

*COMMONWEALTH OF MASSACHUSETTS*

Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners, held in the Superior Courthouse in Barnstable, on the sixth day of June, A.D. 2018

**Board Regional Commissioners:**

Ronald R. Beaty	Present
Leo G. Cakounes	Present
Mary Pat Flynn	Present

**Staff Present:**

Jack Yunits	County Administrator
Steve Tebo	Interim Assistant County Administrator/Director of Facilities
Owen Fletcher	Executive Assistant, Administration
Mike Maguire	Director, Cape Cod Cooperative Extension
Diane Murphy	Deputy Director/Fisheries & Aquaculture Specialist
Michelle Springer	Project Specialist, Human Services Department
Quan Tobey	Office, Resource Development Office
Kristy Senatori	Interim Executive Director, Cape Cod Commission
Heather McElroy	Natural Resources/Open Space Specialist, Cape Cod Commission
Ian Roberts	Technical Support Specialist, Information Technology

**List of Documents:**

- Citations recognizing Isabel Pellegrini and Amanda Pfautz as recipients of the Malcom McDowell Human Rights Academy Award
- Commonwealth of Massachusetts Office of the Attorney General correspondence and decision in regard to an Open Meeting Law complaint filed by Ronald Beaty on July 25, 2017 and received May 23, 2018

- Draft of Amendments to the Regular Meeting Minutes of June 28, 2017
- Draft of Amendments to the Emergency Meeting Minutes of June 28, 2017
- Draft of Proposed Ordinance 18-\_\_\_: Establishing the Barnstable County Coastal Zone Management Committee
- Affordable Housing Restriction for the Northbridge Mashpee Assisted Living Project at 68 Great Neck Road South in the Town of Mashpee
- New Fund Memo for a Northeastern Regional Aquaculture Center subaward from Roger Williams University, to the Cape Cod Cooperative Extension
- Contract with Kenmark Office Systems Inc, for the supply and delivery of toners to Barnstable County and other political subdivisions
- Contract with The Tree House Inc, for the supply and delivery of Dell Toner to Barnstable County
- Contract with Univar USA Inc., for the supply and delivery of chemicals to water departments in Barnstable County
- Contract renewal with Fine Point Associates LLC, to provide monitoring of HOME Consortium Affordable Housing Projects
- Discharge of a mortgage by Marie G. Hughes to Barnstable County, acting by and through the Cape Cod Commission, dated March 17, 1999

**1. Call to Order**

The Chairman called the meeting to order at 10:01 A.M.

**2. Pledge of Allegiance**

**3. Moment of Silence**

**4. Public Comment**

No members of the public offered comment.

**5. Approval of Minutes**

**a. Regular Meeting of May 30, 2018**

*Motion by Commissioner Beaty to approve the regular meeting minutes of May 30, 2018 as amended by adding a list of Documents used during the meeting, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

Commissioner Cakounes explained that he added language to the motion to reflect that a list of documents must be added to the minutes moving forward.

## 6. General Business

- a. Presentation of citations to recipients of the Malcom McDowell Human Rights Academy Award: Isabel Pellegrini of Brewster, Nauset Regional High School student and; Amanda Pfautz of Barnstable, Barnstable High School student**

*Motion by Commissioner Beaty to execute and present the citations to recipients of the Malcom McDowell Human Rights Academy Award, Isabel Pellegrini of Brewster, a Nauset Regional High School student and Amanda Pfautz of Barnstable, a Barnstable High School student, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

Kathy McDowell and Kate Epperly, Vice-chair of the Human Rights Commission, explained the history of the award and Mr. McDowell. Chairman Cakounes noted the need for non-profit fundraising to support the award. He thanked the Friends of the Human Rights Commission for their efforts. The Chairman also presented a citation on behalf of State Senator Julian Cyr.

