

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners, held in the Superior Courthouse in Barnstable, on the third day of October, A.D. 2018

Board Regional Commissioners:

Ronald R. Beaty Present

Leo G. Cakounes Present

Mary Pat Flynn Present

Staff Present:

Steve Tebo Interim Assistant County Administrator/Director, Facilities

Juatyna Marczak Human Resources Director, Administration

Owen Fletcher Executive Assistant, Administration

Janice O'Connell County Clerk/Assembly of Delegates Clerk

Mary McIsaac Director of Finance/Treasurer

Bob Collett Tobacco Control Division Program Director, Health and Environment

Beth Albert Director, Human Services

Vaira Harik Senior Project Manager, Human Services

Bobbi Moritz Officer, Resource Development Office

Quan Tobey Officer, Resource Development Office

Stacy Gallagher Director, Children's Cove

Ian Roberts Technical Support Specialist, Information Technology

Kristy Senatori Acting Executive Director, Cape Cod Commission

1. Call to Order

Chairman Cakounes called the meeting to order at 10:02 A.M.

2. Pledge of Allegiance**3. Moment of Silence****4. Public Comment**

No members of the public offered comment.

5. Approval of Minutes**a. Regular Meeting of September 27, 2018**

Motion by Commissioner Beaty to approve the regular meeting minutes of September 27, 2018 as presented, 2nd by Commissioner Flynn, approved 3-0-0

6. General Business**a. Barnstable County Committee Handbook**

Motion by Commissioner Beaty to approve the Barnstable Committee Handbook, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Chairman Cakounes thanked Ms. Marczak and Ms. O'Connell for their efforts in creating the handbook. He noted that he gave the draft to his fellow Commissioners who addressed the issue at the last regular meeting. The Board had a brief discussion regarding the format of the accompanying letter and cover.

b. Fiscal Year 2020 Budget Message

Chairman Cakounes asked the Board to consider proposed contents for the message. He encouraged the Board to address any questions to county staff and prepare to discuss the item at the next regular meeting.

7. New Business – Other business not reasonably anticipated by the Chair

8. Commissioners' Actions

- a. **Authorizing the execution of a contract for a grant from the Massachusetts Department of Children and Families, to Children's Cove, in the amount of \$140,000.00, for the period of July 1, 2018 through June 30, 2019 to provide services to strengthen relationships between family members**

Motion by Commissioner Beaty to authorize the execution of contract for a grant from the Massachusetts Department of Children and Families, to Children's Cove, in the amount of \$140,000.00, for the period of July 1, 2018 through June 30, 2019 to provide services to strengthen relationships between family members, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ms. Gallagher explained the grant was unchanged from the previous year, in response to a question from Commissioner Flynn.

- b. **Authorizing the execution of an amendment to a contract, for a grant from the Massachusetts Executive Office of Elder Affairs, to the Human Services Department, to support activities related to the Serving the Health Insurance Needs of Everyone (SHINE) Program, in the amount of \$69,092.00 for Fiscal Year (FY) 2019, increasing FY19 funding to 100% and extending the period of performance to June 30, 2019**

Motion by Commissioner Beaty to authorize the execution of an amendment to a contract, for a grant from the Massachusetts Executive Office of Elder Affairs, to the Human Services Department, to support activities related to the Serving the Health Insurance Needs of Everyone (SHINE) Program, in the amount of \$69,092.00 for Fiscal Year (FY) 2019, increasing FY19 funding to 100% and extending the period of performance to June 30, 2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- c. **Authorizing the creation of a new fund for a grant from the Massachusetts Executive Office of Health and Human Services to the County Human Services Department in the amount of \$20,000.00 for a period through June 30, 2019 for Barnstable Narcan**

Motion by Commissioner Beaty to authorize the creation of a new fund for a grant from the Massachusetts Executive Office of Health and Human Services to the County Human Services Department in the amount of \$20,000.00 for a period through June 30, 2019 for Barnstable Narcan, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ms. Harik addressed the Board and explained the nature of the grant. She also clarified that the language on the agenda referred to Barnstable County rather than Barnstable Township in response to a question by Commissioner Flynn. Chairman Cakounes noted that Jack Yunits, the County Administrator, had

already authorized acceptance of the grant as it was under the monetary limit permitting the County Administrator to approve an item instead of the County Commissioners.

- d. Authorizing the award of a lease of the County Farm to the Cape Cod Organic Farm for a payment of \$625.00 per year for a period of three (3) years with two (2) three-year options to renew**

Motion by Commissioner Beaty to award a lease of the County Farm to the Cape Cod Organic Farm for a payment of \$625.00 per year for a period of three (3) years with two (2) three-year options to renew and authorize County Staff to begin negotiations for preparing the lease for presentation to the Barnstable County Assembly of Delegates and Board of Regional Commissioners, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Commissioner Beaty spoke regarding his research into Farm Lease prices. Chairman Cakounes also detailed that the County only received one response to its request for proposals. He noted that the new lease meant that the current occupant was only renting specific fields and not the entire parcel.

