

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse in Barnstable, on the twenty-third day of August, A.D. 2017.

Board of the Barnstable County Commissioners:

Ronald R. Beaty	Present
Leo G. Cakounes	Present
Mary Pat Flynn	Present

Staff Present:

Jack Yunits	County Administrator
Steve Tebo	Interim Assistant County Administrator
Owen Fletcher	Executive Assistant, Administration
Justyna Marczak	Assistant Human Resources Director, Administration
Paul Tucker	Instructor, County Fire & Rescue Training Academy
Julie Ferguson	Director, Resource Development Office
Daniel Schell	AmeriCorps Program Coordinator, Resource Development Office
Sonja Sheasley	Officer, Resource Development Office
Ian Roberts	Technical Support Specialist, Information Technology

1. Call to Order

Chairman Cakounes called the meeting to order at 11:00 a.m.

2. Pledge of Allegiance

3. Moment of Silence

4. Public Comment

No public comment was offered.

5. Approval of Minutes

a. Regular Meeting of August 2, 2017

Motion by Commissioner Beaty to approve the regular session meeting minutes of August 2, 2017 as presented, 2nd by Commissioner Flynn, approved 3-0-0.

b. Regular Meeting of August 9, 2017

These minutes were held until the following meeting.

c. Regular Meeting of August 16, 2017

Motion by Commissioner Beaty to approve the regular session meeting minutes of August 16, 2017 as presented, 2nd by Commissioner Flynn, approved 3-0-0.

6. General Business

a. Presentation on the County of Barnstable's Informal Survey of Town Officials and Staff on their familiarity with, and use of, County Services

Ms. Sheasley presented a summary to the Commissioners. She answered several questions from the Board about the process of tallying the results. The Commissioners discussed several different categories of responses including the providing of Beach Stickers countywide to residents and information technologies

strategic planning. Ms. Sheasley discussed placing the results on the County Website.

b. Discussion of a proposed County Internship Program

Motion by Commissioner Beaty to approve the One Roads to Opportunity Internship Policies and Procedure Manual as presented, 2nd by Commissioner Flynn, approved 3-0-0.

Ms. Ferguson spoke to the commissioners regarding a prepared Memorandum of Understanding with Bridgewater State University. She also discussed a drafted policies and procedures manual. She noted that the process must move quickly due to the start of the school year. Commissioner Cakounes suggested that the Board approve the policies and procedures at the same time as the memorandum of understanding to ensure that all necessary steps are followed. The Board also asked that this subject be placed on an upcoming agenda to examine the relationship between internship programs and grant funding.

c. Discussion of a proposed County Hiring Policy

Motion by Commissioner Beaty t to approve the County Hiring Policy as amended, 2nd by Commissioner Flynn, approved 3-0-0.

Mr. Yunits spoke to the Board regarding the need for strategic planning as well as an expanded role for Ms. Marczak as the Assistant Human Resources Director, He also spoke regarding statutory as well as grant requirements at the Cape Cod Commission, and how they restricted flexibility in implementing a hiring policy there. Further, he discussed controlling costs, the effect of this policy on the County's Standard & Poor Bond Rating, and the unfunded Sheriff's retirement liability. Finally, he discussed the need to lock in this policy and a hiring freeze to ensure that future Commissioners and Administration continued to see cost saving going forward.

d. Discussion of a proposed County Early Retirement Incentive Program

Motion by Commissioner Beaty t to approve, authorize and implement the County Early Retirement Incentive Program as presented, 2nd by Commissioner Flynn, approved 3-0-0.

Mr. Yunits discussed limiting the program to 15 employees with the flexibility to offer the Program to as many as 20. He noted that the Facilities Department and Cape Cod Commission would have to refill many positions but hopefully at lower salaries. He stated that the plan should be finished by January. Mr. Cakounes discussed the process, the completed actuarial review, and his hope to have savings for the next ten years in excess of the currently estimated \$238,00.00. He stated that

he was not inclined to support the program given the lack of cost saving but would allow the process to move forward.

e. Discussion of a Proposed Statement of Ethics of the County Commissioners

Commission Cakounes spoke regarding the proposal, noting that County Counsel had previously advised against establishing such a policy. Mr. Beaty discussed his reasoning for bringing forward the model text, noting that many Boards of Selectmen across the State had enacted it. Commissioner Cakounes also stressed that the Board would have no power to enforce such a policy on elected official. Mr. Yunits suggested that the proposal be studied, changes be made, and the item be brought back at a later date.

f. Discussion of Emergency Action related to Flood Damage to the County Complex

Mr. Tebo informed the Board that the Superior Court was no longer running on generator power.

