COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse in Barnstable, on the sixth day of December, A.D. 2017.

Board of the Barnstable County Commissioners:

Ronald R. Beaty	Present
Leo G. Cakounes	Present
Mary Pat Flynn	Present

Staff Present:

Jack Yunits	County Administrator
Steve Tebo	Interim Assistant County Administrator
Owen Fletcher	Executive Assistant, Administration

1. Call to Order

Chairman Cakounes called the meeting to order at 10:02 a.m.

2. Pledge of Allegiance

3. Moment of Silence

4. Public Comment

No members of the public offered comment.

5. Approval of Minutes

a. Regular Meeting of November 22, 2017

The Board held this item for the next meeting.

6. General Business

a. Discussion regarding November 27, 2017 correspondence from Ms. Felicia Penn of the Town of Barnstable requesting the removal of certain items from the County website

Commissioner Cakounes spoke regarding a letter received by Ms. Penn asking to remove items from the Cape Cod Economic Development Council website and claiming that those items are her intellectual property. Commissioner Cakounes stated that he spoke with Mr. Yunits, and the drafted a response. He read that response into the record. Commissioner Beaty expressed his opinion that he disagreed with Ms. Penn's assertions as contained in her letter. Commissioner Flynn spoke briefly regarding the legal issues involved, suggesting that the matter be referred to County Counsel.

b. Proposed County Social Media Policy

Commissioner Cakounes noted that the policy was distributed to Commissioners and will be placed on the next meeting agenda for a vote after the Board and County staff make final edits.

c. Proposed County Vehicle Use Policy

Commissioner Cakounes spoke regarding the review process for this policy. He asked that the Board forward any requested changes to County staff prior to an expected vote at next week's regular meeting.

d. Discussion on Grant Policies and Procedures for the proposed Barnstable County Economic Development Council (BCEDC)

Motion by Commissioner Beaty to approve the policy and procedure for the proposed Barnstable County Economic Development Council as presented, 2nd by Commissioner Flynn, approved 3-0-0.

Mr. Yunits spoke regarding the development of these procedures. He detailed working with the existing procedures for the Cape Cod Economic Development

Council, as well as working with the County's Chief Procurement Officer to ensure that the proposed policy met Chapter 30B requirements.

e. Discussion on the Barnstable County Coastal Resources Committee

No action, this distributed for information on creation of new Coastal Zone Management Committee, or new Costal Recourse Committee. Commissioner Cakounes informed the Board that there was no record of the Committee's creation by ordinance. He detailed his plans to hold a working session and create a new ordinance to govern this Committee.

Charles T. McCaffrey Jr. of the Town of Falmouth, the Board's appointee to the County Coastal Resources Committee, spoke to the Board. He detailed the activities of the Committee.

f. Discussion on the Cape Cod Water Resources Protection Plan

The Board addressed the need for updates regarding the current state of this plan.

g. Authorizing the recognition of January 21, 2018 through January 27, 2018 as School Choice Week in Barnstable County

Motion by Commissioner Beaty to authorize the Chair to execute a proclamation of School Choice in Barnstable Count for the week of January 21, 2018 through January 27, 2018, 2nd by Commissioner Flynn, approved 3-0-0.

Commissioner Cakounes noted that he planned to issue a general proclamation as the requested language was too detailed and the Board may not agree with all of it.

7. New Business – Other business not reasonably anticipated by the Chair

8. Commissioners' Actions

a. Authorizing the approval of a Timesheet for Jack Yunits, County Administrator, for the period of November 12, 2017 through November 25, 2017

Motion by Commissioner Beaty to approve the timesheet for Jack Yunits, County Administrator, for the period of November 12, 2017 through November 25, 2017 as presented, 2nd by Commissioner Flynn, approved 3-0-0.

b. **Authorizing the approval of Kristy Senatori, Deputy Director, as an official signatory for the Cape Cod Commission.**

Motion by Commissioner Beaty to approve Kristy Senatori, Deputy Director, as an official signatory for the Cape Cod Commission, 2nd by Commissioner Flynn, approved 3-0-0.

c. **Authorizing the execution of Certificates of National Service for AmeriCorps Cape Cod members**

Motion by Commissioner Beaty to authorize the execution of Certificates of National Service for AmeriCorps Cape Cod members as presented, 2nd by Commissioner Flynn, approved 3-0-0.

d. **Authorizing the approval of a grounds request by Gosnold of Cape Cod for the David Lewis 5K on September 29, 2018 in honor of National Recovery Month.**

Motion by Commissioner Beaty to approve a grounds-use request by Gosnold of Cape Cod for the David Lewis 5K on September 29, 2018 in honor of National Recovery Month, subject to all provisions within the County Use Policy, including yet not limited to; insurance, post event clean-up, and other provisions set forth by the Facilities Director/Interim Assistant County Administrator as presented, 2nd by Commissioner Flynn, approved 3-0-0.

