

*COMMONWEALTH OF MASSACHUSETTS*

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse in Barnstable, on the second day of January, A.D. 2018.

**Board of the Barnstable County Commissioners:**

Ronald R. Beaty                      Present

Leo G. Cakounes                      Present

Mary Pat Flynn                      Absent

**Staff Present:**

Jack Yunits                              County Administrator

Steve Tebo                              Interim Assistant County Administrator

Owen Fletcher                          Executive Assistant, Administration

**1. Call to Order**

Chairman Cakounes called the meeting to order at 10:30 A.M.

**2. Pledge of Allegiance**

**3. Moment of Silence**

**4. Public Comment**

There were no members of the public who offered comments.

**5. Budget Review**

Commissioner Cakounes explained the revisions to the agenda. He also spoke regarding the process going forward for budget hearings.

**a. Finance Department (including Shared Costs / Debt Service/ Public Safety)**

Ms. McIsaac presented to the Board. She noted a reduction to the Finance Department budget resulting from a transfer of the payroll/benefits coordinator to the Commissioners' Office. That position will now be placed under the Director of Human Resources, a new position the Board recently approved. Ms. McIsaac informed the Board that the Department's budget remained the same. She discussed the department's goal to utilize MUNIS more this fiscal year. The Board questioned the increases in the proposed budget, and also discussed the costs of the shifting of the payroll/benefits coordinator and increases to the technology budget.

Ms. McIsaac spoke regarding the Finance Department's supervision of certain shared budgets. She first spoke regarding the Public Safety budget. She noted that this budget only included pension liabilities held over from the time that the Sheriff's Department was part of the County. In response to a question from Commissioner Cakounes, Ms. McIsaac explained that the costs would continue to go up because of how actuarial tables work for the liabilities and due to the fact that no more contributions would be coming in.

Next, Ms. McIsaac spoke regarding the increase in fringe benefit costs. In response to a question from Commissioner Beaty, Ms. McIsaac explained increases for hospital workers that the County is still responsible for. The Board also discussed the effects of the County's proposed Early Retirement Incentive Program.

The Board next discussed the Miscellaneous and Contingency Budget. Ms. McIsaac spoke regarding the costs from the recent court settlement with the Town of Barnstable as included in the budget, as well as the costs of auditing, and legal services. The Board discussed the costs of vehicle leasing, as well as insurance for those vehicles.

Ms. McIsaac next presented on the Debt Service budget. The Board engaged in a lengthy discussion regarding budgeting and bonding for the legal settlement for the lawsuit with Barnstable Township

**b. County Commissioners (including Human Rights Commission)**

Mr. Yunits presented to the Board. He spoke regarding the costs of the change to the Human Services area of the budget, as well as transferring a Communications position from the Resource Development Office to the County Commissioners' budget. The Board also discussed an increase in the salary of the Human Rights Coordinator. Commissioner Cakounes expressed his opinion that the Human Rights Commission should not be under the umbrella of the County. Mr. Yunits noted a line item added to allow the Board the flexibility to hire appraisers for the Pocasset leases.

**c. County Dredge**

Mr. Tebo presented to the Board. He explained, in response to a question from Commissioner Cakounes that the proposed Fiscal Year 2019 budget does not reflect either the possible need for new staff, or a new rate schedule. There was a lengthy discussion regarding the delay in receiving the new dredge, and the effects of the delay on operations. Commissioner Cakounes asked that an update be placed on the agenda for the following meeting.

**6. Approval of Minutes****a. Cape Cod Economic Development Council (CCEDC) Meeting of December 7, 2017**

*Motion by Commissioner Beaty to approve the Cape Cod Economic Development Council meeting minutes of December 7, 2017 as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

Commissioner Cakounes explained that the CCEDC asked that the Board approve these minutes to provide closure as that was the last meeting of the body in its current form.

**b. Special Meeting of December 7, 2017**

Commissioner Cakounes noted that there was no meeting because there was no quorum for the Board.

