

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners, held in Commissioners' Conference Room, in the Superior Courthouse, on the eighteenth day of December, A.D. 2019

Board Regional Commissioners:

Ronald R. Beaty	Present
Ronald Bergstrom	Present
Mary Pat Flynn	Absent

Staff Present:

Jack Yunits	County Administrator
Owen Fletcher	Executive Assistant, Administration
Brian Baumgaertel	Director of Massachusetts Septic System Test Center (MASSTC), Health and Environment
Renie Hamman	Program Manager – HOME Program, Human Services
Ian Roberts	Technical Support Specialist, Information Technology
Kristy Senatori	Executive Director, Cape Cod Commission

1. Call to Order

Chairman Bergstrom called the meeting to order at 10:00 A.M.

2. Pledge of Allegiance

3. Moment of Silence

Chairman Bergstrom asked for a moment of silence to honor the nation's troops serving both at home and abroad.

4. Public Comment

No members of the public offered comment.

5. Approval of Minutes**a. Regular Meeting of December 11, 2019**

Motion by Commissioner Bergstrom to approve the minutes of the Board of Regional Commissioners' Regular Meeting of December 11, 2019 as presented, 2nd by Commissioner Bergstrom, approved 2-0-0

6. General Business**7. New Business – Other business not reasonably anticipated by the Chair**

There was no new business at this meeting.

8. General Business**a. Authorizing the reappointment to the Barnstable County Economic Development Council of: Christopher Flanagan as Construction Representative, Tammi Jacobsen as Higher Education Representative, and Lauren Barker as Workforce Representative; for three-year terms from January 1, 2020 through December 31, 2022**

Motion by Commissioner Bergstrom to authorize the reappointment to the Barnstable County Economic Development Council of: Christopher Flanagan as Construction Representative, Tammi Jacobsen as Higher Education Representative, and Lauren Barker as Workforce Representative; for three-year terms from January 1, 2020 through December 31, 2022, as presented, 2nd by Commissioner Bergstrom, approved 2-0-0

Ms. Senatori informed the Board that Mr. Flanagan is a selectmen in the town he resides in, in response to a question from Chairman Bergstrom.

b. Authorizing the reappointment of Richard Carroll as the Town of Yarmouth Representative to the Barnstable County HOME Consortium Advisory Council, for a term through January 1, 2023

Motion by Commissioner Bergstrom to authorize the reappointment to the Barnstable County Economic Development Council of: Christopher Flanagan as

Construction Representative, Tammi Jacobsen as Higher Education Representative, and Lauren Barker as Workforce Representative; for three-year terms from January 1, 2020 through December 31, 2022, as presented, 2nd by Commissioner Bergstrom, approved 2-0-0

- c. Authorizing the appointment of Michael Trovato as the Town of Wellfleet Representative to the Barnstable County HOME Consortium Advisory Council, for a term through January 31, 2021**

Motion by Commissioner Bergstrom to authorize the appointment of Michael Trovato as the Town of Wellfleet Representative to the Barnstable County HOME Consortium Advisory Council, for a term through January 31, 2021, as presented, 2nd by Commissioner Bergstrom, approved 2-0-0

- d. Authorizing the execution of an amendment to an agreement, acting through the Cape Cod Commission, with the Town of Harwich, executed October 28, 2017, in the amount of \$175,658.00, for the utilization of mitigation funds for a Main Street (Route 28) Corridor Improvements Project, for a period through December 31, 2019, to extend the agreement duration through December 31, 2024**

Motion by Commissioner Bergstrom to authorize the execution of an amendment to an agreement, acting through the Cape Cod Commission, with the Town of Harwich, executed October 28, 2017, in the amount of \$175,658.00, for the utilization of mitigation funds for a Main Street (Route 28) Corridor Improvements Project, for a period through December 31, 2019, to extend the agreement duration through December 31, 2024, as presented, 2nd by Commissioner Bergstrom, approved 2-0-0

- e. Authorizing the execution of an amendment to an agreement, acting through the Cape Cod Commission, with the Town of Mashpee, executed February 7, 2018, in the amount of \$450,000.00, to utilize nitrogen reduction mitigation funds to support the design of its proposed wastewater treatment plant, for a period from February 7, 2018 through December 31, 2019, to extend the agreement duration through March 31, 2020**

Motion by Commissioner Bergstrom to authorize the execution of an amendment to an agreement, acting through the Cape Cod Commission, with the Town of Mashpee, executed February 7, 2018, in the amount of \$450,000.00, to utilize nitrogen reduction mitigation funds to support the design of its proposed wastewater treatment plant, for a period from February 7, 2018 through December 31, 2019, to extend the agreement duration through March 31, 2020, as presented, 2nd by Commissioner Bergstrom, approved 2-0-0

Ms. Senatori explained the funding for the Item 8d and Item 8e. She noted mitigation funds are generated by projects in towns and held in escrow by the Commission.

