

**CAPE COD REGIONAL GOVERNMENT - ASSEMBLY OF DELEGATES
HARBORVIEW CONFERENCE CENTER
BARNSTABLE COUNTY COMPLEX
3195 MAIN STREET
ROUTE 6A, BARNSTABLE, MA 02630**

APPROVED Journal of Proceedings - May 2, 2018

Call to Order

Speaker MCAULIFFE: Good afternoon. This is the regular meeting of the Assembly of Delegates of the Cape Cod Regional Government. It's Wednesday, May 2nd, 2018, at 4 p.m., and we're in the Harborview Room at the Barnstable County Complex.

Is there anyone taping this meeting other than our regular videographer? Okay. Thank you.

I'll start with a moment of silence to honor our troops who have died in service to our country and all those serving our country in the Armed Forces.

(Moment of silence.)

Speaker MCAULIFFE: Thank you.

Please rise for the Pledge of Allegiance.

Speaker MCAULIFFE: Thank you.

(Pledge of Allegiance.)

Speaker MCAULIFFE: Will the Clerk please call the roll?

Roll Call

Roll Call Attendance (74.05%): Ronald Bergstrom (2.84% - Chatham), Mary Chaffee (4.55% - Brewster), Lilli-Ann Green - (1.27% - Wellfleet), James Killion (9.58% - Sandwich), E. Suzanne McAuliffe (11.02% - Yarmouth), Deborah McCutcheon (0.93% - Truro), Edward McManus (5.67% - Harwich), Susan Moran (14.61% - Falmouth), Thomas O'Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O'Malley (1.36% - Provincetown), Linda Zuern (9.15% - Bourne).

Arrived Late (23.65%): Christopher Kanaga (2.73% - Orleans), Patrick Princi (20.92% - Barnstable).

Absent (2.30%): Edward Atwood (2.30 - Eastham).

Clerk O'CONNELL: Madam Speaker, you have a quorum with 74.05 percent of the Delegates present; 25.95 percent absent.

Speaker MCAULIFFE: Thank you.

Calendar of Business

Speaker MCAULIFFE: The next item is our approval of the Calendar of Business. Is there a motion to approve?

Mr. O'MALLEY: So moved.

Speaker MCAULIFFE: Is there a second?

Speaker MCAULIFFE: Any discussion? All those in favor? Aye. Any opposed? It

passes unanimously.

(Motion passes.)

Journal of Proceedings of April 18, 2018

Speaker MCAULIFFE: The next item is our approval of the Journal of April 18, 2018. Is there a motion?

Mr. O'MALLEY: Madam Speaker.

Speaker MCAULIFFE: Yes, Brian.

Mr. O'MALLEY: I've submitted a couple of technical corrections to the Clerk. Other than that, I would move approval as distributed.

Mr. O'HARA: Second.

Speaker MCAULIFFE: Any discussion? All those in favor? Aye. Opposed? It passes unanimously.

(Motion passes.)

Summary Communications from the Board of Regional Commissioners

- **Presentations from departments regarding conferences they attended**
- **Update on lab equipment**
- **Update regarding Cape Cod License Plate Funds**
- **MOU with Cape Cod Commission regarding assistance with permitting**
- **Adopted a County Reimbursement Policy**
- **Completed the evaluation of the County Administrator**
- **Assembly Resolution 18-01 – took no action**
- **Commissioners approved Ordinance 18-03**
- **Commissioners renewed contract with county auditors Powers and Sullivan**
- **Commissioners submitted Proposed Ordinance 18-08 to the Assembly for consideration**
- **Commissioners discussed possible charter changes related to term limits and a recall provision**
- **Recognition of Malcolm McDowell Human Rights Academy Award recipients**
- **Human Services position vacancy**
- **5-year lease signed for Cape Cod Commission building**
- **County dredges are operational**
- **Housing for a portion of AmeriCorps participants remains problematic**

Speaker MCAULIFFE: Next item is our communications and report on County issues from the Board of Regional Commissioners.

We have two Commissioners here; Mr. Cakounes and Mr. Beaty. Welcome.

Commissioner CAKOUNES: Thank you. Thank you, Madam Speaker, and Assembly members. I'm going to report to you today on two meetings. The last time we were before you I believe -- I just looked at the date and I just put it away. Anyhow, I'm going to be reporting on the -- the last time we met was on the 18th, so we had met on the 25th of April and also today, which is May 2.

So I'll start with the 25th of April's meeting first. We had approved our regular session

minutes. We had a number of presentations. This one was from Shannon and Greg, who are the Coastal Processes Specialists from the Cape Cod Cooperative Extension. They traveled to Miami, Florida, in February and did a workshop on Sea Grant Network Visioning and also Community Response to Flooding. Very, very interesting presentation.

Also, Greg went to Vermont, Burlington, Vermont, and worked with the Sea Grant Network Visioning Workshop on Weather and Climate.

And I believe Shannon had one more; there were three that day. Yes, Shannon, who's our Community Ratings System and Floodplain Coordinator went to South Carolina for the NOAA Social Coast Conference.

So three great presentations. And, as I said, as things slow down for you guys, you may want to consider having them come in.

We also had a fourth presentation from the Barnstable County Water Quality Laboratory. There's some things going on over at the lab. We are getting a piece of equipment up and running that has not been installed. It came from the old lab across the way but hasn't been up and running since we moved into the new lab. So we're working on getting that piece of equipment up and running hoping to bring in some more revenue; number one.

But not only that and more importantly offering the residents here in Barnstable County the ability to have some specific testing done that this machine will do that we don't presently and cannot presently do.

We had a discussion on the disbursement of the Cape Cod License Plate Funds. Those of you that remember, we did a new EDC ordinance which you, in fact, voted on in the past. Because of the timeframe, the ordinance says that on or before, I believe its October of every year, we're supposed to meet with the Cape Cod Commission and discuss the distributions of those funds.

Well, you know, we've decided to do it a little earlier because the Commissioners now, in the middle of ending up their FY18 budget and looking forward to their FY19 budget, so that actually will be on our agenda next week. But we had a discussion about how we're going to do that and got a report on the funds that are available in that fund.

And for your knowledge, there's a little over \$400,000 in the Cape Cod License Plate Fund right now presently. And we also had a breakdown of expected revenue. Unfortunately, you should know that the revenue is not coming in at the rate that it used to come in a number of years ago. Less and less people are buying the Cape Cod plate, and there's a number of reasons for that. None of them, I believe, are detrimental to us or the Cape or not wanting to have it, but probably the biggest reason, which has been discussed, is there's so many different vanity plates out there right now for all really good organizations too.

So as people go in and register their cars, they have a whole ream of things they can choose from, as opposed to the old days where it might have just been us and the Red Sox plate so.

We also had a discussion on the Memorandum of Understanding with the Cape Cod Commission. You probably remember that I talked about this some time. We have decided, the Commissioners have decided, to enter into a Memorandum of Understanding with the Cape Cod Commission so it's clear that the Cape Cod Commission will be performing duties for the general county government.

To make it easy to understand, I'll use the dredge, for instance. We are going to look for them for support and help as we go out and put together a Dredge Permitting Plan so that

all the towns will be able to have their permits in hand before we actually send the dredge over there and start doing the work.

So, naturally, because the Cape Cod Commission is doing those services for the general government, they expect to be reimbursed for the time that they put in for that. And, equally so, the general county government does things that helps the Cape Cod Commission. And to remind all of you the Cape Cod Commission does operate under their own fund, their own tax, if you will. So the general county government should be reimbursed for the time and effort that we put in to do things for them.

So that Memorandum of Understanding was on discussion last week, and it actually was reviewed. The document is in draft form. It's been finished. It was reviewed today but probably won't be voted until next week because we wanted a chance for Mary to make sure that the finance part of it was correct.

We did have the County Reimbursement Policy back on the schedule again. We finally voted it. It has been changed a little bit and it reflects instead of having an actual number in it for how much we reimburse for mileage, the language has attached it to the Internal Revenue Service's plan that's out there. This way here the County Commissioners don't have to take it up on a yearly basis. If that rate goes up or down with the IRS ruling, then ours will automatically go up and down.

We finished the County Administrator's Evaluation Form for FY2'18. We also took up Resolution 18-01, which is House Bill -- the one that you guys passed, I'm sorry, I think its House Bill 4513. That's a resolution that you passed as a board at your last meeting.

The County Commissioners felt that this was a resolution that expressed the opinion of the Assembly of Delegates. So the County Commissioners decided not to take an action on it. So as the Charter so claims that when resolutions come forward and the County Commissioners do not take action, then the resolution does, in fact, move forward and become the stated opinion of the Assembly of Delegates.

So the way it stands right now, and I will acquiesce to the Speaker when you have that in your agenda, I'm sure she'll bring you up-to-date of where that is presently in the pipeline.

Ordinance 18-03, which added the County Operating Budget to Fiscal Year 2018, you had previously passed that, and we did the final passing of it, again, back on the 25th. So that is now in place.

There was a number of other different actions that we took authorizing Jack's timesheets, creating some new funds. This time of year, and I won't bore you with it because, believe me, the list is long; but this time of year we have in front of us many grants that we're anticipating, and we have to set up funds and grant accounts to receive these monies, so we can operate the FY19 budget.

I'll go through some of them quickly. There was \$69,000, which was in for operating the SHINE Program. There was \$20,000 which came from the Southeast New England Coastal Watershed Restoration Program. There was \$85,000 which, actually, is a contract with Timmons Group, and that was for the Cape Cod Commission. They are doing a design of coastal resilience web application, so this company was actually contracted by them, and the Commissioners had to sign the contract.

We renewed our contract with Powers & Sullivan as our auditors. We also reviewed the contract with Browntech. That's the company that we use over at the Registry of Deeds. And we also, through the Registry of Deeds, renewed a contract with the Conduent, which does the Index Verifications over there.

We also executed an Eligibility Purchaser Certificate. That's for a resale of a piece of property out in Truro for a gentleman which, again, all goes with our affordable housing and liens that we have on properties of that nature.

That pretty much concludes the 25th meeting. That brings us to today. Today's meeting, we had an excellent presentation from Dr. Matt Charette from Woods Hole Oceanographic Institute. Dr. Charette is -- he is kind of like the head person over there in handling the grant applications. We have an excellent relationship with Woods Hole, and we share in this grant, and it was in the amount -- later on we actually did approve the grant after he made the presentation of \$985,000.

We had a request, and I know many of you have been waiting for this, so I want you to know that the Cape Cod Cooperative Coastal Water Quality Monitoring Program, which we run through the Cape Cod Water Collaborative that now is under and working with the Cape Cod Commission, came forth and asked for a grant to be spent out of the Special Reserve Fund. The Special Project Reserve Fund is that fund that we created last year, and we voted as a board.

We had \$190,000 in that account, and we voted, as a board, to award them the 185,000. That ordinance will be in front of you, well, unfortunately, we'll be handing it in probably you're next meeting because I think the Charter says I have to hand it during a meeting, but I'll go over that with your Clerk. If the ordinance is printed up in time, I'll bring it over earlier.

