

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse in Barnstable, on the tenth day of January, A.D. 2018.

Board of the Barnstable County Commissioners:

Ronald R. Beaty Present

Leo G. Cakounes Present

Mary Pat Flynn Absent

Assembly of Delegates:

Ronald Bergstrom Delegate, Town of Dennis

E. Suzanne McAuliffe Delegate, Town of Yarmouth

Staff Present:

Jack Yunits County Administrator

Steve Tebo Interim Assistant County Administrator

Owen Fletcher Executive Assistant, Administration

Paul Niedzwiecki Executive Director, Cape Cod Commission

Sean O'Brien, Director, Department of Health & Environment

Stacy Gallagher Director, Children's Cove

Beth Albert, Director, Department of Human Services

Jack Meade Register, Registry of Deeds

David Murphy Assistant Register, Registry of Deeds

Janice O'Connell Regional Clerk and Assembly Clerk, Assembly of Delegates

Mike McGuire Director, Cape Cod Cooperative Extension

Diane Murphy Deputy Director/Fisheries & Aquaculture Specialist,
Cape Cod Cooperative Extension

1. Call to Order

Chairman Cakounes called the meeting to order at 10:00 A.M.

2. Pledge of Allegiance

3. Moment of Silence

4. Public Comment

Commissioner Cakounes asked Mr. Maguire and Ms. Murphy to speak regarding questions on bid awards to Aquacultural Research Corporation. Commissioner Cakounes questioned the County's financial commitment under the grant. Ms. Murphy informed the board that the County's commitment would be capped at \$30,000.00. Mr. McGuire also discussed the item on the meeting's agenda regarding an amendment to an agreement with NOAA/WHOI for a grant to support the WHOI Sea Grant Program. Mr. Maguire explained that the grant monies were largely used for travel reimbursement.

John Ohman, Assembly of Delegates member from Dennis, spoke in support of considering Kristy Senatori for Cape Cod Commission Executive Director to replace the departing current director, Paul Niedzwiecki. He also thanked Mr. Niedzwiecki for his service and praised his years of leadership. Commissioner Cakounes stressed that the process of replacing the Executive Director would be the purview of the Cape Cod Commission's Board.

5. Budget Hearings

a. Health & Environment

Mr. Cakounes informed the Board that this Department would be rescheduled. He explained that due to their emergency response to the continuing cold weather, it required more time to prepare.

b. Children's Cove

Ms. Gallagher presented to the Board. Initially, she spoke regarding the Cove's application for a Victim of Crime Act Grant. She noted that this application was in response to the Board's instruction that departments search for supplemental funding to reduce costs. She noted increases in the Cove's budget related to rising health care costs. Commissioner Cakounes stressed that while the Board expected assistance through grant funding, if the Cove did not receive such funding the County must be prepared to provide approximately \$200,000.00 in costs. Commissioner Beaty questioned the current funds provided by the County, and there was a discussion regarding how this funding related to current grant funding. She thanked the Board for its support and assured the public that the Cove was working with the Board in partnership to find new sources of funding.

c. Human Services

Ms. Albert presented to the Board. She detailed the department's budget, and noted that there were no significant changes from the department's proposed budget in the last fiscal year. Commissioner Cakounes asked about the effects of grant funding on continuing programs. He also expressed his concerns regarding the costs to the County of continuing these program if the grant funding disappears. There was a lengthy discussion of various grant programs administered by the department. There also was a lengthy discussion regarding grant processes and procedures to award to sub-grantees. The Board also discussed the HOME Program. Commissioner Cakounes noted his concern with the fate of the program if less funding was received by the County in upcoming fiscal years.

d. Registry of Deeds

Mr. Meade and Mr. Murphy presented to the Board. Mr. Meade noted that the Registry's budget has been decreasing every year. Commissioner Cakounes spoke regarding the Registry's success in implementing technology to control costs. Mr. Meade noted the State's assistance with these issues. There was a discussion, in response to a question from Commissioner Beaty, regarding legislation to increase the portion of the collected fees that the Registry can retain locally. There also was a discussion regarding the digitizing of records and space allocation for documents. Mr. Murphy spoke on the receipt of revenue throughout this fiscal year to date.

e. Facilities

Mr. Tebo presented to the Board. Mr. Tebo spoke generally highlighted personnel schedules, and more specifically regarding our full-time mail clerk's position. There also was a discussion of the State reimbursement rate.

f. Assembly of Delegates

Speaker McAuliffe, Delegate Ohman, and Ms. O'Connell presented to the Board. Ms. O'Connell highlighted areas that the Assembly examined looking for cuts. She spoke regarding communications, telephone, and fax costs. Commissioner Cakounes expressed that the stenographer report may not be worth the cost. There was a lengthy discussion regarding employee education costs. Commissioner Cakounes noted that there would be a discussion regarding separating the positions of Regional Clerk and Assembly clerk, while reducing the hours for the Assembly Clerk.

