

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners, held in the Superior Courthouse in Barnstable, on the twenty-fourth day of October, A.D. 2018

Board Regional Commissioners:

Ronald R. Beaty **Present**

Leo G. Cakounes **Present**

Mary Pat Flynn **Present**

Staff Present:

Jack Yunits County Administrator

Steve Tebo Interim Assistant County Administrator/Director, Facilities
Department

Owen Fletcher Executive Assistant, Administration

Mike Maguire Director, Cape Cod Cooperative Extension

Shannon Jarbeau Community Rating System Coordinator, Cape Cod Cooperative
Extension

Don Reynolds Interim Director, Facilities Department

Erin Perry Special Projects Coordinator, Cape Cod Commission

Ian Roberts Technical Support Specialist, Information Technology

1. Call to Order

Chairman Cakounes called the meeting to order at 10:00 A.M.

2. Pledge of Allegiance

3. Moment of Silence**4. Public Comment**

No members of the public offered comment.

5. Approval of Minutes**a. Regular Meeting of October 17, 2018**

Motion by Commissioner Beaty to approve the regular meeting minutes of October 17, 2018 as presented, 2nd by Commissioner Flynn, approved 3-0-0

6. General Business**a. Presentation from the County Finance Department on Fiscal Year 2018**

Chairman Cakounes noted that he placed this item on the agenda when it drafted. However, he explained that the Finance Director was on vacation at the time, and all the necessary documents are not currently available. The Board postponed the item until a further meeting.

7. New Business – Other business not reasonably anticipated by the Chair**8. Commissioners' Actions****a. Authorizing the promotion of Stephen Tebo from the position of Interim Acting Assistant County Administrator, to the position of Assistant County Administrator, as recommended by the County Administrator, effective November 1, 2018**

Motion by Commissioner Beaty to authorize the promotion of Stephen Tebo from the position of Interim Acting Assistant County Administrator, to the position of Assistant County Administrator, as recommended by the County Administrator, effective November 1, 2018, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Chairman Cakounes explained that the position is funded by multiple sources. He further explained that the Board approved the creation of the interim acting position over the objection of the Assembly of Delegates. He detailed that the Board felt that given the increase in County issues related to the new dredge and the Fire Rescue Training Academy, the position was necessary.

- b. Authorizing the promotion of Donald Reynolds from the position of Deputy Director of Facilities, to the position of Interim Director of Facilities, as recommended by the County Administrator, effective November 1, 2018**

Motion by Commissioner Beaty to authorize the promotion of Donald Reynolds from the position of Deputy Director of Facilities, to the position of Interim Director of Facilities, as recommended by the County Administrator, effective November 1, 2018, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Mr. Yunits explained that Mr. Reynolds had been in this role for a year due to the increase of responsibility for Mr. Tebo as Interim Assistant County Administrator. The Board discussed the proposed length of his interim period. Chairman Cakounes and Mr. Yunits explained that this interim period is standard practice and its length could be shortened.

- c. Authorizing the execution of an amendment to an agreement with the United States Department of Housing and Urban Development (HUD) for a Continuum of Care (CoC), Coordinated Entry System (CES) Expansion Grant, in the amount of \$55,594.00 for a period from November 1, 2017 through October 31, 2018 to increase the administrative costs budget line**

Motion by Commissioner Beaty to authorize the execution of an amendment to an agreement with the United States Department of Housing and Urban Development (HUD) for a Continuum of Care (CoC), Coordinated Entry System (CES) Expansion Grant, in the amount of \$55,594.00 for a period from November 1, 2017 through October 31, 2019 to increase the administrative costs budget line, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Chairman Cakounes clarified that the time of performance was through October 31, 2019 rather than 2018.

- d. Authorizing the execution of a memorandum of agreement, through the Cape Cod Commission (CCC) and Cape Cod Cooperative Extension (CCCE), with the Town of Barnstable, to assist with its Municipal Vulnerability Preparedness (MVP) Grant, through the Massachusetts Executive Office of Energy and Environmental Affairs (EEA), in the amount of \$35,500.00 for a period through June 30, 2019**

Motion by Commissioner Beaty to authorize the execution of a memorandum of agreement, through the Cape Cod Commission (CCC) and Cape Cod Cooperative Extension (CCCE), with the Town of Barnstable, to assist with its Municipal Vulnerability Preparedness (MVP) Grant, through the Massachusetts Executive Office of Energy and Environmental Affairs (EEA), in the amount of \$35,500.00 for a period through June 30, 2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- e. Authorizing the creation of a special revenue fund, in the amount of \$93,500, for technical assistance provided by the CCC and CCCE to Barnstable County Towns through the EEA's MVP Grant Program**

Motion by Commissioner Beaty to authorize the creation of a special revenue fund, in the amount of \$93,500, for technical assistance provided by the CCC and CCCE to Barnstable County Towns through the EEA's MVP Grant Program, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ms. Jarbeau and Ms. Perry explained the nature of the grant.