- f. Authorizing the award of contracts to, and execution of contracts with, Barbarian USA Inc.; Printing Supplies USA, LLC; Supplies Outlet; and The Tree House, Inc., for the supply and delivery of toners, for a period from December 18, 2019 through June 30, 2020, with an option to renew for one (1) additional year**

Motion by Commissioner Bergstrom to authorize the award of contracts to, and execution of contracts with, Barbarian USA Inc.; Printing Supplies USA, LLC; Supplies Outlet; and The Tree House, Inc., for the supply and delivery of toners, for a period from December 18, 2019 through June 30, 2020, with an option to renew for one (1) additional year, as presented, 2nd by Commissioner Bergstrom, approved 2-0-0

- g. Authorizing the execution of an amendment to a contract with Foth Infrastructure & Environment, LLC, executed May 28, 2019, in the amount of \$49,880.00, to provide consultant support services for the County Dredge, for a period from May 28, 2019 through November 28, 2019, to: 1) perform additional dredge services; 2) increase the contract payment by \$12,680, and 3) extend the time of performance through May 28, 2020**

Motion by Commissioner Bergstrom to authorize the execution of an amendment to a contract with Foth Infrastructure & Environment, LLC, executed May 28, 2019, in the amount of \$49,880.00, to provide consultant support services for the County Dredge, for a period from May 28, 2019 through November 28, 2019, to: 1) perform additional dredge services; 2) increase the contract payment by \$12,680, and 3) extend the time of performance through May 28, 2020, as presented, 2nd by Commissioner Bergstrom, approved 2-0-0

Chairman Bergstrom asked where the funds for this item were coming from. Mr. Yunits explained the funds were from the County's Dredge Enterprise Account.

- h. Authorizing the discharge of a mortgage by Dawn Granquist, acting by and through the Cape Cod Commission, to Barnstable County, dated November 17, 2009, and recorded with the Barnstable Registry of Deeds in Book 24173, Page 91**

Motion by Commissioner Bergstrom to authorize the discharge of a mortgage by Dawn Granquist, acting by and through the Cape Cod Commission, to Barnstable County, dated November 17, 2009, and recorded with the Barnstable Registry of Deeds in Book 24173, Page 91, as presented, as presented, 2nd by Commissioner Bergstrom, approved 2-0-0

- i. Authorizing the discharge of a mortgage by Thomas F. and Virginia M. Hooper, acting by and through the Cape Cod Commission, to Barnstable County, dated August 29, 2007, and recorded with the Barnstable County Land Court as Document Number 1072007**

Motion by Commissioner Bergstrom to authorize the discharge of a mortgage by Thomas F. and Virginia M. Hooper, acting by and through the Cape Cod Commission, to Barnstable County, dated August 29, 2007, and recorded with the Barnstable County Land Court as Document Number 1072007, as presented, 2nd by Commissioner Bergstrom, approved 2-0-0

- j. Authorizing the discharge of a mortgage by William H. Waterhouse Jr. and Winifred E. Waterhouse, to Barnstable County, dated August 14, 1996, and recorded with the Barnstable County Registry of Deeds in Book 10397, Page 223**

Motion by Commissioner Bergstrom to authorize the discharge of a mortgage by William H. Waterhouse Jr. and Winifred E. Waterhouse, to Barnstable County, dated August 14, 1996, and recorded with the Barnstable County Registry of Deeds in Book 10397, Page 223, as presented, 2nd by Commissioner Bergstrom, approved 2-0-0

Ms. Hamman and Mr. Yunits spoke regarding the mechanics of HOME Program mortgages. Commissioner Beaty asked whether the federal funding still covered the cost to the County of administering the program. Mr. Yunits explained that due to changes in Federal Regulations the County was losing money on the program. He noted the total amount of lost funds from the County is currently less than \$50,000.00

- k. Authorizing the subordination of a mortgage by Canal Bluffs P3 Preservation Associates Limited Partnership, to Barnstable County, dated July 31, 2017, and recorded with the Barnstable County Registry of Deeds in Book 30670, Page 304**

Motion by Commissioner Bergstrom to authorize the subordination of a mortgage by Canal Bluffs P3 Preservation Associates Limited Partnership, to Barnstable County, dated July 31, 2017, and recorded with the Barnstable County Registry of Deeds in Book 30670, Page 304, as presented, 2nd by Commissioner Bergstrom, approved 2-0-0

