

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners, held in the Superior Courthouse in Barnstable, on the twenty-ninth day of August, A.D. 2018

Board Regional Commissioners:

Ronald R. Beaty Present

Leo G. Cakounes Present

Mary Pat Flynn Present

Staff Present:

Jack Yunits County Administrator

Steve Tebo Interim Assistant County Administrator/Director, Facilities
Department

Owen Fletcher Executive Assistant, Administration

Daniel Schell AmeriCorps Program Coordinator, Resource Development Office

Andrew Platt AmeriCorps Program Specialist, Resource Development Office

Ian Roberts Technical Support Specialist, Information Technology

1. Call to Order

Chairman Cakounes called the meeting to order at 10:01 A.M.

2. Pledge of Allegiance

3. Moment of Silence

4. Public Comment

No members of the public offered comment.

5. Approval of Minutes**a. Regular Meeting of August 29, 2018**

Motion by Commissioner Beaty to approve the regular meeting minutes of August 22, 2018 as presented, 2nd by Commissioner Flynn, approved 3-0-0

Please note, the posted agenda listed the date of the minutes to be acted upon as August 15, 2018 rather than August 22, 2018.

6. General Business**7. New Business – Other business not reasonably anticipated by the Chair****a. Authorizing the approval of a grounds request, from the Greater New England Chapter of the National Multiple Sclerosis Society, to use the parking lot of the Orleans District Court House, on September 8, 2018 from 8:00 a.m. through 3:00 p.m., for Day 2 of its 17th Annual MS Challenge Walk**

Chairman Cakounes explained that he received this item after the agenda was posted. He also explained that this was a yearly and non-controversial request.

Motion by Commissioner Beaty to authorize the approval of a grounds request, from the Greater New England Chapter of the National Multiple Sclerosis Society, to use the parking lot of the Orleans District Court House, on September 8, 2018 from 8:00 a.m. through 3:00 p.m., for Day 2 of its 17th Annual MS Challenge Walk, subject to the County Use Policy, including yet not limited to, proof of insurance, post event clean-up, and any other provisions set forth by the Facilities Director/Assistant County Administrator, as presented, 2nd by Commissioner Flynn, approved 3-0-0

8. Commissioners' Actions**a. Authorizing the appointment of Arthur Bodin to the Barnstable County HOME Consortium Advisory Council, as the alternate representative of the Town of Harwich, for a three (3) year term through January 1, 2021**

Motion by Commissioner Beaty to appoint Arthur Bodin to the Barnstable County HOME Consortium Advisory Council, as the alternate representative of the Town

of Harwich, for a three (3) year term through January 1, 2021, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Chairman Cakounes noted that he was unsure whether each town could appoint its own alternate, or if the council's alternates are general in nature. He asked that the Board act on these items today, clarify that question later, and use motion language that would cover both situations.

- b. Authorizing the appointment of Arden Russell-Cadrin to the Barnstable County HOME Consortium Advisory Council, as the alternate representative of the Town of Mashpee, for a three (3) year term through January 31, 2021**

Motion by Commissioner Beaty to appoint Arden Russell-Cadrin to the Barnstable County HOME Consortium Advisory Council, as the alternate representative of the Town of Mashpee, for a three (3) year term through January 31, 2021, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- c. Authorizing the appointment of Donna Kalinick to the Barnstable County HOME Consortium Advisory Council, as the alternate representative of the Town of Brewster, for a three (1) year term through June 30, 2019**

Motion by Commissioner Beaty to appoint Donna Kalinick to the Barnstable County HOME Consortium Advisory Council, as the alternate representative of the Town of Brewster, for a three (1) year term through June 30, 2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0

The Board clarified that this term was likely unexpired and that this was the reason the term was for one rather than three years.

- d. Authorizing the appointment of Jill Wertz-Scalise to the Barnstable County HOME Consortium Advisory Council, as the representative of the Town of Brewster, for a three (3) year term through June 30, 2021**

Motion by Commissioner Beaty to appoint Jill Wertz-Scalise to the Barnstable County HOME Consortium Advisory Council, as the representative of the Town of Brewster, for a three (3) year term through June 30, 2021, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Chairman Cakounes noted that each appointee should be advised that they are required to: 1) be sworn in by County Clerk; 2) complete the Massachusetts online Conflict of Interest Law and any other State required training; 3) provide the County with a certificate of completion for the same; 4) receive the County Handbook once it is completed and; 4) comply with State Open Meeting and any other applicable State and Federal Laws.