- b. Review and discussion on the Commonwealth of Massachusetts Office of the Attorney General correspondence and decision in regard to an Open Meeting Law complaint filed by Ronald Beaty on July 25, 2017 and received May 23, 2018**

Chairman Cakounes reviewed the correspondence and reflected the effects for future minutes and highlighted portions of the decision. He stressed that the decision asked that as Board members, the Commissioners work with each other in their normal course of business to make sure that any such problems are taken care of without a complaint. Commissioner Beaty thanked Chairman Cakounes and Mr. Yunits for their work in ensuring that County has recently complied with the law. Chairman Cakounes explained that the Board would act on the next two items to comply with the decision.

- c. Amendments to the Regular Meeting Minutes of June 28, 2017**

*Motion by Commissioner Beaty to amend the Regular Session Meeting Minutes of June 28, 2017, previously adopted on July 5, 2017 by adding the following:*

- 1) *the Chair calling the meeting to order at 11:00 A.M*
- 2) *the following list of documents reviewed during the meeting to be added under the heading "List of Documents" to appear after the heading "Staff Present"*
  - *Ordinance 17-08*
  - *Contract Mass Dept of Environmental Protection for water testing Buzzard bay and Nantucket Sound.*
  - *Letter to Harwich on Seth Whitefield Road*

- *Carry over expenditures for Joint Initiative*
- *Memorandum of Understanding with Yarmouth Chamber for Route 6 rest area.*
- *Contract with BBE Corporation*
- *Contract Renewal with Stericycle Environmental Services*
- *Contract with Open Cape and Cape Cod Commission*
- *Contract with Community Health Care of Cape Cod.*
- *Contract with Duffy Health Center*
- *Contract with Harbor Community Health*
- *Contract with Health Living Cape Cod Contract with YMCA of Cape Cod*

*2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

**d. Amendments to the Emergency Meeting Minutes of June 28, 2017**

*Motion by Commissioner Beaty to amend the Emergency Session Meeting Minutes of June 28, 2017 previously adopted on July 5, 2018 by adding the following:*

- *a list of documents reviewed during the meeting to be added under the heading "List of Documents" to appear after the heading "Staff Present"*
- *Settlement agreement between the Town of Barnstable and Barnstable County Court Docket # 1672CV337*
- *Settlement access agreement between Town of Barnstable and Barnstable County.*

*2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

**e. Proposed Ordinance 18-\_\_ : Establishing the Barnstable County Coastal Zone Management Committee**

*Motion by Commissioner Beaty to approve proposed Ordinance 18-\_\_ (to be numbered), formally establishing a Barnstable County Coastal Management Committee, and authorize its forwarding to the Assembly of Delegates for review and vote, as presented, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0.*

Chairman Cakounes noted that the original name was changed to remove the word "Zone" so that the name was not mistaken for a State body. He also noted changes to membership. Chairman Cakounes ensured that representatives of the Commission had no changes to present.

**7. New Business – Other business not reasonably anticipated by the Chair**

## 8. Commissioners' Actions

- a. Authorizing the acceptance and execution of an Affordable Housing Restriction for the Northbridge Mashpee Assisted Living Project at 68 Great Neck Road South in the Town of Mashpee**

*Motion by Commissioner Beaty to authorize the acceptance and execution of an Affordable Housing Restriction for the Northbridge Mashpee Assisted Living Project at 68 Great Neck Road South in the Town of Mashpee, as presented, 2nd by Commissioner Flynn, approved 3-0-0, 2nd by Commissioner Flynn, approved 3-0-0.*

Mr. Yunits explained the County's historic involvement with affordable housing in response to a question by Commissioner Beaty

- b. Authorizing the creation of a new fund for a Northeastern Regional Aquaculture Center subaward from Roger Williams University, to the Cape Cod Cooperative Extension, in the amount of \$10,371.00, for the period of April 1, 2018 through March 31, 2020**

*Motion by Commissioner Beaty to authorize the creation of a new fund for a Northeastern Regional Aquaculture Center subaward from Roger Williams University, to the Cape Cod Cooperative Extension, in the amount of \$10,371.00, for the period of April 1, 2018 through March 31, 2020, as presented, 2nd by Commissioner Flynn, approved 3-0-0, 2nd by Commissioner Flynn, approved 3-0-0.*

