

*COMMONWEALTH OF MASSACHUSETTS*

Barnstable, ss.

At the regular meeting of the Barnstable County Board of Regional Commissioners, held in the Superior Courthouse in Barnstable, on the twenty-eighth day of February, A.D. 2018

**Board Regional Commissioners:**

Ronald R. Beaty	Absent
Leo G. Cakounes	Present
Mary Pat Flynn	Present

**Staff Present:**

Jack Yunits	County Administrator
Steve Tebo	Interim Assistant County Administrator
Owen Fletcher	Executive Assistant, Administration
Mary McIsaac	Director of Finance/Treasurer
Stacy Gallagher	Director, Children's Cove
Sean O'Brien	Director, Health and Environment
Beth Albert	Director, Human Services
Vaira Harik	Senior Project Specialist, Human Services
Kristy Senatori	Acting Executive Director, Cape Cod Commission
Ian Roberts	Technical Support Specialist, Information Technology

**1. Call to Order**

Chairman Cakounes called the meeting to order at 10:03 A.M.

**2. Pledge of Allegiance**

**3. Moment of Silence****4. Public Comment**

No members of the public offered comment.

**5. Approval of Minutes****a. Regular Meeting of February 21, 2018**

*Motion by Commissioner Flynn to approve the regular meeting minutes of February 21, 2018 as presented, 2<sup>nd</sup> by Commissioner Cakounes, approved 2-0-0*

**6. General Business****a. Correspondence dated February 16, 2018 confirming the award of \$300,000.00 in funding to Barnstable County, by the Massachusetts Executive Office of Housing and Economic Development, Seaport Economic Council, for the Marine Simulator Project**

Mr. Yunits addressed the Board, explained the award, and thanked County staff for their help in securing it. The Board discussed the importance of continued support for the Fire Rescue Training Academy.

**b. Distribution and execution of acknowledgement of receipt of the Social Media Policy, Vehicle Use Policy and Sexual Harassment Policy by individual County Commissioners**

Commissioner Cakounes explained the relevant State requirements regarding the acknowledgement of receipt for these policies. He recounted that Mr. Beaty would not sign an acknowledgement of receipt for them at the Board's last meeting because he felt that there may be Open Meeting Law issues with their execution. Commissioner Beaty argued on social media, and in a letter to the editor of Cape Cod Today, that those issue may exist because the item was not on that meeting's agenda. Commissioner Cakounes noted that though he did not feel the item needed to be placed on the agenda, he placed it on this meeting's agenda in response to Commissioner Beaty's concerns.

**c. Authorizing the appointment of members to the Barnstable County Economic Development Council**

*Motion by Commissioner Flynn to remove Cindy Crossman and Luiz Gonzaga from the list of proposed appointments to the Barnstable County Economic Development*

*Council, replace them with Terri Ahern, representing Cape Cod Healthcare, and Alisa Gallazi, representing Housing Assistance Corporation, as well as additionally add Harold Mitchell, representing the Cape Cod Commission, 2nd by Commissioner Cakounes, approved 2-0-0*

*Motion by Commissioner Flynn to remove Peter Scarafile from the list of proposed appointments to the Barnstable County Economic Development Council, and leave a vacancy for a representative of the Marine Specialists, 2nd by Commissioner Cakounes, approved 2-0-0*

*Motion by Commissioner Flynn to appoint the following to the Barnstable County Economic Development Council:*

<i>Susan Moran</i>	<i>Assembly of Delegates</i>	<i>12/31/18</i>
<i>Terri Ahern</i>	<i>Cape Cod Healthcare</i>	<i>12/31/18</i>
<i>Alisa Gallazi</i>	<i>Housing Assistance Corporation</i>	<i>12/31/18</i>
<i>David Augustino</i>	<i>Cape &amp; Islands Workforce Development Board</i>	<i>12/31/18</i>
<i>Diane Pratt</i>	<i>Home Builders &amp; Remodelers Association of Cape Cod</i>	<i>12/31/19</i>
<i>Tammi Jacobsen</i>	<i>Cape Cod Community College</i>	<i>12/31/19</i>
<i>Lauren Barker</i>	<i>Cape Cod Young Professionals</i>	<i>12/31/19</i>
<i>Sheryl Walsh</i>	<i>Cooperative Bank of Cape Cod</i>	<i>12/31/19</i>
<i>Rob Brennan</i>	<i>CapeBuilt Homes</i>	<i>12/31/20</i>
<i>Julie Wake</i>	<i>Arts Foundation of Cape Cod</i>	<i>12/31/20</i>
<i>Peter Karlson</i>	<i>NeuEon</i>	<i>12/31/20</i>
<i>To Be Determined</i>	<i>Marine Specialist</i>	<i>12/31/20</i>
<i>Harold Mitchell</i>	<i>Cape Cod Commission</i>	<i>12/31/20</i>

*2nd by Commissioner Cakounes, approved 2-0-0*

Ms. Senatori addressed the Board regarding the appointments. Commissioner Cakounes explained that the appointment list needed to be changed to address staff concerns that the appointees did not fit the requirements of the ordinance. The Board had a lengthy discussion on how to meet these requirements. The Board decided to create an alternates list due to the overwhelming response from people wishing to serve on the council, and the continuing search for a marine science representative.