- f. Authorizing the award of a contract to Aquacultrual Research Corporation to provide shellfish seed to Barnstable County Towns in the amount of \$58,333.00 for a period through June 15, 2019**

Motion by Commissioner Beaty to authorize the award of a contract to Aquacultrual Research Corporation to provide shellfish seed to Barnstable County Towns with County portion not limiting the future purchase by individual towns not to exceed the amount of \$58,833.00 for a period through June 15, 2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- g. Authorizing the award of a contract to Aquacultrual Research Corporation to conduct a regional oyster remote set program for Barnstable County Towns in the amount of \$ 58,333.34 for a period through July 1, 2019**

Motion by Commissioner Beaty to authorize the award of a contract to Aquacultrual Research Corporation to conduct a regional oyster remote set program for Barnstable County Towns with County portion not limiting the future purchase by individual towns not to exceed the amount of \$58,833.34 for a period through July 1, 2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Mr. Maguire explained that towns could add additional funding to funds the towns could receive from the County, under the grant from the Commonwealth. He also explained the nature of the programs

- h. Authorizing the execution of Certificates for Dissolving Septic Betterments**

Motion by Commissioner Beaty to authorize the Chair to execute Certificates for Dissolving Septic Betterments, as presented, 2nd by Commissioner Flynn, approved 3-0-0

9. Commissioners' Reports

The Commissioners did not give any reports.

10. County Administrator and Staff Reports

Mr. Yunits clarified the amount of the increase the Board acted on for Agenda Item 8c. Mr. Yunits also spoke regarding the County's cleaning of water in the village of Hyannis. Mr.

Tebo updated the Board on the new dredge, pointing out that there are still a couple of technical issues with the dredge.

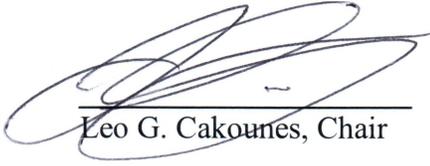
11. Adjournment

Barnstable, ss. at 10:31 A.M. on this seventeenth day of October A.D. 2018, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Flynn, approved 3-0-0

List of Documents:

- Draft Regular Meeting of October 17, 2018
- Memorandum from dated October 18, 2018 from Justyna Marczak to the County Commissioners regarding the Assistant County Administrator Position
- Memorandum from dated October 18, 2018 from Justyna Marczak to the County Commissioners regarding the Interim Director of Facilities Position
- Amendment to the Continuum of Care Grant Agreement made by and between the United States Department of Housing and Urban Development (HUD) and County of Barnstable entered into 03-21-2017, having Grant No. MA0557L1T031600
- Continuum of Care Grant Agreement made by and between the United States Department of Housing and Urban Development (HUD) and County of Barnstable entered into 03-21-2017, having Grant No. MA0557L1T031600
- Memorandum of Agreement between Barnstable County, through the Cape Cod Commission and the Cape Cod Cooperative Extension, and the Town Manager of behalf of the Town of Barnstable to engage the Commission as their state-certified Municipal Vulnerability Preparedness provider
- Memorandum dated October 17, 2018 to the Barnstable County Commissioners from Gail Coyne, Chief Fiscal Officer regarding a New Fund Request to create a new special revenue fund for technical assistance provided to Cape towns through the Massachusetts Executive Office of Energy and Environmental Affairs Municipal Vulnerability Preparedness (MVP) grant program
- Memorandum dated October 18, 2018 to the County Commissioners from Elaine Davis, Chief Procurement Officer regarding a Notice of Bid Award to provide bulk shipments of the following shellfish seed, to the towns in the County for Summer 2019
- Memorandum dated October 18, 2018 to the County Commissioners from Elaine Davis, Chief Procurement Officer regarding a Notice of Bid Award to conduct a regional oyster remote set program for the participating towns of the County
- Memo to the County Commissioners from the Community Septic Loan Program regarding Certificates for Dissolving Septic Betterments upon parcels of real estate in Notices of Betterment Assessment recorded as: Book 6790, Page 103; Book 8227, Page 114; Book 8931, Page 211; Book 12082, Page 174; Book 21417, Page 316; Book 23004, Page 85; Book 26870, Page 341; Book 27785, Page 320; Book 29821, Page 320; Barnstable County Registry of Deeds

Approved, Board of Regional Commissioners:



Leo G. Cakounes, Chair

Ronald R. Beaty, Vice-Chair



Mary Pat Flynn, Commissioner

11/1/18

Date

The foregoing records have been read and approved, October ³¹, 2018.

A true copy, attest:



Janice O'Connell, Regional Clerk

