

*COMMONWEALTH OF MASSACHUSETTS*

Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners, held in the Superior Courthouse in Barnstable, on the second day of May, A.D. 2018

**Board Regional Commissioners:**

Ronald R. Beaty	Present
Leo G. Cakounes	Present
Mary Pat Flynn	Present

**Staff Present:**

Jack Yunits	County Administrator
Steve Tebo	Interim Assistant County Administrator
Owen Fletcher	Executive Assistant, Administration
Mike Maguire	Director, Cape Cod Cooperative Extension
Diane Murphy	Deputy Director/Fisheries & Aquaculture Specialist, Cape Cod Cooperative Extension
George Russel	Director, Fire Rescue Training Academy
Paul Tucker	Deputy Director, Fire Rescue Training Academy
Julie Ferguson	Director, Resource Development Office
Sonja Sheasley	Resource Development Officer, Resource Development Office
Kristy Senatori	Acting Director, Cape Cod Commission
Gail Coyne	Fiscal Manager, Cape Cod Commission
Erin Perry	Special Projects Coordinator, Cape Cod Commission
Ian Roberts	Technical Support Specialist, Information Technology

**1. Call to Order**

Chairman Cakounes called the meeting to order at 9:37 A.M.

Chairman Cakounes noted that he called the meeting to order late so that Commissioner Flynn, whose travel was delayed, could arrive.

**2. Pledge of Allegiance****3. Moment of Silence****4. Public Comment**

No members of the public offered comment.

**5. Approval of Minutes****a. Regular Meeting of April 25, 2018**

*Motion by Commissioner Beaty to approve the regular meeting minutes of April 25, 2018 as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

**6. General Business****a. Presentation by Doctor Matt Charette of the Woods Hole Oceanographic Institution (WHOI), Director of the Sea Grant, on a sub-award to the Cape Cod Cooperative Extension to support the Woods Hole Sea Grant Marine Extension Program**

Mr. Maguire presented to the Board with Dr. Charette, who explained the details of the Sea Grant Program. Dr. Charette detailed the work of County Staff as they participated in the program. Commissioner Beaty asked where funds for the grant could be applied, including towards bettering waterways for herring runs. Dr. Charette explained that this grant would fund this, and other programs. Mr. Maguire explained that though the County has had the grant for decades, there is a new strategic plan with a new round of funding, every four (4) years.

**b. Authorizing the use of Special Projects Reserve or other appropriate funds to continue funding for a component of Cape Cod's Comprehensive Coastal**

**Water Quality Monitoring Program, consistent with the three-year agreement between the Center for Coastal Studies and Barnstable County**

*Motion by Commissioner Beaty to authorize the Staff to prepare an ordinance reflecting transfer of funds from the Special Projects Reserve Fund to continue funding for a component of Cape Cod's Comprehensive Coastal Water Quality Monitoring Program, consistent with the three-year agreement between the Center for Coastal Studies and Barnstable County, in an amount to exceed \$ 185,000.00 , and forward to the Assembly of Delegates for their review and action.*

Chairman Cakounes detailed the history of the County's relationship with funding the water quality monitoring program. He explained that the County must now pass an ordinance to continue funding this program due to changes the Board made last year to the process. Chairman Cakounes argued that it would be better to act on this item today and authorizing the preparing of an ordinance to do so. The Board discussed the current funding process in relation to the budget process. Sim McGrath, Chairman of the Cape Cod Water Protection Collaborative, spoke to the Board. Chairman Cakounes spoke regarding supporting the program with reservations. Commissioner Flynn would not support the motion due to the amount. She felt that the whole request for \$190,000.00 should be funded.

**c. Authorizing the execution of a memorandum of understanding with the Cape Cod Commission regarding, but not limited to, regional technology services and dredging operations**

Chairman Cakounes detailed the history of the financial relationship between the Cape Cod Commission and the County. He noted that the Commission had its own funding sources and should compensate the County for services it provides to the Commission. He also highlighted his opinion that there should be no rollover of funds. He explained that the item would be held until the following week

**d. Proposed Ordinance 18-\_\_ : Funding Fire Training Academy obligations**

*Motion by Commissioner Beaty to approve proposed Ordinance 18-\_\_ (to be numbered), to add an amount of \$45,000.00 to the County's operating budget for Fiscal Year 2018, as enacted in Ordinance No. 17-04, by making a supplemental appropriation for Operating expenses for the Fiscal Year 2018, and authorize its forwarding to the Assembly of Delegates for review and vote, as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

*Ms. McIsaac, Mr. Russell, and Mr. Tucker presented to the Board. They explained the need in general, and Commissioner Flynn asked for a presentation on this matter to the board later.*