But, obviously, we're not in a big rush for this but we would like to know, and I'm sure all of you are on board with that anyhow.

We had an authorization/execution of a Memorandum of Understanding that I mentioned earlier with the Cape Cod Commission. That is going to be on its way. We're waiting to hear back from finance to make sure they're happy with the language in it that deals with finance and how the bills are actually not only sent but squared up.

We voted a Proposed Ordinance for funding the Fire Training Academy Operating Fund, and I have that ordinance here with me today. It's in the amount of \$45,000. I won't get into a long explanation on what this is for, but this goes into their general account for their operations over there.

And, basically, in FY'18, the fiscal year that we're in right now, we budgeted a certain amount of money for them to buy supplies in order for them to do their training. And we have increased that amount of people that are using the facility and doing the training by quite a bit, almost double. And a lot of this increase are not just municipalities, but they are other agencies, and which pay money and reimburse us for this.

And we were assured that of this \$45,000 supplemental appropriation that it's probably double that what they brought in. So, in other words, it sounds like bad news but it's very, very good news. The fact that we need to put more money in the schoolbook accounts means that we are getting more students, and the majority of those students right now, especially the new ones, are paying. So that's a great thing for us. So that's a good ordinance, and I'll pass that in before I get up.

We had a very interesting discussion and you'll be seeing this on the agenda. Quite often, we wanted to talk about the Charter change. And the reason why we wanted to do this is because the County Commissioners wanted to let the public and the Assembly know basically where they stand on some issues that you may be taking up in the future. Kind of giving you a head's up on the areas and the places that we would like to go so that when we do

put a Charter Review Group together, we won't be wondering, well, where do they stand on that or what is their opinion on that.

The two issues that we took up today, one was term limits. We had just a discussion. We didn't take any votes, but you can watch the meeting and at least see the positions of each one of the County Commissioners. I believe it's safe to say that all three County Commissioners believe in term limits. I, personally, said that I didn't particularly care to have the Assembly have -- I'm sorry that was the recall -- term limits were a good thing.

We kind of settled in on supporting a three-term limit with also a reference to a number of years. And the reason why is in an event someone comes in midterm in an Assembly situation three years, that's six -- three terms, that's six years.

Well, if someone happens to come in during a midterm, because they've been appointed here, they may only serve five. So we want to make sure that the language is clear, and it might say something like three terms with years not to exceed and then a number of years.

In the Commissioners' situation being four years, three terms are twelve, so it would say three terms or years not to exceed more than 12, something like that. Very positive anyhow on the term limits.

We also had a very lengthy discussion about recall. Again, the consensus of the board was that we would like to see a recall provision put back in the Charter. Consensus of the board was that we do not want to see a general recall because of the cost burden to the community.

I had said in front of you and I said today at our meeting that when I did the estimates it looked like a general recall could cost in excess of \$200,000 if it was to move forward, and we did not think that that was a burden that the communities wanted to take on.

So the majority or the consensus, I should say, of the board was that we would support a recall especially for the County Commissioner's seat because it's a four-term, four-year seat. However, we probably wouldn't support it for the Assembly being only a two-year seat.

Once, again, I highly suggest you watch the meeting. No votes were taken. It was just an opportunity to us to express our personal opinions.

Commissioner BEATY: State election.

MR. CAKOUNES: I actually brought forth the idea that I shared with Assembly member Sue Moran, which laid out the recall for the County Commissioners that would index it allowing an elected County Commissioner to serve 12 months. And after the 12 months, in the first year of the four-year cycle, if the voters were unhappy with that particular person, they could institute a recall, and the recall would follow the normal state election process. And that way there it would not cost the towns any additional money.

And what would happen is that, for instance, this year here coming up, the seat that I hold is a four-year seat. It's up in November. If one of my fellow Commissioners were to be - - have been recalled right now, then their seat would also be on the November's election, but it would be only on for a two-year timeframe, the balance remaining two years of that particular seat.

It seemed to be a very logical way of doing it, and I believe that it gained the consensus of the three County Commissioners. So as you look at your recall, I ask that you, you know, maybe watch the tape, and certainly I'll be happy to share the paperwork that I shared with my fellow Commissioners today.

Authorization -- I mean, we had a recognition of a couple of students, Isabel Pellegrini

of Brewster and Amanda Pfautz from Barnstable, both students. They were the recipients of the Malcolm McDowell Human Rights Academy Award.

We did have a discussion filling a vacancy for an administrative position in Human Services. The position is a grant-funded position that's presently we share with HAC, and there has been some discussion and some internal determination that we no longer should do that, and HAC is on board with it. So we're basically going to -- this doesn't entail any more funding. It's just bringing a part-time position that HAC has that's funded by this HUD grant and brings it under the auspice here of our department.

So we voted it but, quite frankly, I heard today after we voted it that there's still some confusion about exactly what's going on. So that might be on our agenda again. So I apologize for that.

Roughly, again, I'm not going to go through the remaining of these items, but I'll just go through them very quickly because a lot of them relate to the items that we passed the previous week and then some of them I already talked about.

Obviously, we did Jack's timesheet. I shouldn't say "obviously," but as we do every meeting, we did Jack's timesheet.

We did move to accept a grant of the \$985,000 that I spoke about earlier and sharing with the Woods Hole Oceanographic Institute and the Cape Cod Cooperative Extension. We authorized that a grant be established, or I should say a special fund be established for that money to be put into.

We did a number of HUD grants; \$55,000 was one of them and \$29,000 was the other. We made motions to, first of all, accept them and then to create a new fund to put those in.

We had to authorize the application, which is a yearly thing, for the Massachusetts Department of Public Health to support the Tobacco Control Program. That's a yearly vote that we take.

Authorizing the executions of a license agreement for the Division of Capital Asset Management on the behalf of the Office of Coastal Zone Management. They actually occupy a very small office here on our compound, and we rent to them or we should say we license that area to them to use.

If you're all confused because we just did this a little while ago, well, this one here actually takes it through fiscal year '19. That's why you're seeing it kind of twice in the matter of a four-month period because going through these license agreements we have to bring them up-to-date, and now this one brings us around for another 12 months. So it is the same piece of property and the same room but it's an extension, actually, to the timeframe.

We also had a -- never mind. Health let's see here. We had an authorization -- another licensing agreement with the GIS software program for \$41,000.

This one might interest you. We did actually sign and agree to lease the Cape Cod Commission's building that they're in right now. The Cape Cod Commission had a five-year lease with a five-year extension, and we were able to negotiate. There are new owners of that property, and we were able to negotiate the second part of that five-year lease.

I have to say for the record that the new owners were very nice. They do not want to see us leave the property and negotiated very well on the price. They're good landlords and we're happy to be tenants over there at this time.

I did say publicly, as one County Commissioner, that although I signed the lease and voted for it, it in no way do I want that to be construed as a stopping or slowing down of the County to look forward into either building it owns building to move the Cape Cod

Commission into, whether it be on this site or another site, or to it all slow down our enthusiasm to do something here on the compound, not only for our own offices, but certainly for the state and the state offices. But it just seemed to be the right thing to do.

Again, good owners. Nothing would make me happier than see us trying to scramble around and find someone to fulfill that 5th year of that 5-year lease because four years from now we have some nice new building somewhere where we can all move into.

But if that's not the case, at least we're secured there for another five years. By the way, for the record, the Cape Cod Commission staff and especially our new Executive Director -- Interim Executive Director is all on board with this.

We did authorize a subordination of a mortgage on a property in Barnstable for the Alaniz family. And that, again, is customary things for when we hold deed restrictions on properties; we have to sign mortgage subordination documents.

The only other thing I would like to report at this time, at our meeting today we did hear from our staff that both dredges are working, and that's all I want to say about that because I don't want to jinx it. So I'm going to knock on wood somewhere. We're still floating, right? Where is he? He left. Okay. Well, good. If he left, that means everything's okay. We've had a long road with the dredges, especially the new one.

But I cannot say enough about Ellicott. They're a great company to work with. The new dredge is a state-of-the-art piece of equipment and we are proud to have it. But like all state-of-the-art pieces of equipment that are run by computers, they are temperamental and there's definitely going to be a learning curve. But, today, both of them are working so that's good news.

Speaker MCAULIFFE: That is good news.

Commissioner CAKOUNES: I think that's it.

Speaker MCAULIFFE: Thank you.

Commissioner CAKOUNES: I'll be happy to answer any questions.

Speaker MCAULIFFE: Commissioner Beaty, did you have anything that you wanted to add?

Commissioner BEATY: No.

Speaker MCAULIFFE: Okay. Any questions for the -- yes, Mary. Yes, share the microphones.

Ms. CHAFFEE: Thank you, Madam Speaker, and thank you, Chairman Cakounes. Since we've discussed the AmeriCorps housing several times, can we get an update on that, please?

MR. CAKOUNES: Do you want to do it?

Commissioner BEATY: Yes.

Commissioner CAKOUNES: I asked that at our meeting today. Thank you for bringing that up.

Commissioner BEATY: We are still speaking with the Town of Barnstable, David Anthony, the property management person at the Town Hall, and he has yet to get back to us about placing some of the AmeriCorps personnel in one of their properties. So that's still a possibility.

My understanding from discussions, since I'm on the AmeriCorps Advisory Board, we had a meeting on Friday; we were given some updates that Brewster does not appear -- the fire station does not appear to be panning out because of the Brewster town authorities apparently are putting together some sort of committee and have alternative ideas about it. It's

not fiscally sound for them to allow it to happen.

Also, one of the houses is being lost on the National Seashore. It's where the Fire Corps is housed, so that as of FY19, that's going to be occurring. But they're also phasing out the Fire Corps personnel as well. So that kind of seems to fit together.

There is a -- there's a possibility as a backup --

MR. CAKOUNES: I wouldn't go there.

Commissioner BEATY: You wouldn't go there. Okay. I won't go there.

Commissioner CAKOUNES: We're still looking, just say that.

Commissioner BEATY: I won't. I just -- I figured.

Commissioner CAKOUNES: We're looking.

Commissioner BEATY: And then I also have a -- so, basically, things are still in process. And if Mr. Anthony doesn't get back to Mr. Schell, the coordinator, the AmeriCorps coordinator sometime this week, then I might stop by Barnstable Town Hall and ask him to please do so.

In answer to a question that you asked at our meeting today --

Commissioner CAKOUNES: Yes.

Commissioner BEATY: -- since I can do this. I guess you were under the impression that Barnstable County was the only entity in the entire country that houses AmeriCorps personnel. I have since looked into that, and according to Dan, there are 120 sites across the country that have AmeriCorps programs that also house their AmeriCorps personnel. We're not the only ones.

MR. CAKOUNES: Good.

Commissioner BEATY: And that includes another program in Massachusetts. It's called the "Student Conservation Association," which is an AmeriCorps program, and they also house the AmeriCorps personnel.