- e. Authorizing the discharge of a mortgage by Stacey M. Hooper to Barnstable County, acting by and through the Cape Cod Commission, dated August 23, 2016**

Motion by Commissioner Beaty to discharge a mortgage by Stacey M. Hooper to Barnstable County, acting by and through the Cape Cod Commission, dated August 23, 2016, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- f. Authorizing the execution of a Funding Approval and HOME Investment Partnerships Agreement with the United States Department of Housing and Urban Affairs for Fiscal Year 2018 grant funds**

Motion by Commissioner Beaty to authorize the execution a Funding Approval and HOME Investment Partnerships Agreement with the United States Department of Housing and Urban Affairs for Fiscal Year 2018 grant funds, as presented, 2nd by Commissioner Flynn, approved 3-0-0

The Board clarified that this item applied to Fiscal Year 2018 funds rather than Fiscal Year 2019 funds. The confusion arose in part because Federal Government Fiscal Years are on a different calendar schedule than the County Fiscal Years.

- g. Authorizing the execution of a certification that the Board of Regional Commissioners has fixed the sum of \$500,000.00, for an annual bond to the County for the performance of the County Treasurer's duties, pursuant to Chapter 35, Section 3 of the Massachusetts General Laws**

Motion by Commissioner Beaty to authorize the execution of a certification that the Board of Regional Commissioners has fixed the sum of \$500,000.00, for an annual bond to the County for the performance of the County Treasurer's duties, pursuant to Chapter 35, Section 3 of the Massachusetts General Laws, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- h. Confirming the County Administrator's execution of a cooperative agreement with the Town of Chatham to do and perform all dredge related work for Chatham Harbor North Shoal for an amount not to exceed \$123,500.00, as authorized by the Board of Regional Commissioners on August 15, 2018**

Motion by Commissioner Beaty confirm County Administrator's execution of a cooperative agreement with the Town of Chatham to do and perform all dredge related work for Chatham Harbor North Shoal for an amount not to exceed \$123,500.00, as authorized by the Board of Regional Commissioners on August 15, 2018, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- i. Confirming the County Administrator's execution of an amendment, to a cooperative agreement with the Town of Chatham, to do and perform all dredge related work for Mill Creek Channel, increasing the maximum contract amount from \$54,000.00 to an amount not to exceed \$95,328.00, as authorized by the Board of Regional Commissioners on August 15, 2018**

Motion by Commissioner Beaty to Confirming the County Administrator's execution of an amendment, to a cooperative agreement with the Town of Chatham, to do and perform all dredge related work for Mill Creek Channel, increasing the maximum contract amount from \$54,000.00 to an amount not to exceed \$95,328.00, as authorized by the Board of Regional Commissioners on August 15, 2018, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- j. Authorizing the execution of Certificates for Dissolving Septic Betterments**

Chairman Cakounes noted that this item is placed on the agenda as a placeholder due to the rolling nature of processing these certificates and the need for quick approvals. The Board did not receive any certificates to execute for this meeting.

9. Commissioners' Reports

Chairman Cakounes discussed the upcoming schedule for the Board's regular meetings. The Board agreed that it would not meet on September 5th unless necessary for business that could not be postponed. Chairman Cakounes also spoke regarding the Cape Cod Independence Day celebration on September 27th. He noted that the Board would have its regular meeting for that week on that date rather than September 26th as normally scheduled. Chairman Cakounes also reported on an active shooter table top exercise he participated in with Mr. Yunits and Mr. Tebo. He thanked Sean O'Brien, Director of the County's Health and Environment Department, and Bob Sanborn, Superintendent of Cape Cod Regional Technical High School, for planning the event on short notice and permitting the County to hold it at the school. Further, he spoke regarding his attendance at the monthly Barnstable County Retirement Board meeting. Chairman Cakounes thanked Janice O'Connell and Justyna Marczak for their work on a new County Handbook for appointees. Finally, he reported on his attendance at a Cape Fire Chiefs Association meeting where he heard reports on County efforts to promote training.

10. County Administrator and Staff Reports

Mr. Yunits spoke regarding the County Dredge, a draft lease with the Town of Barnstable for AmeriCorps Cape Cod housing, and the previous AmeriCorps house in Bourne. He also acknowledged the service of Daniel Schell, AmeriCorps Program Coordinator, of the Resource Development Office, who was resigning from that position.