## **7. New Business – Other business not reasonably anticipated by the Chair**

Commissioner Cakounes returned to this item after concluding the Commissioners' Actions, noting that he did not previously anticipate the need to discuss expected severe weather. He asked for an update on Mr. O'Brien's participation in a morning conference call during the

current Commissioners' meeting on the projected severity of, and County preparations for, the coming Nor'easter over the weekend. Mr. O'Brien informed the Board about the County's plans to send staff and vehicles to Provincetown to assist with coastal flooding. He also explained the normal County preparations for such storms.

## 8. Commissioners' Actions

- a. Authorizing the approval of a timesheet for Jack Yunits, County Administrator, for the period of February 4, 2018 through February 17, 2018**

*Motion by Commissioner Flynn to approve the timesheet for Jack Yunits, County Administrator, for the period of February 4, 2018 through February 17, 2018, as presented, 2nd by Commissioner Cakounes, approved 2-0-0*

- b. Authorizing the approval of up to 5 days of leave without pay for Tim Pasakarnis, Water Resources Analyst, Cape Cod Commission, to be used by May 18, 2018**

*Motion by Commissioner Flynn to authorize the approval of up to 5 days of leave without pay for Tim Pasakarnis, Water Resources Analyst, Cape Cod Commission, to be used by May 18, 2018, as presented, 2nd by Commissioner Cakounes, approved 2-0-0*

- c. Authorizing the reappointment to the Cape Cod Hoarding Task Force Executive Committee of: Erika Woods for a term through November 30, 2020 and; the appointments of Donna Rex, Melanie Bach, and Betina Michalowski for terms through November 30, 2021**

*Motion by Commissioner Flynn to reappoint Erika Woods to the Cape Cod Hoarding Task Force Executive Committee for a term through November 30, 2020 and; to appoint Donna Rex, Melanie Bach, and Betina Michalowski for terms through November 30, 2021, as presented, 2nd by Commissioner Cakounes, approved 2-0-0*

Commissioner Flynn highlighted the importance of the Task Force. Commissioner Cakounes stressed the continued need for the Board to address the swearing-in of County Board and Committee members, as well to create policies for their service.

- d. Authorizing the creation of a new fund, for the subaward agreement for a grant, from the United States Forest Service, United States Department of Agriculture, through the Southeastern Massachusetts Pine Barrens Alliance, to the Cape Cod Commission, in the amount of \$15,200.00, to provide technical assistance to the Pine Barrens Partnership, to advance habitat protection and management of the pine barrens, for the period of February 1, 2018 through September 30, 2020**

*Motion by Commissioner Flynn to authorize the creation of a new fund, for the subaward agreement for a grant, from the United States Forest Service, United States Department of Agriculture, through the Southeastern Massachusetts Pine Barrens Alliance, to the Cape Cod Commission, in the amount of \$15,200.00, to provide technical assistance to the Pine Barrens Partnership to advance habitat protection and management of the pine barrens, for the period of February 1, 2018 through September 30, 2020, as presented, 2nd by Commissioner Cakounes, approved 2-0-0*

Ms. Senatori responded to a question by Commissioner Cakounes and explained the nature of Pine Barrens.

- e. Authorizing the award of contracts for Golf Course Materials and Services, for the Public Golf Courses in Barnstable County and other Political Subdivisions, for the period of March 1, 2018 through February 28, 2019, to: Atlantic Golf & Turf; Crop Production Services; Charles C. Hart Seed Co.; Harrell's LLC; Helena Chemical; Hornungs Golf Products, Inc.; Shrewsbury Landscapes, Inc.; Site One Landscape Supply; Target Specialty Products; Tom Irwin, Inc. and; Winfield Solutions**

*Motion by Commissioner Flynn to award contracts for Golf Course Materials and Services, for the Public Golf Courses in Barnstable County and other Political Subdivisions, for the period of March 1, 2018 through February 28, 2019, to: Atlantic Golf & Turf; Crop Production Services; Charles C. Hart Seed Co.; Harrell's LLC; Helena Chemical; Hornungs Golf Products, Inc.; Shrewsbury Landscapes, Inc.; Site One Landscape Supply; Target Specialty Products; Tom Irwin, Inc. and; Winfield Solutions, 2nd by Commissioner Cakounes, approved 2-0-0*

- f. Authorizing the award of contracts for the lease and maintenance of portable toilets, for Towns in Barnstable County, for the period of April 1, 2018 through March 31, 2019 to: MA Frazier, Inc. for the Town of Brewster and Wellfleet and; Nauset Disposal for the Towns of Eastham and Harwich**