MR. CAKOUNES: Excellent.

Speaker MCAULIFFE: Thank you. Yes, Brian.

Mr. O'MALLEY: Thank you, Commissioner Beaty. If I could follow through; tell me about the phasing out of the Fire Corps. That has struck me as a very useful service that AmeriCorps brings to us.

Commissioner BEATY: That's the -- between the seashore and the program. I was informed about that, so I'm just repeating.

Mr. O'MALLEY: We're not involved?

Commissioner BEATY: Not really. The lady that's on the advisory board from the National Seashore kind of clarified that, and that was the first I had heard about it. I think Jack knows more about it than I do. I only know what I was told at the meeting, but I figured it was substantial to mention it.

Mr. O'MALLEY: Thank you.

Speaker MCAULIFFE: Tom.

Mr. O'HARA: Commissioner Beaty --

Speaker MCAULIFFE: Can you use the microphone?

Mr. O'HARA: Oh, sorry about that.

Speaker MCAULIFFE: That's all right.

Mr. O'HARA: Joint Base Cape Cod, is that been ruled --

Commissioner BEATY: I'm sorry; what?

Mr. O'HARA: Joint Base Cape Cod, has that been ruled out as housing for

AmeriCorps?

Commissioner BEATY: Again -- is this on?

Commissioner CAKOUNES: Yes.

Commissioner BEATY: My understanding is it's very expensive, and Jack and Dan were the -- have been the ones directly involved with Joint Base Cape Cod. I'm aware of it, but I haven't had direct involvement of it, so I think it's mainly a cost factor. I think the sum of \$180,000 to house them is what's been tossed around.

So, you know, its cost prohibitive. But Jack, again, if you want deep details about it, he'll be the one to talk to.

Mr. O'HARA: All right. Thank you.

Speaker MCAULIFFE: Lilli-Ann.

Ms. GREEN: Thank you, Madam Speaker, and thank you, Commissioners.

Commissioner Cakounes, you spoke about the meeting on the 25th; I have two questions. One, what was the equipment the lab was reconnecting -- what will it be used for?

MR. CAKOUNES: Oh God.

Ms. GREEN: Is it testing for --

MR. CAKOUNES: It's testing water, testing water samples. It's called some big, long scientific name, chronometer. We had it up and running --

Ms. GREEN: Is it freshwater or saltwater?

Commissioner CAKOUNES: Both. It will be able to do both, and it will be able to do PFOS. Right now, we send our testing out for PFOS at the Fire Training Academy and the Town of Barnstable. The testing that they're doing on their drinking waters, we're sending those out. This particular piece of equipment will be able to do those.

And we are actually -- I don't want to say it's an older piece of equipment because I don't want it to be considered that it's old in your head, but because it has nylon components to it and when you're testing for PFOS, nylon will affect the testing. We have to changeover some of those nylon bushings, if you will, to stainless steel and kind of modernize the piece of equipment a little bit more. It's not a huge cost but it's just something that we're in the midst of doing.

Not only that, the way I understand it, this particular piece of equipment when it runs, it needs air exchange. You cannot -- you could not run it in like this room with the doors and windows closed because of the vapors that it uses. So an installation of a hood and an air exchange system is being proposed over at the lab.

Ms. GREEN: When it's up and running, will it have any impact on that \$185,000?

MR. CAKOUNES: Absolutely. Absolutely. In fact, it was said, and it was expressed at that meeting that we are working very closely with the -- what's the name of the place down in Provincetown?

Mr. O'MALLEY: Center for Coastal Studies.

MR. CAKOUNES: Thank you. They're actually coming up and training on using the machine themselves, and they'll be working closely with them so that they will be able to -- they don't have the capability to do what this machine will do. So we're working closely with them through our department head making sure that, you know, we can now test some things that normally we wouldn't be able to.

Ms. GREEN: Thank you. And I have another question. You were talking about an MOU with the Cape Cod Commission. I noticed that in something else you were saying -- and the Cape Cod Commission is on board with this; is the Cape Cod Commission on board

with the MOU?

MR. CAKOUNES: Absolutely.

Ms. GREEN: Thank you.

MR. CAKOUNES: Absolutely.

Ms. GREEN: Thank you.

Commissioner CAKOUNES: Thank you. The only confusion with the MOU is that when we originally proposed it, staff at the Commission were having multiple MOUs for specific things, and the Commissioners decided to go with more of a generic agreement on this is how we will do it from this time forward. And that way there as we institute things that we want the Commission to do, we will be using the budget and the budget process to allocate the funds so that the Commission knows that we are serious about it. And we asked them, hey, we want you to do our permitting for the dredging. They will be able to see in the next year's FY budget account an amount of money for purchasing services for permitting, and that will be the way it's worked out.

So, other than that, no, they absolutely are on board with it. And, actually, they're a little upset today that we didn't sign it because they want to move forward with some stuff.

Ms. GREEN: Thank you.

Speaker MCAULIFFE: Anyone else? Yes, John.

Mr. OHMAN: Thank you, Madam Speaker. Yes, Leo or Mr. Beaty, regarding the AmeriCorps, because as it stands right now, we have 24 coming in and housing for 12; is that my understanding?

MR. CAKOUNES: That's a moving number because I, as a County Commissioner, have heard a couple of different scenarios on that. But he's giving you a nod, so to tell you the truth, as a simpleminded farmer, I know that we had, again, 33 or 34; we're down to 24, that's 10 less. We house 15 over at the house in Bourne. So I would say you're looking for housing for five.

But this new National Seashore house not being available, I think now is going to add a few more to that mix. And I believe that might be where the additional six is coming from. So you mentioned 12 --

Mr. OHMAN: Well, I think that that's the new number. Originally it was 13 and 13 and 6 with the fire.

Commissioner BEATY: My understanding is when they peered down from 32 to 24 that it was figured into -- because the Fire Corps portion is being phased out. So that was built into it. So even though we lost that house, those were persons that were phased out anyways, so it would fit together; does that make sense?

Mr. OHMAN: Well, we can argue about the numbers. What I want to know is have these --

Commissioner BEATY: It's 12. You're right.

Mr. OHMAN: It used to be 13 and 13; now it's 12 and 12 from what I understand now. Of those 12, 12 are not housed at all yet?

Commissioner BEATY: Yes. However, it should also be known too that we've had discussions that if this process takes a bit longer, they're going to be able to stay where they're at for at least a few months extra if they get passed --

Mr. OHMAN: Actually, that's what I was getting at.

Commissioner BEATY: Yes.

Mr. OHMAN: I have not had an opportunity -- Well, I've been invited. But through

other circumstances, I've not been able to tour the Bourne House yet. But don't we get like 7-800 -- \$78,000 a year rent reimbursement for the Bourne House? And is there any way that we can look at that Bourne House? I'd love to see the reasons that we can't use that Bourne House. And I understand it's --

Commissioner CAKOUNES: I'll be happy to meet with you.

Mr. OHMAN: I would love to see something of an engineering factor. There must have been some kind of decision that was made on an interim basis. I'm not an engineer but I don't believe that any of the Commissioners are either.

MR. CAKOUNES: I'd be more than happy to meet with you and either go with you on a tour of the property or show you the documents that we have to sign as the executives of the county government when we express the properties and requirements that are in those documents regarding handicap accessibility, fire -- fire egresses, and a number of other safety issues.

So, again, it's a very lengthy situation. But anytime if you'd like, I'd be more than happy to sit with you.

Mr. OHMAN: I'm just looking for a solution for 12 young people --

Commissioner CAKOUNES: So am I.

Mr. OHMAN: -- that are very important.

Commissioner CAKOUNES: I believe all the Commissioners are, and I do believe, and I know that Mr. Beaty was a little hesitant in saying it. We have a couple of options that we would not -- rather not make public at this time because, again, we're in negotiations.

Commissioner BEATY: But it is important.

Commissioner CAKOUNES: There are some issues, and we take this very seriously and very important, and we are doing the best we can to find housing for those 12, and we will continue to do that.

And there are a number of things, again, that I don't feel comfortable with making public at this time for fairness of some people that we've been dealing with.

Mr. OHMAN: Well, I would kindly like to accept your offer to meet soon to go over there.

MR. CAKOUNES: Call me.

Speaker MCAULIFFE: Yes, Ron.

Mr. BERGSTROM: In that vein, my understanding was that a contention of officials actually entered the property and did an assessment on it. There was someone who was there at the time and said some people came in and they did an assessment as far as the usability of the property. Do we know who those were or who went in there?

MR. CAKOUNES: Well, our staff goes in there all the time. I'm not sure what other kind of officials you're talking about at this time, but our staff goes in there. And he did; he's a County official.

Commissioner BEATY: And Dan did.

Commissioner CAKOUNES: I've been through it.

Commissioner BEATY: And --

Commissioner CAKOUNES: And Dan's been through it. Jack's been through it.

Other than, you know, --

Commissioner BEATY: Jack has.

MR. CAKOUNES: -- someone else at this time, I'm not at liberty to --

Mr. BERGSTROM: So there was no, I mean, people might have come, like you say,

come and gone. But there was no contingent of people that went in in an official capacity or semi-official capacity to gauge the property? I mean just County officials? There's nobody outside of the County who went in there?

MR. CAKOUNES: Not to my knowledge.

Mr. BERGSTROM: Okay. That's fine.

Speaker MCAULIFFE: And I apologize for this question because you may have told me, and I have forgotten; is the RDO going to be in existence as of July 1?

MR. CAKOUNES: That might be a better question for Jack to answer. I would say that they're going to be in existence but they're going to be downsized, and we are going through a reorganization, a restructuring of all the County departments, especially anticipating the early retirement plan moving forward so that we can not only better service the people that we service but do it in a more economical fashion.

Speaker MCAULIFFE: So AmeriCorps will then come under the Commissioners or under Administration?

Commissioner CAKOUNES: I believe Jack has some other plans for that when it actually takes --

Speaker MCAULIFFE: Okay. So one of these days we'll get an update?

Commissioner CAKOUNES: But it wasn't on our agenda --

Speaker MCAULIFFE: Okay.

Commissioner CAKOUNES: -- but certainly it's going to be under --

Speaker MCAULIFFE: Okay. I just, in my mind, as all the AmeriCorps going on, I'm also just trying to figure out what's what.

MR. CAKOUNES: Sure.

Speaker MCAULIFFE: Thank you. Thank you, very much.

MR. CAKOUNES: Thank you.

Speaker MCAULIFFE: So we'll get a report on that once it's --

MR. CAKOUNES: I'll hand in this ordinance that was voted today, if I may, Madam Speaker. (Proposed Ordinance 18-08)

Speaker MCAULIFFE: Our next item would be communications from public officials if there's any public officials? All right. Seeing none.

Public Hearing on Proposed Ordinance 18-07

- No public comments on Proposed Ordinance 18-07

Speaker MCAULIFFE: Okay. We have a Public Hearing scheduled for Ordinance 18-07. This is the Assembly Clerk job description, and it's a job description for the Assembly Clerk that we are submitting as an ordinance so that it will be discussed and presented and voted and will be in place then as an official vote of the Assembly.

