

*COMMONWEALTH OF MASSACHUSETTS*

Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners, held in Commissioners' Conference Room, in the Superior Courthouse, on the twentieth day of November, A.D. 2019

**Board Regional Commissioners:**

Ronald R. Beaty	Present
Ronald Bergstrom	Present
Mary Pat Flynn	Present

**Assembly of Delegates:**

John Ohman	Delegate, Town of Dennis
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**Staff Present:**

Jack Yunits	County Administrator
Steve Tebo	Assistant County Administrator
Justyna Marczak	Human Resources Director
Owen Fletcher	Executive Assistant, Administration
Donald Reynolds	Director, Facilities
Bobbi Moritz	Officer, Resource Development Office
Deirdre Arvidson	Public Health Nurse, Health and Environment
Ian Roberts	Technical Support Specialist, Information Technology

**1. Call to Order**

Chairman Bergstrom called the meeting to order at 10:00 A.M.

**2. Pledge of Allegiance****3. Moment of Silence****4. Public Comment**

No members of the public offered comment.

**5. Approval of Minutes****a. Regular Meeting of November 13, 2019**

*Motion by Commissioner Beaty to approve the minutes of the Board of Regional Commissioners' Regular Meeting of November 13, 2019 as presented, 2nd by Commissioner Flynn, approved 3-0-0*

**6. General Business**

There was no General Business for the Commissioners to consider at this meeting

**7. New Business – Other business not reasonably anticipated by the Chair**

There was no new business at this meeting.

**8. Commissioners' Actions****a. Authorizing the execution of a memorandum of agreement with CVEC extending a Fiscal Year 2020 Round One Operational Administrative Adder**

*Motion by Commissioner Beaty to authorize the execution of a memorandum of agreement with CVEC extending a Fiscal Year 2020 Round One Operational Administrative Adder, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

Mr. Yunits explained that Liz Argo, Manager for Programs and Administration for the Cape & Vineyard Electric Cooperative (CVEC), could not be at the meeting but the Board had enough information to proceed with a vote. The Board discussed the history of the adder and its purpose.

- b. Authorizing the creation of the new, part-time, fully grant funded position in the Cape Cod Cooperative Extension, of Buy Fresh Buy Local Cape Cod Assistant for the period of December 1, 2019 through June 30, 2020**

*Motion by Commissioner Beaty to authorize the creation of the new, part-time, fully grant funded position in the Cape Cod Cooperative Extension, of Buy Fresh Buy Local Cape Cod Assistant for the period of December 1, 2019 through June 30, 2020, as recommended by the County Review Committee, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

Mr. Yunits and Ms. Marczak explained the funding sources for the grant. The Commissioners asked to receive copies of employee job descriptions going forward before voting on this type of item in the future.

- c. Approval to fill a vacancy in the Maintenance and Repair Position in the Facilities Department as recommended by the County Review Committee**

*Motion by Commissioner Beaty to authorize the filling of a vacancy in the Maintenance and Repair Position in the Facilities Department as recommended by the County Review Committee, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

Mr. Yunits and Mr. Reynolds noted this position was not part of the County Early Retirement Incentive Program. They also noted the County's Administration was currently presenting every personnel decision regarding the filling or creation of positions to the Board for approval.

- d. Authorizing the appointment to the Barnstable County Health & Human Services Advisory Council of Anne Burke, Beth Bowman, and Laura Kanter as representatives; and Carrie Bearse and Matt Butler as alternates; for a term through November 4, 2022**

*Motion by Commissioner Beaty to appoint Anne Burke, Beth Bowman, and Laura Kanter as representatives; and Carrie Bearse and Matt Butler as alternates; to the Barnstable County Health & Human Services Advisory Council; for a term through November 4, 2022, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

The Board asked that members of the Council soon provide a presentation on the council to the Board.

