

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners, held in the Superior Courthouse in Barnstable, on the ninth day of May, A.D. 2018

Board Regional Commissioners:

Ronald R. Beaty Present

Leo G. Cakounes Present

Mary Pat Flynn Present

Staff Present:

Jack Yunits County Administrator

Steve Tebo Interim Assistant County Administrator/Director of Facilities

Owen Fletcher Executive Assistant, Administration

Mary McIsaac Director of Finance/Treasurer

Beth Albert Director, Human Services

Kristy Senatori Acting Director, Cape Cod Commission

Gail Coyne Fiscal Manager, Cape Cod Commission

Ian Roberts Technical Support Specialist, Information Technology

1. Call to Order

Chairman Cakounes called the meeting to order at 10:06 A.M.

2. Pledge of Allegiance

3. Moment of Silence

4. Public Comment

No members of the public commented at this meeting.

5. Approval of Minutes**a. Regular Meeting of April 11, 2018**

Motion by Commissioner Beaty to approve the regular meeting minutes of May 2, 2018 as presented, 2nd by Commissioner Cakounes, approved 3-0-0

6. General Business**a. Authorizing the nomination of the winner for and awarding of the 2018 Mercy Otis Warren Cape Cod Woman of the Year Award.**

Motion by Commissioner Beaty to authorize the announcement of the winner for the 2018 Barnstable County Mercy Otis Warren Cape Cod Woman of the Year Award as presented, 2nd by Commissioner Flynn, approved 3-0-0

Chairman Cakounes explained the process used to choose the Award Winner. He announced that this year's winner is Nancy Shoemaker, and Commissioner Beaty read the winner's biography into the record.

b. Authorizing the execution of a memorandum of agreement with the Cape Cod Commission regarding a mutual understanding and procedures for internal billing and requested services

Motion by Commissioner Beaty to authorize the draft memorandum of agreement with the Cape Cod Commission regarding a mutual understanding and procedures for internal billing and requested services and forward to the executive committee of CCC for approval, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Chairman Cakounes expressed his intent to permit time for the Executive Committee of the Cape Cod Commission to also review the draft of the agreement and provide input. Commissioner Beaty clarified that the agreement would come back to the Board for further review. Mr. Yunits expressed his support for this process. He spoke about the history of the relationship between the two bodies.

c. Discussion on the disbursement of Cape & Islands License Plate Funds to the Cape Cod Commission and other organizations

Motion by Commissioner Beaty to authorize the encumbrance of an amount not to exceed \$200,000.00 within the License Plate Fund for the purpose of funding the Economic Developments Plans and Projects within the Cape Cod Commission, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Chairman Cakounes explained that there is approximately \$400,000.00 in the relevant account under the control of the Board. He also explained the expected uses of those funds. Commissioner Beaty sought to ensure that the funds only be used for economic development as intended. Chairman Cakounes further explained that the Board would no longer give the Cape Cod Commissioner a large amount of money without the funds being available. Sue Moran, Delegate from Falmouth, of the Assembly of Delegates spoke about the first meeting of the Barnstable County Economic Development Committee. Chairman Cakounes expressed his intent to seek the input from that committee on this process.

- d. Proposed Ordinance 18:__, Transferring funds from the Special Projects Reserve Fund to continue funding for a component of Cape Cod's Comprehensive Coastal Water Quality Monitoring Program, consistent with the three-year agreement between the Center for Coastal Studies and Barnstable County, as presented**

The Board engaged in a discussion regarding whether new action was required on this item after the motion the Board passed at the previous weeks' meeting. Mr. Yunits advised that there was no new approval required.

- e. Discussion on authorizing the filling of a vacancy for a full-time administrative assistant, in the Human Services Department, as recommended by the Hiring Committee**

Motion by Commissioner Beaty to rescind the action taken on May 2, 2018 under item 6 (g), in that it described a position incorrectly, 2nd by Commissioner Flynn, approved 3-0-0

Motion by Commissioner Beaty to authorize the filling of a vacancy for a full-time administrative assistant, in the Human Services Department, as recommended by the Hiring Committee, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Chairman Cakounes asked to rescind the item from last week because there was confusion regarding the merging of two (2) positions last year.