Is there anyone here to comment on that from the public? All right. Seeing none then I will close the Public Hearing.

(Public Hearing closed.)

Communications from Members of the Public

- **Paul Thompson from Hyannis, and Human Rights Commissioner, commented and supported an increase in hours for a Human Rights Coordinator in the FY19**

proposed budget

Speaker MCAULIFFE: And our final item in the public portion of our meeting are communications from members of the public? Is there anyone here?

Mr. PAUL THOMPSON: Yes.

Speaker MCAULIFFE: Thank you. If you would just state your name when you sit down. That's fine. Thank you.

Mr. PAUL THOMPSON: My name is Paul Thompson. I'm a resident of Hyannis, Barnstable County, and I just want to speak on behalf of myself as that. And with full disclosure, I'd like to say that I'm a member of the NAACP and a Barnstable County Human Rights Commissioner.

And I speak simply to remind the Assembly of Delegates that it's necessary for them to vote to increase the HRC budget which will result in an increase in the hours voted to improving human rights for all Cape Cod residents. Issues and problems like unfair labor practices and adequate housing, bullying, prejudice, all kinds of gender issues, etcetera, are just some of the things that we can address as a Commission with a coordinator who's available to us, to the nine Commissioners on a regular basis. I think that that's very, very important.

We need a place for intake. We need an increase in, of course, in the salary so that we get -- for the coordinator so that we can get somebody who's there 19 hours and, if possible, more.

And we have to consider also that this person who would receive this increase and who would be available to us, its nine volunteer Commissioners throughout Cape Cod, and we think that that's an important thing.

Problems that affect all -- we're able to address all of our counties -- all of our county and all of the villages that are here. We're not asking for much. We're simply asking that our leaders support our efforts with an increased budget that allows us to better serve the community.

Please keep human rights in perspective; human rights depends on majority support if they are to be taken seriously.

Thank you.

Speaker MCAULIFFE: Thank you, very much. Is there anyone else from the public? Okay.

Assembly Convenes

Proposed Ordinance 18-07:

The County Administrator in accordance with the county's Classification Plan and consistent with the Personnel Plan establish a job description for a Clerk of the Assembly of Delegates.

The CAPE COD REGIONAL GOVERNMENT, known as BARNSTABLE COUNTY, hereby ordains:

The following job description be established for a full-time Clerk of the Assembly of Delegates and be incorporated into the county's Classification Plan.

Engages in communication with County, State and local officials, County Counsel, the media, and others on behalf of the Speaker and the Assembly of Delegates. Serves as Assembly Liaison to State Ethics Commission.

Provides the appropriate information to be posted on the Assembly of Delegates website.

Assists the Speaker in preparing the Assembly's Calendar of Business and coordinates appearances before the Assembly.

Coordinates Assembly committee meetings and provides technical assistance within the committee meetings of the Assembly.

Assists the chairs of the Standing Committees with assignments and schedules meetings with department heads and others.

Preparation of all Assembly of Delegates meeting notices and committee minutes.

Prepares and distributes reports associated with Assembly activities.

Assists Assembly Delegates in the research and preparation of resolutions and ordinances.

Handles confidential and legal correspondence requiring high level of discretion and judgment.

Performs similar or related work as required or directed by the Speaker.

Works efficiently to avoid delays and confusion in the adoption of ordinances and other Assembly actions, as well as County certified documents that have legal and financial implications.

Recommended Minimum Qualifications

Education and Experience:

Bachelors' Degree required, Masters' Degree preferred, in public or business administration, communication or related field and three to five years of experience in municipal or public administration, paralegal work or equivalent combination of education and experience.

Knowledge: Office management practices and procedures; MA General Laws pertaining to county operations. General knowledge of legal processes, government operations and finance. Knowledge of legislative process and procedures. Knowledge of a range of government issues, such as public finance and Robert's Rules of Order.

Ability: Plan, organize, analyze problems, prepare reports and formulate recommendations; establish and maintain effective working relationships with a variety of public officials, vendors and the general public; manage multiple assignments and meet deadlines; Ability to communicate effectively, both orally and in writing; make presentations and maintain accurate and detailed records; and to work independently with limited supervision.

Skill: Analytical, organizational, writing, interpersonal/collaborative communication, presentation, resourcefulness and discretion. Computer skills that encompass effective use of word processing, spreadsheet, project management, county and state software applications. Skilled in the use of standard office equipment, email and internet browser software.

Job Environment

Most work is performed under typical office conditions. Occasional evening work is required. Work load is generally stable but increases to reflect specific projects and cyclical work demands at different times of the year.

Makes contact with the public in person, by telephone, and electronically. Contacts include County department heads and staff, town officials, Assembly of Delegates, County Commissioners, County Counsel, other government agencies, and many private parties related to problem solving and inquiries for information.

Physical Requirements

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimal physical effort required to perform office duties; required to sit, talk and listen more than two-thirds of the time; may occasionally have to lift 30 pounds, such as file boxes; Position requires the ability to operate general office equipment and to view computer screens for an extended period of time.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.

Equal Opportunity/Americans with Disabilities Act Employer

Speaker MCAULIFFE: Okay. We will now convene the Assembly. The first item of business is a vote on Proposed Ordinance 18-07, Assembly Clerk Job Description.

Any comments, questions? We have had this job description before you for at least two meetings. There was a draft handed out two meetings ago, and then another draft last meeting when the ordinance was submitted.

My purpose of bringing this forward as an ordinance is because the Charter outlines the Clerk's job description in very sort of vague terms and pretty much says that it is the Speaker and the Assembly that can direct the Clerk what to do. And I thought it would be very useful to get this in some kind of formalized, concrete job description so that everyone in the County understands the level of the job and also the requirements of the job.

This is not to say that the Clerk cannot hold other -- a County Clerk position if that's an option that's available, and it's not to say that the Assembly Clerk cannot do projects that are appropriate and are something that they are interested in doing with the county because the Speaker can so direct her to do that.

But I did want the basics of the job description. I think as you look at it you will see that it's -- it calls for experience and education, and a very kind of high bar to make sure that the Assembly runs well, looks professional, and that we have 15 people who are represented in one unified fashion.

And on a personal note, as Speaker, it would be very challenging to be Speaker without a very competent, qualified, independent Clerk. And I hope many of you have an opportunity to be Speaker and find that out.

So with that, any -- yes, Ron.

Mr. BERGSTROM: I would like to move Proposed Ordinance 18-07.

Deputy Speaker MCCUTCHEON: Second.

Speaker MCAULIFFE: Any discussion? Okay. Yes, Mary.

Mr. O'MALLEY: Second.

Speaker MCAULIFFE: Oh no, Mary had her hand up.

Mr. BERGSTROM: I move that we buy some more mics.

Speaker MCAULIFFE: I've already asked about that.

Ms. CHAFFEE: I second that. I think this is a really well-done document that reflects the complexities in the role. I noticed one very minor punctuation error. At the bottom of page 3, the last non-italicized paragraph, second line, there's a semi-colon followed by a capital P in the word "Position."

Speaker MCAULIFFE: Yes.

Ms. CHAFFEE: So I think the semi-colon either needs to be a period or the P needs to not be capitalized. That is all.

Speaker MCAULIFFE: Okay. So -- we can --

Clerk O'CONNELL: Just correct it.

Speaker MCAULIFFE: Yes, we can just correct that as a grammatical error. Do you have a preference? I was going to make it a period, new sentence.

All right. Yes, Linda.

Ms. ZUERN: I think this is on. I think it's on. Okay. I just have a question about at the top of the page where it says, "Grade," what that MP1 stands for? And also the FLSA status and what those two mean?

Speaker MCAULIFFE: I don't have the specifics.

Speaker MCAULIFFE: Fair Labor Standards Act.

Speaker MCAULIFFE: I don't have the specifics in front of me, but the MP is part of the classification system that all County employees -- there are different initials for different status. And MP is at a department-head level status, and it has very specific criteria that go into each of these classifications.

And I'm going to have the Clerk perhaps address that. I went through the exercise of going through an actual classification, and I did it very conservatively and I did it moderately to come up with the numbers of points to put a person into that position. And even conservatively, it rises to the level of an MP1.

The unique portion is because we only have one employee, there's no one to supervise. And this MP does contain at the bottom of it some supervisory issues. Back in the day, the Assembly Clerk used to have an assistant and was supervising someone.

The Assembly Clerk position that our current Clerk was hired to was MP1 position. So I was just maintaining the status. I think it rises to that level. I know our Director of Human Resources was questioning that because they felt that if you're not supervising someone then that might not be appropriate.

But I did negotiate with the County Administrator, Jack Yunits, to agree to the MP1 status because I think that this position should be a department-head level position. Someone who goes to department heads, who can work on a lot of very good projects in the County and that's the MP1. I don't know exactly what -- you have more information on that?

Clerk O'CONNELL: MP is an abbreviation for Management Position. And was it that you asked about FLSA?

MS. LINDA ZUERN: Yes.

Deputy Speaker MCCUTCHEON: Fair Labor Standards Act.

Clerk O'CONNELL: Fair Labor Standards Act. And you're classified as either exempt or nonexempt. Exempt is typically referred to as a salary classification and you can be administrative, professional. I think there's another technical category for exempt.

And nonexempt, you typically would find mostly hourly personnel or staff in nonexempt.

MS. LINDA ZUERN: So I have another question then. If it's exempt and you're on a salary, then you don't really have to keep track of the hours; is that what that means?

Speaker MCAULIFFE: It means you do -- you put the time in that it takes to do the job. You have a job; it's a professional status. You have a job; you have a salary, and you need to do what it takes to do the job. It's not that you're coming in from 8 to 4 and having

just an eight-hour workday and then you're never working -- you're not working outside of those hours.

MS. LINDA ZUERN: And then I just have another, I guess, remark. If this is full-time, I would think that we would need to know that those hours are being put in. The salary is a good salary, so how do we really know how many hours a person is putting in then if it's exempt?

Speaker MCAULIFFE: Because the Speaker's responsible for monitoring. The Speaker is responsible for doing the evaluation. I can tell you I speak to the Assembly Clerk probably daily starting at 8:10 in the morning. And the Assembly Clerk also I've spoken to on weekends, holidays. There is an availability that doesn't necessarily fit with an 8 to 4, and there's issues that come up in the County, whether its storms or emergencies or things like that that sometimes, you know, an hourly employee might not necessarily be available.

So I guess it's up to the Speaker to evaluate whether the job is being done, and that's the way the Charter spells it too.

Ms. ZUERN: Okay. Then I just have one more question.

Speaker MCAULIFFE: Yes.

MS. LINDA ZUERN: If the County Commissioners are against this, they can veto? Even if we accept it, they could veto this?

Speaker MCAULIFFE: Yes, they could, and then we could override a veto.