6. Approval of Minutes**a. Regular Meeting of January 2, 2018**

Motion by Commissioner Beaty to approve the minutes of the Regular Meeting of January 2, 2018 as presented, 2nd by Commissioner Cakounes, approved 2-0-0.

b. Special Meeting of January 2, 2018

Motion by Commissioner Beaty to approve the minutes of the Special Meeting of January 2, 2018 as presented, 2nd by Commissioner Cakounes, approved 2-0-0.

7. General Business**a. Update from Paul Niedzwiecki, Executive Director of the Cape Cod Commission, as well as a discussion and update on the possible recruitment and search for a new executive director of the Cape Cod Commission in the event of a vacancy**

Mr. Niedzwiecki formally informed the board regarding his resignation as Executive Director of the Cape Cod Commission. He expressed his thanks for the opportunity to serve and praised his staff. Commissioner Cakounes thanked him for his service, providing for his succession, and leaving the Commission in great shape moving forward. Commissioner Beaty also praised him for his service. Mr. Niedzwiecki explained that the Cape Cod Commission's Executive Board by statute would handle the search for his replacement, and make a recommendation to the Board. He also explained that it would be their policy to look at internal candidates and decide whether to hire a search committee to assist them. He stated that it was his recommendation that Ms. Kristy Senatori, Deputy Director, be named acting director. He also informed the Board that he would recommend that

any search take place next January if necessary. Commissioner Beaty questioned the process under the statute. Mr. Niedzwiecki noted that the Cape Cod Commission's Board had passed policies related to this issue. There was a discussion regarding the search process that led to the appointment of Mr. Niedzwiecki over a decade ago.

Commissioner Cakounes spoke regarding his previous and continuing communication with the Chair of the Cape Cod Commission Board. He reported that he had attended the Executive Committee meeting of that Board, and will be in contact with the Chair to keep the Commissioners apprised of recommendation as to an acting appointment and future search.

b. Update on the status of the new County Dredge

Mr. Tebo spoke regarding the status of the Dredge. He spoke regarding the progress with assembling it, and the effect of the weather on operations. The Board's consensus was to instruct the Chair, County Administrator and County Counsel to continue exploring the legal ramifications of the new dredge's late delivery.

c. Appointment of Commissioners to Committees

The Board agreed to put this item on the agenda for the next meeting to await input from Commissioner Flynn.

8. New Business – Other business not reasonably anticipated by the Chair

9. Commissioners' Actions

a. Authorizing the approval of a timesheet for Jack Yunits, County Administrator, for the period of December 10, 2017 through December 23, 2017

Motion by Commissioner Beaty to approve the timesheet for Jack Yunits, County Administrator, for the period of December 10, 2017 through December 23, 2017 as presented, 2nd by Commissioner Cakounes, approved 2-0-0.

b. Authorizing the approval of a timesheet for Jack Yunits, County Administrator, for the period of December 24, 2017 through January 6, 2018

Motion by Commissioner Beaty to approve the timesheet for Jack Yunits, County Administrator, for the period of December 24, 2017 through January 6, 2018 as presented, 2nd by Commissioner Cakounes, approved 2-0-0.

- c. Authorizing the Execution of an amendment to an agreement with the United States National Oceanic and Atmospheric Administration (NOAA)/Woods Hole Oceanographic Institute (WHOI) for a grant to the Cape Cod Cooperative Extension to support the WHOI Sea Grant Program, awarding supplemental funding in the amount of \$30,000.00, and extending the period of performance through August 31, 2018**

Motion by Commissioner Beaty to authorize the execution of an amendment to an agreement with the United States National Oceanic and Atmospheric Administration (NOAA)/Woods Hole Oceanographic Institute (WHOI) for a grant to the Cape Cod Cooperative Extension to support the WHOI Sea Grant Program, awarding supplemental funding in the amount of \$30,000.00, and extending the period of performance through August 31, 2018, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.

