

AGENDA PACKET

01/29/20 REGULAR MEETING



BARNSTABLE COUNTY

COMMISSIONERS
RONALD R. BEATY, Barnstable
RONALD BERGSTROM, Chatham
MARY PAT FLYNN, Falmouth

THE REGIONAL GOVERNMENT OF CAPE COD

Board of Regional Commissioners

REGULAR MEETING AGENDA



DATE: January 29, 2020

TIME: 10:00 A.M.

PLACE: Commissioners' Conference Room
Superior Courthouse
3195 Main Street
Barnstable, MA 02630

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comment
5. Approval of Minutes
 - a. Regular Meeting of January 22, 2020
6. General Business
 - a. Presentation regarding the Cape and Islands Regional Network on Homelessness
 - b. Proposed Ordinance 20-__, To make appropriations for Barnstable County's operating budget for the Fiscal Year 2021, in the amount of \$20,594,545.00, including the operations of the County Assembly, Executive branch, County agencies, boards, commissions, departments and institutions and the maintenance of certain County functions; for interest, reserve funds and serial bond requirements of the County
 - c. Proposed Ordinance 20-__, Adopting an Operating Budget for the Cape Cod Commission, in the amount of \$5,719,095.00, for the Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021

- d. Proposed Ordinance 20-___, Adopting an Operating Budget for the Dredge Enterprise Fund, in the amount of \$1,849,437.00 for the Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021

Note: For all items under General Business, the Board may take official action including votes

7. New Business – Other business not reasonably anticipated by the Chair

8. Commissioners' Actions

- a. Authorizing the appointment of Frances McClennen to the Barnstable County HOME Consortium Advisory Council, as the Town of Orleans Representative, for a three-year term from February 1, 2020 through January 31, 2023
- b. Authorizing the transfer of funds, in the amount of \$37,100.00, in the County Information Technology Department Budget, to cover Fiscal Year 2020 costs
- c. Authorizing the submission of a letter supporting a request to the United States Coast Guard to reconsider the permanent disestablishment of the Chatham Beach Lighted Whistle Buoy "C" (LLNR 520)
- d. Authorizing the approval of a grounds request by the Cape Cod Doxie Day Committee to utilize the Barnstable County Superior Courthouse for an event on September 26, 2020
- e. Authorizing the execution of an amendment to an agreement, executed August 26, 2019, for a grant from the Massachusetts Executive Office of Health and Human Services, through the County Human Services Department, to the Housing Assistance Corporation, in the amount of \$38,504.00, to provide Homeless Youth Program services, for a period from July 1 2019 through June 30 2020, increasing funding by \$51,405.00 for Program Manager position costs
- f. Authorizing the Discharge of a mortgage by Alicia Mitchell to Barnstable County, acting by and through the Cape Cod Commission, dated February 27, 2008 and recorded with the Barnstable Land Court Registry as Document Number 1083818
- g. Authorizing the execution of Certificates for Dissolving Septic Betterments

9. Commissioners' Reports
10. County Administrator and Staff Reports
11. Adjournment

Reasonable accommodations for people with disabilities are available upon request. Please contact Justyna Marczak, Barnstable County ADA Coordinator at jmarczak@barnstablecounty.org or call 508-375-6646 at least 24 hours in advance of the meeting. The County Commissioners' meeting may be viewed in real time at <https://www.youtube.com/user/BarnstableCounty>, <https://www.barnstablecounty.org/>



DOCUMENT LIST

Agenda Item 5a:

- Draft Minutes of the Board of Regional Commissioners Regular Meeting of January 22, 2020

Agenda Item 6a:

- Background information regarding the Cape and Islands Regional Network on Homelessness for a presentation by the County Human Services Department to the Board of Regional Commissioners its regular meeting on January 29, 2020

Agenda Item 6b:

- Proposed Ordinance 20-___, To make appropriations for Barnstable County's operating budget for the Fiscal Year 2021, in the amount of \$20,594,545.00, including the operations of the County Assembly, Executive branch, County agencies, boards, commissions, departments and institutions and the maintenance of certain County functions; for interest, reserve funds and serial bond requirements of the County