*Motion by Commissioner Beaty to approve the special meeting minutes of December 7, 2017 as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**c. Regular Meeting of December 20, 2017**

*Motion by Commissioner Beaty to approve the regular meeting minutes of December 20, 2017 as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**7. General Business**

**a. Ordinance 17-13: Establishing the Barnstable County Economic Development Council (BCEDC)**

*Motion by Commissioner Beaty to approve Ordinance 17-13, previously adopted by the Assembly of Delegates on December 20, 2017, establishing the Barnstable County Economic Development Council as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**b. Authorizing the execution of letters thanking CCEDC members for their service, and authorizing the execution of an application for new BCEDC members**

*Motion by Commissioner Beaty to authorize the execution of letters thanking Cape Cod Economic Development Council members for their service, and to authorize the inclusion of an application for new Barnstable County Economic Development Council members, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

Commissioner Cakounes noted that he placed this item on the agenda in response to a previous promise to do so.

**8. New Business – Other business not reasonably anticipated by the Chair**

**9. Commissioners' Actions**

**a. Authorizing the approval of a request to be reimbursed from Jack Yunits, County Administrator for the period of November 28, 2017 through December 15, 2017**

*Motion by Commissioner Beaty to authorize the approval of a request to be reimbursed from Jack Yunits, County Administrator, for the period of November 28, 2017 through December 15, 2017, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**b. Authorizing the approval of transfers into the Cape Cod Environmental Protection Fund to record indirect cost reimbursements from certain special revenue funds**

*Motion by Commissioner Beaty to authorize the approval of transfers into the Cape Cod Environmental Protection Fund to record indirect cost reimbursements from certain special revenue funds, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**c. Authorizing the Execution of License Agreement with the Commonwealth of Massachusetts, acting by and through the Commissioner of its Division of**

**Capital Asset Management and Maintenance (DCAMM), on behalf of the Executive Office of Energy and Environmental Affairs, Massachusetts Office of Coastal Zone Management, to occupy property located at 3195 Main Street in the Town of Barnstable**

*Motion by Commissioner Beaty to authorize the execution of a license agreement with the Commonwealth of Massachusetts, acting by and through the Commissioner of its Division of Capital Asset Management and Maintenance (DCAMM), on behalf of the Executive Office of Energy and Environmental Affairs, Massachusetts Office of Coastal Zone Management, to occupy property located at 3195 Main Street in the Town of Barnstable, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

- d. Authorizing the creation of a new fund for a grant to the Cape Cod Cooperative Extension, by Cape Cod Healthcare, in the amount of \$25,000.00, for the period of December 15, 2017 through September 30, 2018 to produce and distribute educational videos on the topic of tick-borne diseases**

*Motion by Commissioner Beaty to authorize the creation of a new fund for a grant to the Cape Cod Cooperative Extension, by Cape Cod Healthcare, in the amount of \$25,000.00, for the period of December 15, 2017 through September 30, 2018 to produce and distribute educational videos on the topic of tick-borne diseases, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

- e. Authorizing the execution of an addendum to the Prevention Wellness Trust Fund Fiscal Year 2018 Partner Agreement, with Community Health Center of Cape Cod, for the period of July 1, 2017 through June 30, 2018, increasing the amount of the agreement by \$144,662.75, from the original maximum amount of \$34,468.75 to a new maximum amount of \$179,131.50, to fund grantee program activities**

*Motion by Commissioner Beaty to authorize the execution of an addendum to the Prevention Wellness Trust Fund Fiscal Year 2018 Partner Agreement, with Community Health Center of Cape Cod, for the period of July 1, 2017 through June 30, 2018, increasing the amount of the agreement by \$144,662.75, from the original maximum amount of \$34,468.75 to a new maximum amount of \$179,131.50, to fund grantee program activities, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