Mr. Jon Springfield, Development Project Manager of Preservation of Affordable Housing (POAH), and Ms. Hamman explained the need for the item. The Board engaged in a lengthy discussion on the reasons why the County was subordinating its mortgage rather than receiving funds to pay back the mortgage in total. Ms. Hamman explained the reasoning behind this, including the number of partners involved in the project and federal support for the action.

l. Authorizing the execution of Certificates for Dissolving Septic Betterments

Motion by Commissioner Bergstrom to authorize the Chair to execute Certificates for Dissolving Septic Betterments, as presented, 2nd by Commissioner Bergstrom, approved 2-0-0

m. Authorizing the award of a contract to Vanguard Modular Building Systems, in the amount of \$123,390.00, for an Office Trailer to serve as a Mobile Lab for the County Health and Environment Department

Motion by Commissioner Bergstrom to authorize the award of a contract to Vanguard Modular Building Systems, in the amount of \$123,390.00, for an Office Trailer to serve as a Mobile Lab for the County Health and Environment Department, as presented, 2nd by Commissioner Bergstrom, approved 2-0-0

Mr. Baumgaertel answered questions from the Board on the item. The Board discussed funding for the lab, the use of contractors to outfit it, and possible schematics for its outfitting.

9. Commissioners' Reports

Commissioner Beaty asked for the Homelessness Cape & Islands Regional Network on Homelessness to give a presentation to the Board sometime in the next month.

10. County Administrator and Staff Reports

Mr. Yunits summarized a recent report on Cape Tourism. He also spoke regarding a recent meeting with regulators on seasonal dredging restrictions. Further, Mr. Yunits reported on recent talks to apply to the Commonwealth for grant money to fund cleanup at the former County Fire Rescue Training Academy. Finally, Mr. Yunits thanked the Board for their efforts to support the County's staff and administer the County.

11. Adjournment

Barnstable, ss. at 10:36 A.M. on this eighteenth day of December A.D. 2019, Commissioner Bergstrom made a motion to adjourn, 2nd by Commissioner Bergstrom, approved 2-0-0

List of Documents:

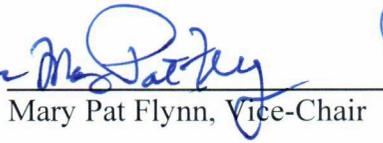
- Draft Minutes of the Board of Regional Commissioners' Regular Meeting of December 11, 2019
- Memorandum dated December 12, 2019 to the Barnstable County Commissioners from Erin Perry, Deputy Director of the Cape Cod Commission, regarding Barnstable County Economic Development Council (BCEDC) Appointments
- Memorandum to the Barnstable County Commissioners from Renie Hamman, HOME Program Manager, regarding "HOME Consortium Advisory Council, Appointment of Richard Carroll as Yarmouth Representative, dated December 12, 2019
- Letter dated December 11, 2019 from Daniel M. Knapik, Town Administrator, Town of Yarmouth, to Richard Carroll
- Memorandum to the Barnstable County Commissioners from Renie Hamman, HOME Program Manager, regarding "HOME Consortium Advisory Council, Appointment of Michael Trovato as Wellfleet Representative, dated December 12, 2019
- Letter dated December 10, 2019 from the Wellfleet Board of Selectmen to the Barnstable County Commissioners regarding "Barnstable County HOME Consortium"
- Amendment to an agreement, acting through the Cape Cod Commission, with the Town of Harwich, executed October 28, 2017, in the amount of \$175,658.00, for the utilization of mitigation funds for a Main Street (Route 28) Corridor Improvements Project, for a period through December 31, 2019, to extend the agreement duration through December 31, 2024
- Agreement, acting through the Cape Cod Commission, with the Town of Harwich, executed October 28, 2017, in the amount of \$175,658.00, for the utilization of mitigation funds for a Main Street (Route 28) Corridor Improvements Project, for a period through December 31, 2019
- Amendment to an agreement, acting through the Cape Cod Commission, with the Town of Mashpee, executed February 7, 2018, in the amount of \$450,000.00, to utilize nitrogen reduction mitigation funds to support the design of its proposed wastewater treatment plant, for a period from February 7, 2018 through December 31, 2019, to extend the agreement duration through March 31, 2020
- Agreement, acting through the Cape Cod Commission, with the Town of Mashpee, executed February 7, 2018, in the amount of \$450,000.00, to utilize nitrogen reduction mitigation funds to support the design of its proposed wastewater treatment plant, for a period from February 7, 2018 through December 31, 2019
- Memorandum dated December 11, 2019 to the County Commissioners from Jennifer Frates, Chief Procurement Officer, regarding "Notice of Bid Award - #7892 Supply & Delivery of Toner"
- Bid Results from Invitation for Bid #7892 for the Supply and Delivery of Toners
- Contract for Services with Barbarian USA Inc. for the supply and delivery of toners, for a period from December 18, 2019 through June 30, 2020, with an option to renew for one (1) additional year
- Contract for Services with Printing Supplies USA, LLC for the supply and delivery of toners, for a period from December 18, 2019 through June 30, 2020, with an option to renew for one (1) additional year