Mr. Schell addressed the Board on his resignation. The Board, along with Mr. Yunits, thanked him for his service.

11. Adjournment

Barnstable, ss. at 10:35 A.M. on this twenty-ninth day of August A.D. 2018, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Flynn, approved 3-0-0

List of Documents:

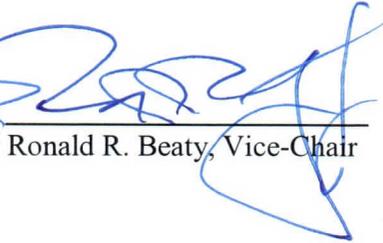
- Draft Minutes of the Board or Regional Commissioners Regular Meeting of August 22, 2018
- Memo to the Barnstable County Commissioners' from Michelle Springer regarding the HOME Consortium Advisory Council dated August 23, 2018 requesting the appointment of Arthur Bodin
- Memo to the Barnstable County Commissioners' from Michelle Springer regarding the HOME Consortium Advisory Council dated August 23, 2018 requesting the appointment of Arden Russell-Cadrin
- Memo to the Barnstable County Commissioners' from Michelle Springer regarding the HOME Consortium Advisory Council dated August 23, 2018 requesting the appointment of Donna Kalinick
- Memo to the Barnstable County Commissioners' from Michelle Springer regarding the HOME Consortium Advisory Council dated August 23, 2018 requesting the appointment of Jill Wertz-Scalise
- Discharge of a mortgage by Stacey M. Hooper to Barnstable County, acting by and through the Cape Cod Commission, dated August 23, 2016
- Funding Approval and HOME Investment Partnerships Agreement with the United States Department of Housing and Urban Affairs for Fiscal Year 2018 grant funds for Grant Number M18-DC250217
- Certification that the Board of Regional Commissioners has fixed the sum of \$500,000.00, for an annual bond to the County for the performance of the County Treasurer's duties
- Massachusetts General Laws Chapter 35, Section 3
- Verification Certificate for Bond Number 106393148 from Travelers Casualty and Surety Company of America
- Cooperative agreement with the Town of Chatham to do and perform all dredge related work for Chatham Harbor North Shoal for an amount not to exceed \$123,500.00
- Amendment, to a cooperative agreement with the Town of Chatham, to do and perform all dredge related work for Mill Creek Channel, increasing the maximum contract amount from \$54,000.00 to an amount not to exceed \$95,328.00
- Cooperative agreement with the Town of Chatham, to do and perform all dredge related work for Mill Creek Channel, in an amount not to exceed amount not to exceed \$54,000.00

- Attestation of the Board of Regional Commissioners' approval of a motion on August 15, 2018 by Commissioner Beaty to authorize the County Administrator to execute an emergency cooperative agreement with the Town of Chatham to do and perform dredge related work

Approved, Board of Regional Commissioners:



Leo G. Cakounes, Chair



Ronald R. Beaty, Vice-Chair



Mary Pat Flynn, Commissioner

09/12/18
Date

The foregoing records have been read and approved, 9/12, 2018.

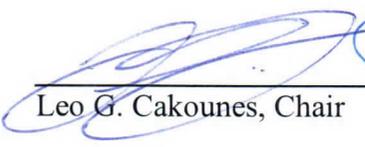
A true copy, attest:

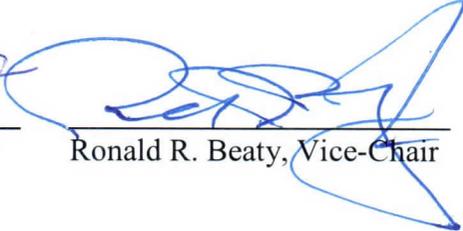


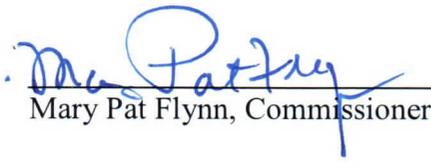
Janice O'Connell, Regional Clerk



Approved, Board of Regional Commissioners:


Leo G. Cakounes, Chair


Ronald R. Beaty, Vice-Chair


Mary Pat Flynn, Commissioner

09/19/18
Date

The foregoing records have been read and approved, September 19, 2018.

A true copy, attest:


Janice O'Connell, Regional Clerk



