting, if possible to the Chair and stated he would put forth his request to her.

I. Motion to Convene in Executive Session Under Massachusetts General Laws, Chapter 30A, Section 21(a) (1) to Discuss Complaints or Charges Brought Against an Employee, and to Reconvene in Open Session.

Motion made by Commissioner Flynn to convene in executive session under Massachusetts General Law, Chapter 30A, Section 21(a) (1) to discuss complaints or charges brought against an employee and to reconvene in open session, 2nd by Commissioner Cakounes, approved by roll call vote, Flynn, Aye; Cakounes, Aye; Lyons, Aye.

Commissioners entered into Executive Session at 12:06 P.M. and reconvened in Open Session at 12:51 P.M. There was no vote taken in Executive Session; therefore no report given regarding the Executive Session.

II. Request by Ragnar Events, LLC to use the Orleans 2nd District Courthouse Parking Grounds on May 13th – May 14th, 2016 for the Ragnar Cape Cod 2016 Running Relay Race.

Motion made by Commissioner Cakounes to approve the request from Ragnar Events, LLC for the use of the Orleans Courthouse Parking Lot on May 13th & 14th, 2016 for the Ragnar Cape Cod Running Relay Race, subject to compliance with the Policies of Barnstable County Regional Government as pertaining to insurance coverage and liability disclaimer, 2nd by Commissioner Flynn, approved vote 3-0-0.

III. Proposed Ordinance 15-__ as a Supplemental Appropriation from the Vehicle Replacement Reserve Account to the Facilities Department (Budget #0012045) in the Amount of \$39,946 for the Purchase of a Sand Truck by the Facilities Department – Finance Department.

Stephen Tebo, Facilities Director, requested the purchase of a new sand truck for the Facilities Department to use, as the old truck is no longer a viable option due to normal wear and tear from usage and environment. Mr. Tebo was asked if the new vehicle will be stored anywhere to protect it from elemental damage. Mr. Tebo replied that there is money in the budget for a vehicle storage facility, but that Facilities has not yet begun the building process.

Motion made by Commissioner Cakounes to approve and forward to the Assembly of Delegates the proposed Ordinance 15-__ (to be numbered) as a Supplemental Appropriation from the Vehicle Replacement Reserve Account to the Facilities Department (Budget #0012045) in the amount of \$39,946.00 for the purchase of a vehicle as presented, 2nd by Commissioner Flynn, approved vote 3-0-0.

IV. Proposed Ordinance 15-__ to Amend Ordinance 15-05 Authorizing Capital Bond Funding in the Amount of \$250,000.00 for Building Reconstruction at the County Complex.

Mary McIsaac, Finance Director / County Treasurer informed the Commissioners that she updated the language to amend Ordinance 15-05 per approval from Bond Counsel to change “redesign” to “construction” while keeping the financial portion approved in Ordinance 15-05 intact.

Motion made by Commissioner Cakounes to approve and forward to the Assembly of Delegates Proposed Ordinance 15-__ (to be numbered) to amend Ordinance 15-05 authorizing capital bond funding in the amount of \$250,000.00 for building reconstruction at the County complex, as presented, 2nd by Commissioner Flynn, approved vote 3-0-0.

V. Approve the Cooperative Agreement with the Town of Barnstable for Barnstable Harbor Channel Dredging Services in the Amount of \$135,500.

Michael Brillhart, County Administrator, informed the Commissioners that the Town of Barnstable requested the use of the County Dredge for Barnstable Harbor channel dredging.

Motion made by Commissioner Cakounes to approve and execute the Cooperative Agreement with the Town of Barnstable for Barnstable Harbor Channel Dredging Services in the amount of \$135,500.00 as presented, 2nd by Commissioner Flynn, approved vote 3-0-0.

VI. Discussion on Internal and External Communication at the Fire Rescue Training Academy.

George Russell, Director of the Fire Training Academy, gave the Commissioners an update on the goings on at the Fire Rescue Training Academy since the November 21, 2015 Emergency Meeting, as well as furnishing them with the FRTA's Operation Manual.

Commissioner Cakounes inquired about the results from the directive given at the Emergency Meeting. He asked Mr. Russell if any of the departments listed in the directive had followed up with the RFTA to which Mr. Russell confirmed that George Heufelder, Director of the Department of Health & Environment had been out and taken samples.

VII. Update on the Selection Process of a Legal Firm to Serve the County on Environmental Matters at the Fire Rescue Training Academy

Michael Brillhart, County Administrator, explained to the Commissioners that two firms were scheduled to meet with the small selection committee made up of Mr. Brillhart, Tom Cambareri, Elaine Davis and Commissioner Cakounes on December 7, 2015 and the third firm for December 8, 2015. The Commissioners, Mr. Brillhart continued, should expect to have his recommendation for the December 16, 2015 meeting.

VIII. New Business

No new business presented.

IX. Commissioners Actions

• Vote to Approve Minutes of November 4, 2015 Regular Session.

The minutes of November 4, 2015 Regular Session were not voted on due to the Commissioners non-receipt of minutes for review. The item was tabled to be voted on at next meeting.

