

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse in Barnstable, on the fifteenth day of November, A.D. 2017.

Board of the Barnstable County Commissioners:

Ronald R. Beaty Present

Leo G. Cakounes Present

Mary Pat Flynn Present

Staff Present:

Jack Yunits County Administrator

Steve Tebo Interim Assistant County Administrator

Justyna Marczak Assistant Human Resources Director, Administration

Owen Fletcher Executive Assistant, Administration

Greg Berman Coastal Processes Specialist, Cape Cod Cooperative Extension

Quan Tobey Resource Development Officer, Resource Development Office

1. Call to Order

Chairman Cakounes called the meeting to order at 10:02 A.M.

2. Pledge of Allegiance

3. Moment of Silence

4. Public Comment

Peter Kenny of Yarmouth spoke regarding standards for the conduct of County employees, including County Commissioners. He informed the Board that a Commissioner filed an Open Public Meetings Law Complaint against the Town of Marion because they used acronyms instead of full words and phrases in their public meeting agendas. He expressed his disapproval with this conduct and his feeling that it embarrassed the residents of Barnstable County. He asked that Commissioners change their behavior immediately.

5. Approval of Minutes

a. Regular Meeting of November 8, 2017

Motion by Commissioner Beaty to approve the Regular Meeting Minutes of November 8, 2017 with minor edits, 2nd by Commissioner Flynn, approved 3-0-0

Commissioner Beaty asked that the Board approve the minutes with minor edits, and Commissioner Cakounes agreed to do so.

6. General Business

a. Travel Report from Greg Berman, Coastal Processes Specialist for the Cape Cod Cooperative Extension, on the American Shore & Beach Preservation Association (ASBPA) Conference, held October 24 through October 27, 2017 in Fort Lauderdale, Florida.

Mr. Berman spoke regarding his attendance at the conference. He explained that he was mandated to attend this and other related events as a requirement of continued funding received from Sea Grants. He also spoke regarding presentations he made during the conference, including one on erosion. There was a discussion regarding ocean currents and riptides. Mr. Berman detailed various factors that influence grant award decisions in response to a question from Commissioner Beaty. There also was a lengthy discussion regarding jetties, and their effect on erosion.

b. Discussion on authorizing the approval of Fiscal Year 2019 Operating and Capital Budget Schedules

Motion by Commissioner Beaty to approve Schedules for the preparation of the 2019 Fiscal Year Operating and Capital Budgets as presented, 2nd by Commissioner Flynn, approved 3-0-0

Commissioner Cakounes spoke regarding the importance of setting deadlines to produce the budget.

c. Discussion on authorizing the approval of a full-time Custodian position, as recommended by the Reviewing Committee pursuant to the County Hiring Policy

Motion by Commissioner Beaty to, in accordance with the County Hiring Policy, authorize the approval of a Full-Time Custodian Position as presented, 2nd by Commissioner Flynn, approved 3-0-0

Mr. Tebo answered Commissioner questions regarding this item. Commissioner Flynn asked if the position was changing from part-time to full-time status. Mr. Tebo explained that an employee unexpectedly retired last year, and the Facilities Department attempted to operate without filling their position. He explained that the position was in the budget, and that it was necessary to fill it due to upcoming winter weather. He also stated that operating without filling the position created scheduling issues for other department members.

d. Discussions on a “Pledge of Ethical and Professional Behavior” and “Code of Conduct” for all Barnstable County elected and appointed officials

Commissioner Cakounes spoke regarding sending out a draft of the pledge, discussed by the Board at the previous week’s Regular Meeting. He continued, informing the Board regarding the comments that he received in response. He highlighted Commissioner Flynn’s comments, asking that the Board draft a policy rather than approve a pledge. Commissioner Cakounes stressed that any action would not give County Administration an increased ability to address conduct contrary to any policy that is not already contained in the County’s Home Rule Charter. Commissioner Beaty asked if such a policy would apply to appointees that the Board does not directly make. Commissioner Cakounes stated that the policy would apply to those appointees representing the County. Commissioner Beaty asked that this issue be clarified before the Board takes any future action. Commissioner Beaty asked if County Counsel reviewed the current draft. Commissioner Cakounes informed the Board that County Counsel had reviewed most of it, and had asked that wording regarding censure be removed. Commissioner Cakounes informed the Board and the public that he intended that the Board act on a proposed County Social Media Policy soon. Commissioner Beaty expressed concerns regarding limitations on political speech that policy may contain. Commissioner Cakounes explained that this would not be an issue, so long as individuals are clear about whether they are representing themselves individually, or the County, when making statements on social media.