Agenda Item 6c:

- Proposed Ordinance 20-___, Adopting an Operating Budget for the Cape Cod Commission, in the amount of \$5,719,095.00, for the Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021

Agenda Item 6d:

- Proposed Ordinance 20-___, Adopting an Operating Budget for the Dredge Enterprise Fund, in the amount of \$1,849,437.00 for the Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021

Agenda Item 8a:

- Appointment Memorandum to the Barnstable County Commissioners from Renie Hamman, HOME Program Manager, regarding "HOME Consortium Advisory Council, Appointment of Frances McClennen as Orleans Representative" dated January 24, 2019
- Letter to Renie Hamman, HOME Program Manager, Barnstable County Dept. of Human Services, dated January 24, 2020, from Lisa Shaw, Administrative Assistant to the Orleans Town Administrator

Agenda Item 8b:

- Transfer Request Form dated January 21, 2020 submitted by the Information Technology Department

Agenda Item 8c:

- Letter dated January 29, 2020 to Lieutenant Arthur Fooks, Waterways Management Division, Sector Southeastern New England, United States Coast Guard, regarding "Project No. 01-18-041, U.S. Coast Guard proposal to disestablish the Chatham Beach Lighted Whistle Buoy C (LLNR 520)" from the Barnstable County Board of Regional Commissioners

Agenda Item 8d:

- Correspondence dated January 21, 2020 to Owen Fletcher, Executive Assistant, Barnstable County Administration, from Betsy Davis, Cape Cope Doxie Day Committee
- Proposal to Owen Fletcher, Executive Assistant from Eva Carbanaro and Betsy Davis with the subject "2020 Cape Cod Doxie Day" dated January 21, 2020

Agenda Item 8e:

- Amendment to an agreement, executed August 26, 2019, for a grant from the Massachusetts Executive Office of Health and Human Services, through the County Human Services Department, to the Housing Assistance Corporation, in the amount of \$38,504.00, to provide Homeless Youth Program services, for a period from July 1 2019 through June 30 2020, increasing funding by \$51,405.00 for Program Manager position costs
- Agreement, executed August 26, 2019, for a grant from the Massachusetts Executive Office of Health and Human Services, through the County Human Services Department, to the Housing Assistance Corporation, in the amount of \$38,504.00, to provide Homeless Youth Program services, for a period from July 1 2019 through June 30 2020, increasing funding by \$51,405.00 for Program Manager position costs

Agenda Item 8f:

- Discharge of a mortgage by Alicia Mitchell to Barnstable County, acting by and through the Cape Cod Commission, dated February 27, 2008 and recorded with the Barnstable Land Court Registry as Document

AGENDA ITEM 6a

Presentation regarding the Cape and Islands Regional Network on Homelessness

FACT SHEET: Cape & Islands Regional Network on Homelessness

Barnstable County Department of Human Services

January 2020

MISSION

The Cape and Islands Regional Network on Homelessness is a collaborative effort of state, county and local government, social service providers, housing agencies, faith-based organizations, the business community and individuals working together to prevent and end homelessness. Through its broad-based public-private partnership, the Regional Network identifies and implements creative solutions to preventing and ending homelessness on Cape Cod, Martha's Vineyard, and Nantucket. Formerly called the Leadership Council to End Homelessness, the Regional Network was created in 2009 to provide a forum for regional discussions and planning for better coordination of services aimed at reducing homelessness.

PROGRAM DESCRIPTION

The Regional Network is comprised of an Executive Committee, a Policy Board, several working groups, and a larger network of interested stakeholders. The Regional Network provides technical assistance and training on a variety of topics, convenes stakeholders to undertake specific initiatives, assists partner organizations with grant writing and leveraged resources, and is the liaison to the Massachusetts Interagency Council on Housing and Homelessness. As the regional entity organized to carry out the responsibilities required by the HUD Continuum of Care McKinney-Vento (CoC) grant for homelessness services and programs, the Regional Network sets policy, implements the Coordinated Entry System (CES), and coordinates the annual Point in Time Count. Barnstable County Department of Human Services is the **Convening Agency**, **HMIS Lead**, and the **Collaborative Applicant** for HUD's Continuum of Care grant and provides staff assistance to the Regional Network.



