

*COMMONWEALTH OF MASSACHUSETTS*

Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners, held in the Superior Courthouse in Barnstable, on the thirteenth day of June, A.D. 2018

**Board Regional Commissioners:**

Ronald R. Beaty                      Present

Leo G. Cakounes                      Present

Mary Pat Flynn                      Present

**Staff Present:**

Jack Yunits                              County Administrator

Steve Tebo                              Interim Assistant County Administrator/Director of Facilities

Owen Fletcher                        Executive Assistant, Administration

Ian Roberts                              Technical Support Specialist, Information Technology

**List of Documents:**

- Draft of Regular Meeting of June 6, 2018
- Preliminary discussion on the creation of a Financial Management Team within Barnstable County government
- Ordinance 18-09
- Contract Amendment for a grant to the Cape Cod Commission, by the Federal Highway Administration (FHWA) through the Massachusetts Department of Transportation, for a Bike Rack Program
- Contract with the Town of Yarmouth, by and through the Cape Cod Commission, utilizing the Department of Housing and Community Development's District Local Technical Assistance (DLTA) Program
- Contract renewal with zedit Solutions, Inc.
- Authorizing the carryover of vacation time for Eileen O'Connell of the Facilities Department
- Memo requesting the appointment to the Barnstable County Human Rights Commission of: Nell Fields; Alan Milsted, John Hanlon; and David Schropfer

- Memo requesting the appointment to the HOME Consortium Advisory Council of: Arthur Bodin, representing the Town of Harwich and; Cally Harper, representing the Town of Truro, for three-year terms through January 1, 2021
- Contract award to Shepley Wood Products for the supply and delivery of construction items to Barnstable County and other political subdivisions
- Contract with Accord Vending, Inc. for food and beverage vending machine services
- Contract with W.B. Mason for the bulk delivery of copy paper to schools in Barnstable County and Nantucket
- Contract with WB Mason for the supply and delivery of toners to the County and other political subdivisions
- Contract with Borden & Remington Corp. for the supply and delivery of chemicals to water departments in the County for the period of July 1, 2018 to June 30, 2019
- Certificates for Dissolving Septic Betterments

**1. Call to Order**

The Chairman called the meeting to order at 10:01 A.M.

**2. Pledge of Allegiance**

**3. Moment of Silence**

**4. Public Comment**

No members of the public offered comment.

**5. Approval of Minutes**

**a. Regular Meeting of June 6, 2018**

*Motion by Commissioner Beaty to approve the regular meeting minutes of June 6, 2018 as presented, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

**6. General Business**

**a. Preliminary discussion on the creation of a Financial Management Team within Barnstable County government**

Mr. Yunits presented to the Board on the need for and possible organization of a team.

**b. Discussion on a three-year Strategic Plan for Barnstable County**

Chairman Cakounes explained his placement of this item on the agenda. He asked for additional input from the Board. The Board discussed the placement of building projects within the plan.

**c. Ordinance 18-09, Transferring funds in the amount of \$185,000.00 from the Special Projects Reserve Fund, to provide for a grant to promote regional clean water efforts**

*Motion by Commissioner Beaty to approve Ordinance 18-09, Previously adopted by the Assembly of Delegates on June 6, 2018, transferring funds in the amount of \$185,000.00 from the Special Projects Reserve Fund, to provide for a grant to promote regional clean water efforts, as presented, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

**7. New Business – Other business not reasonably anticipated by the Chair****8. Commissioners' Actions**

- a. Authorizing the execution of an amendment to a contract for a grant, in the amount of \$120,000.00 to the Cape Cod Commission, by the he Federal Highway Administration (FHWA) through the Massachusetts Department of Transportation, for a Bike Rack Program, extending the period of the agreement from June 30, 2018 until December 31, 2018**

*Motion by Commissioner Beaty to authorize the execution of an amendment to a contract for a grant, in the amount of \$120,000.00 to the Cape Cod Commission, by the Federal Highway Administration (FHWA) through the Massachusetts Department of Transportation, for a Bike Rack Program, extending the period of the agreement from June 30, 2018 until December 31, 2018, as presented, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

- b. Authorizing the execution of a contract with the Town of Yarmouth, by and through the Cape Cod Commission, to utilize the Department of Housing and Community Development's District Local Technical Assistance (DLTA) Program to support strategic planning and citizen engagement projects, in the amount of \$35,000, for a period from execution through December 31, 2018**

*Motion by Commissioner Beaty to authorize the execution of a contract with the Town of Yarmouth, by and through the Cape Cod Commission, to utilize the Department of Housing and Community Development's District Local Technical Assistance (DLTA) Program to support strategic planning and citizen*

*engagement projects, in the amount of \$35,000, for a period from execution through December 31, 2018, as presented, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

- c. Authorizing the renewal of a contract with zedIT Solutions, Inc., to provide Accela Software ePermitting Solutions for the Cape Cod Commission, for the period of June 29, 2018 through June 29, 2020**

*Motion by Commissioner Beaty to authorize the renewal of a contract with zedIT Solutions, Inc., to provide Accela Software ePermitting Solutions for the Cape Cod Commission, for the period of June 29, 2018 through June 29, 2020, as presented, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

- d. Authorizing the carryover of vacation time for Eileen O'Connell of the Facilities Department**

*Motion by Commissioner Beaty to authorize the carryover of vacation time for Eileen O'Connell of the Facilities Department, as presented, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

