

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES
Standing Committee on Telecommunications & Energy
DRAFT Minutes
February 21, 2018

The Standing Committee on Telecommunications & Energy met to review the 2019 proposed budget of the Information Technology Department. The committee met on February 21, 2018, beginning at 3:00 p.m.

Committee members present: Chairman James Killion, Lilli-Ann Green, and Deborah McCutcheon.

Also present, in the audience, and responding to committee inquiries: Assistant County Administrator Steve Tebo and Information Technology Director Bill Travers.

Chair James Killion opened the committee meeting and proceeded as follows:

3:00 P.M. Summary: Information Technology

Present from the Information Technology Department: Assistant County Administrator Steve Tebo and Information Technology Director Bill Travers.

The IT Department budget for FY19 represents a large shift in strategy to migrate as much as possible to Cloud service providers through the outsourcing of infrastructure needs except for the network. This represents a savings of approximately \$249,000. However, the Joint Initiatives Program was rolled into the IT Department budget at a cost of \$258,000 for FY19. The net was an increase of approximately \$20,000 to the IT Department budget proposed for FY19.

The IT Department will not be affected by the Early Retirement Incentive Program (ERIP). However, there could be a reduction in staff mid-year based on what will be done with the towns and the services offered to them. Town's will be offered a tiered system of services (with a full cost recovery to the county) and the county will not be involved in their day to day problems. In the future it will be easier to allocate costs for IT services to the various departments within the county. The same will apply to municipal clients served by the county.

The consultant hired by the county suggested changes. The county will be using software it already owns. Migrating to the Cloud was inevitable and happened sooner than expected. For example, the county's migration to Skype for Business for Government saved a \$250,000 capital investment for the county. Over the course of the next several years the county could save approximately \$150,00 per year in capital costs.

Motion made by Deborah McCutcheon, and seconded by Lilli-Ann Green, to recommend the Information Technology FY19 proposed budget of \$1,293,502.55 to the Finance Committee. 3-0-0.

Motion to adjourn the meeting was unanimous.
The meeting adjourned at 3:50 p.m.

Submitted by:
Janice O'Connell, Clerk
Assembly of Delegates

List of Meeting Materials:

- FY19 Proposed line item budgets for the Information Technology Department
- Personnel schedules for Information Technology Department
- Information Technology Service Pricing List
- Information Technology handout
- Proposed FY19 Budget Ordinance 18-01
- Standing Committee on Telecommunications & Energy 2/21/18 meeting notice and agenda