

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES
Standing Committee on Finance
Minutes
April 4, 2018

The Standing Committee on Finance met with Committee Chairs to receive reports and recommendations relative to the proposed department budgets for FY19 and to consider making recommendations for the 2019 proposed budgets of the:

- Resource Development Office (RDO)/AmeriCorps
- Board of County Commissioners
- Finance Department and Capital Budget
- Assembly of Delegates

The committee met on April 4, 2018, beginning at 2:00 p.m.

Committee members present: Chairman Ronald Bergstrom, James Killion, John Ohman, and Patrick Princi.

Also present, in the audience, and responding to committee inquiries: County Commissioner Leo Cakounes, County Administrator Jack Yunits, Finance Director Mary McIsaac, Assembly Speaker E. Suzanne McAuliffe, Provincetown Delegate Brian O'Malley, Assembly Clerk Janice O'Connell, and Cape Cod Commission Finance Director Gail Coyne. Chair Ronald Bergstrom opened the committee meeting and proceeded as follows:

Report from Telecommunications & Energy Committee Chair James Killion

- County shift in strategy related to telephone services has reduced capital costs
- IT Department reduction in reliance on contracted services reduced costs
- **Committee recommended FY19 IT budget as proposed**

Report from Public Services Committee Chair John Ohman

- Register of Deeds confident in revenue projection for FY19 at total of 12.975 million which represents an increase over previous years
- Actual revenues for FY18 anticipated to be higher than what was projected for FY18
- **Committee recommended FY19 Deeds, Facilities and Dredge budgets as proposed**

Report from Health & Human Services Committee Chair Patrick Princi

- Children's Cove increased revenue, and is working with legislative delegation to increase earmark funding and
- Children's Cove looking at options to leave the County government structure
- Human Services handling HOME Program and concerned about future grant revenue and on-going monitoring responsibilities
- **Committee recommended FY19 Human Services and Children's Cove budgets as proposed**

Report from Natural Resources Committee Chair Brian O'Malley

- Departments expressed concerns regarding staffing due to as early retirements incentive plan (ERIP)
- Several Cooperative Extension education programs will be eliminated due to early retirement incentive plans (ERIP)

- Concerns regarding water quality monitoring and budgeting through the Cape Cod Commission
- Health & Environment department revenues up due to expanded lab operations
- Capital funding of for lab equipment supported by committee
- **Committee recommended FY19 Cape Cod Commission, Health & Environment including capital request, and Cooperative Extension budgets as proposed**

Report from Economic Affairs Committee Vice-Chair John Ohman

- Committee was supportive of monies representing \$250,000 in revenue to the Cape Cod Commission budget from various grants
- **Further clarification and information can be made available by the Committee Chair later**

Recommendation from Finance Committee - Assembly of Delegates

- Speaker provided an overview of the Assembly Clerk position
- Assembly Clerk job description now completed, finalized, and does not include County Clerk responsibilities
- Speaker recommended money from Commissioners budget for Assembly/County Clerk be reinstated to the Assembly budget as was originally submitted

Motion made by John Ohman, and seconded by Ronald Bergstrom, to reduce the County Commissioners department budget (Dept. Code 100) for salary and fringes related to the County Clerk position (12.5 hours) and restore (reinstate) funding to the Assembly department budget (Dept. Code #130) for the Assembly Clerk position (37.5 hours). 4-0-0.

- Professional services account line for a stenographer cut from the Assembly budget
- Committee may consider advances in technology as an alternative to transcript at a future date

Motion made by John Ohman, and seconded by Ronald Bergstrom, to reinstate (increase) the Professional Services account line in the Assembly department budget (Dept. Code #130) for the stenographer and reduce Fringe Benefits (Dept. Code 900) by an equal amount. 3-0-1. James Killion abstained because he was absent for previous discussions on this subject matter.

Recommendations from Finance Committee - Board of County Commissioners

- Human Rights Coordinator position hours may not be sufficient to support the position
- Staff at the Commissioner's Office handling the work load for now

No recommendation made to Human Rights Coordinator funding account line within the County Commissioners department budget. The full Assembly might consider an amendment to the budget when it comes up for a budget vote on 5/2/18.

No recommendation made regarding the remainder of the County Commissioners department budget.

Recommendations from Finance Committee - Resource Development Office (RDO)/AmeriCorps

No recommendation made.

Recommendations from Finance Committee - Capital Budget

No recommendation made.

Recommendation from Finance Committee - Finance Department (including Shared Costs, Debt Service, Public Safety-Sheriff's Liability, Fringes, and Misc. & Contingency)

No recommendation made.

Committee will consider further recommendations following the public hearing on FY19 proposed budgets on 4/18/18

Motion to adjourn the meeting was unanimous.
The meeting adjourned at 3:50 p.m.

Submitted by:
Janice O'Connell, Clerk
Assembly of Delegates

List of Meeting Materials:

- Proposed Ordinance 18-01, 18-02 & 18-03
- Committee Reports: Natural Resources 2/14/18, Economic Affairs 2/21/18, Telecommunications & Energy 2/21/18, Finance 2/28/18, Health & Human Services 3/7/18, and Public Services 3/21/18
- Summary sheet of Standing Committee budget recommendations to Finance