Vote to Approve Minutes of November 21, 2015 Emergency Session.

The minutes of November 21, 2015 Emergency Session were not voted on due to the Commissioners non-receipt of minutes for review. Item was tabled to be voted on at next meeting.

• Vote to Approve the Summary of Actions over \$25,000.00 (including prepayment and transfer requests, bid awards, contract and contract amendments, new fund establishments).

Motion made by Commissioner Cakounes to approve the following Summary of Actions, 2nd by Commissioner Flynn, approved vote 3-0-0.

- 1) Executed Contract between Barnstable County (Resource Development Office) and the President and Fellows of Harvard College in the amount of \$184,978.09, as mandated by the previously executed Memorandum of Understanding between Massachusetts Department of Health, The President and Fellows of Harvard College / Harvard Medical School and each Prevention Wellness Trust Fund Grantee, execution from June 1, 2015 – completion, no later than June 30, 2017.

- 2) Executed Contract between Barnstable County (Cape Cod Commission) and Pierce Atwood, LLC in the amount of up to \$350.00/hour Legal Assistance with respect to Cape Cod Commission's responsibilities and authority under the Cape Cod Commission Act, execution through June 30, 2018.
- 3) Executed 6th Amendment between Barnstable County (Cape Light Compact) and National Resource Management, Inc. in the amount of \$550,000.00 for Small Commercial and Industrial Direct Install Services, execution from January 1, 2015 – December 31, 2015.
- 4) Executed Barnstable County Ordinance 15-10 to Amend County Ordinance 13-03 and Ordinance 14-01 Adopting an Extension of Bond Term Limits in Accordance with Massachusetts General Law.
- 5) Executed Contract between Barnstable County (Children's Cove) and Grouper Design in the amount of up to \$35,000.00 for Marketing Services as awarded at the November 18, 2015 meeting, execution from December 2, 2015 – December 1, 2016.
- 6) Ratified the action taken by Michael Brillhart, County Administrator on November 16, 2015 to approve the request from Barnstable County (Department of Human Services Home Program) for the Subordination of HOME DPCC Mortgage in the amount of \$2,850.00 for Jennifer Boggs with the new mortgage amount of \$175,000.00.
- 7) Ratified the action taken by Michael Brillhart, County Administrator on November 27, 2015 to approve the transfer request from Barnstable County (Finance Department) in the amount of \$346,211.16 to Cape Cod Municipal Health Group for December 2015 Health Insurance.

CHAIR ONLY

- 8) Executed Certificate for Dissolving Betterments for Maria Colon-Rodriguez.
- 9) Executed Certificate for Dissolving Betterments for Patricia McGrath Sowpel, a/k/a Patricia A. McGrath.
- 10) Executed Certificate for Dissolving Betterments for Deborah W. Clarke f/k/a Deborah W. King and Jesse Roza.
- 11) Executed Certificate for Dissolving Betterments for Mary Hutchings, Trustee, The Mary Hutchings Living Trust.
- 12) Executed Certificate for Dissolving Betterments for Christopher P. Newell.
- 13) Executed Certificate for Dissolving Betterments for Peter R. Thompson and Lorraine P. Thompson.
- 14) Executed Certificate for Dissolving Betterments for Gary W. Orman and Lynn B. Mitchell.
- 15) Executed Certificate for Dissolving Betterments for Daniel Capotosto.
- 16) Executed Certificate for Dissolving Betterments for Brian M. O'Hearn and Trisha Lee O'Hearn.
- 17) Executed Certificate for Dissolving Betterments for Anthony J. Williams and Courtney E. Williams.
- 18) Executed Certificate for Dissolving Betterments for Kelly Snider Anderson.

- **Review of County Administrator Actions under \$25,000.00 (including personnel actions, out-of-state travel, prepayment and transfer requests).**

Commissioner Cakounes inquired about the retirement of Bill Clark, Director of the Cape Cod Cooperative Extension.

VIII. Commissioners Reports

- Commissioner Cakounes requested of the Chair to add an item to the December 16, 2015 agenda relating to the County Administrator Screening Committee.

- Commissioner Lyons requested that the Board hold meetings on December 9, 2015 and December 16, 2015.

IX. County Administrator Report

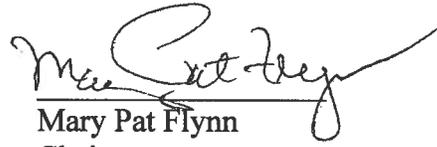
- No County Administrator Report

Barnstable, ss. At 1:16 p.m. on this second day of December,, A.D. 2015, Commissioner Flynn made a motion to adjourn, 2nd by Commissioner Cakounes, approved 3-0-0.

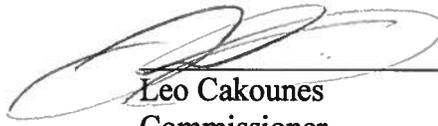
Attest:


County Clerk

The foregoing records have been read and approved.


Mary Pat Flynn
Chair

Sheila R. Lyons
Vice Chair


Leo Cakounes
Commissioner