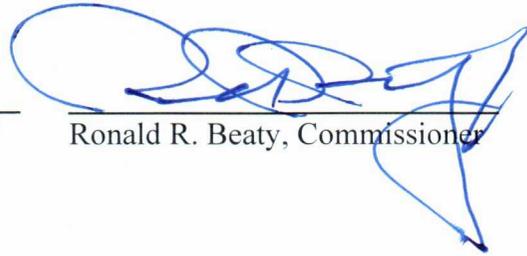
- Contract for Services with Supplies Outlet for the supply and delivery of toners, for a period from December 18, 2019 through June 30, 2020, with an option to renew for one (1) additional year
- Contract for Services with The Tree House, Inc. for the supply and delivery of toners, for a period from December 18, 2019 through June 30, 2020, with an option to renew for one (1) additional year
- Addendum No. 1 to a contract with Foth Infrastructure & Environment, LLC, executed May 28, 2019, in the amount of \$49,880.00, to provide consultant support services for the County Dredge, for a period from May 28, 2019 through November 28, 2019, to: 1) perform additional dredge services; 2) increase the contract payment by \$12,680.00, and 3) extend the time of performance through May 28, 2020
- Contract with Foth Infrastructure & Environment, LLC, executed May 28, 2019, in the amount of \$49,880.00, to provide consultant support services for the County Dredge, for a period from May 28, 2019 through November 28, 2019
- Memorandum dated May 1, 2019 to the County Commissioners from Elaine Davis, Chief Procurement Officer, regarding "Notice of Bid Award, Request for Proposals for County Dredge Consultant"
- Vote Attestation, dated May 9, 2019, for the award of a contract to, and execution of a contract with, Foth Cleengineering, for assistance to the County Dredge Department, for an amount not to exceed \$49,880.00, for a period through November 8, 2019, with two (2) one-year options to renew
- Discharge of a mortgage by Dawn Granquist, acting by and through the Cape Cod Commission, to Barnstable County, dated November 17, 2009, and recorded with the Barnstable Registry of Deeds in Book 24173, Page 91
- Discharge of a mortgage by Thomas F. and Virginia M. Hooper, acting by and through the Cape Cod Commission, to Barnstable County, dated August 29, 2007, and recorded with the Barnstable County Land Court as Document Number 1072007
- Discharge of a mortgage by William H. Waterhouse Jr. and Winifred E. Waterhouse, to Barnstable County, dated August 14, 1996, and recorded with the Barnstable County Registry of Deeds in Book 10397, Page 223
- Memorandum to Jack Yunits, Jr., County Administrator / County Commissioners from Renie Hamman, HOME Program Manager, regarding Discharge of HOME Mortgage, 15 Cohasset Avenue, Buzzards Bay / Waterhouse (Winifred, William & Beverly), dated December 12, 2019
- Subordination Agreement for a mortgage by Canal Bluffs P3 Preservation Associates Limited Partnership, to Barnstable County, dated July 31, 2017, and recorded with the Barnstable County Registry of Deeds in Book 30670, Page 304
- Barnstable County Home Program Memorandum to Jack Yunits, County Administrator / County Commissioners, from Renie Hamman, HOME Program Manager, regarding "Agreement As To Subordinate Loans, Canal Bluffs III, Bourne", dated December 15, 2019
- Memorandum dated December 16, 2019 to the Board of Regional Commissioners from the Community Septic Loan Program regarding "Certificates for Dissolving Betterments"

- Memorandum dated December 11, 2019 to the County Commissioners from Jennifer Frates, Chief Procurement Officer, regarding "Notice of Bid Award - #7891 Mobile Lab Office Trailer"

Approved, Board of Regional Commissioners:


Ronald Bergstrom, Chair


Mary Pat Flynn, Vice-Chair


Ronald R. Beaty, Commissioner

01/02/20
Date

The foregoing records have been read and approved, January ^{2nd}, 2020.

A true copy, attest:


Janice O'Connell, Regional Clerk