7. New Business – Other business not reasonably anticipated by the Chair

Mr. Cakounes read the following statement “At 6:00 PM last evening I was contacted by a number of members of the press, and today Channel 7 News Boston is attending our meeting in conjunction with a press release issued by O County Commissioner. At this time, I feel the need to publicly state the following: The Board of Reginal Commissioners has not discussed or taken any action relative to the killing of sharks off our shores. The County Commissioners do NOT encourage any such action and need to reaffirm State and Federal Laws that govern the fishing for sport or killing of these protected animals. If any member of this Board wishes to have this item placed on the official agenda for a public discussion and possible vote, then I suggest they go through the procedures that we have followed for all such requests. No further discussion will be entertained at this time, and no public comment allowed.”

8. Commissioners’ Actions

- a. Authorizing a revision to the County Policy for the Disposal of Surplus Supplies, with a value of less than \$10,000.00, permitting the Information Technology (IT) Department to determine the condition of any IT equipment purchased using County funds, and dispose of such equipment as efficiently and cost effectively as possible**

Motion by Commissioner Beaty to approve a revision to the County Policy for the Disposal of Surplus Supplies with a value less than \$10,000.00 permitting the

Information Technology (IT) Department to determine the condition and value of any IT equipment purchased with County Funds, and dispose of such equipment as efficiently and cost effective as possible, as presented, 2nd by Commissioner Flynn, approved 3-0-0.

- b. Authorizing the Execution of a Memorandum of Understanding with Bridgewater State University's (BSU) Internship Program Office establishing a partnership to provide internships within County Departments for eligible students enrolled at BSU**

Motion by Commissioner Beaty to execute a Memorandum of Understanding with the Bridgewater State University (BSU) Internship Program Office establishing a partnership to provide internships within County Departments for eligible students enrolled at BSU, as presented, 2nd by Commissioner Flynn, approved 3-0-0.

- c. Authorizing the Execution of a Cooperative Agreement with the Massachusetts Service Alliance, for a Grant in the amount of \$425,120.00 to implement the AmeriCorps Cape Cod Program, for the period of August 15, 2017 through August 14, 2018**

Motion by Commissioner Beaty to execute a Cooperative Agreement with the Massachusetts Service Alliance for a grant in the amount of \$425,120.00 to implement the AmeriCorp Cape Cod Program for the period of August 15, 2017 through August 14, 2018 as presented, 2nd by Commissioner Flynn, approved 3-0-0.

- d. Authorizing the Creation of a New Fund for a grant from the Massachusetts Service Alliance, in the amount of \$425,120.00 to implement the AmeriCorps Cape Cod Program, for the period of August 15, 2017 through August 14, 2018**

Motion by Commissioner Beaty to authorize the creation of a New Fund for a grant from the Massachusetts Service Alliance in the amount of \$425, 120.00 for the purpose of implementation of the AmeriCorps Cape Cod Program, for the period of August 15, 2017 through August 14, 2018 as presented, 2nd by Commissioner Flynn, approved 3-0-0.

- e. Authorizing the Renewal of insurance policies for County Dredging Operations**

Motion by Commissioner Beaty to authorize the execution of an Insurance Policy Renewal for the County Dredge Operation as presented, 2nd by Commissioner Flynn, approved 3-0-0.

9. Commissioners' Reports

Mr. Cakounes informed the Board that since the release of the State Audit Report and the questions raised about the County Leasing practices, he has compiled a large amount of information on specifically the Assisted Living Center or Bourne property. He also stated that he planned to convert the information to an electronic format, give the Commissioners time to review it, and place it on an upcoming agenda. He also spoke about his attendance at the Assembly last week their taking up the issue of an Ordinance on increasing the Salary line for the Human Rights Commission. He further stated that after he testified as a single Commissioner, he informed them that this Board has not been made aware of this request, neither has the County Administrator. They took no action. He informed the Board that he did not wish to place that item on the agenda until the County Administrator is consulted and proper channels are followed. He also discussed his work on a draft ordinance relative to the Economic Development Council and his desire to hold a workshop soon to address this issue.

He also spoke regarding reviewing the Survey results and beginning to draft the FY19 Budget Message and creation of our 3 Year Strategic Plan. Finally, he stated that he planned to place Beth Albert on an upcoming agenda to discuss Homelessness on Cape Cod, possibly in conjunction with the Assembly.

10. County Administrator's Report

Mr. Yunits gave a special thanks to the staff for its work on policies and procedures, as well as their work preparing for the County's upcoming bond issue.

11. Adjournment

Barnstable, ss. at 12:37 p.m. on this nineteenth day of August, A.D. 2017, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Cakounes, approved 2-0-0