

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the Barnstable County Board of Regional Commissioners, held in the Superior Courthouse in Barnstable, on the twenty-first day of March, A.D. 2018

Board Regional Commissioners:

Ronald R. Beaty Present

Leo G. Cakounes Present

Mary Pat Flynn Present

Staff Present:

Jack Yunits County Administrator

Steve Tebo Interim Assistant County Administrator

Owen Fletcher Executive Assistant, Administration

Russell Norton Extension Educator, Cape Cod Cooperative Extension

Kimberly Concra Nutrition and Food Safety Specialist
Cape Cod Cooperative Extension

Sean O'Brien Director, Health and Environment Department

Phil Burt Emergency Preparedness Project Assistant,
Health and Environment Department

Michael Walker Emergency Preparedness Incident Management Team Coordinator
Health and Environment Department

Ian Roberts Technical Support Specialist, Information Technology

1. Call to Order

Chairman Cakounes called the meeting to order at 10:02 A.M.

2. Pledge of Allegiance

3. Moment of Silence**4. Public Comment**

No members of the public offered comment.

5. Approval of Minutes**a. Regular Meeting of March 7, 2018**

Motion by Commissioner Beaty to approve the regular meeting minutes of March 7, 2018 as presented, 2nd by Commissioner Flynn, approved 3-0-0

6. General Business**a. Report from Russell Norton, Extension Educator, Cape Cod Extension, on his travel to the New England Vegetable and Fruit Conference in Manchester, New Hampshire from December 12, 2018 through December 14, 2017**

Mr. Norton reported to the Board regarding the fruit conference. He spoke regarding the opportunity to coordinate with organizations in other states. There also was a lengthy discussion regarding programs to prevent food contamination.

b. Report from Kimberly Concra, Nutrition and Food Safety Specialist, Cape Cod Cooperative Extension, on her travel to the Northeast Center for Advancing Food Safety Conference/Annual Meeting in Baltimore Maryland from January 22, 2018 through January 25, 2018

Ms. Concra presented to the Board. The Board discussed the effect of regulations on Cape businesses.

c. Update on Barnstable County response to recent storm activity

Mr. O'Brien, Mr. Burt, and Mr. Walker addressed the Board. Mr. Burt explained that the storm expected for the evening of the meeting would not impact Cape Cod as much as the last two storms did. Chairman Cakounes discussed Charlie Baker, Governor of Massachusetts, visiting the County Complex the previous week. Mr. Walker detailed the County's cooperation with towns. Mr. Burt reported on the logistics of opening and managing temporary shelters. The Chairman discussed at length the need for Federal disaster support.

d. County Reimbursement Policy for Employees and Elected Officials

Commissioner Cakounes explained that he placed this item on the agenda for discussion and staff is drafting a new policy. He also spoke regarding indexing the mileage and meal reimbursement rates to Internal Revenue Service rates. Commissioner Flynn stressed the importance of receiving input on the proposed policy from the Assembly of Delegates.

e. County Administrator Goals and Objectives for Fiscal Year 2019

Commissioner Cakounes asked the Board to examine the Goals and Objectives the Board approved for Fiscal Year 2018. He also asked that they work on written evaluations for Mr. Yunits based upon these goals.

7. New Business – Other business not reasonably anticipated by the Chair**8. Commissioners' Actions**

- a. Authorizing the approval of vendors for a pre-qualified tradesperson list, for the period of February 15, 2018 through February 14, 2019 with a (1) one-year option for renewal**

Motion by Commissioner Beaty to authorize the approval of vendors for a pre-qualified tradesperson list, for the period of February 15, 2018 through February 14, 2019 with a (1) one-year option for renewal, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- b. Authorizing the addition of vendors to a pre-qualified tradesperson list, for the period of February 15, 2018 through February 14, 2019 with a (1) one-year option for renewal**

Motion by Commissioner Beaty to authorize the addition of vendors to a pre-qualified tradesperson list, for the period of February 15, 2018 through February 14, 2019 with a (1) one-year option for renewal, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- c. Authorizing the execution of a contract with Murray Paving & Reclamation, Inc., for roadway construction items, for Towns in Barnstable County, for the period of April 1, 2018 through March 31, 2019, with the option to renew for one (1) additional year**

Motion by Commissioner Beaty to authorize the execution of a contract with Murray Paving & Reclamation, Inc., for roadway construction items, for Towns

in Barnstable County, for the period of April 1, 2018 through March 31, 2019, with the option to renew for one (1) additional year, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- d. Authorizing the execution of a contract with Rafferty Fine Grading, Inc., for roadway construction items, for Towns in Barnstable County, for the period of April 1, 2018 through March 31, 2019, with the option to renew for one (1) additional year**

Motion by Commissioner Beaty to authorize the execution of a contract with Rafferty Fine Grading, Inc., for roadway construction items, for Towns in Barnstable County, for the period of April 1, 2018 through March 31, 2019, with the option to renew for one (1) additional year, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- b. Authorizing the execution of a memorandum of agreement, acting by and through the Cape Cod Commission, with the Town of Barnstable, in the amount of \$334,020.00 for a period from execution through June 30, 2019, to utilize transportation mitigation funds to support roadway and pedestrian improvements in the town at various locations**

Motion by Commissioner Beaty to authorize the execution of a memorandum of agreement, acting by and through the Cape Cod Commission, with the Town of Barnstable, in the amount of \$334,020.00 for a period from execution through June 30, 2019, to utilize transportation mitigation funds to support roadway and pedestrian improvements in the town at various locations, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- c. Authorizing the Execution of Certificates for Dissolving Septic Betterments**

Motion by Commissioner Beaty to authorize the execution of Certificates for Dissolving Septic Betterments, as presented, 2nd by Commissioner Flynn, approved 3-0-0

9. Commissioners' Reports

Commissioner Cakounes addressed the Board's special workshop meeting, scheduled for the afternoon, on the possibility of drafting an ordinance for the Coastal Resources Committee

10. County Administrator and Staff Reports

Mr. Yunits spoke on legislation moving through the Massachusetts Legislature to change Registry of Deeds' fees. He also spoke regarding the County's storm response, thanking the staff in general and AmeriCorps in particular.

Mr. Tebo spoke regarding food preparation for County shelters during storms. He also spoke regarding the new County Dredge and informed the Board that the vessel was in the water.

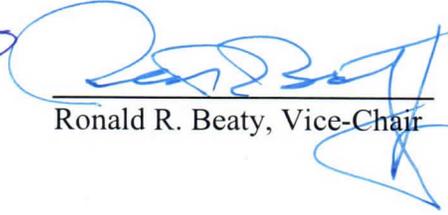
11. Adjournment

Barnstable, ss. at 10:58 A.M. this twenty-first day of March A.D. 2018, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Flynn, approved 3-0-0

Approved, Board of Regional Commissioners:



Leo G. Cakounes, Chair



Ronald R. Beaty, Vice-Chair

Mary Pat Flynn, Commissioner

03/21/18

Date

The foregoing records have been read and approved, March 21, 2018.

A true copy, attest:



Janice O'Connell, Regional Clerk