- f. Authorizing the execution of an addendum to the Prevention Wellness Trust Fund Fiscal Year 2018 Partner Agreement, with Duffy Health Center, for the period of July 1, 2017 through June 30, 2018, increasing the amount of the agreement by \$13,213.56, from the original maximum amount of \$86,582.90 to a new maximum amount of \$99,796.46, to fund grantee program activities**

*Motion by Commissioner Beaty to authorize the execution of an addendum to the Prevention Wellness Trust Fund Fiscal Year 2018 Partner Agreement, with Duffy Health Center, for the period of July 1, 2017 through June 30, 2018, increasing the amount of the agreement by \$13,213.56, from the original maximum amount of \$86,582.90 to a new maximum amount of \$99,796.46, to fund grantee program activities, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

- g. Authorizing the execution of an addendum to the Prevention Wellness Trust Fund Fiscal Year 2018 Partner Agreement, with Harbor Community Health Center - Hyannis for the period of July 1, 2017 through June 30, 2018, increasing the amount of the agreement by \$100,076.14, from the original maximum amount of \$31,064.86 to a new maximum amount of \$131,141.00, to fund grantee program activities**

*Motion by Commissioner Beaty to authorize the execution of an addendum to the Prevention Wellness Trust Fund Fiscal Year 2018 Partner Agreement, with Harbor Community Health Center - Hyannis for the period of July 1, 2017 through June 30, 2018, increasing the amount of the agreement by \$100,076.14, from the original maximum amount of \$31,064.86 to a new maximum amount of \$131,141.00, to fund grantee program activities, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

- h. Authorizing the execution of an addendum to the Prevention Wellness Trust Fund Fiscal Year 2018 Partner Agreement, with Healthy Living Cape Cod Coalition, for the period of July 1, 2017 through June 30, 2018, increasing the amount of the agreement by \$129,691.16, from the original maximum amount of \$81,753.53 to a new maximum amount of \$211,444.69, to fund grantee program activities**

*Motion by Commissioner Beaty to authorize the execution of an addendum to the Prevention Wellness Trust Fund Fiscal Year 2018 Partner Agreement, with Healthy Living Cape Cod Coalition, for the period of July 1, 2017 through June 30, 2018, increasing the amount of the agreement by \$129,691.16, from the original maximum amount of \$81,753.53 to a new maximum amount of \$211,444.69, to fund grantee program activities, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

- i. Authorizing the execution of an addendum to the Prevention Wellness Trust Fund Fiscal Year 2018 Partner Agreement, with YMCA of Cape Cod, for the period of July 1, 2017 through June 30, 2018, increasing the amount of the agreement by \$77,834.64, from the original maximum amount of \$35,350.67 to a new maximum amount of \$113,185.31, to fund grantee program activities**

*Motion by Commissioner Beaty to authorize the execution of an addendum to the Prevention Wellness Trust Fund Fiscal Year 2018 Partner Agreement, with YMCA of Cape Cod, for the period of July 1, 2017 through June 30, 2018, increasing the*

*amount of the agreement by \$77,834.64, from the original maximum amount of \$35,350.67 to a new maximum amount of \$113,185.31, to fund grantee program activities, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

- j. Authorizing the award of a contract to Aquacultural Research Corporation on behalf of the Cape Cod Cooperative Extension to supply shellfish seed to the towns in the County for Summer 2018 as follows: 1) hard clam/ quahog seed at the price of \$12.00 per thousand for up to 15 million 2-3mm seed to be delivered by June 15, 2018 and; 2) small oyster seed at the price of \$12.75 per thousand for up to 1 million 3-4mm seed to be delivered by June 22, 2018; with delivery that shall follow all Massachusetts Division of Marine Fisheries Disease Control and Seed Movement Regulations**

