

*COMMONWEALTH OF MASSACHUSETTS*

Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners, held in the East Wing Conference Room, in the Old Jail Building, on the eighth day of May, A.D. 2019

**Board Regional Commissioners:**

Ronald R. Beaty                      Present

Ronald Bergstrom                  Present

Mary Pat Flynn                      Present

**Staff Present:**

Jack Yunits                              County Administrator

Steve Tebo                              Assistant County Administrator

Owen Fletcher                        Executive Assistant, Administration

Mary McIsaac                         Finance Director/County Treasurer

Ian Roberts                             Technical Support Specialist, Information Technology

**1. Call to Order**

Chairman Bergstrom called the meeting to order at 10:00 A.M.

**2. Pledge of Allegiance**

**3. Moment of Silence**

**4. Public Comment**

No members of the public offered comment.

**5. Approval of Minutes**

**a. Regular Meeting of May 1, 2019**

The Board postponed action on the minutes.

**6. General Business**

**a. Discussion regarding the County's Other Post-Employment Benefits (OPEB) obligations, approve the OPEB Trust Agreement, and call the first meeting of the Board of Trustees of the OPEB Liability Trust**

*Motion by Commissioner Beaty to approve the Other Post-Employment Benefits (OPEB) Trust Agreement and call the first meeting of the Board of Trustees of the OPEB Liability Trust, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

Ms. McIsaac and Mr. Yunits explained the need for the Trust and detailed the benefits to the County's fiscal position of approving the trust. She also noted the composition of the membership, and the ability to hire private organizations to manage the fund.

**b. Discussion regarding the Initial Public Involvement Plan Site Meeting for the County Fire and Rescue Training Academy, as well as a follow up on water usage at the facility**

The Board discussed the costs and time concerns regarding moving the Academy to another site. Mr. Yunits assured the Board that though the County decided to cease the use of water at the site, this only related to water used in training. Mr. Beaty expressed his concern that the County was not getting full credit for its actions to clean up the site. Anthony Pike, Orleans Fire Chief, and head of the Barnstable County Fire Chiefs Association addressed the Board regarding the public safety concerns of curtailing training at the site. Joe Maruca, Chief of the West Barnstable Fire Department clarified the nature of the water usage cessation. There was a lengthy discussion regarding the effects of training versus the effects of normal rainfall. Commissioner Beaty noted false information spread by certain members of the public regarding possible danger at the site. Mr. Tebo also addressed the Board regarding Massachusetts Department of Environmental Protection concerns at the site.

*Motion by Commissioner Beaty to seek an accord with the Massachusetts Department of Environmental Protection and the Barnstable Town Council regarding continuing the use of water at the Fire Recue Training Academy for fire training purposes in light on new information provided by Cape Cod Fire Chiefs, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

**c. Ordinance 19-04, to make appropriations for Barnstable County's operating budget for the Fiscal Year 2020, including the operations of the County Assembly, Executive branch, County agencies, boards, commissions, departments and institutions and the maintenance of certain County functions; for interest, reserve funds and serial bond requirements of the County**

*Motion by Commissioner Beaty to approve Ordinance 19-04, to make appropriations for Barnstable County's operating budget for the Fiscal Year 2020, including the operations of the County Assembly, Executive branch, County agencies, boards, commissions, departments and institutions and the maintenance of certain County functions; for interest, reserve funds and serial bond requirements of the County, pursuant to Section 3 – 8 of the Barnstable County Home Rule Charter, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

**d. Ordinance 19-05, Adopting an Operating Budget for the Cape Cod Commission for the Fiscal Year 2020**

*Motion by Commissioner Beaty to approve Ordinance 19-05, Adopting an Operating Budget for the Cape Cod Commission for the Fiscal Year 2020, pursuant to Section 3 – 8 of the Barnstable County Home Rule Charter, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

**e. Ordinance 19-06, Adopting an Operating Budget for the Dredge Enterprise Fund for the Fiscal Year 2020**

*Motion by Commissioner Beaty to approve Ordinance 19-06, Adopting an Operating Budget for the Dredge Enterprise Fund for the Fiscal Year 2020, pursuant to Section 3 – 8 of the Barnstable County Home Rule Charter, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

**7. New Business – Other business not reasonably anticipated by the Chair**

There was no new business at this meeting.