**e. Discussion on possible changes to the Barnstable County Home Rule Charter, including but not limited to term limits for and recall of elected officials**

Chairman Cakounes stated that he put the item on the agenda for discussion because of the Assembly of Delegates' plans to take up these issues soon. Commissioner Beaty expressed his views from an editorial. He also explained that he modeled his proposal on the three (3) term limit for Barnstable Township elected officials. Commissioner Flynn stated that she had no fixed position on term limits. Chairman Cakounes stated that he thought the Board publicly expressing its views would help a future charter review process. The Board also spoke about recall provisions. The Assembly of Delegates previously drafted one and County Counsel as well as the Commonwealth held that this was inefficient. Chairman Cakounes said that he did not support a recall provision for the Assembly but did support one for the County Commissioners. He was concerned about possible election costs.

- f. Authorizing the recognition of: Isabel Pellegrini of Brewster, a student at Nauset Regional High School and; Amanda Pfautz of Barnstable, a student at Barnstable High School as recipients of the Malcom McDowell Human Rights Academy Award**

*Motion by Commissioner Beaty to authorize the recognition of: Isabel Pellegrini of Brewster, a student at Nauset Regional High School and; Amanda Pfautz of Barnstable, a student at Barnstable High School as recipients of the Malcom McDowell Human Rights Academy Award, as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

- g. Discussion on filling a vacancy for an administrative assistant position for human services department as recommended by hiring Committee**

*Motion by Commissioner Beaty to authorize the filling a vacancy for an administrative assistant, limited to a part time position for human services department as recommended by hiring Committee, as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

**7. New Business – Other business not reasonably anticipated by the Chair**

**8. Commissioners' Actions**

- a. Authorizing the approval of a timesheet for Jack Yunits, County Administrator, for the period of April 15, 2018 through April 28, 2018**

*Motion by Commissioner Beaty to approve the timesheet for Jack Yunits, County Administrator, for the period of April 1, 2018 through April 20, 2018, as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

- b. Authorizing the execution of a sub-award grant agreement with the United States National Oceanic and Atmospheric Administration (NOAA)/Woods Hole Oceanographic Institute (WHOI) awarding funding in the amount of**

**\$985,500.00, to the Cape Cod Cooperative Extension, to support the Woods Hole Sea Grant Marine Extension Program, for the period of February 01, 2018 through January 31, 2022**

*Motion by Commissioner Beaty to authorize the execution of a sub-award grant agreement with the United States National Oceanic and Atmospheric Administration (NOAA)/Woods Hole Oceanographic Institute (WHOI) awarding funding to the Cape Cod Cooperative Extension, to support the Woods Hole Sea Grant Marine Extension Program, for the period of February 01, 2018 through January 31, 2022, as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

- c. Authorizing the creation of a new fund for the execution of a sub-award grant agreement with the United States National Oceanic and Atmospheric Administration (NOAA)/Woods Hole Oceanographic Institute (WHOI) awarding funding in the amount of \$985,500.00, to the Cape Cod Cooperative Extension, to support the Woods Hole Sea Grant Marine Extension Program Sea Grant Program, for the period of February 01, 2018 through January 31, 2022**

*Motion by Commissioner Beaty to authorize the creation of a new fund for the execution of a sub-award grant agreement with the United States National Oceanic and Atmospheric Administration (NOAA)/Woods Hole Oceanographic Institute (WHOI) awarding funding, to the Cape Cod Cooperative Extension, to support the Woods Hole Sea Grant Marine Extension Program Sea Grant Program, for the period of February 01, 2018 through January 31, 2022, as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

- d. Authorizing the execution of a contract, for a grant from the United States Department of Housing and Urban Development (HUD), in the amount of \$55,594.00, for the period November 1, 2018 through October 31, 2019, for Fiscal Year 2017 funding on Continuum of Care (CoC) Coordinated Entry System (CES) Expansion**

*Motion by Commissioner Beaty to authorize the execution of a contract, for a grant from the United States Department of Housing and Urban Development (HUD), in the amount of \$55,594.00, for the period November 1, 2018 through October 31, 2019, from Fiscal Year 2017 funding on Continuum of Care (CoC) Coordinated Entry System (CES) Expansion, as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

- e. Authorizing the creation of a new fund, for a grant from the United States Department of Housing and Urban Development (HUD), in the amount of \$55,594.00, for the period November 1, 2018 through October 31, 2019, for Fiscal Year 2017 funding on Continuum of Care (CoC) Coordinated Entry System (CES) Expansion**