Continued...

PROGRAM HIGHLIGHTS

At its annual meeting in March 2019, the Regional Network Policy Board adopted **six priority areas** for 2019/2020: **Youth Homelessness, Emergency Weather Planning, Elder Homelessness, Training, Family Shelter Procurement, and Engagement with Martha's Vineyard and Nantucket.**

The **2019 Annual Point In Time Count** documented the number of homeless families and individuals on the Cape and Islands on the night of the count was 371, an increase in 13 persons from the 2018 count. The 2019 count documented the number of families in shelter (76) is at the high end of the seven-year range (55 to 76). During this period the number of children in sheltered families has increased steadily from 77 in 2012 to 104 in 2019. Counts are required by the U.S. Department of Housing and Urban Development (HUD) and conducted annually in every CoC region across the county.

Coordinated Entry System (CES) was implemented in 2016 to assess homeless individuals and families in order to prioritize the most vulnerable households. CES ensures that people experiencing homelessness are assessed, prioritized and referred to available housing. At this time, CES refers only to CoC funded housing. By 2020, CES will be fully operational in the CoC's **Homeless Management Information System (HMIS).**

In January of 2019 Barnstable County was awarded a multi-year grant from the Executive Office of Health and Human Services to provide prevention, case management, and flexible supports to **Unaccompanied Homeless and At-Risk Youth and Young Adults** aged 24 and under. The County awarded grants to six community based partners, including agencies on Nantucket and Martha's Vineyard, to implement the program.

FUNDING

The primary funding for the Regional Network comes from two sources— Barnstable County and the U.S. Department of Housing and Urban Development McKinney Vento **Continuum of Care.** In 2019, the Cape and Islands CoC, which is governed by the Cape and Islands Regional Network on Homelessness Policy Board, received \$1,852,407 to support nine projects providing permanent supportive housing to 145 formerly homeless households. The grant also supports CoC planning, CES administration, and the Homelessness Management Information System (HMIS). As the Regional Network's convening entity, HMIS lead and collaborative applicant, Barnstable County Department of Human Services provides staffing, infrastructure, and administrative support to the Regional Network Policy Board, Executive Committee, Work Groups, and Subcommittees.



Cape and Islands Regional Network on Homelessness
Policy Board Members
2019-2020

Beth Albert, Director, Barnstable County Department of Human Services ++

Jane Banks, Asst. Undersecretary, Dept. of Housing and Community Development

Leo Blandford, Director of Community Based Care, Outer Cape Health Center

Beth Bowman, Program Director, United Way Cape and Islands ++

Martha Burzycki, Shelter Director, Safe Harbor, Community Action Committee of Cape & Islands

Mark Ells, Town Manager, Town of Barnstable

Cassi Danzl, Director of Family & Individual Services, Housing Assistance Corporation

Maggi Flanagan, Program Director, Homeless Prevention Council ++

Gina Giambusso, Executive Director, Cape and Islands Veterans Outreach Center

Cathy Gibson, Supervisor, Department of Transitional Assistance * ++

Vacancy, Cape Cod Healthcare ACO

Suzie Hauptmann, Director, Falmouth Human Services

Megan Homer, Probation Officer, Barnstable Superior Court Probation Department

Lysetta Hurge-Putnam, Executive Director, Independence House, Inc.