**8. Commissioners' Actions**

**a. Authorizing the appointment of Stephen Tebo, Assistant County Administrator, as the Barnstable County Chief Procurement Officer, effective May 15, 2019**

*Motion by Commissioner Beaty to authorize the appointment of Stephen Tebo, Assistant County Administrator, as the Barnstable County Chief Procurement Officer, effective May 15, 2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

Ms. Marczak explained the need for the positions detailed in Items 8a and 8b to the Board.

**b. Authorizing the filling of three vacant positions in Facilities Department, due to early retirement – Working Supervisor, Maintenance and Repair Person and Equipment Specialist**

- c. Authorizing the execution of documents for a grant from the United States Department of Housing and Urban Development (HUD), in the amount of \$427233.00, for the annual allocation award for HOME Program Year 2019, for a period from July 1, 2019 through June 30, 2020**
- d. Authorizing the execution of documents for the HOME Program project closing for Little Pond Place, in the Town of Falmouth**
- e. Authorizing the award of a contract to Avenu Holdings Company; for Index Verification, Online Correction, Microfilm, Book Printing for the Barnstable County Registry of Deeds, for a period from July 1, 2019 through June 30, 2020**
- f. Authorizing the award of a contract to, and execution of a contract with, M&M Trucking for the transportation of Municipal Solid Waste (MSW) from Town Transfer Stations, for the Towns of Chatham and Eastham, for the period of July 1, 2019 through June 30, 2020, with the option to renew for two (2) additional one-year periods**
- g. Authorizing the award of a contract to Robert Childs, for the disposal of Construction and Demolition Waste from Town Transfer Stations, for the Towns of Chatham and Eastham, for the period of July 1, 2019 through June 30, 2020, with the option to renew for two (3) additional one-year periods**
- h. Authorizing the execution of a contract with WB Mason, for the Bulk Supply and Delivery of Copy Paper to schools in Barnstable County and Nantucket, for a one-year period from May 1, 2019 through April 30, 2020**
- i. Authorizing the award of a contract to, and execution of a contract with Browntech Inc., to provide computer Programming and Maintenance Services, eFiling Support and Online Streaming Backup/Disaster Recovery to the Barnstable County Registry of Deeds, for a period from July 1, 2019 through June 30, 2020, with two (2) one-year options to renew**
- j. Authorizing the award of a contract to, and execution of a contract with, FinePoint Associates LLC, to provide monitoring for Barnstable County HOME Consortium projects, for an amount not to exceed \$22,500.00 annually, for a period from July 1, 2019 through June 30, 2020, with two (2) one-year options to renew**
- k. Authorizing the award of a contract to, and execution of a contract with, Foth Cleengineering, for assistance to the County Dredge Department, for an amount not to exceed \$49,880.00, for a period through November 8, 2019, with two (2) one-year options to renew**

- l. Authorizing the execution of a contract with RJ Gabriel Construction Co, Inc., for Drainage and Guardrail Items, for a period from April 1, 2019 through March 31, 2020, with an option to renew for one (1) additional year**
- m. Authorizing the execution of a contract with Steelco Chain Link Fence Erecting Co., Inc., for Drainage and Guardrail Items, for a period from April 1, 2019 through March 31, 2020, with an option to renew for one (1) additional year**
- n. Authorizing the execution of a contract with Premier Fence LLC, for Drainage and Guardrail Items, for a period from April 1, 2019 through March 31, 2020, with an option to renew for one (1) additional year**
- o. Authorizing the execution of Certificates for Dissolving Septic Betterments**

*Motion by Commissioner Beaty to approve Items 8c through 8o as listed on the Revised Agenda for the Board Regional Commissioners' Regular Meeting of May 8, 2019 as presented, 2nd by Commissioner Flynn, approved 3-0-0*

## **9. Commissioners' Reports**

Chairman Bergstrom spoke regarding the need for reports soon to the Town Board's of selectman.

## **10. County Administrator and Staff Reports**

Mr. Tebo updated the Board on the status of the County Dredge schedule.

