

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse in Barnstable, on the twentieth day of September, A.D. 2017.

Board of the Barnstable County Commissioners:

Ronald R. Beaty	Present
Leo G. Cakounes	Present
Mary Pat Flynn	Present

Staff Present:

Jack Yunits	County Administrator
Steve Tebo	Interim Assistant County Administrator
Owen Fletcher	Executive Assistant, Administration
Justyna Marczak	Assistant Human Resources Director, Administration
Mary McIssac	Director of Finance/Treasurer, Finance Department
Sean O'Brien	Director, Health and Environment Department
Deidre Arvidson	Public Health Nurse, Health and Environment Department
Debra Jones	Administrative Assistant, Health and Environment Department
Beth Albert	Director, Human Services Department
Julie Ferguson	Director, Resource Development Office
Susan Quiñones	Human Rights Commission Coordinator

1. Call to Order

Chairman Cakounes called the meeting to order at 1:00 p.m.

2. Pledge of Allegiance

3. Moment of Silence

4. Public Comment

5. Approval of Minutes

a. Regular Meeting of September 13, 2017

Motion by Commissioner Beaty to approve the Regular Session Meeting Minutes of September 13, 2017, as amended by removing language at top related to a “workshop”, 2nd by Commissioner Flynn, approved 3-0-0

b. Special Workshop Meeting of September 13, 2017

Motion by Commissioner Beaty to the approval of the Special Workshop Meeting Minutes of September 13, 2017 as amended to include sign-in sheet of attendees, 2nd by Commissioner Flynn, approved 3-0-0

6. General Business

a. Presentation from Powers & Sullivan regarding the County’s Fiscal Year 2016 Financial Reports.

James Patterson from the firm of Powers & Sullivan gave a lengthy presentation and answered questions from the Board regarding an audit of the County’s finances. Ms. McIssac also participated in the discussion. He informed the Board that there were no significant findings and there was no management letter generated. He specifically discussed the County’s Other post-employment benefits (OPEB) obligations. He also discussed the County’s handling of capital projects and bonding. He further discussed the total employee costs of grant administration.

b. Presentation by Beth Albert, Director of the County Human Services Department, on the Cape & Islands Regional Network on Homelessness

Ms. Albert gave a presentation to the Board and answered their questions. This presentation was a direct response to a request by Commissioner Beaty after a news story on the County's homelessness programs. She detailed the history and composition of the Network. She also detailed the Network's current programs.

c. Presentation by Dierdre Arvidson, County Department of Health and the Environment on its Public Health Nursing Program

Ms. Arvidson spoke to the Board regarding the current services provided by the Program. She also detailed the benefits to Towns and their costs.

d. Discussion regarding the Commissioners' Fiscal Year 2019 Budget Message

Commissioner Cakounes led a discussion regarding the preparation of the message. He read parts of a draft he prepared into the record. He also invited the other Commissioners to edit his draft and add their own items. The Commissioners agreed to bring this item back at the next meeting.

Note: For all items under General Business, the Board may take official action including votes

7. New Business – Other business not reasonably anticipated by the Chair

Commissioner Cakounes made an announcement regarding National Adult Education and Family Literacy Week which takes place on September 25-30, 2017.

8. Commissioners' Actions

a. Authorizing the Appointment of Andrew Gottlieb, Executive Director of the Association to Preserve Cape Cod, to the Barnstable County Coastal Resources Committee as an ad hoc member

Motion by Commissioner Beaty to approve the appointment of Andrew Gottlieb as the current Executive Director of the Association to Preserve Cape Cod, removing and replacing the past Director Edward DeWitt, to the Barnstable County Coastal Resource Committee as an ad hoc member as presented, 2nd by Commissioner Flynn, approved 3-0-0

The Board discussed the nature and organization of the Committee. The Commissioners agreed to discuss the issue further at a forthcoming meeting.

b. Authorizing the Approval of a waiver to the Massachusetts Residency Requirement for Barnstable County Employees for certain Supervisors for the 2017-2018 AmeriCorps Cape Cod Program Year.