- e. Authorizing the award of a contract to Fairhaven Shipyard Companies, Inc. to perform maintenance on the County Dredge “Cod Fish” and the County Workboat “J. W. Doane”**

Motion by Commissioner Beaty to authorize the award of a contract to Fairhaven Shipyard Companies, Inc. to perform maintenance on the County Dredge “Cod Fish” and the County Workboat “J. W. Doane”, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- f. Authorizing the execution of an agreement, through the Cape Cod Commission, with Hemenway & Barnes, LLP to provide legal advice and representation for a period through June 30, 2021**

Motion by Commissioner Beaty to authorize the execution of an agreement, through the Cape Cod Commission, with Hemenway & Barnes, LLP to provide legal advice and representation for a period through June 30, 2021, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- g. Authorizing the execution of Certificates for Dissolving Septic Betterments**

Motion by Commissioner Beaty to authorize the Chair to execute Certificates for Dissolving Septic Betterments, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- h. Authorizing the execution of a contract for a grant from the Massachusetts Department of Public Health (MADPH) to the County Department of Health**

and Environment, in the amount of \$91,500.00, for the period of October 1, 2018 through June 30, 2019, to support the Tobacco Cessation and Prevention Program

Motion by Commissioner Beaty to authorize the execution of a contract for a grant from the Massachusetts Department of Public Health (MADPH) to the County Department of Health and Environment, in the amount of \$91,500.00, for the period of October 1, 2018 through June 30, 2019, to support the Tobacco Cessation and Prevention Program, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- i. Authorizing the creation of a new fund for a grant from MADPH to the County Department of Health and Environment, in the amount of \$91,500.00, for the period of October 1, 2018 through June 30, 2019, to support the Tobacco Cessation and Prevention Program**

Motion by Commissioner Beaty to authorize the creation of a new fund for a grant from MADPH to the County Department of Health and Environment, in the amount of \$91,500.00, for the period of October 1, 2018 through June 30, 2019, to support the Tobacco Cessation and Prevention Program, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- j. Executive Session pursuant to Massachusetts General Laws, M.G.L. c. 30A § 21 (a)(2), to conduct contract negotiations with non-union personnel, Kristy Senatori, Acting Executive Director of the Cape Cod Commission for the position of Executive Director of the Commission. The Board will reconvene in Open Session and may take formal action on this item, including votes**

Motion by Commissioner Beaty to enter Executive Session pursuant to Massachusetts General Laws, M.G.L. c. 30A § 21 (a)(2), to conduct contract negotiations with non-union personnel, Kristy Senatori, Acting Executive Director of the Cape Cod Commission for the position of Executive Director of the Commission. The Board will reconvene in Open Session and may take formal action on this item, including votes, 2nd by Commissioner Flynn, Roll Call: Cakounes: Yes; Flynn: Yes; Beaty: Yes, approved 3-0-0

The Board entered Executive Session at 10:39 A.M. The Board reconvened in open session at approximately 10:45 A.M.

- k. Authorizing the execution of an employment contract with Kristy Senatori, Acting Executive Director of the Cape Cod Commission for the position of permanent Executive Director**

Motion by Commissioner Beaty to authorize the execution of an employment contract with Kristy Senatori, Acting Executive Director of the Cape Cod

Commission for the position of permanent Executive Director, as presented and negotiated in executive session, 2nd by Commissioner Flynn, approved 3-0-0

Chairman Cakounes noted that the language in this motion was the exact language of the motion the Board passed in Executive Session.

9. Commissioners' Reports

Chairman Cakounes reported on his plan to meet with Ellicott Dredges regarding issues with the County Dredge He stated he would make a formal report to the Board soon.

Chairman Cakounes also reported meeting with Mr. Yunits, the County's Administrator and a newly retained Special Council on issues with land owned by the County in the Town of Bourne. He noted that he planned to schedule an executive session soon to update the Board on the issue and discuss options for action.

Chairman Cakounes further reported on presenting the Barnstable County Declaration of Independence to the Boards of Selectmen in the Towns of Sandwich and Harwich respectively with the help of their representatives in the Assembly of Delegates.

Commissioner Beaty attended a Barnstable County Economic Development Council Meeting and heard presentations on the Comprehensive Economic Development Strategy (CEDS) and Regional Policy Plan (RPP).

10. County Administrator and Staff Reports

Mr. Tebo reported on his plans to invite members of the County's Technical Rescue Team to the next regular Board meeting to report on its efforts to assist citizens of North Carolina in their recovery from Hurricane Florence.