Gina Hurley, Executive Director of SEL and Student Services, Barnstable Public School District

Jan Kendrick, Staff Attorney, South Coastal Counties Legal Services

Jacqueline Lane, Executive Director, NAMI Cape Cod & the Islands

Susan Mazzarella, Chief Executive Officer, Catholic Social Services ++

Walter Phinney Chief Operating Officer, Housing Assistance Corporation ++

Eddie Murphy, Protective Services Program Manager, Elder Services of Cape Cod and Islands

Heidi Nelson, CEO, Duffy Health Center ** ++

Edythe Nesmith, Executive Director, Cape Cod Council of Churches

Greg Quilty, Director of Veterans Services, Barnstable District

Jen Roche, Massachusetts Department of Mental Health

Dr. Arlene Rodriguez, Vice President of Academic and Student Affairs, Cape Cod Community College

Paula Schnepf, Executive Director, Sandwich Housing Authority ++

Karen Tewhey, Assoc. Commissioner for Homeless Prevention, Dukes County

Mary Waygan, Affordable Housing/CDBG Program Administrator, Town of Yarmouth

Maybelline Willner, Re-entry Coordinator, Barnstable County Correctional Facility

Ericka Woods, Chair, Cape Cod Hoarding Task Force, Barnstable County Health and Environment

**Denotes Chair, ** Vice-Chair, ++ Executive Committee Members*

FACT SHEET: McKinney-Vento Homeless Assistance Act - Continuum of Care Grant Program

*Barnstable County Department of Human Services
January 2020*

PURPOSE

The Continuum of Care (CoC) Grant Program is a homeless assistance program administered by the U.S. Department of Housing and Urban Development (HUD) under the McKinney-Vento Homeless Assistance Act. The CoC Program is designed to promote a community-wide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and State and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness. As the primary federal resource to end homelessness, the CoC grant program competitively funds CoCs to impact homelessness at the local level.

CAPE AND ISLAND COC PROGRAM COMPONENTS¹

Permanent Supportive Housing (PSH) is community-based housing without a designated length of stay in which formerly homeless individuals and families live as independently as possible.

Homeless Management Information System (HMIS) is an information management system used to collect data on client needs and the provision of housing and services. Housing Assistance Corp. (HAC) is responsible for maintaining the Cape and Islands CoC HMIS system.

Point in Time (PIT) Count is an annual count of the number of people experiencing homelessness in emergency shelters, transitional housing, on the street, in cars, abandoned buildings, and in other places not meant for human habitation. The PIT is conducted every year across the nation during a 24-hour period in the month of January.

Coordinated Entry System (CES) is a system developed at the local level to ensure that all people experiencing a housing crisis are quickly identified, assessed, and connected to housing and assistance based on their needs. The coordination and tracking of intake, assessment, referral, and housing placement is a priority for the Regional

Continued...

CAPE AND ISLAND COC PROGRAM COMPONENTS¹ continued...

Network which initiated a pilot CES program in 2015 and implemented the system in 2016.

Housing First is an approach to quickly and successfully connect individuals and families experiencing homelessness to permanent housing without preconditions and barriers to entry, such as sobriety, treatment or service participation requirements.

HEALTH AND HUMAN SERVICES SIGNIFICANCE

The region's homelessness prevention agencies and faith based organizations are taxed in meeting the increasing demand for assistance due to the high cost of housing in the region, an inadequate supply of affordable year-round rental housing, and the added challenges of seasonal employment and insufficient wages. For people experiencing chronic homelessness with co-occurring substance use and behavioral health disorders, finding permanent supportive housing is difficult. Permanent supportive housing programs need to be coupled with long-term case management and stabilization to prevent recidivism back into homelessness.²

FUNDING

In FY 2018, approximately \$2.2 billion was awarded to new and renewal projects across the United States.

The 15 CoC regions in Massachusetts were awarded a total of \$77,523,594. In February 2019, the Cape and Islands CoC, which is governed by the Cape and Islands Regional Network on Homelessness Policy Board, received \$1,852,407 to support nine projects providing permanent supportive housing to 145 individuals and families. This award includes 11 new permanent supportive housing beds in the region. The grant also supports CoC planning, CES administration, and the HMIS. As the Regional Network's convening entity and Cape and Islands CoC collaborative applicant, Barnstable County Department of Human Services provides monitoring, operational infrastructure, and administrative support.