*Motion by Commissioner Beaty to authorize the award of a contract to Aquacultural Research Corporation on behalf of the Cape Cod Cooperative Extension to supply shellfish seed to the towns in the County for Summer 2018 as follows: 1) hard clam/ quahog seed at the price of \$12.00 per thousand for up to 15 million 2-3mm seed to be delivered by June 15, 2018 and; 2) small oyster seed at the price of \$12.75 per thousand for up to 1 million 3-4mm seed to be delivered by June 22, 2018; with delivery that shall follow all Massachusetts Division of Marine Fisheries Disease Control and Seed Movement Regulations, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

- k. Authorizing the award of a contract to Aquacultural Research Corporation on behalf of the Cape Cod Cooperative Extension to conduct a regional oyster remote set program for the participating towns of the County, at the price of \$15.00 per bag for up to 5,600 bags to be delivered by June 26, 2018; with delivery that shall follow all Massachusetts Division of Marine Fisheries Disease Control and Seed Movement Regulations**

*Motion by Commissioner Beaty to authorize the award of a contract to Aquacultural Research Corporation on behalf of the Cape Cod Cooperative Extension to conduct a regional oyster remote set program for the participating towns of the County, at the price of \$15.00 per bag for up to 5,600 bags to be delivered by June 26, 2018; with delivery that shall follow all Massachusetts Division of Marine Fisheries Disease Control and Seed Movement Regulations, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

The Board discussed the pricing and funding for this item in response to a question from Commissioner Beaty.

- l. Authorizing the Execution of an Amendment to an Agreement with the Massachusetts Executive Office of Housing & Economic Development, through the Cape Cod Commission, for a regional initiative promoting and sustaining a maritime-focused economy, for the period of May 4, 2016 through June 30, 2018, increasing the maximum amount of the agreement by**

**\$65,900.00 from a maximum of \$234,000.00 to a maximum amount of \$299,900.00**

*Motion by Commissioner Beaty to authorize the Execution of an Amendment to an Agreement with the Massachusetts Executive Office of Housing & Economic Development, through the Cape Cod Commission, for a regional initiative promoting and sustaining a maritime-focused economy, for the period of May 4, 2016 through June 30, 2018, increasing the maximum amount of the agreement by \$65,900.00 from a maximum of \$234,000.00 to a maximum amount of \$299,900.00, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

## **10. Commissioners' Reports**

Commissioner Cakounes spoke regarding a meeting that he had with the harbormasters on the rates for use of the County Dredge.

Commissioner Beaty asked a question regarding an upcoming presentation from the Cape Cod Commission. The Board discussed whether a press release from its Executive Director represented the official position of the County. He noted that he referred the matter to the County Administrator. Mr. Yunits explained that there were special circumstances in this case because of the Commission's status as an agency.

## **11. County Administrator's Report**

Mr. Yunits spoke regarding the upcoming Assembly hearing on the Barnstable County Sheriff Department's application to participate in the Delegation of Authority Program pursuant to section 287(g) of the Immigration and Naturalization Act. Commissioner Cakounes stressed that there would be no signs allowed inside, and that public comment was governed by State law. He also noted that there were no special arrangements that the County was making for metal detectors. They are always in use due to the Courts' status as a tenant. He also spoke regarding the costs of OpenCape.

Mr. Tebo, Interim Assistant County Administrator, reported to the Board that the current County Dredge had ceased operation due to freezing caused by the decrease in temperature.

## **12. Adjournment**

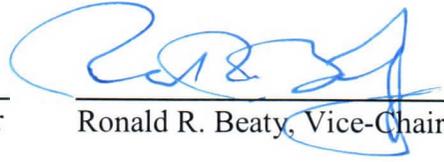
*Barnstable, ss. at 11:59 A.M. on this tenth day of January, A.D. 2017, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Cakounes, approved 2-0-0.*

Enclosures: Budget Review documents

Approved, Board of Regional Commissioners:



Leo G. Cakounes, Chair



Ronald R. Beaty, Vice-Chair

\_\_\_\_\_  
Mary Pat Flynn, Commissioner

01/10/18  
Date

The foregoing records have been read and approved, January 11, 2018.

A true copy, attest:



Janice O'Connell, Regional Clerk