- d. Authorizing the renewal of contracts with Crack-Sealing, Inc. and Sealcoating, Inc for crack filling in Towns in Barnstable County, for the period of April 1, 2018 through March 31, 2019**

Motion by Commissioner Beaty to authorize the renewal of contracts with Crack-Sealing, Inc. and Sealcoating, Inc for crack filling in Towns in Barnstable County, for the period of April 1, 2018 through March 31, 2019, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.

- e. Authorizing the renewal of contracts with R.J. Gabriel Construction Co., and Leo Vigeant Co., Inc. to provide drainage items, to Towns in Barnstable County, for the period of April 1, 2018 through March 31, 2019**

Motion by Commissioner Beaty to authorize the renewal of contracts with R.J. Gabriel Construction Co., and Leo Vigeant Co., Inc. to provide drainage items, to Towns in Barnstable County, for the period of April 1, 2018 through March 31, 2019, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.

- f. Authorizing the renewal of contracts with: Aggregate Industries; Cape Cod Aggregates Corp.; Lawrence Lynch Corp.; PA Landers, Inc.; and Robert Childs, Inc. to provide roadway materials to Towns of Barnstable County, for the period of April 1, 2018 through March 31, 2019**

Motion by Commissioner Beaty to authorize the renewal of contracts with: Aggregate Industries; Cape Cod Aggregates Corp.; Lawrence Lynch Corp.; PA Landers, Inc.; and Robert Childs, Inc. to provide roadway materials to Towns of Barnstable County, for the period of April 1, 2018 through March 31, 2019, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.

- g. Authorizing the renewal of contracts with: Bartlett Consolidated, LLC; Hi-Way Safety Systems, Inc.; Lawrence Lynch Corp.; and Markings, Inc. for miscellaneous public works in the Towns of Barnstable County, for the period of April 1, 2018 through March 31, 2019**

Motion by Commissioner Beaty to authorize the renewal of contracts with: Bartlett Consolidated, LLC; Hi-Way Safety Systems, Inc.; Lawrence Lynch Corp.; and Markings, Inc. for miscellaneous public works in the Towns of Barnstable County, for the period of April 1, 2018 through March 31, 2019, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.

- h. Authorizing the execution of the discharge of a mortgage by Keith Robert Hendershot to Barnstable County, acting by and through the Cape Cod Commission, dated November 29, 2011**

Motion by Commissioner Beaty to authorize the execution of the discharge of a mortgage by Keith Robert Hendershot to Barnstable County, acting by and through the Cape Cod Commission, dated November 29, 2011, 2nd by Commissioner Cakounes, approved 2-0-0.

10. Commissioners' Reports

Commissioner Beaty clarified the process for choosing a new Cape Cod Executive Director.

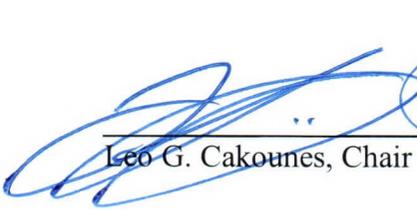
11. County Administrator's Report

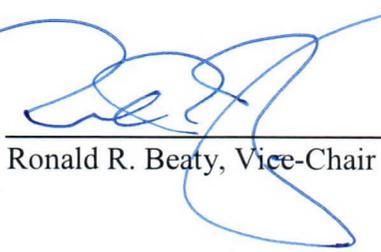
Mr. Yunits and Mr. Tebo applauded Sean O'Brien, Director of the Health & Environment Department for the County's emergency response performance during the recent storm. They also spoke regarding the storm damage in the Town of Provincetown, and the response by the town's Board of Selectmen.

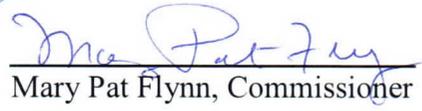
12. Adjournment

Barnstable, ss at 12.35 P.M on this tenth day of January, A.D. 2017, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Cakounes, approved 2-0-0.

Approved, Board of Regional Commissioners:


Leo G. Cakounes, Chair


Ronald R. Beaty, Vice-Chair


Mary Pat Flynn, Commissioner

01/17/18
Date

The foregoing records have been read and approved, January 17, 2018.

A true copy, attest:


Janice O'Connell, Regional Clerk