MS. LINDA ZUERN: Okay.

Speaker MCAULIFFE: I'm going to be very candid. The reason this is in an ordinance is because I don't want this position to be at the mercy of the budget every year. I don't want the functioning of the Assembly to be cutback to hours that aren't sufficient to do our work.

And especially with a Charter Review coming up, that is enormous hours. And I just think that it's too informal right now, and it's too kind of haphazard and that's my position. It can be changed anytime anyone wants to if you want to submit a new ordinance.

But on advice of counsel, if we feel that we want someone to do a specific job, the best way to do that is by ordinance.

MS. LINDA ZUERN: Thank you.

Speaker MCAULIFFE: Yes, Susan.

Ms. MORAN: So I think this ordinance is absolutely foundational to the functioning of County government with respect to the separation of powers-style government that is set up between the Commissioners and the Assembly. So I appreciate the Speaker taking the initiative.

I'm also keenly appreciative of the fact that under the supervision of the Speaker, it really suggests even further coordination with the County Commissioners, which I think will have a positive effect on the streamlining the government which Commissioner Cakounes and other commissioners have really been ardently working toward, and we've started to see some of those successes.

And I also think, you know, as a practical matter, just as any corporation and management position, there is, you know, there's not paid overtime; is that the same as for this case?

So, you know, it's very possible. I know that things have come up. I have a couple of full-time jobs. I worked a lot on the weekends with respect to County issues, and Janice has really gotten back to me at any point in time that I've had a question.

So I think the focus here is that this is really a big bang for the buck in terms of County government and efficiency going forward.

Speaker MCAULIFFE: Anyone else? Thank you. I think we're ready for a vote.

Roll Call Vote on Proposed Ordinance 18-07

Voting "YES" (88.55%): Ronald Bergstrom (2.84% - Chatham), Mary Chaffee (4.55% - Brewster), Lilli-Ann Green - (1.27% - Wellfleet), Christopher Kanaga (2.73% - Orleans), James Killion (9.58% - Sandwich), E. Suzanne McAuliffe (11.02% - Yarmouth), Deborah McCutcheon (0.93% - Truro), Edward McManus (5.67% - Harwich), Susan Moran (14.61% - Falmouth), Thomas O'Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O'Malley (1.36% - Provincetown), Patrick Princi (20.92% - Barnstable).

Voting "NO" (9.15%): Linda Zuern (9.15% - Bourne).

Absent (2.30%): Edward Atwood (2.30 - Eastham).

Clerk O'CONNELL: Madam Speaker, Proposed Ordinance 18-07 passes with 88.55 percent of the Delegates voting yes; 9.15 percent voting no; 2.30 percent absent, now known as Ordinance 18-04.

Speaker MCAULIFFE: Thank you.

Ordinance 18-04:

The County Administrator in accordance with the county's Classification Plan and consistent with the Personnel Plan establish a job description for a Clerk of the Assembly of Delegates.

The CAPE COD REGIONAL GOVERNMENT, known as BARNSTABLE COUNTY, hereby ordains:

The following job description be established for a full-time Clerk of the Assembly of Delegates and be incorporated into the county's Classification Plan.

Title: Assembly Clerk **Classification:** Barnstable County

Department: Assembly of Delegates **Grade:** MP1 / Full-Time

Reports to: Assembly Speaker **FLSA Status:** Exempt

Effective Date: **Union Status:** Non-represented

Summary

Responsible for routine to complex secretarial, administrative and legislative support functions, in providing assistance to the members of the Assembly of Delegates, and all other related work, as required.

Supervision

Works under the general supervision and direction of the Speaker of the Assembly of Delegates. Functions independently, referring problems to supervisor only when clarification or interpretation of policy or procedure is required. Performs a variety of responsible duties and functions, in accordance with the Charter for Barnstable County, requiring the exercise of initiative, independent judgment and a wide knowledge of County procedures and operations.

Essential Functions

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not

exclude them from the position if the work is similar, related, or a logical assignment to the position.

Serves as initial point of contact for the Assembly of Delegates Office. Represents the County in a professional and courteous manner.

Serves as a resource person for the public and county departments by providing information on Assembly of Delegates procedures and approaches to solving problems.

Provides administrative support to the Assembly of Delegates in completion of tasks; including coordinating reports, general correspondence, gathering supporting documentation, and the organization and preparation necessary for Assembly of Delegates' meeting packets and all other related events.

Posts meeting notices, prepares correspondence, reports, and other materials requested by the Assembly of Delegates.

Distributes information and other important notices to towns and other agencies as required.

Prepares Assembly of Delegates' purchase order requisitions; processes invoices through the MUNIS System, reconciles accounts and maintains office inventory.

Prepares the Assembly budget with assistance from the Speaker and Finance Chairperson, completes and processes various forms and reimbursements.

Maintains file system and records retention system for the Assembly of Delegates.

Provides notice of all meetings of the Assembly of Delegates to its members, keeps a journal and other records of all its proceedings and performs such other duties as may from time to time be assigned to the office by a County charter, by ordinance, or by other vote of the Assembly of Delegates.

Manages legislative functions required for the operation of the Assembly of Delegates. In coordination with the County Counsel drafts legislation on behalf of the Assembly of Delegates and assures that proposed laws associated with the County have appropriate content and form and do not conflict with existing laws.

Engages in communication with County, State and local officials, County Counsel, the media, and others on behalf of the Speaker and the Assembly of Delegates. Serves as Assembly Liaison to State Ethics Commission.

Provides the appropriate information to be posted on the Assembly of Delegates website.

Assists the Speaker in preparing the Assembly's Calendar of Business and coordinates appearances before the Assembly.

Coordinates Assembly committee meetings and provides technical assistance within the committee meetings of the Assembly.

Assists the chairs of the Standing Committees with assignments and schedules meetings with department heads and others.

Preparation of all Assembly of Delegates meeting notices and committee minutes.

Prepares and distributes reports associated with Assembly activities.

Assists Assembly Delegates in the research and preparation of resolutions and ordinances.

Handles confidential and legal correspondence requiring high level of discretion and judgment.

Performs similar or related work as required or directed by the Speaker.

Works efficiently to avoid delays and confusion in the adoption of ordinances and other Assembly actions, as well as County certified documents that have legal and financial implications.

Recommended Minimum Qualifications

Education and Experience:

Bachelors' Degree required, Masters' Degree preferred, in public or business administration, communication or related field and three to five years of experience in municipal or public administration, paralegal work or equivalent combination of education and experience.

Knowledge: Office management practices and procedures; MA General Laws pertaining to county operations. General knowledge of legal processes, government operations and finance. Knowledge of legislative process and procedures. Knowledge of a range of government issues, such as public finance and Robert's Rules of Order.

Ability: Plan, organize, analyze problems, prepare reports and formulate recommendations; establish and maintain effective working relationships with a variety of public officials, vendors and the general public; manage multiple assignments and meet deadlines; Ability to communicate effectively, both orally and in writing; make presentations and maintain accurate and detailed records; and to work independently with limited supervision.

Skill: Analytical, organizational, writing, interpersonal/collaborative communication, presentation, resourcefulness and discretion. Computer skills that encompass effective use of word processing, spreadsheet, project management, county and state software applications. Skilled in the use of standard office equipment, email and internet browser software.

Job Environment

Most work is performed under typical office conditions. Occasional evening work is required. Work load is generally stable but increases to reflect specific projects and cyclical work demands at different times of the year.

Makes contact with the public in person, by telephone, and electronically. Contacts include County department heads and staff, town officials, Assembly of Delegates, County Commissioners, County Counsel, other government agencies, and many private parties related to problem solving and inquiries for information.

Physical Requirements

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimal physical effort required to perform office duties; required to sit, talk and listen more than two-thirds of the time; may occasionally have to lift 30 pounds, such as file boxes. Position requires the ability to operate general office equipment and to view computer screens for an extended period of time.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.

Equal Opportunity/Americans with Disabilities Act Employer

Approval of Finance Committee Report for Proposed Ordinance 18-06

Speaker MCAULIFFE: Next we will turn to the Finance Committee. First item is a report on the public hearing for Proposed Ordinance 18-06, which was -- is now 18 -- voted Ordinance 18-03.

We have to go back and approve something is what we're doing. Ron.

Mr. BERGSTROM: Okay.

Speaker MCAULIFFE: Microphone, please.

Mr. BERGSTROM: Yes. Yes, thank you, Madam Chair. We'll go back in history a little bit. The Finance Committee had a meeting on the Proposed Ordinance 18-06. This was to look at a request by the Commissioners, three requests: \$100,000 for remediation efforts; \$70,000 for filter changes at the Fire Training Academy; and 45,000 to replace the unanticipated failure of the generator at the Second District Courthouse.

You should know this because we voted on it and it has been approved. So I'm not going to go any further on that right now.

Clerk O'CONNELL: Minutes; can you get a motion to approve --

Mr. BERGSTROM: Oh, do we need to approve the minutes?

Clerk O'CONNELL: Yes.

Mr. BERGSTROM: Okay. Do I have a motion to approve the minutes?

Clerk O'CONNELL: From Finance.

Mr. BERGSTROM: From the Finance Committee?

Mr. PRINCI: So moved on the motion.

Mr. BERGSTROM: Okay. Do we need to go to the Finance Committee?

Clerk O'CONNELL: You need a second.

Mr. MCMANUS: Second.

Mr. BERGSTROM: Okay. All those in favor?

Mr. KILLION: Aye.

Mr. MCMANUS: Aye.

Mr. PRINCI: Aye.

Mr. BERGSTROM: Aye. Opposed? Okay.

(Minutes/Report approved.)

Approval of Finance Committee Report on Proposed Ordinances 18-01, 18-02 and 18-03:

Speaker MCAULIFFE: And now there's a report on public hearing for Proposed Ordinances 18-01, 18-02, and 18-03. So this is the report before we vote on those ordinances.

Mr. BERGSTROM: Do we need to approve minutes of a public hearing? I don't think we do; do we?

Speaker MCAULIFFE: Did you have a meeting afterwards?

Mr. BERGSTROM: Actually, we did.

Speaker MCAULIFFE: Yes, so I think that's what you're reporting on.

Mr. BERGSTROM: We held -- the Standing Committee on Finance held some public hearings on Proposed Ordinances 18-01, 18-02, and 18-03 on April 18. They were submitted to the Assembly of Delegates by the Board of Regional Commissioners at the Assembly of Delegates' regular meeting on February 7. Okay.

We opened the public hearing for comments on Proposed Ordinances 18-01, 18-02, and 18-03. There was no public comment made on the Proposed Ordinance 18-03 to the Dredge Operating Budget.

There were no public comments made on Proposed Ordinance 18-02 for the Capital Budget, and the public hearing opened for comments on Proposed Ordinance 18-01, County Operating Budget.

And Thomas Ryan from Orleans spoke to the committee regarding the Human Rights Commission Budget. He spoke in favor of restoring the hours to the Human Rights Commission coordinator position of 25 hours.