*Motion by Commissioner Beaty to authorize the creation of a new fund, for a grant from the United States Department of Housing and Urban Development (HUD), in the amount of \$55,594.00, for the period November 1, 2018 through October 31, 2019, from Fiscal Year 2017 funding on Continuum of Care (CoC) Coordinated Entry System (CES) Expansion, as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

- f. Authorizing the execution of a contract renewal, for a grant from the United States Department of Housing and Urban Development (HUD), in the amount of \$29,698.00, for the period November 1, 2018 through October 31, 2019, for Fiscal Year 2017 funding on the Continuum of Care (CoC) Coordinated Entry System (CES)**

*Motion by Commissioner Beaty to authorize the execution of a contract renewal, for a grant from the United States Department of Housing and Urban Development (HUD), in the amount of \$29,698.00, for the period November 1, 2018 through October 31, 2019, from Fiscal Year 2017 funding on the Continuum of Care (CoC) Coordinated Entry System (CES), as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

- g. Authorizing the creation of a new fund, for the renewal of an agreement, for a grant from the United States Department of Housing and Urban Development (HUD), in the amount of \$29,698.00, for the period November 1, 2018 through October 31, 2019, for Fiscal Year 2017 funding on the Continuum of Care (CoC) Coordinated Entry System (CES)**

*Motion by Commissioner Beaty to authorize the creation of a new fund, for the renewal of an agreement, for a grant from the United States Department of Housing and Urban Development (HUD), in the amount of \$29,698.00, for the period November 1, 2018 through October 31, 2019, from Fiscal Year 2017 funding on the Continuum of Care (CoC) Coordinated Entry System (CES), as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

- h. Authorizing an application for a grant from the Massachusetts Department of Public Health to support a Tobacco Control Program.**

*Motion by Commissioner Beaty to authorize an application for a grant from the Massachusetts Department of Public Health to support a Tobacco Control Program, as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

- i. Authorizing the Execution of License Agreement with the Massachusetts Division of Capital Asset Management, on behalf of the Office of Coastal Zone Management, to occupy property located at 3195 Main Street**

*Motion by Commissioner Beaty to authorize the Execution of License Agreement with the Massachusetts Division of Capital Asset Management, on behalf of the*

*Office of Coastal Zone Management, to occupy property located at 3195 Main Street, as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

- j. Authorizing the execution of a license agreement with Esri, Inc., for Geographic Information System (GIS) software, in the amount of \$41,583.00, for the period of July 1, 2018 through June 30, 2019**

*Motion by Commissioner Beaty to authorize the execution of a license agreement with Esri, Inc., for Geographic Information System (GIS) software, in the amount of \$41,583.00, for the period of July 1, 2018 through June 30, 2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

- k. Authorizing the execution of the second renewal of a lease agreement, with TR 3225 Main Street LLC, for the Cape Cod Commission office**

*Motion by Commissioner Beaty to authorize the execution of the second renewal of a Five-Year lease agreement, with TR 3225 Main Street LLC, for the Cape Cod Commission office, as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

- l. Authorizing the execution of the subordination of a mortgage, on property in the Town of Barnstable, owned by Enrique and Adriana Alaniz**

*Motion by Commissioner Beaty to authorize the execution of the subordination of a mortgage, on property in the Town of Barnstable, owned by Enrique and Adriana Alaniz, as presented, 2nd by Commissioner Flynn, approved 3-0-0.*

## **9. Commissioners' Reports**

Commissioner Beaty spoke to the Board regarding his attendance at the AmeriCorps Advisory Board and issues related to housing for the program. Commissioner Cakounes spoke regarding expected Assembly of Delegates actions on the County Budget.

## **10. County Administrator and Staff Reports**

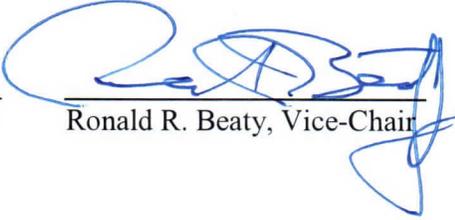
Mr. Yunits spoke regarding a recent County application for a Seaport Grant.

## **11. Adjournment**

*Barnstable, ss. at 11:37 A.M. on this twenty-eighth day of March A.D. 2018, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Cakounes approved 3-0-0.*

Approved, Board of Regional Commissioners:

  
Leo G. Cakounes, Chair

  
Ronald R. Beaty, Vice-Chair

  
Mary Pat Flynn, Commissioner

05/02/18  
Date

The foregoing records have been read and approved, May 10, 2018.

A true copy, attest:

  
Janice O'Connell, Regional Clerk