- c. Authorizing the execution of a contract with Kenmark Office Systems Inc, for the supply and delivery of toners to Barnstable County and other political subdivisions, for the period of July 1, 2018 through June 30, 2019**

*Motion by Commissioner Beaty to authorize the execution of a contract with Kenmark Office Systems Inc, for the supply and delivery of toners to Barnstable County and other political subdivisions, for the period of July 1, 2018 through June 30, 2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0, 2nd by Commissioner Flynn, approved 3-0-0.*

- d. Authorizing the execution of a contract with The Tree House Inc, for the supply and delivery of Dell Toner to Barnstable County, for the period of July 1, 2018 through June 30, 2019**

*Motion by Commissioner Beaty to authorize the execution of a contract with The Tree House Inc, for the supply and delivery of Dell Toner to Barnstable County and other political subdivisions for the period of July 1, 2018 through June 30,*

2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0, 2nd by Commissioner Flynn, approved 3-0-0.

There was an amendment to the motion language due to questions regarding the political subdivisions included in the award.

- e. Authorizing the execution of a contract with Univar USA Inc., for the supply and delivery of chemicals to water departments in Barnstable County, for the period of July 1, 2018 to June 30, 2019**

*Motion by Commissioner Beaty to authorize the execution of a contract with Univar USA Inc., for the supply and delivery of chemicals to water departments in Barnstable County, for the period of July 1, 2018 to June 30, 2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0, 2nd by Commissioner Flynn, approved 3-0-0.*

- f. Authorizing the renewal of a contract with Fine Point Associates LLC, to provide monitoring of HOME Consortium Affordable Housing Projects, in an amount not to exceed \$55,000.00, for the period of July 1, 2018 through June 30, 2019**

*Motion by Commissioner Beaty to authorize the renewal of a contract with Fine Point Associates LLC, to provide monitoring of HOME Consortium Affordable Housing Projects, in an amount not to exceed \$55,000.00, for the period of July 1, 2018 through June 30, 2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0, 2nd by Commissioner Flynn, approved 3-0-0.*

Ms. Springer, in response to a question from Chairman Cakounes, regarding cost, explained the need for the contract and the sharing of costs with the State.

- g. Authorizing the discharge of a mortgage by Marie G. Hughes to Barnstable County, acting by and through the Cape Cod Commission, dated March 17, 1999**

*Motion by Commissioner Beaty to authorize the discharge of a mortgage by Marie G. Hughes to Barnstable County, acting by and through the Cape Cod Commission, dated March 17, 1999, as presented, 2nd by Commissioner Flynn, approved 3-0-0, 2nd by Commissioner Flynn, approved 3-0-0.*

## **9. Commissioners' Reports**

Commissioner Cakounes reported on his attendance at a three (3) day conference at the Conference Center in Hyannis for the training and information relating to the County Retirement Board.

Commissioner Beaty spoke regarding his upcoming tour of the Water Quality Lab and invited the public to attend.

#### **10. County Administrator and Staff Reports**

Mr. Yunits thanked the staff for their work on the annual report and completing the audit. He also updated the Board on legislation on Early Retirement. He received a report from the DEP and gave a copy to the Board. Finally, he spoke regarding his attendance at the Mercy Otis Warren Award ceremony.

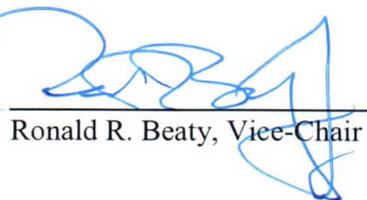
Mr. Maguire spoke about the proposed coastal zone management committee ordinance.

#### **11. Adjournment**

*Barnstable, ss. at 10.55 A.M. on this thirtieth day of May A.D. 2018, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Cakounes approved 3-0-0.*

Approved, Board of Regional Commissioners:

  
Leo G. Cakounes, Chair

  
Ronald R. Beaty, Vice-Chair

  
Mary Pat Flynn, Commissioner

06/13/18  
Date

The foregoing records have been read and approved **June 14, 2018**.

A true copy, attest:

  
Janice O'Connell, Regional Clerk