MA-503 HUD CoC FY2018 Awards Chart					
Applicant	Project Name	# Beds	New/ Renewal	Project Type	Amount
Barnstable County	Coordinated Entry System Consolidated Application FY18	-	Renewal	SSO/CES	\$85,292
	HMIS MA-503	-	Renewal	HMIS	\$67,356
	Planning Project FY18	-	New	Planning	\$47,943
Catholic Social Services of Fall River, Inc.	Journey Home	14	Renewal	PH/Leasing	\$109,273
	Mainstay	8	Renewal	PH/Leasing	\$73,176
Duffy Health Center	Welcome Home 6 (Consolidated)	11	Renewal	PH/Rental Assistance	\$132,955
Falmouth Housing Authority	Cape Regional Housing Initiative	32	Renewal	PH/Rental Assistance	\$243,109
Housing Assistance Corporation	Cape Homes V	36	Renewal	PH/Leasing	\$432,568
	Housing First	8	Renewal	PH/Rental Assistance	\$149,474
	Parkway House	5	Renewal	PH/Rental Assistance	\$85,618
MA Department of Mental Health	Cape Cod Supported Housing	20	Renewal	PH/Rental Assistance	\$239,817
Sandwich Housing Authority	Fresh Start	11	New	PH/Rental Assistance	\$185,826
TOTAL					\$1,852,407

All projects listed above were awarded at the amount requested.
MA-503 HUD CoC FY2018 Awards Chart - February 6, 2019

CONTACT

For more information, contact Beth Albert, Director, Barnstable County Department of Human Services at 508-375-6626 or balbert@barnstablecounty.org.

- <https://www.hudexchange.info/programs/coc/coc-program-eligibility-requirements/>
- Regional Plan to Address Homelessness on Cape Cod and Islands 2012-2014

Cape and Islands Regional Network on Homelessness
ANNUAL POINT IN TIME COUNT RESULTS, 2012 - 2019