- f. Discussion on authorizing the filling of a vacancy for a part-time, fully grant funded position, related to the Homeless Management Information System (HMIS), in the Human Services Department, as recommended by the Hiring Committee**

Motion by Commissioner Beaty to authorizing the filling of a vacancy for a part-time, fully grant funded position, related to the Homeless Management Information System (HMIS), in the Human Services Department, as recommended by the Hiring Committee, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ms. Albert explained to the Board the need for the position and its relationship to the Housing Assistance Corporation. Commissioner Beaty ensured the maximum hours and the fact that the position does not get health benefits.

g. Ordinance 18-04, Establishing a Job description for a Clerk of the Assembly of Delegates

Motion by Commissioner Beaty to reject Ordinance 18-04, establishing a job description for the Clerk of Assembly Delegates as presented, return it to the Assembly of Delegates, and furthermore, authorize the Chair to draft and attach a letter of explanation as required per County Charter, 2nd by Commissioner Flynn, approved 3-0-0

The Board engaged in a lengthy discussion regarding the ordinance which included Mr. Yunits and Delegate Moran. The Chairman said he would not support the job description due to its classification. He also noted that it was the County Administrator's duty to classify it. Delegate Moran explained the Assembly's rationale behind the Ordinance, and its desire to preserve governmental checks and balances between the Board and the Assembly. The consensus of the Board was that there should be further discussion on this item. The Chair drafted a letter and forwarded it to the Assembly.

h. Ordinance 18-05, Authorizing the Board of Commissioners to purchase capital equipment and implement capital improvement

Motion by Commissioner Beaty to approve Ordinance 18-05, previously approved by the Assembly of Delegates on May 2, 2018 in the amount of \$388,000.00 Authorizing the Board of Commissioners to purchase capital equipment and implement capital improvement, as presented, 2nd by Commissioner Flynn, approved 3-0-0

i. Ordinance 18-06, Adopting an Operating Budget for the Dredge Enterprise Fund for Fiscal Year 2019

Motion by Commissioner Beaty to approve Ordinance 18-06, previously approved by the Assembly of Delegates on May 2, 2018 in the amount of \$2,026,000.00 adopting an Operating Budget for the Dredge Enterprise Fund for Fiscal Year 2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0

j. Ordinance 18-07, Adopting an Operating Budget for the Fiscal Year 2019

Motion by Commissioner Beaty to approve Ordinance 18-07, previously approved by the Assembly of Delegates on May 2, 2018 in the amount of \$27,354,113.00 adopting an Operating Budget for the Fiscal Year 2019, as presented, 2nd by Commissioner Flynn, approved 2-1-0

Chairman Cakounes voted no due to the Assembly returning expenditures to the budget for various items.

7. New Business – Other business not reasonably anticipated by the Chair

Chairman Cakounes detailed his receipt the morning of the meeting of the resignation of Barbara Burgo, Chair of the Human Rights Commission.

Motion by Commissioner Beaty to accept the resignation of Barber Burgo, submitted 5/9/2018 @ 9:45 A.M. via e-mail to the Chair, 2nd by Commissioner Flynn, approved 3-0

8. Commissioners' Actions

- a. Authorizing the approval of a reimbursement request for Kristy Senatori, Acting Executive Director of the Cape Cod Commission, for the period of February 6, 2018 through April 20, 2018**

Motion by Commissioner Beaty to authorize the approval of a reimbursement request for Kristy Senatori, Acting Executive Director of the Cape Cod Commission, for the period of February 6, 2018 through April 20, 2018, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- b. Authorizing the approval of a reimbursement request for Jack Yunits, County Administrator, for the period of March 14, 2018 through April 9, 2018**

Motion by Commissioner Beaty to authorize the approval of a reimbursement request for Jack Yunits, County Administrator, for the period of March 14, 2018 through April 9, 2018, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- c. Authorizing a vacation carryover request for Mary McIsaac, Finance Director/Treasurer**