Motion by Commissioner Beaty to authorize the approval of a waiver to the Massachusetts Residency Requirement for Barnstable County Employees Joseph Cole Starr, Kathleen LeVander, and Richard Alex Smith, Program Supervisors for the 2017-2018 AmeriCorps Cape Cod Program year, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- c. Authorizing the Approval of a "No Pay Out Clause" for all departing AmeriCorps Cape Cod grant funded staff in July, without receiving a time pay out if not used (with prior appropriate approval) within the program year**

Motion by Commissioner Beaty to authorize the approval of a "No Pay Out Clause" for all departing AmeriCorps Cape Cod Grant Staff in July without receiving a time payout not used with prior appropriate approval within the program year as presented, 2nd by Commissioner Flynn, approved 3-0-0

- d. Authorizing the approval of ten (10) advance vacation days to certain AmeriCorps Cape Cod grant funded staff, to be used (with supervisor approval) within the program year, August 15, 2017 through August 14th, 2018**

Motion by Commissioner Beaty to authorize the approval of ten (10) days of advance vacation, requiring Supervisor approval, to Andrew Platt, Richard Alexander Smith, Kathleen LeVander and Joseph Cole Starr AmeriCorps Staff within the Program year August 15, 2017 through August 14, 2018 as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ms. Ferguson explained the need for these items in the context of the AmeriCorps program's unique needs. These include the short nature of the program, and the hiring of out-of-state residents for a single year. Ms. Marczak gave additional information regarding how these procedures compare to normal County procedures. Commissioner Flynn asked several questions to clarify the reasoning behind the requests as well.

- e. Authorizing the Approval of the Timesheet for Jack Yunits, County Administrator, for the period September 3, 2017 through September 16, 2017**

Motion by Commissioner Beaty to approve the Timesheet for Jack Yunits, County Administrator, for the period of September 3, 2017 through September 16, 2017 as presented, 2nd by Commissioner Flynn, approved 3-0-0

- f. Authorizing the Approval of vendors for the pre-qualified tradesperson list, for the period of February 15, 2017 through February 14, 2018 with two (2) one-year options for renewal**

Motion by Commissioner Beaty to authorize the approval of vendors for the pre-qualified tradespersons list for the period of February 15, 2017 through February

14, 2018 to include two one-year options for renewal, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- g. Authorizing the Creation of a New Fund for a Grant, from MassHousing to the Department of Health & Environment, in the amount of \$3,500.00, for a period through June 30, 2018, to support the activities of the Cape Cod Hoarding Task Force**

The Commissioners agreed to bring this item back in a week to answer questions regarding the need for matching County funds.

- h. Authorizing the Creation of a New Fund for a Medical Reserve Corps grant, from the Massachusetts Association of Health Boards to the Department of Health and Environment, in the amount of \$15,563.15, for the period of July 1, 2017 through June 30, 2018, to support the Cape Cod Medical Reserve Corps**

The Board held this item at the request of the Department that asked for it.

- i. Authorizing the Execution of an Amendment to a Contract with Lee Hamilton to provide services for Continuum of Care Planning, for the period of January 01, 2017 through December 31, 2017, in the amount of \$25,478.01, increasing the contract amount by \$3,829.68 to \$29,307.69**

Motion by Commissioner Beaty to authorize the execution of an amendment to a Contract with Lee Hamilton to provide services for the Continuum of Care Planning for the period of January 01, 2017 through December 31, 2017 the amount increasing \$3,829.68 to a new total of \$29,307.69, fund derived from the HUD CoC planning Grant, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ms. Albert addressed the Board regarding this contract amendment.

- j. Authorizing the Execution of an Amendment to a Contract, for a Massachusetts Opioid Abuse Prevention Collaborative Grant, to the Department of Human Services, from the Massachusetts Department of Public Health, to revise the Fiscal Year 2018 Budget in the amount of \$100,000**

Motion by Commissioner Beaty to the authorization and execution of amendment to a contract for a Massachusetts Opioid Abuse Prevention Collaborative Grant to the Department of Human Services from the Massachusetts Department of Public Health in the amount of \$100,000.00, as presented

- k. Authorizing the Execution of the Renewal of a Contract with Housing Assistance Corporation for one year, for a period of September 21, 2017**

through September 20, 2018, to administer the HOME's Consortium's Down Payment and Closing Cost Program

Motion by Commissioner Beaty to authorize the execution of a Contract Renewal with the Housing Assistance Corporation for one year for a period of September 21, 2017 through September 20, 2018 to administer the HOME consortium down payment and closing costs, as presented, 2nd by Commissioner Flynn, approved 3-0-0

9. Commissioners' Reports

Commissioner Cakounes spoke regarding the next meeting on the Cape Cod Economic Development Council.

10. County Administrator's Report

Mr. Yunits spoke regarding the status of the new Dredge.

11. Adjournment

Barnstable, ss. at 3:27 p.m. on this twentieth day of September, A.D. 2017, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Cakounes, approved 2-0-0