

*email to . . . .*

## Assembly of Delegates Meeting Guidelines for the Public

The law requires that the Assembly of Delegate meetings be held in public. The purpose of the Assembly meetings is to conduct the business of Barnstable County in an open manner.

Public comment is a part of the regular meeting agenda that allows brief comments from the public regarding the business before the assembly.

Public participation is the purpose of public hearings. Public hearings are noticed in the newspaper prior to the public hearing.

The Speaker presides over the Assembly meetings. The Speaker has the right and responsibility to direct meetings to ensure the orderly completion of the Assembly's business.

### Guidelines

Each participant must be recognized by the Speaker. Please state name, town and subject being addressed prior to speaking.

Time limitations for public comment may be imposed and will be enforced by the Speaker of the Assembly.

Public comment will be addressed to the Assembly. Public discussion between attendees is not permitted.

Comments should be presented in a courteous manner.

No placards, banners, or other signs are allowed in the Assembly meeting room.

Disruptions of the Assembly meetings will not be permitted. The Speaker may ask the person violating the meeting order to stop speaking, and may ask the person to leave the room. The Speaker may recess or adjourn an Assembly meeting if the public comment is uncontrolled and disorderly.