

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners, held in the Superior Courthouse in Barnstable, on the twenty-third day of January, A.D. 2019

Board Regional Commissioners:

Ronald R. Beaty Present

Ronald Bergstrom Present

Mary Pat Flynn Present

Staff Present:

Jack Yunits County Administrator

Steve Tebo Assistant County Administrator

Mary McIsaac Director of Finance/Treasurer

Don Reynolds Interim Director, Facilities Department

Owen Fletcher Executive Assistant, Administration

Mike Maguire Director, Cape Cod Cooperative Extension

Diane Murphy Deputy Director/Fisheries & Aquaculture Specialist, Cape Cod Cooperative Extension

Jack Meade Register of Deeds, Registry of Deeds

David Murphy Assistant Register of Deeds, Registry of Deeds

Kristy Sentori Executive Director, Cape Cod Commission

Anne Maguire Administrative Assistant, Cape Cod Commission

Heather McElroy Natural Resources/Open Space Specialist, Cape Cod Commission

Ian Roberts Technical Support Specialist, Information Technology

1. Call to Order

Chairman Bergstrom called the meeting to order at 10:00 A.M.

2. Pledge of Allegiance**3. Moment of Silence****4. Public Comment**

No members of the public offered comment.

5. Fiscal Year 2020 Budget Hearings**a. Facilities**

Mr. Yunits and Mr. Reynolds presented to the Board. He detailed additional personal costs and described the need for additional maintenance. The Board engaged in a lengthy discussion regarding unanticipated maintenance costs and upcoming capital costs. The Board also discussed possibilities to renovate the parking lots in the Complex, and possible placement of solar arrays.

b. Cape Cod Cooperative Extension

Mr. Maguire presented to the Board on the proposed budget. The Board discussed various sources of grant funds for the department and its effects on Extension staff. The Board also discussed the importance to the County's reputation of the services the Extension provides.

c. Registry of Deeds

Mr. Meade and Mr. Murphy spoke regarding the Registry's proposed budget. The Board engaged in a lengthy discussion regarding staff reductions due to increases in technological efficiency. Mr. Meade also discussed the difficulty in forecasting revenues based upon the real estate market.

d. Capital Improvement Program

Motion by Commissioner Beaty to introduce a proposed ordinance, to authorize the County to purchase capital equipment, and implement capital improvements for use in conducting the business of the County and to borrow money to pay, pursuant to Sections 2 – 8(e) and 5 – 4(b) of the Barnstable County Home Rule Charter, at

the next regular or special meeting of the Assembly of Delegates, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ms. McIssac, Mr. Reynolds, and Mr. Yunits discussed the program. Ms. McIsaac detailed the process for producing Capital Budget requests. The Board discussed roof replacement as well as the disposal of county vehicles. Mr. Maguire spoke regarding a possible move for the Cooperative Extension to increase leasing space for the State.

6. Approval of Minutes

a. Regular Meeting of January 16, 2019

Motion by Commissioner Beaty to approve the regular meeting minutes of January 16, 2019 as presented, 2nd by Commissioner Flynn, approved 3-0-0

The Board held the minutes until a future meeting due to technical concerns with their preparation.

7. General Business

a. Ordinance 19-01: Amending the Regional Policy Plan per Section 8H of Chapter 716 of the Acts of 1989, as amended and Chapter C of the Code of Cape Cod Commission Regulations of the General Application: The Process to Review/Amend the Regional Policy Plan

Motion by Commissioner Beaty to approve Ordinance 19-01, amending the Regional Policy Plan per Section 8H of Chapter 716 of the Acts of 1989, as amended and Chapter C of the Code of Cape Cod Commission Regulations of the General Application: The Process to Review/Amend the Regional Policy Plan, pursuant to Section 3 – 8 of the Barnstable County Home Rule Charter, as presented., as presented, 2nd by Commissioner Flynn, approved 3-0-0

b. Proposed Ordinance 19-__: Amending Ordinance 05-18, establishing a Barnstable County Human Rights Commission

Motion by Commissioner Beaty to introduce a proposed ordinance, amending Ordinance 05-18, establishing a Barnstable County Human Rights Commission, pursuant to Section 2 – 8(e) of the Barnstable County Home Rule Charter, at the next regular or special meeting of the Assembly of Delegates, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Mr. Yunits spoke regarding the need to hire a new coordinator, and his work with the Human Rights Commissioners on the new draft ordinance.