7. New Business – Other business not reasonably anticipated by the Chair

8. Commissioners' Actions

- a. Authorizing the Approval of a Timesheet for Jack Yunits, County Administrator, for the period of October 29, 2017 through November 11, 2017**

Motion by Commissioner Beaty to approve the Timesheet for Jack Yunits, County Administrator, for the period of October 29, 2017 through November 11, 2017 as presented, 2nd by Commissioner Flynn, approved 3-0-0

- b. Authorizing the approval of up to twenty (20) days of leave without pay for Stephanie Houghton, Special Projects Coordinator for the Cape Cod Commission, beginning November 21, 2017 and to be used by December 18, 2017**

Motion by Commissioner Beaty to authorize the approval of a request from Stephanie Houghton, Special Projects Coordinator for the Cape Cod Commission, for up to twenty (20) days of leave without pay, to be used within the period of November 21, 2017 through December 18, 2017, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ms. Marczak clarified that there are County policies regarding the use of unpaid leave, in response to a question from Commissioner Flynn. Ms. Marczak also noted that Ms. Houghton would need to use all accrued vacation days before taking unpaid leave.

- c. Authorizing the execution of a sub-recipient commitment form for a subcontract with the University of Massachusetts Amherst, in the amount of \$57,300.00 for the period of October 1, 2017 through September 30, 2018, for the Cape Cod Cooperative Extension to administer the 4-H Program, the Agriculture & Landscape Program, the Natural Resources & Environmental Conservation Program, and the Nutrition Education Program**

Motion by Commissioner Beaty to authorize the execution of a Sub-Recipient Commitment Form, as a sub-contractor of the University of Massachusetts Amherst, in the amount of \$57,300.00, for a period of October 1, 2017 through September 30, 2018, for the Cape Cod Cooperative Extension to administer the following programs: 1) 4-H Program; 2) Agricultural & Landscape Program; 3) Natural Resource and Environmental Conservation Program and; 4) Nutrition Education Program

9. Commissioners' Reports

Commissioner Cakounes explained his intention to move forward with a proposed ordinance on the Cape Cod Economic Development Committee at the next Regular Meeting

10. County Administrator's Report

Mr. Yunits updated the Board on the ongoing process of creating a County Early Retirement Incentive Program. Commissioner Cakounes and Mr. Yunits discussed the program's possible effects on the production of the Fiscal Year 2019 Budget, and the budget process in general.

11. Adjournment

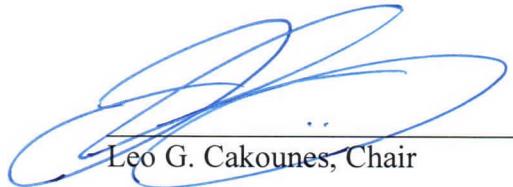
Barnstable, ss. at 10:55 a.m. on this fifteenth day of November, A.D. 2017, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Flynn, approved 3-0-0

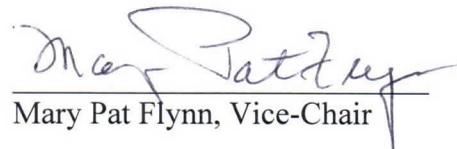
Attest:


Janice O'Connell, County Clerk

12-19-17
Date

The foregoing records have been read and approved.


Leo G. Cakounes, Chair


Mary Pat Flynn, Vice-Chair


Ronald R. Beaty, Commissioner

11/22/17
Date