There were two comments submitted by the public via email from Mike Gratis, Town of Bourne Senior Natural Resources Officer and Bill Keto from Cotuit. Both comments were supportive of the AmeriCorps program and concerned about the loss of housing at the Bourne House.

There were no other public comments, so we closed the public hearing on 18-01.

We then convened and made -- the Finance Committee made several recommendations. There were no recommendations on 18-03. No recommendations on 18-02. So we forwarded the Dredge Proposed Operating Budget and the Capital Budget as it was submitted.

On Proposed Ordinance 18-03 Fiscal Year '19 County Operating Budget, the committee proposed as follows: Motion made by Patrick Princi to increase Commissioners' Office Budget by \$8,000 for additional work hours for a human rights coordinator, and to reduce the Shared Costs Budgets by \$8,000, seconded by Ronald Bergstrom. James Killion voted no.

Motion was made by Deborah McCutcheon to increase Assembly budget by \$44,000 (sic) for a full-time Assembly Clerk, salary and related fringe benefits, and to reduce the Commissioners' Office Budget for a 12.5-hour Clerk position by \$44,204. Seconded by Ron Bergstrom and was passed 5 to 0.

The Finance Committee recommended increasing the Assembly Budget by \$15,750 for the professional services of a stenographer, and to reduce the Shared Costs Budget Fringes by \$15,750.

Okay. We have -- another motion was made by Edward McManus to recommend -- it doesn't say whether it was passed or not. Motion made by Edward McManus to recommend the budget of Finance, Debt Service, Public Safety, Miscellaneous and Contingency, but to reduce Shared Costs Budget Fringes by \$23,750 based on previous actions taken by the committee on stenographer and human rights position. Seconded by Deborah McCutcheon, 4 to 1; James Killion dissented. The committee recommended all other remaining department budgets be forwarded to the full Assembly.

Okay. Do I have a motion to approve those minutes?

Mr. PRINCI: So moved on the motion to approve minutes.

Deputy Speaker MCCUTCHEON: Second.

Mr. BERGSTROM: Okay. All those in favor?

Deputy Speaker MCCUTCHEON: Aye.

Mr. PRINCI: Aye.

Deputy Speaker MCCUTCHEON: Aye.

Mr. KILLION: Aye.

Speaker MCAULIFFE: All right. So the next item is still under Finance Committee, the Assembly vote on Proposed 18-02, which is the Capital Budget, and I believe you have that information?

Assembly Vote on Proposed Ordinance 18-02: FY19 Capital Budget:

Proposed Ordinance 18-02

To authorize the County to purchase capital equipment, and implement capital improvements for use in conducting the business of the County and to borrow money to pay, therefore; The Cape Cod regional government, known as Barnstable county hereby ordains; The Board of Commissioners is hereby authorized to purchase capital equipment, and implement capital improvements for use in conducting the business of the County as follows:

Section 1:

- a. Purchase the following equipment for the Fire Training Academy for use in conducting business specific to the operations and services of the Barnstable County Commissioners:

<u>Item</u>	<u>Cost</u>	<u>Finance Account Number</u>
<u>Purchase of Fire Service Training System</u>	<u>\$200,000.00</u>	<u>0054608 5870 2019</u>
<u>Total Cost:</u>	<u>\$200,000.00</u>	

- b. Implement the following capital improvements for the Health & Environment Department – Laboratory Division for use in conducting business specific to the operations and services of the Barnstable County Commissioners:

<u>Item</u>	<u>Cost</u>	<u>Finance Account Number</u>
<u>Laboratory – Equipment Replacement</u>	<u>\$154,000.00</u>	<u>0052038 5875 2019</u>
<u>Laboratory – Equipment Upgrade</u>	<u>\$ 34,000.00</u>	<u>0052038 5875 2019</u>
<u>Total Cost:</u>	<u>\$188,000.00</u>	

The total cost of equipment, improvement and projects equals (=) \$388,000.00

Section 2:

For the purposes set forth in Section 1, the County Treasurer, with the approval of the County Commissioners, may borrow from time to time, on the credit of the County, such sums as may be necessary, and may issue bonds and or notes of the County therefore;

Section 3:

All bonds or notes issued pursuant to this proposed ordinance shall be signed by the County Treasurer and countersigned by a majority of the County Commissioners. The County may sell securities at public or private sale upon such terms and conditions as the County Commissioners may deem proper but not at prices of less than par value. Indebtedness incurred under this proposed ordinance shall, except as herein provided, be subject to Chapter 35 of the Massachusetts General laws.

Mr. BERGSTROM: I move the Capital Budget 18-02.

Mr. PRINCI: Second.

Speaker MCAULIFFE: Is there any discussion?

Mr. BERGSTROM: Yes, there was a second.

Speaker MCAULIFFE: Okay. There was a second.

Mr. KILLION: Yes.

Speaker MCAULIFFE: Any discussion on the Capital Budget. I think it's pretty straightforward, a very limited Capital Budget.

So all those in favor -- oh, is that roll call?

Roll Call Vote on Proposed Ordinance 18-02

Voting “YES” (97.70%): Ronald Bergstrom (2.84% - Chatham), Mary Chaffee (4.55% - Brewster), Lilli-Ann Green - (1.27% - Wellfleet), Christopher Kanaga (2.73% - Orleans), James Killion (9.58% - Sandwich), E. Suzanne McAuliffe (11.02% - Yarmouth), Deborah McCutcheon (0.93% - Truro), Edward McManus (5.67% - Harwich), Susan Moran (14.61% - Falmouth), Thomas O’Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O’Malley (1.36% – Provincetown), Patrick Princi (20.92% - Barnstable), Linda Zuern (9.15% - Bourne).
Absent (2.30%): Edward Atwood (2.30 – Eastham).

Clerk O’CONNELL: Madam Speaker, Proposed Ordinance 18-02 passes with 97.70 percent of the Delegates voting yes; 2.30 percent absent, now known as Ordinance 18-05.

Ordinance 18-05:

To authorize the County to purchase capital equipment, and implement capital improvements for use in conducting the business of the County and to borrow money to pay, therefore; *The Cape Cod regional government, known as Barnstable county hereby ordains;* The Board of Commissioners is hereby authorized to purchase capital equipment, and implement capital improvements for use in conducting the business of the County as follows:

Section 1:

- c. Purchase the following equipment for the Fire Training Academy for use in conducting business specific to the operations and services of the Barnstable County Commissioners:

<u>Item</u>	<u>Cost</u>	<u>Finance Account Number</u>
<u>Purchase of Fire Service Training System</u>	<u>\$200,000.00</u>	<u>0054608 5870 2019</u>
<u>Total Cost:</u>	<u>\$200,000.00</u>	

- d. Implement the following capital improvements for the Health & Environment Department – Laboratory Division for use in conducting business specific to the operations and services of the Barnstable County Commissioners:

<u>Item</u>	<u>Cost</u>	<u>Finance Account Number</u>
<u>Laboratory – Equipment Replacement</u>	<u>\$154,000.00</u>	<u>0052038 5875 2019</u>
<u>Laboratory – Equipment Upgrade</u>	<u>\$ 34,000.00</u>	<u>0052038 5875 2019</u>
<u>Total Cost:</u>	<u>\$188,000.00</u>	

The total cost of equipment, improvement and projects equals (=) \$388,000.00

Section 2:

For the purposes set forth in Section 1, the County Treasurer, with the approval of the County Commissioners, may borrow from time to time, on the credit of the County, such sums as may be necessary, and may issue bonds and or notes of the County therefore;

Section 3:

All bonds or notes issued pursuant to this proposed ordinance shall be signed by the County Treasurer and countersigned by a majority of the County Commissioners. The County may sell securities at public or private sale upon such terms and conditions as the County Commissioners may deem proper but not at prices of less than par value. Indebtedness incurred under this proposed ordinance shall, except as herein provided, be subject to Chapter 35 of the Massachusetts General laws.

Speaker MCAULIFFE: Okay. That's the Capital Budget. Next item is the Dredge Operating Budget.

Assembly Vote on Proposed Ordinance 18-03: FY19 Dredge Operating Budget:

Proposed Ordinance 18-03

Adopting an Operating Budget for the Dredge Enterprise Fund for the Fiscal Year 2019, beginning July 1, 2018 and ending June 30, 2019. The Cape Cod Regional Government, known as Barnstable County hereby ordains:

SECTION 1. A budget consisting of the appropriations listed in SECTION 2 below be adopted for the Fiscal Year July 1, 2018 through June 30, 2019.

SECTION 2. Appropriations for said budget are as follows:

COUNTY SERVICES

Dredge	\$2,026,000
Total County Services	\$2,026,000
TOTAL FY 2019 BUDGET	\$2,026,000

SECTION 3. No appropriation listed above may be exceeded without appropriate ordinance action to amend budget.

SECTION 4. The public notice for this proposed ordinance was published at least 48 hours prior to the February 7, 2018 meeting of the Board of Regional Commissioners.

SECTION 5. This ordinance shall take effect July 1, 2018.

Mr. BERGSTROM: Madam Speaker, I move Proposed Ordinance 18-03, Fiscal Year '19 Dredge Operating Budget.

Speaker MCAULIFFE: And this is an Enterprise Fund, which means that it pays for -- the money that the dredge makes goes into an account to pay the operating expenses for the dredge. It's pretty straightforward.

Any discussion? Okay. We'll have the vote.

Roll Call Vote on Proposed Ordinance 18-03

Voting "YES" (97.70%): Ronald Bergstrom (2.84% - Chatham), Mary Chaffee (4.55% - Brewster), Lilli-Ann Green - (1.27% - Wellfleet), Christopher Kanaga (2.73% - Orleans), James Killion (9.58% - Sandwich), E. Suzanne McAuliffe (11.02% - Yarmouth), Deborah McCutcheon (0.93% - Truro), Edward McManus (5.67% - Harwich), Susan Moran (14.61% - Falmouth), Thomas O'Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O'Malley (1.36% - Provincetown), Patrick Princi (20.92% - Barnstable), Linda Zuern (9.15% - Bourne).

Absent (2.30%): Edward Atwood (2.30 - Eastham).

Clerk O'CONNELL: Madam Speaker, Proposed Ordinance 18-03 passes with 97.70 percent of the Delegates voting yes; 2.30 percent are absent, now known as Ordinance 18-06.

Ordinance 18-06

Adopting an Operating Budget for the Dredge Enterprise Fund for the Fiscal Year 2019, beginning July 1, 2018 and ending June 30, 2019. The Cape Cod Regional Government, known as Barnstable County hereby ordains;

SECTION 1. A budget consisting of the appropriations listed in SECTION 2 below be adopted for the Fiscal Year July 1, 2018 through June 30, 2019.

SECTION 2. Appropriations for said budget are as follows:

COUNTY SERVICES

Dredge \$2,026,000

Total County Services **\$2,026,000**

TOTAL FY 2019 BUDGET **\$2,026,000**

SECTION 3. No appropriation listed above may be exceeded without appropriate ordinance action to amend budget.