*Motion by Commissioner Flynn to award contracts for the lease and maintenance of portable toilets for Towns in Barnstable County, for the period of April 1, 2018 through March 31, 2019 to: MA Frazier, Inc. for the Town of Brewster and Wellfleet and; Nauset Disposal for the Towns of Eastham and Harwich, 2nd by Commissioner Cakounes, approved 2-0-0*

- g. Authorizing the award of a contract to Rochester Bituminous Products, Inc., for road resurfacing projects in the towns of Barnstable County, for the period of April 1, 2018 through March 31, 2019**

*Motion by Commissioner Flynn to award a contract to Rochester Bituminous Products, Inc., for road resurfacing projects in the towns of Barnstable County, for the period of April 1, 2018 through March 31, 2019, 2nd by Commissioner Cakounes, approved 2-0-0*

- h. Authorizing the award of contracts for roadway construction items, for Towns in Barnstable County, for the period of April 1, 2018 through March 31, 2019, with the option to renew for one (1) additional year to: All States Asphalt, Inc.; Felix A. Marino, Inc; Garrity Asphalt Reclaiming, Inc.; MCE Dirtworks, Inc.; Murray Paving and Reclamation; Lawrence-Lynch, Inc.; Pavement Maintenance Systems, Inc.; P.J. Keating Company; Rafferty Fine Grading, Inc.; Robert Childs, Inc.; and Sealcoating, Inc.**

*Motion by Commissioner Flynn to award contracts for roadway construction items for Towns in Barnstable County, for the period of April 1, 2018 through March 31, 2019, with the option to renew for one (1) additional year to: All States Asphalt, Inc.; Felix A. Marino, Inc; Garrity Asphalt Reclaiming, Inc.; MCE Dirtworks, Inc.; Murray Paving and Reclamation; Lawrence-Lynch, Inc.; Pavement Maintenance Systems, Inc.; P.J. Keating Company; Rafferty Fine Grading, Inc.; Robert Childs, Inc.; and Sealcoating, Inc., as presented, 2nd by Commissioner Cakounes, approved 2-0-0*

- i. Authorizing the subordination of a mortgage, held by Barnstable County, for Dean M. Clarke, owner of certain real estate located in East Falmouth**

*Motion by Commissioner Flynn to authorize the execution of the subordination of a mortgage, held by Barnstable County, for Dean M. Clarke, owner of certain real estate located in East Falmouth, as presented, 2nd by Commissioner Cakounes, approved 2-0-0*

## **9. Commissioners' Reports**

Commissioner Cakounes stated his intent to place a reimbursement policy on the Board's next agenda for the Commissioners' review and action. He explained that he felt the Board should address it after he discovered upgrade charges for rooms when employees and elected officials were traveling. He also noted preparations for the coming storm at the end of the week. Finally, Commissioner Cakounes and Mr. Yunits congratulated Commissioner Flynn on her birthday.

## **10. County Administrator's Report**

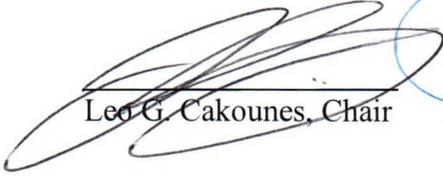
The Board briefly discussed the accomplishments of Mr. Yunits on the two-year anniversary of the beginning of his service as County Administrator. Mr. Yunits highlighted the great work of the Board and County Staff in holding down budgeted costs while increasing the

amount and quality of County services. He also spoke on Sonja Sheasley work to increase the level of County communications both internally and with the public. Further, Mr. Yunits spoke regarding preparations for the coming storm. Finally, he addressed the continued success of the County's Septic Loan Program. Mr. Tebo updated the Board regarding the County Dredge and the Seaport Grant.

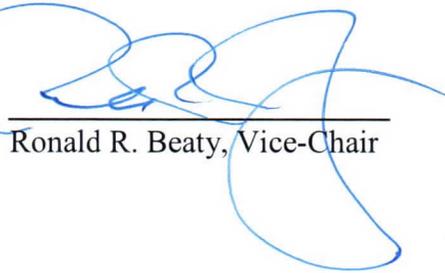
## **11. Adjournment**

*Barnstable, ss. at 10:50 A.M. on this twenty-eighth day of February A.D. 2018, Commissioner Flynn made a motion to adjourn, 2nd by Commissioner Cakounes, approved 2-0-0*

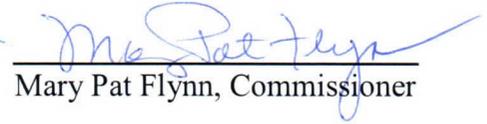
Approved, Board of Regional Commissioners:



Leo G. Cakounes, Chair



Ronald R. Beaty, Vice-Chair



Mary Pat Flynn, Commissioner

03/07/18  
Date

The foregoing records have been read and approved, March 7 , 2018.

A true copy, attest:



Janice O'Connell, Regional Clerk