Motion by Commissioner Beaty to authorize the approval of a vacation carryover request for Mary McIsaac, Finance Director/Treasurer, to be used on or before June 1, 2018 as presented, 2nd by Commissioner Flynn, approved 3-0-0,

- d. Authorizing the award of a contract to Peterson Oil and Cape Cod Biofuels, Inc., for the Supply and Delivery of Fuel Oil to Barnstable County and other Political subdivisions, for the period of July 1, 2018 to June 30, 2019**

Motion by Commissioner Beaty to authorize the award of a contract to Peterson Oil and Cape Cod Biofuels, Inc., for the Supply and Delivery of Fuel Oil to Barnstable County and other Political subdivisions, for the period of July 1, 2018 to June 30, 2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- e. Authorizing the execution of a contract with Timmons Group, on behalf of the Cape Cod Commission, for the design of a coastal resiliency web application, for an amount not to exceed \$85,000.00, for a period through January 31, 2019**

Motion by Commissioner Beaty to authorize the execution of a contract with Timmons Group, on behalf of the Cape Cod Commission, for the design of a coastal resiliency web application, for an amount not to exceed \$85,000.00, for a period through January 31, 2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- f. Authorizing the award of contracts to: George S. Coyne Chemical Co., Inc; Borden & Remington Corp.; and Univar USA Inc. for the Supply and Delivery of Chemicals to Water Departments in the County for the period of July 1, 2018 to June 30, 2019**

Motion by Commissioner Beaty to authorize the award of contracts to: George S. Coyne Chemical Co., Inc; Borden & Remington Corp.; and Univar USA Inc. for the Supply and Delivery of Chemicals to Water Departments in the County for the period of July 1, 2018 to June 30, 2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- g. Authorizing the award of a contract to Union Studio, on behalf of the Cape Cod Commission for technical services related to compact development planning, design and form-based code, for a period through eighteen (18) months from the date of execution**

Motion by Commissioner Beaty to authorize the award of a contract to Union Studio, on behalf of the Cape Cod Commission for technical services related to compact development planning, design and form-based code, for a period through eighteen (18) months from the date of execution, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- h. Authorizing the Execution of Certificates for Dissolving Septic Betterments**

I move to authorize the Execution of Certificates for Dissolving Septic Betterments, as presented, 2nd by Commissioner Flynn, approved 3-0-0

9. Commissioners' Reports

Chairman Cakounes discussed herbicide use by NSTAR and forming a committee regarding use of the County Complex. Chairman Cakounes also spoke regarding his attendance at the wake and funeral of Sergeant Gannon on Tuesday and Wednesday of last week. He thanked all who aided in the arrangements and coordination of the Service, with special thanks to County Staff.

Chairman Cakounes also spoke regarding a meeting he attended with Senator Cyr on the Route 6 Rest Area future, a meeting with Fire Rescue Training Academy staff and interested parties on including Police training on site, his attendance at Family Day at Fire Training Academy on Saturday, and a forum given by Senator Elizabeth Warren on Opioid addiction. Finally, he updated the Board of his attendance at recent Barnstable County Retirement Board Meetings and plans to take required courses.

9. County Administrator and Staff Reports

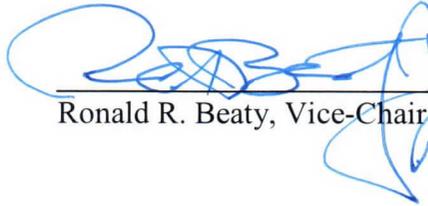
Mr. Yunits spoke regarding meetings he attended at Joint Base Cape Cod. He also detailed grant money available to the Water Quality Lab. Finally, he spoke regarding the Human Rights Academy.

10. Adjournment

Barnstable, ss. at 11:36 A.M. on this ninth day of May A.D. 2018, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Cakounes approved 3-0-0.

Approved, Board of Regional Commissioners:


Leo G. Cakounes, Chair


Ronald R. Beaty, Vice-Chair


Mary Pat Flynn, Commissioner

05/23/18
Date

The foregoing records have been read and approved, May 30, 2018.

A true copy, attest:


Janice O'Connell, Regional Clerk