n.b. Blank cells denote missing data points

Updated 3/15/2019

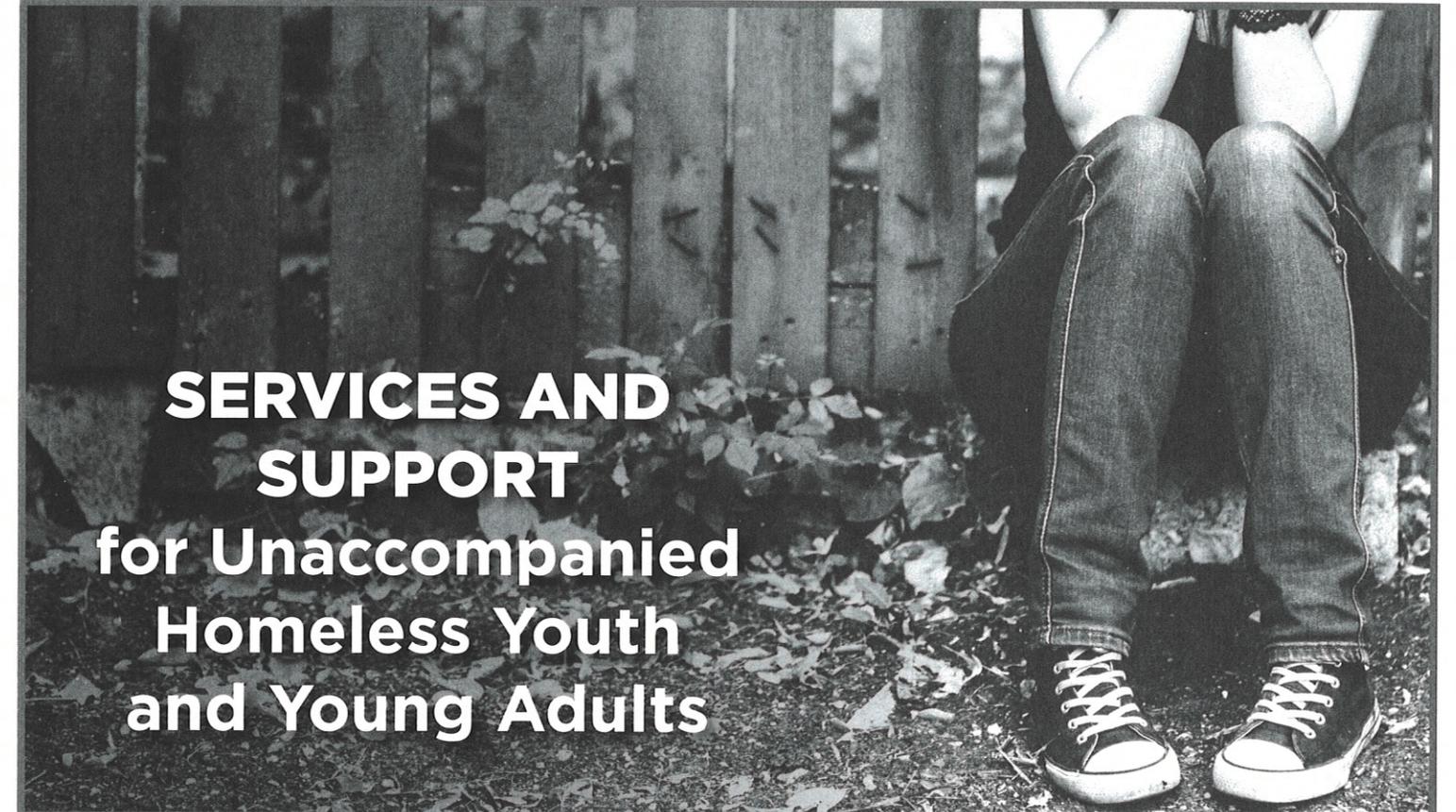
Count Implementation Date	29-Jan-19	30-Jan-18	24-Jan-2017	27-Jan-2016	25-Feb-2015	29-Jan-2014	30-Jan-2013	25-Jan-2012
Number of Homeless Persons								
Total	371	358	324	394	356	375	514	364
Adults	267	255	224	287	266	291	421	283
Unaccompanied Youth	0	1	0	5	0	2	4	0
Dependent Children	104	102	100	102	90	82	89	81
Number of Unsheltered Adult Individuals								
Total	38	39	39	60	38	77	186	43
Barnstable County	36	28	35	54		48	67	34
Dukes County	2	11	4	6		29	119	6
Nantucket County	0	0	0	0		0	0	3
Adult Male	22	31	30	43		56	166	
Adult Female	16	8	9	11		19	16	
Number of Unsheltered Families								
Total # of Families	0	1	0	1	3	3	3	2
Total # of Persons	0	2	0	2	9	9	7	2
Adult Male	0	0	0	0	2	3	0	
Adult Female	0	1	0	1	3	2	3	
Dependent Children	0	1	0	1	4	4	4	
Number of Unsheltered Unaccompanied Youth (Ages 17 or less)								
Total	0	0	0	5	0	2	4	
Female /Male	0	0	0	2/3				
Number of Individuals in Shelter								
Total	91	95	64	108	89	85	87	83
Males	58	62	37	71	67	60	60	57
Females	33	33	27	37	22	25	27	26
Number of Families in Shelter								
Total # of Families	76	69	69	66	61	69	64	55
Total # of Persons	195	182	179	178	155	155	155	138
Adults	91	80	79	77	77	77	70	61
Dependent Children	104	102	100	101		78	85	77
Number of Individuals in Transitional Housing								
Total	47	42	42	41	52	49	79	95
Males	30	30	26	23	33	27	34	70
Females	17	12	16	18	19	22	45	25

Cape Cod and Islands Regional Network on Homelessness
HUD Annual Point in Time Count of the Homeless - January 29, 2019

Data is based on an unduplicated count. Unsheltered persons meet the HUD definition - residing in a place not meant for human habitation, such as cars, parks sidewalks, abandoned buildings, or the street, or at risk of being evicted within two weeks with no place to go. Those in shelter are either residing in Emergency Shelter or residing in a motel or hospitality setting paid for by an organization. Transitional Housing is meant to be temporary with a two year limit.