11. Adjournment

Barnstable, ss. at 10:57 A.M. on this third day of October A.D. 2018, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Flynn, approved 3-0-0

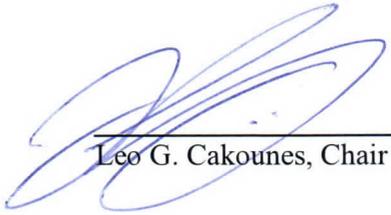
List of Documents:

- Draft Regular Meeting minutes of September 27, 2018
- Proposed Barnstable County Committee Handbook
- Fiscal Year 2019 Budget Message
- Commonwealth of Massachusetts Standard Contract for a grant from the Massachusetts Department of Children and Families, to Children's Cove, in the amount of \$140,000.00, for the period of July 1, 2018 through June 30, 2019 to provide services to strengthen relationships between family members
- Standard Contract with the Commonwealth of Massachusetts for an amendment to a contract, for a grant from the Massachusetts Executive Office of Elder Affairs, to the Human Services Department, to support activities related to the Serving the Health Insurance Needs of Everyone (SHINE) Program, in the amount of \$69,092.00 for Fiscal Year (FY) 2019, increasing FY19 funding to 100% and extending the period of performance to June 30, 2019
- Standard Contract with the Commonwealth of Massachusetts for an amendment to a contract, for a grant from the Massachusetts Executive Office of Elder Affairs, to the Human Services Department, to support activities related to the Serving the Health Insurance Needs of Everyone (SHINE) Program, in the amount of \$69,092.00 for Fiscal Year (FY) 2018, increasing FY18 funding to 100% and extending the period of performance to September 29, 2018
- New Fund Memo dated September 28, 2018 to the County Commissioners from Quan Tobey regarding a Narcan contract to the Human Services Department
- Standard Contract with the Commonwealth of Massachusetts for an amendment to a contract, for a grant from the Massachusetts Executive Office of Health and Human Services to the County Human Services
- Department in the amount of \$20,000.00 for a period through June 30, 2019 for Barnstable Narcan
- Memorandum dated September 28, 2018 to the County Commissioners from Elaine Davis, Chief Procurement Officer, regarding the Notice of a Bid Award for the Lease of the County Farm Attachment B, Cost Proposal from the Request for Proposals for the Lease of the County Farm
- Memorandum dated September 27, 2018 to the County Commissioners from Elaine Davis, Chief Procurement Officer, regarding the Notice of a Bid Award for the Qualified Vendors to Perform Maintenance on the County Dredge "Cod Fish" and the County Workboat "J. W. Doane" Agreement, through the Cape Cod Commission, with Hemenway & Barnes, LLP to provide legal advice and representation for a period through June 30, 2021
- Memorandum dated October 2, 2018 to the County Commissioners from the Community Septic Loan Program regarding Certificates for Dissolving Septic Betterments assessments upon parcels of real estate in Notices of Betterment Assessment recorded as:

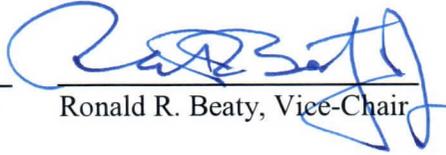
Book 1316, Page 470; Book 10973, Page 284; Book 11617, Page 234; Book 13215, Page 228; Book 18282, Page 237, Barnstable County Registry of Deeds

- Standard Contract for a grant from the Massachusetts Department of Public Health (MADPH) to the County Department of Health and Environment, in the amount of \$91,500.00, for the period of October 1, 2018 through June 30, 2019, to support the Tobacco Cessation and Prevention Program
- Fund Request Memo dated October 1, 2018 to the County Commissioners from Julie Ferguson regarding a New Fund Request for the Massachusetts Tobacco Control Program
- Correspondence dated September 6, 2018 to Leo Cakounes, Chair, Barnstable County Commissioners from Harold Mitchell, Chairman, Cape Cod Commission
- Attestation of the Board of Regional Commissioner vote of September 19, 2018 to accept the recommendation of the Cape Cod Executive Committee in a letter dated September 6, 2018, and authorize the Chair and Staff to begin contract negotiations with Kristy Senatori to fill the permanent position of Executive Director of the Cape Cod Commission and schedule an Executive Session meeting for the full Board to negotiate and execute said contract
- Employment Agreement between the Board of Commissioners of the Cape Cod Regional Government and Kristy Senatori for the position of Acting Director of the Cape Cod Commission

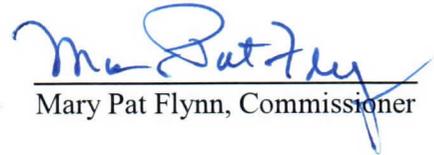
Approved, Board of Regional Commissioners:



Leo G. Cakounes, Chair



Ronald R. Beaty, Vice-Chair

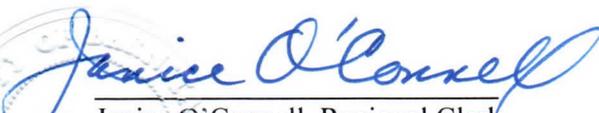


Mary Pat Flynn, Commissioner

10-24-18
Date

The foregoing records have been read and approved, October ²⁶, 2018.

A true copy, attest:




Janice O'Connell, Regional Clerk