8. New Business – Other business not reasonably anticipated by the Chair

9. Commissioners' Actions

- a. Authorizing the approval of an unpaid leave of absence for Stephen Coan, Deputy Director of the Fire Rescue Training Academy, for the period of February 14, 2019 through April 15, 2019 (156 hours)**

Motion by Commissioner Beaty to authorize the approval of an unpaid leave of absence for Stephen Coan, Deputy Director of the Fire Rescue Training Academy, for the period of February 14, 2019 through April 15, 2019 (156 hours), as presented, 2nd by Commissioner Flynn, approved 3-0-0

- b. Authorizing appointments to the Barnstable County Coastal Management Committee**

Motion by Commissioner Beaty to authorize appointments to the Barnstable County Coastal Management Committee, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- c. Authorizing the execution of an amendment to a cooperative agreement with the Town of Chatham to do and perform all dredge related work for Fox Hill Channel for an amount not to exceed \$130,000.00, raising the maximum agreement amount to \$189,501.00**

Motion by Commissioner Beaty to authorize the execution of an amendment to a cooperative agreement with the Town of Chatham to do and perform all dredge related work for Fox Hill Channel for an amount not to exceed \$130,000.00, raising the maximum agreement amount to \$189,501.00, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- d. Authorizing the execution of an agreement with the Town of Truro to perform dredge related work**

Motion by Commissioner Beaty to authorize the execution of an agreement with the Town of Truro to perform dredge related work, as presented, 2nd by Commissioner Flynn, approved 3-0-0

- e. Authorizing the execution of Certificates for Dissolving Septic Betterments**

Motion by Commissioner Beaty to authorize the Chair to execute Certificates for Dissolving Septic Betterments, as presented, 2nd by Commissioner Flynn, approved 3-0-0

9. Commissioners' Reports

Chairman Bergstrom gave a detailed report on the Massachusetts Municipal Association Annual Conference.

Commissioner Beaty

Commissioner Flynn

10. County Administrator and Staff Reports

Mr. Yunits spoke regarding the status of renovations to the East Wing of the Old Jail.

11. Adjournment

Barnstable, ss. At 10:42 A.M. on this twenty-third day of January A.D. 2019, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Flynn, approved 3-0-0

List of Documents:

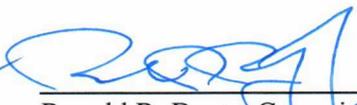
- Proposed Fiscal Year 2020 Budget Facilities Personnel Schedule
- Proposed Fiscal Year 2020 Facilities L2 Budget
- Proposed Fiscal Year 2020 Cape Cod Cooperative Extension Personnel Schedule
- Proposed Fiscal Year 2020 Cape Cod Cooperative Extension L2 Budget
- Proposed Fiscal Year 2020 Budget Registry of Deeds Personnel Schedule
- Proposed Fiscal Year 2020 Registry of Deeds L2 Budget
- Proposed Ordinance 19-__: To authorize the County to purchase capital equipment, and implement capital improvements for use in conducting the business of the County and to borrow money to pay
- Fiscal Year 2020 5-Year Capital Improvement Program
- Ordinance 19-01: Amending the Regional Policy Plan per Section 8H of Chapter 716 of the Acts of 1989, as amended and Chapter C of the Code of Cape Cod Commission Regulations of the General Application: The Process to Review/Amend the Regional Policy Plan
- Proposed Ordinance 19-__: Amending Ordinance 05-18, establishing a Barnstable County Human Rights Commission
- Memo to the Barnstable County Commissioners from Stephen D. Coan dated January 17, 2019 regarding a Request for an Unpaid Leave of Absence
- List of Appointees to Barnstable County Coastal Management Committee
- Amendment to a cooperative agreement with the Town of Chatham to do and perform all dredge related work for Fox Hill Channel for an amount not to exceed \$130,000.00, raising the maximum agreement amount to \$189,501.00

- Amendment to a cooperative agreement with the Town of Truro to perform dredge related work, executed January 24, 2018, raising the maximum contract amount to \$180,000.00 and extending the work area to include the approach, basin, and channel
- Email from Rae Ann Palmer sent January 18, 2019 at 8:44 a.m. to Jack Yunits regarding a Truro Dredge Contract and Extension Question
- Memorandum dated January 15, 2019 to the County Commissioners from the Community Septic Management Loan Program regarding Certificates for Dissolving Septic Betterments

Approved, Board of Regional Commissioners:


Ronald Bergstrom, Chair


Mary Pat Flynn, Vice-Chair


Ronald R. Beaty, Commissioner

02/06/19
Date

The foregoing records have been read and approved, February ¹⁵, 2018.

A true copy, attest:


Janice O'Connell, Regional Clerk



- Certificates of National Service for AmeriCorps members
- List of Appointees to Barnstable County Coastal Management Committee
- WHOI Cost Reimbursable Research Subaward Amendment No. 9 between the Barnstable County Cape Cod Cooperative Extension and the United States National Oceanic and Atmospheric Administration (NOAA)/Woods Hole Oceanographic Institute (WHOI) for FAIN: NA14OAR4170074, Project A/S 15s and supporting documents
- WHOI Cost Reimbursable Research Subaward Agreement Amendment No. 3 between the Barnstable County Cape Cod Cooperative Extension and the United States National Oceanic and Atmospheric Administration (NOAA)/Woods Hole Oceanographic Institute (WHOI) for Subaward A101383 and attachments
- Memorandum dated January 11, 2019 to the County Commissioners from Elaine Davis, Chief Procurement Officer regarding a Notice of Bid Award for Golf Course Materials and Services to be used at Municipal Golf courses, and other Political Subdivisions, for the period of March 1, 2019 through February 29, 2020
- Memorandum dated January 15, 2019 to the County Commissioners from the Community Septic Management Loan Program regarding Certificates for Dissolving Septic Betterments