SECTION 4. The public notice for this proposed ordinance was published at least 48 hours prior to the February 7, 2018 meeting of the Board of Regional Commissioners.

SECTION 5. This ordinance shall take effect July 1, 2018.

Speaker MCAULIFFE: Thank you. The final is the Budget, and I believe you have minutes.

Assembly Vote on Proposed Ordinance 18-01: FY19 County Operating Budget:

Proposed Ordinance 18-01

Adopting an Operating Budget for the Fiscal Year 2019, beginning July 1, 2018 and ending June 30, 2019. The Cape Cod Regional Government, known as Barnstable County hereby ordains;

SECTION 1. A budget consisting of the appropriations listed in SECTION 2 below be adopted for the Fiscal Year July 1, 2018 through June 30, 2019.

SECTION 2. Appropriations for said budget are as follows:

GENERAL GOVERNMENT

County Commissioners \$ 774,778

Assembly of Delegates \$ 248,521

Resource Development Office \$ 662,769

Information Technology \$1,293,503

Department of Finance \$ 674,034

Total General Government **\$3,653,605**

COUNTY SERVICES

Department of Facilities \$2,420,109

Cooperative Extension \$2,228,294

Registry of Deeds \$2,568,210

Total County Services **\$7,216,613**

HEALTH & HUMAN SERVICES

<u>Health & Environment Department</u>	<u>\$3,675,830</u>
<u>Human Services</u>	<u>\$1,230,062</u>
<u>Children's Cove</u>	<u>\$ 842,848</u>

Total Health & Human Services **\$5,748,740**

PUBLIC SAFETY

<u>Sheriff's Dept. Retirement Contribution</u>	<u>\$1,506,576</u>
<u>Fire Rescue Training Academy</u>	<u>\$ 431,367</u>

Total Public Safety **\$1,937,943**

PLANNING & DEVELOPMENT

<u>Cape Cod Commission</u>	<u>\$6,054,749</u>
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Total Planning & Development **\$6,054,749**

SHARED COSTS & DEBT SERVICE

<u>Fringe Benefits</u>	<u>\$1,232,428</u>
<u>Miscellaneous & Contingency</u>	<u>\$ 697,625</u>
<u>Debt Service</u>	<u>\$ 812,410</u>

Total Shared Costs & Debt Service **\$2,742,463**

TOTAL FY 2018 BUDGET **\$27,354,113**

SECTION 3. No appropriation listed above may be exceeded without appropriate ordinance action to amend budget.

SECTION 4. The public notice for this proposed ordinance was published at least 48 hours prior to the February 7, 2017 meeting of the Board of Regional Commissioners.

SECTION 5. This ordinance shall take effect July 1, 2018.

Mr. BERGSTROM: Well, I'm going to vote on -- I move that we place the Proposed Ordinance 18-01, the Fiscal '19 County Operating Budget on the floor.

Speaker MCAULIFFE: Is there a second?

Mr. MCMANUS: Second.

Speaker MCAULIFFE: Okay. I'll call for amendments. Yes, Brian.

Mr. O'MALLEY: Madam Speaker, I move to amend Proposed Ordinance 18-01 to increase the County Commissioners' Budget by \$8,000 even to fund additional work hours for the Human Rights Coordinator position, and to decrease Shared Costs or Fringes Budget by \$8,000 even.

Mr. MCMANUS: Second.

Speaker MCAULIFFE: Any discussion on that? All right. We'll have a vote on that amendment. Does the amendment need to be a roll call or is it the ordinance?

Clerk O'CONNELL: Well, we have in the past done roll call on the amendments.

Speaker MCAULIFFE: Okay. We'll do a roll call on the amendment. This is on the Human Rights Commission amendment.

Roll Call Vote on \$8,000 Amendment to Proposed Ordinance 18-01

Voting "YES" (88.55%): Ronald Bergstrom (2.84% - Chatham), Mary Chaffee (4.55% - Brewster), Lilli-Ann Green - (1.27% - Wellfleet), Christopher Kanaga (2.73% - Orleans), James Killion (9.58% - Sandwich), E. Suzanne McAuliffe (11.02% - Yarmouth), Deborah McCutcheon (0.93% - Truro), Edward McManus (5.67% - Harwich), Susan Moran (14.61% - Falmouth), Thomas O'Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O'Malley (1.36% – Provincetown), Patrick Princi (20.92% - Barnstable).

Voting "NO" (9.15%): Linda Zuern (9.15% - Bourne).

Absent (2.30%): Edward Atwood (2.30 – Eastham).

Clerk O'CONNELL: Madam Speaker, the amendment to increase the Commissioners' Budget by \$8,000 for the Human Rights Coordinator passes with 88.55 percent of the Delegates voting yes; 9.15 percent voting no; 2.30 percent are absent.

Speaker MCAULIFFE: Okay. The second -- there's another amendment coming forward. Yes, John.

Mr. OHMAN: Madam Speaker, I move to amend Proposed Ordinance 18-01 to increase the Assembly budget by \$44,204 to restore salary and related fringe benefits for a full-time Assembly Clerk, and to decrease the County Commissioners' Budget by the same amount.

Speaker MCAULIFFE: Is there a second?

Mr. KILLION: Second.

Speaker MCAULIFFE: Okay. Any discussion?

Mr. OHMAN: Madam Speaker.

Speaker MCAULIFFE: Yes.

Mr. OHMAN: This goes in conjunction with the fact that we want to have a separate and equal opportunity to be our own form of legislature and not to combine it in any way, shape, or form legislatively with the Commissioners.

Speaker MCAULIFFE: Thank you. All right. We will have a roll call vote.

Roll Call Vote on \$44,204 Amendment to Proposed Ordinance 18-01

Voting "YES" (88.55%): Ronald Bergstrom (2.84% - Chatham), Mary Chaffee (4.55% - Brewster), Lilli-Ann Green - (1.27% - Wellfleet), Christopher Kanaga (2.73% - Orleans), James Killion (9.58% - Sandwich), E. Suzanne McAuliffe (11.02% - Yarmouth), Deborah McCutcheon (0.93% - Truro), Edward McManus (5.67% - Harwich), Susan Moran (14.61% - Falmouth), Thomas O'Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O'Malley (1.36% – Provincetown), Patrick Princi (20.92% - Barnstable).

Voting "NO" (9.15%): Linda Zuern (9.15% - Bourne).

Absent (2.30%): Edward Atwood (2.30 – Eastham).

Clerk O’CONNELL: Madam Speaker, the amendment to increase the Assembly Budget by 44,204 and decrease the Commissioners’ Budget by equal amount passes with 88.55 percent of the Delegates voting yes; 9.15 percent voting no; 2.30 percent are absent.

Speaker MCAULIFFE: Another one. Yes, Ron.

Mr. BERGSTROM: Yes. Madam Speaker, I move to amend Proposed Ordinance 18-01, the Operating Budget by increasing the Assembly Budget by \$15,750 for professional services of a stenographer, and by decreasing Shared Costs Budget by \$15,750.

Speaker MCAULIFFE: Is there a second?

Ms. CHAFFEE: Second.

Speaker MCAULIFFE: I'm going to comment on this. I know we had this discussion last year. I think it's extremely important to have a stenographer this year because we don't know where we're going to end up and we may be back-and-forth.

And I think as we all know some of the IT microphone issues have been a little challenging. And I think until we can be in a place where we know there could be state-of-the-art IT and sound, and I would also like to, perhaps, do a couple meetings with both stenographer and the IT to make sure that we do have accurate recordings of our proceedings.

I think that it's wise to continue with the stenographer at this point until we are in a position to try out some of the newer technologies. But I have no idea when that's going to be.

So, for me, at this point, it would be consideration to stay with the stenograph. And as it is, it requires the Clerk to review it and to also make minutes from it. So it's not just a transcript, it's also a legislative proceeding so.

Yes, Linda.

Ms. ZUERN: Madam Speaker - thank you. This is for the next year's 2019 Budget.

Speaker MCAULIFFE: Starting July 1.

MS. LINDA ZUERN: July 1. So we should have everything set up by then, right?

Speaker MCAULIFFE: How long did it take to come over here? Three years.

MS. LINDA ZUERN: You don't think we'll be ready in a couple months?

Speaker MCAULIFFE: I would like to be ready in a couple months, but I don't think anyone in this room would commit to that.

Ms. ZUERN: Okay.

Speaker MCAULIFFE: And correct me if I'm wrong. No. We're shooting for a few months. Yes.

Mr. PRINCI: They said that the bridge --

Speaker MCAULIFFE: But one of the problems was the bids came in very, very high. So they had to go back and rebid. You just never know. I'm sorry, Patrick.

Mr. PRINCI: I'm sorry. They had said that the bridge wouldn't be open until Memorial Day and it's open.

Speaker MCAULIFFE: And it's opened up.

Mr. PRINCI: So --

Speaker MCAULIFFE: So it may be early, but you know what, we can always revisit that at the time. We can always say, okay, let's try a few meetings with both and see how -- what the result is, and then we can always put an ordinance forward that we want to just use

the -- one or the other.

Mr. KANAGA: Said in Orleans was going to be open too.

MS. LINDA ZUERN: But we could also do the opposite way and take it out of the budget, and if we needed it, then we put it in for a couple of months.

Speaker MCAULIFFE: The trouble is we have to negotiate with the stenographer in May to set it up for next year. And that's what happened last year.

MS. LINDA ZUERN: Okay.

Speaker MCAULIFFE: Anything else? All right. A roll call vote on the third amendment.

Roll Call Vote on \$15,750 Amendment to Proposed Ordinance 18-01

Voting “YES” (88.55%): Ronald Bergstrom (2.84% - Chatham), Mary Chaffee (4.55% - Brewster), Lilli-Ann Green - (1.27% - Wellfleet), Christopher Kanaga (2.73% - Orleans), James Killion (9.58% - Sandwich), E. Suzanne McAuliffe (11.02% - Yarmouth), Deborah McCutcheon (0.93% - Truro), Edward McManus (5.67% - Harwich), Susan Moran (14.61% - Falmouth), Thomas O’Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O’Malley (1.36% – Provincetown), Patrick Princi (20.92% - Barnstable).

Voting “NO” (9.15%): Linda Zuern (9.15% - Bourne).

Absent (2.30%): Edward Atwood (2.30 – Eastham).

Clerk O’CONNELL: Madam Speaker, the amendment to increase the Assembly Budget by \$15,750, and decrease Shared Costs Fringe Benefits passes with 88.55 percent of the Delegates voting yes; 9.15 percent voting no; 2.30 percent absent.

Speaker MCAULIFFE: Okay. So that leaves our final vote on Ordinance 18-01, the FY County Operating Budget with three amendments. There are no number changes because the money is moved from accounts within the bottom line, so we don't have to do the math like we have in the past to figure out what's what.

So we can have a roll call vote on 18-01.

Mr. BERGSTROM: What are we voting on now?