- e. Authorizing the creation of a new fund for a grant from Cape Cod Healthcare to the Health and Environment Department, in the amount of \$3,000.00, for the "Ask a Public Health Nurse" Project**

*Motion by Commissioner Beaty to authorize the creation of a new fund for a grant from Cape Cod Healthcare to the Health and Environment Department, in the*

*amount of \$3,000.00, for the "Ask a Public Health Nurse" Project, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

Ms. Arvidson spoke regarding the nature of the program.

**f. Authorizing the execution of Certificates for Dissolving Septic Betterments**

*Motion by Commissioner Beaty to authorize the Chair to execute Certificates for Dissolving Septic Betterments, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

**g. Authorizing the approval of a grounds request from Barnstable Village Association to use the County Complex for a Village Tree Lighting on December 4, 2019**

*Motion by Commissioner Beaty to authorize the approval of a grounds request from Barnstable Village Association to use the County Complex for a Village Tree Lighting on December 4, 2019, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

Joe Berlandi of the Barnstable Village Association explained the need to expediate this item. He described the Village Stroll each holiday season, and provided insurance information for the event.

**9. Commissioners' Reports**

The Board did not present any reports at this meeting.

**10. County Administrator and Staff Reports**

Mr. Yunits reported on a recent meeting with the Massachusetts Department of Transportation regarding the Route 6 Rest Area in Barnstable. He also spoke regarding recent successful programs at the newly renamed Cape Cod Center for Public Safety Training, and a recent report from State Auditor Suzanne Bump on Police Training.

Mr. Tebo gave an update on County Dredge operations. The Board had a lengthy discussion regarding the history of the Dredge Advisory Committee. Mr. Tebo and Mr. Yunits explained the County had never properly created that Committee. Mr. Yunits detailed his efforts to coordinate with designees chosen by the Town Administrators of each municipality in the County. The Board also had a lengthy discussion regarding dredge scheduling.

Further, Mr. Tebo gave a brief update on cleanup at the former County Fire Rescue Training Academy.

## **11. Adjournment**

*Barnstable, ss. at 10:35 A.M. on this twentieth day of November A.D. 2019, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Flynn, approved 3-0-0*

**List of Documents:**

- Draft of the minutes of the Board of Regional Commissioners' Regular Meeting of November 13, 2019
- Memorandum of Agreement for FY20 Round One Operational Administrative Adder
- Correspondence date October 2, 2019 from Liz Argo, Manager, Cape & Vineyard Electric Cooperative, Inc.
- Memorandum to the County Commissioners: Ronald Bergstrom, Ronald Beaty and Mary Pat Flynn, from Elizabeth Albert, Director, Department of Human Services regarding "New Nominee to Barnstable County Health and Human Services Advisory Council" dated November 13, 2019
- New Fund Memo Request, dated November 12, 2019 to the County Commissioners from Bobbi Moritz (RDO), regarding "New Fund Request: FY20 Cape Cod Healthcare"
- Cape Cod Healthcare Community Benefits Program Mini-Grant Request FY2019
- Memorandum dated November 20, 2019 to the County Commissioners from the Community Septic Management Loan Program with the subject "Certificates for Dissolving Septic Betterments"
- Email from Joe Berlandi, sent November 19, 2019 at 9:42 A.M. to Ron Beat and Owen Fletcher, regarding "Christmas Stroll Courthouse Land Use"
- Memorandum dated November 19, 2019 to the County Commissioners from Owen Fletcher, Executive Assistant, regarding "Grounds Request from the Barnstable Village Association"

Approved, Board of Regional Commissioners:

  
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Ronald Bergstrom, Chair

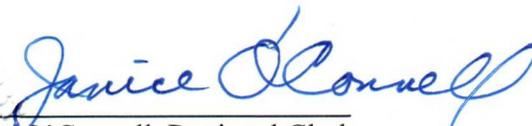
  
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Mary Pat Flynn, Vice-Chair

  
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Ronald R. Beaty, Commissioner

12/4/19  
Date

The foregoing records have been read and approved, **December 4**, 2019.

A true copy, attest:

  
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Janice O'Connell, Regional Clerk