## **11. Adjournment**

*Barnstable, ss. at 11:08 A.M. on this eighth day of May A.D. 2019, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Flynn, approved 3-0-0*

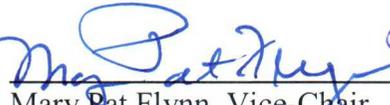
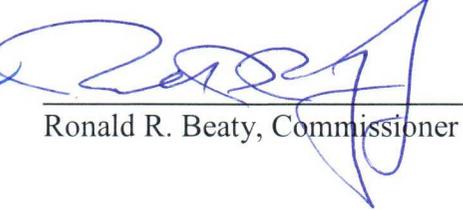
## **List of Documents:**

- Barnstable County Other Post-Employment Benefits Trust Agreement
- Ordinance 19-04, to make appropriations for Barnstable County's operating budget for the Fiscal Year 2020, including the operations of the County Assembly, Executive branch, County agencies, boards, commissions, departments and institutions and the maintenance of certain County functions; for interest, reserve funds and serial bond requirements of the County
- Ordinance 19-05, Adopting an Operating Budget for the Cape Cod Commission for the Fiscal Year 2020

- Ordinance 19-06, Adopting an Operating Budget for the Dredge Enterprise Fund for the Fiscal Year 2020
- Memorandum dated May 7, 2019 to the County Commissioners from Justyna Marczak, Human Resources Director regarding a Chief Procurement Officer Appointment
- Memorandum dated May 7, 2019 to the County Commissioners from Justyna Marczak, Human Resources Director regarding Filling Facilities Department Vacant Position
- Memorandum to Jack Yunits, County Administrator, and the County Commissioners from Renie Hamman, HOME Program Manager regarding Barnstable County HOME Program HUD 2019 Allocation / Certifications to be Signed, dated May 2, 2019
- Application for Federal Assistance SF-424
- Memorandum to the Jack Yunits, County Administrator, and the County Commissioners from Irene Hamman, Barnstable County, from Attorney Michael Dutton, dated May 2, 2019 regarding HOME Consortium documents/Little Pond project
- Little Pond Project Closing Documents
- Memorandum dated May 1, 2019 to the County Commissioners from Elaine Davis, Chief Procurement Officer, regarding a Notice of Bid Award to Avenu Holdings Company; for Index Verification, Online Correction, Microfilm, Book Printing for the Barnstable County Registry of Deeds
- Agreement between Barnstable County and Conduent Enterprise Solutions, an Avenu Holdings Company for Index Verification, Online Correction, Microfilm, Book Printing for the Barnstable County Registry of Deeds
- Memorandum dated May 3, 2019 to the County Commissioners from Elaine Davis, Chief Procurement Officer, regarding a Notice of Bid Award to M&M Trucking for the transportation of Municipal Solid Waste (MSW) from Town Transfer Stations, for the Towns of Chatham and Eastham
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- Agreement between Barnstable County and WB Mason, Co., Inc for the Bulk Supply and Delivery of Copy Paper to schools in Barnstable County and Nantucket
- Memorandum dated May 1, 2019 to the County Commissioners from Elaine Davis, Chief Procurement Officer, regarding a Notice of Bid Award to Browntech, to provide computer Programming and Maintenance Services, eFiling Support and Online Streaming Backup/Disaster Recovery to the Barnstable County Registry of Deeds
- Agreement between Barnstable County and Browntech, Inc. to provide computer Programming and Maintenance Services, eFiling Support and Online Streaming Backup/Disaster Recovery to the Barnstable County Registry of Deeds
- Memorandum dated April 29, 2019 to the County Commissioners from Elaine Davis, Chief Procurement Officer, regarding a Notice of Bid Award to FinePoint Associates LLC to provide monitoring for Barnstable County HOME Consortium projects
- Agreement between Barnstable County and FinePoint Associates LLC to provide monitoring for Barnstable County HOME Consortium projects

- Memorandum dated May 1, 2019 to the County Commissioners from Elaine Davis, Chief Procurement Officer, regarding a Notice of Bid Award to Foth Cleengineering, for assistance to the County Dredge Department
- Agreement between Barnstable County and Foth Cleengineering, for assistance to the County Dredge Department
- Agreement between Barnstable County and RJ Gabriel Construction Co., Inc, for assistance to the County Dredge Department for Drainage and Guardrail Items
- Agreement between Barnstable County and Steelco Chain Link Fence Erecting Co., Inc., for assistance to the County Dredge Department for Drainage and Guardrail Items
- Agreement between Barnstable County Premier Fence LLC, for assistance to the County Dredge Department for Drainage and Guardrail Items
- Memorandum dated May 7, 2019 to the County Commissioners from the Community Septic Management Loan Program regarding Certificates for Dissolving Septic Betterments

Approved, Board of Regional Commissioners:

  
 Ronald Bergstrom, Chair
   
 Mary Pat Flynn, Vice-Chair
   
 Ronald R. Beaty, Commissioner

05/15/19  
 Date

The foregoing records have been read and approved, 5-15, 2019

A true copy, attest:

  
 Janice O'Connell, Regional Clerk