- e. Authorizing the appointment to the Barnstable County Human Rights Commission of: Nell Fields for a six (6) month term for the period of June 6, 2018 through December 31, 2018; and Alan Milsted, John Hanlon, and David Schropfer for three-year terms for the period of June 6, 2018 – December 31, 2020**

*Motion by Commissioner Beaty to authorize the following appointments to the Barnstable County Human Rights Commission of: Nell Fields for a six (6) month term for the period of June 6, 2018 through December 31, 2018; and Alan Milsted, John Hanlon, and David Schropfer for three-year terms for the period of June 6, 2018 – December 31, 2020, as presented, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

The Board noted that each appointee should be advised that they are required to be sworn in by County Clerk, required to complete State Ethics test, and provide the County with certificate of completion. The Board also noted that each appointee should be given the County Handbook once completed and fully comply with State Open Meeting Laws.

- f. Authorizing the appointment to the HOME Consortium Advisory Council of: Arthur Bodin, representing the Town of Harwich and; Cally Harper, representing the Town of Truro, for three-year terms through January 1, 2021**

*Motion by Commissioner Beaty to authorize the Following appointments to the HOME Consortium Advisory Council of: Arthur Bodin, representing the Town of*

*Harwich and; Cally Harper, representing the Town of Truro, for three-year terms through January 1, 2021, as presented, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

- g. Authorizing the award of a contract to Shepley Wood Products for the supply and delivery of construction items to Barnstable County and other political subdivisions, for the period of July 1, 2018 through June 30, 2019**

*Motion by Commissioner Beaty to authorize the award of a contract to Shepley Wood Products for the supply and delivery of construction items to Barnstable County and other political subdivisions, for the period of July 1, 2018 through June 30, 2019, as presented, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

- h. Authorizing the execution of a contract with Accord Vending, Inc. for food and beverage vending machine services, for the Barnstable County Complex, for a period of July 1, 2018 through June 30, 2019 with the option to renew for two additional one-year periods**

*Motion by Commissioner Beaty to authorize the execution of a contract with Accord Vending, Inc. for food and beverage vending machine services, for the Barnstable County Complex, for a period of July 1, 2018 through June 30, 2019 with the option to renew for two additional one-year periods, as presented, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

Mr. Yunits detailed his conversations with the company's owner and his received assurances that problems under the previous contract would not continue.

- i. Authorizing the execution of a contract with W.B. Mason for the bulk delivery of copy paper to schools in Barnstable County and Nantucket, for the period of July 1, 2018 through June 30, 2019**

*Motion by Commissioner Beaty to authorize the execution of a contract with W.B. Mason for the bulk delivery of copy paper to schools in Barnstable County and Nantucket, for the period of July 1, 2018 through June 30, 2019, as presented, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

- j. Authorizing the execution of a contract with WB Mason for the supply and delivery of toners to the County and other political subdivisions, for the period of July 1, 2018 through June 30, 2019**

*Motion by Commissioner Beaty to authorize the execution of a contract with WB Mason for the supply and delivery of toners to the County and other political subdivisions, for the period of July 1, 2018 through June 30, 2019, as presented, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

- k. Authorizing the award of a contract with Borden & Remington Corp. for the supply and delivery of chemicals to water departments in the County for the period of July 1, 2018 to June 30, 2019**

*Motion by Commissioner Beaty to authorize the award of a contract with Borden & Remington Corp. for the supply and delivery of chemicals to water departments in the County for the period of July 1, 2018 to June 30, 2019, as presented, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

- l. Authorizing the Execution of Certificates for Dissolving Septic Betterments**

*Motion by Commissioner Beaty to authorize the Chair to Execute the Certificates for Dissolving Septic Betterments, as presented, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0*

**9. Commissioners' Reports**

Commissioner Beaty reported on his tour of the lab last week, his attendance at a Barnstable County Economic Development Committee meeting, as well as at an Assembly of Delegates Meeting and a Water Protection Collaborative Meeting.

**10. County Administrator and Staff Reports**

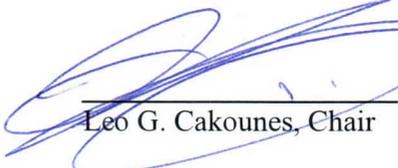
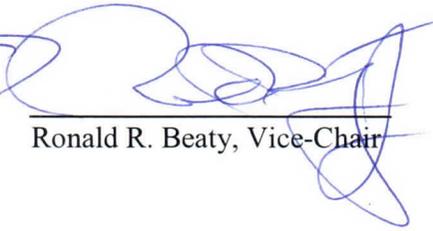
Mr. Yunits reported on the status of PFOS and the EPA Requirement for public well testing.

Mr. Tebo reported on his tour of the Fire Training Academy in New York City. He noted that he was impressed with the operation there and learned a lot on the concept to incorporate here.

**11. Adjournment**

*Barnstable, ss. at 11.02 A.M. on this thirtieth day of May A.D. 2018, Commissioner Beaty made a motion to adjourn, 2<sup>nd</sup> by Commissioner Cakounes approved 3-0-0.*

Approved, Board of Regional Commissioners:

  
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Leo G. Cakounes, Chair  
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Ronald R. Beaty, Vice-Chair

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Mary Pat Flynn, Commissioner

06/20/18  
Date

The foregoing records have been read and approved, June 20, 2018.

A true copy, attest:

  
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Janice O'Connell, Regional Clerk