There was a lengthy discussion including Mr. Yunits and Mr. Tebo regarding current work to update the County's policy for grounds use. There was also a discussion regarding whether to permit the use of grounds by for-profit entities. Commissioner Flynn asked that the Board approve the request. However, the motion was retracted along with second. The Chair stated that he planned to bring back the request after further review.

e. **Authorizing the execution of a contract with Isotrope, LLC to assist the Cape Cod Commission with technical reviews of Developments of Regional Impact (DRI), for a period of three (3) years from execution of a contract, with a renewal option for two (2) additional two-year terms, at the rate of $225.00 per hour for the principal consultant and $160.00 per hour for field and lab engineers**

Motion by Commissioner Beaty to authorize the execution of a contract with Isotrope, LLC to assist the Cape Cod Commission with technical reviews of Developments of Regional Impact (DRI), for a period of three (3) years from execution of a contract, with a renewal option for two (2) additional two-year terms, at the rate of $225.00 per hour for the principal consultant and $160.00

per hour for field and lab engineers as presented, 2nd by Commissioner Flynn, approved 3-0-0.

f. **Authorizing the execution of a cooperative agreement with the Town of Yarmouth for an amount not to exceed $70,000.00 to do and perform all dredge related work for Bass River**

Motion by Commissioner Beaty to authorize the execution of a cooperative agreement with the Town of Yarmouth for an amount not to exceed $70,000.00 to do and perform all dredge related work for Bass River as presented, 2nd by Commissioner Flynn, approved 3-0-0.

g. **Authorizing the execution of a cooperative agreement with the Town of Yarmouth for an amount not to exceed $15,000.00 to do and perform all dredge related work for Parkers River**

Motion by Commissioner Beaty to authorize the execution of a cooperative agreement with the Town of Yarmouth for an amount not to exceed $15,000.00 to do and perform all dredge related work for Parkers River as presented, 2nd by Commissioner Flynn, approved 3-0-0.

h. **Authorizing the Execution of an amendment to a grant agreement with the Massachusetts Department of Public Health for the Prevention and Wellness Trust Fund to: 1) increase the current award of $325,988.00 for Fiscal Year 2018 by the amount of $496,545.44 and; 2) approve the use of remaining Fiscal Year 2017 funds in the amount of $29,304.71 for a total budget in the amount of $851,838.15**

Motion by Commissioner Beaty to authorize the execution of an amendment to a grant agreement with the Massachusetts Department of Public Health for the Prevention and Wellness Trust Fund to: 1) increase the current award of $325,988.00 for Fiscal Year 2018 by the amount of $496,545.44 and; 2) approve the use of remaining Fiscal Year 2017 funds in the amount of $29,304.71 for a total budget in the amount of $851,838.15 as presented, 2nd by Commissioner Flynn, approved 3-0-0.

i. **Authorizing the transfer of investor membership interest in Conwell Street LLC, a Barnstable County HOME funded development to Edward Malone**

Motion by Commissioner Beaty to authorize the transfer of investor membership interest in Conwell Street LLC, a Barnstable County HOME funded development to Edward Malone as presented, 2nd by Commissioner Flynn, approved 3-0-0.

9. Commissioners' Reports

Commissioner Cakounes spoke regarding scheduling a special meeting to create an ordinance for the Barnstable County Coastal Resources Committee, finalizing a solution to the Bourne Lease situation, an upcoming report from Mr. Tebo to the Assembly on the new County Dredge, beginning the Board's Budget review, and the upcoming Reorganization of the Board on January 2, 2018.

10. County Administrator's Report

Mr. Yunits reported on the upcoming County Human Rights Commission Breakfast, and a public health presentation he participated in at Boston University with Mark Ells, Administrator for the Town of Barnstable. He also reported on County staff's preparation of a Draft Budget, and an upcoming auditor's report on the closing of the Fiscal Year 2017 books.

Mr. Tebo reported on progress in fixing the new County Dredge.

11. Adjournment

Barnstable, ss. at 10:51 a.m. on this fifteenth day of November, A.D. 2017, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Flynn, approved 3-0-0.

Attest:

Janice O'Connell

Janice O'Connell, County Clerk

12-18-17

Date

The foregoing records have been read and approved.

Leo G. Cakounes, Chair

Mary Pat Flynn, Vice-Chair

Ronald R. Beaty, Commissioner

12/13/17
Date