Clerk O’CONNELL: The budget.

Speaker MCAULIFFE: The budget.

Mr. BERGSTROM: Oh, yes, okay. Yes. Yes.

Mr. KANAGA: That was my fault.

Mr. BERGSTROM: I got distracted.

Roll Call Vote on Proposed Ordinance 18-01 – FY19 County Operating Budget (inclusive of all three amendments approved)

Voting “YES” (97.70%): Ronald Bergstrom (2.84% - Chatham), Mary Chaffee (4.55% - Brewster), Lilli-Ann Green - (1.27% - Wellfleet), Christopher Kanaga (2.73% - Orleans), James Killion (9.58% - Sandwich), E. Suzanne McAuliffe (11.02% - Yarmouth), Deborah McCutcheon (0.93% - Truro), Edward McManus (5.67% - Harwich), Susan Moran (14.61% - Falmouth), Thomas O’Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O’Malley (1.36% – Provincetown), Patrick Princi (20.92% - Barnstable), Linda Zuern (9.15% - Bourne).

Absent (2.30%): Edward Atwood (2.30 – Eastham).

Clerk O’CONNELL: Madam Speaker, Proposed Ordinance 18-01, including the three previous voted amendments, passes with 97.70 percent of the Delegates voting yes; 2.30 percent are absent, now known as Ordinance 18-07.

Ordinance 18-07

Adopting an Operating Budget for the Fiscal Year 2019, beginning July 1, 2018 and ending June 30, 2019. The Cape Cod Regional Government, known as Barnstable County hereby ordains;

SECTION 1. A budget consisting of the appropriations listed in SECTION 2 below be adopted for the Fiscal Year July 1, 2018 through June 30, 2019.

SECTION 2. Appropriations for said budget are as follows:

GENERAL GOVERNMENT

County Commissioners	\$ 738,574
Assembly of Delegates	\$ 308,475
Resource Development Office	\$ 662,769
Information Technology	\$1,293,503
Department of Finance	\$ 674,034

Total General Government **\$3,677,355**

COUNTY SERVICES

Department of Facilities	\$2,420,109
Cooperative Extension	\$2,228,294
Registry of Deeds	\$2,568,210

Total County Services **\$7,216,613**

HEALTH & HUMAN SERVICES

Health & Environment Department	\$3,675,830
Human Services	\$1,230,062
Children's Cove	\$ 842,848

Total Health & Human Services **\$5,748,740**

PUBLIC SAFETY

Sheriff's Dept. Retirement Contribution	\$1,506,576
Fire Rescue Training Academy	\$ 431,367

Total Public Safety **\$1,937,943**

PLANNING & DEVELOPMENT

Cape Cod Commission	\$6,054,749
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Total Planning & Development **\$6,054,749**

SHARED COSTS & DEBT SERVICE

Fringe Benefits \$1,208,678

Miscellaneous & Contingency \$ 697,625

Debt Service \$ 812,410

Total Shared Costs & Debt Service **\$2,718,713**

TOTAL FY 2018 BUDGET **\$27,354,113**

SECTION 3. No appropriation listed above may be exceeded without appropriate ordinance action to amend budget.

SECTION 4. The public notice for this proposed ordinance was published at least 48 hours prior to the February 7, 2017 meeting of the Board of Regional Commissioners.

SECTION 5. This ordinance shall take effect July 1, 2018.

Speaker MCAULIFFE: Okay. Thank you. I want to thank the Assembly members for a lot of work that went into reviewing this budget. I think it speaks to how smoothly this meeting went because of the willingness on everyone's part to come to extra meetings and do the extra work and do the extra, you know, sorting out of the budget. So, thank you, everyone.

It might look like we just look at the budget and vote it, but there were countless hours of meetings, sometimes on extra days. So, thank you, everyone, for that.

Speaker MCAULIFFE: Do we have a report from the Clerk?

Clerk O'CONNELL: Actually, the Clerk has nothing to report today.

Summary of Other Business:

- **Follow-up discussion regarding Resolution 18-01**
- **Discussion on House Bill 4000**
- **Information regarding Cape Cod Selectmen and Councilors Association meeting and 5/8/18 deadline to register for meeting scheduled for Martha's Vineyard on 5/11/18**

Speaker MCAULIFFE: Under other business, I asked the Clerk to put this on the agenda. We voted a resolution at our last meeting that directed -- gave support to a House Bill that is not actually filed. There was incorrect information, I think, that was on a website that made it look like it was still an active Bill.

But as the email that everyone got from Sarah Peake indicated the Bill is not actively filed. So at this point, it seems, I don't know, sort of futile to send something up on a Bill that doesn't exist.

So I'm going to just use my discretion to hold that resolution at this point. We can visit it in the future.

We do still have House Bill 4000, which is the county-wide -- it's for all counties to get some money and some money would be helpful in terms of a Sheriff's pension liabilities.

But I think the other thing I would like to say is I think Representative Peake laid out a very good process for the future, and I think maybe we should do some thinking about what kinds of legislation we may want to consider and, perhaps, work with our legislative delegation to either work with them as a subgroup or have them into a meeting and come together on Bills that are important to us so that we can, you know, go forward in a logical way and in a timely way. It's really late at this time of year as well so.

Speaker MCAULIFFE: Yes, Ron.

Mr. BERGSTROM: Yes. I understand the circumstances which you might want to hold off on this. My understanding is that the House has already passed the budget to the Senate. So we don't know what's in that. I don't know what's in it. I don't know if 4000 is in there or not.

So I think we should get ongoing information as to the progress of any legislation that might affect -- directly affect the county --

Speaker MCAULIFFE: Right.

Mr. BERGSTROM: -- you know, from our --

Speaker MCAULIFFE: Representatives.

Mr. BERGSTROM: -- from our representatives.

Speaker MCAULIFFE: That's a good idea. And it's not to say that 4513 wouldn't be -- the one that we passed the resolution on, it may be refiled in the future. It's just not currently active.

Any other "Other Business." Yes, John.

Mr. OHMAN: No, regarding 4513, so it is a dead issue, but it still leaves on the table that we're paying an increasing amount every year of a very significant portion of our budget to the Sheriff's Retirement Fund.

So is there any reason that we would come to an agreement within the Assembly that we should file a new Bill into itself? Is there a reason not to get ahead of the game?

Speaker MCAULIFFE: No. I think not -- I think absolutely. And I think that the process might be to meet with Representative Peake and to kind of work with some of the legislative delegation.

I think filing the Bill right now -- I think the Bill -- I think the Bills are out of the House at this point. So it's late right now. But, obviously, for next year because this is a big ongoing issue.

Mr. OHMAN: And it seems to take a long time to go through that process. I understand that 4513 made it to the Third Reading --

Speaker MCAULIFFE: Right.

Mr. OHMAN: -- before it was pulled from the table. So, anytime -- I have a good relationship with Sarah -- with Representative Peake. Maybe I'll ask her the same thing, but we should expand that to all the other reps too --

Speaker MCAULIFFE: Exactly.

Mr. OHMAN: -- and see if we can get some support for this.

Speaker MCAULIFFE: Yes, we tried last year to get all the reps in the room and that was a challenge.

Mr. OHMAN: Well, we don't need -- I don't even know if we need them in the room. We just need to have their support or their thought process.

Speaker MCAULIFFE: Right. But I think it also helps to also get some direct feedback because there may be other things going on that we're not aware of that maybe we

want to throw support behind as well.

So just -- I'm not trying to discourage you; I'm just trying to follow her direction in terms of, you know, let's work together on this so.

Yes, Susan.

Ms. MORAN: Madam Speaker, along those lines in terms of process, the Cape and Islands Selectmen Association has a legislative meeting.

Speaker MCAULIFFE: Right.

Ms. MORAN: Usually the same time every year we try to coordinate to get everyone in the room. So if it were the Speaker's thought to have a subcommittee to look at similar issues, maybe we could coordinate that timing and, you know, add on a few extra minutes for

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Speaker MCAULIFFE: That's a good idea.

Ms. MORAN: -- a subcommittee of the Assembly of Delegates to present a few issues as long as that worked with the legislative schedule.

Speaker MCAULIFFE: Yes, no, that's a great idea.

Ms. MORAN: I'd be willing to help on that.

Speaker MCAULIFFE: Thank you. Any other business?

Mr. BERGSTROM: Move to adjourn.

Speaker MCAULIFFE: We are -- oh, Ed, sorry. Not so fast.

Mr. BERGSTROM: I knew it wouldn't happen.

Mr. MCMANUS: If I could just, in my role as Clerk of the Selectmen and Councilors' Association; you all received the notice of the upcoming meeting. This one's going to Martha's Vineyard to have the meeting over there.

Because there are more moving parts in this one, I'm going to definitely have to have a count by Tuesday night, and there will be no latecomers allowed because I just can't handle making -- changing the arrangements after that.

So if you want to come, please notify me by Tuesday night.

Speaker MCAULIFFE: And the topic of the meeting?

Mr. MCMANUS: The topic we're having, we're having two of the Cannabis Control Commission Commissioners to come down to review the final status of the regulations and to give their comments and answer questions on the initial rollout of the application process and how it's going.

Speaker MCAULIFFE: Did you have a question?

Ms. MORAN: And through you, Madam Chair, just a reminder on the time and transportation, just if anyone wants -- is interested, it's a little bit more of a time commitment.

Mr. MCMANUS: Yes. We'll be taking the 9:30 ferry out of Woods Hole to Martha's Vineyard, having our meeting, and then lunch. And then the earliest ferry back is the 1:15 ferry, which gets into Woods Hole at two.

However, if you want to stay the afternoon, you can take any of the later ferries or spend the night and come back the next day.

Speaker MCAULIFFE: And people used to do that and make a weekend of it.

Mr. MCMANUS: Yes.

Speaker MCAULIFFE: All right. Now I'll --

Mr. BERGSTROM: Try again?

Speaker MCAULIFFE: Now I'll take a motion.

Mr. BERGSTROM: Move to adjourn.

Speaker MCAULIFFE: We are adjourned. Thank you.
Whereupon, it was moved to adjourn the Assembly of Delegates at 5:20 p.m.

Submitted by:

**Janice O’Connell, Clerk
Assembly of Delegates**

List of materials used and submitted at the meeting:

- **Business Calendar of 5/2/18**
- **Unapproved Journal of Proceedings of 4/18/18**
- **Proposed Ordinance 18-08 submitted by Commissioners**
- **Public Hearing Notice for Proposed Ordinance 18-07**
- **Finance Committee Report of 4/18/18 on Proposed Ordinance 18-06**
- **Finance Committee Report of 4/18/18 on Proposed Ordinance 18-01, 18-02 and 18-03**
- **Proposed Ordinance 18-07**
- **Proposed Ordinance 18-02**
- **Proposed Ordinance 18-03**
- **Proposed Ordinance 18-01**
- **Proposed Amendments (3) to Proposed Ordinance 18-01**
- **Resolution 18-01**
- **House Bill 4000**