<u>Number of Homeless Persons</u>	<u>January 30, 2018</u>	<u>January 29, 2019</u>	<u>Difference</u>
Total	358	371	13
Adults	255	267	12
Unaccompanied Youth	1	0	(1)
Dependent Children	103	104	1
<u>Number of Unsheltered Adult Individuals</u>			
Total	39	38	(1)
Barnstable County	28	36	8
Dukes County	11	2	(9)
Nantucket County	0	0	
Males	31	22	(9)
Females	8	16	8
<u>Number of Unsheltered Families</u>			
Total # of Families	1	0	(1)
Total # of Persons	2	0	(2)
Adult Male	0	0	0
Adult Female	1	0	(1)
Dependent Children	1	0	(1)
<u>Number of Unsheltered Unaccompanied Youth (Ages 17 or less)</u>			
Total	0	0	0
Female /Male	0	0	0
<u>Number of Individuals in Shelter</u>			
Total	95	91	(4)
Males	62	58	(4)
Females	33	33	0
<u>Number of Families in Shelter</u>			
Total # of Families	69	76	7
Total # of Persons	182	195	13
Adults	80	91	10
Dependent Children	102	104	3
<u>Number of Individuals in Transitional Housing</u>			
Total	42	47	5
Males	30	30	0
Females	12	17	5

In addition to individuals who completed questionnaires on the night of the Point in Time Count, PIT volunteers reported observing 13 individuals who did not consent to be interviewed or to take part in the survey. The only information available about these individuals was that there were four males and nine females and that they were observed in the towns of Bourne, Hyannis, and Mashpee.



SERVICES AND SUPPORT for Unaccompanied Homeless Youth and Young Adults

Intake for assessment and access to services is available through these community partners >>

Services

- Assessment for services
- Flexible funds to prevent homelessness
- Individualized case management
- Planning for housing stability

Community Partners

CHAMP HOMES, INC.

Jenn Pare
508-771-0885 x13
j.pare@champhomes.org

FAIRWINDS – NANTUCKET COUNSELING CENTER

Tessandra deAlberdi
508-228-2689
tdealberdi@fairwindscenter.org

HOUSING ASSISTANCE CORPORATION

Zelda Bergstrom
508-367-7210
zbergstrom@haconcapecod.org

HOMELESS PREVENTION COUNCIL

Jennifer Pike
508-255-9667 x19
jennifer@hpccapecod.org

MARTHA'S VINEYARD COMMUNITY SERVICES

Susan Mercier
508-693-7900 x401
smercier@mvcommunityservices.com



Supported with funding from the Executive Office of Health and Human Services. Services are targeted to Cape and Island unaccompanied youth and young adults (24 and under) who are homeless or at risk of homelessness.

bchumanservices.net



Ending Youth Homelessness on the Cape & Islands

A snapshot of community need & recommendations

Overview: The Massachusetts State Plan to End Youth Homelessness describes a vision to “build a system in which every community in the Commonwealth has coordinated, developmentally appropriate, and trauma-informed resources that are effective, regionally accessible, and reliably funded.” To actualize this, the State Plan acknowledges that both the State and each region must first understand the demographics and experiences of those youth and young adults (YYAs) and the resources that are designed to serve them. In 2019, the Cape & Islands engaged in a community needs assessment to provide credible data and a deeper understanding of the YYAs experiencing homelessness and the resources available to serve them.

Findings: On a single night in 2018 **1,080** unaccompanied YYAs were identified as experiencing homelessness in Massachusetts, and **27** were from the Cape & Islands.¹ In that same year **3,789** unaccompanied YYA experiencing homelessness were identified by programs in MA², and **88 were on the Cape & Islands.**³ These YYA find themselves without a stable place to live either because home isn't safe, home isn't supportive, or home doesn't exist.

Particular subpopulations are at higher risk for homelessness



According to the 2018 statewide Youth Count **24%** of all YYAs experiencing homelessness identify as **LGBTQ+** compared to 11% on the Cape & Islands. There is a need for providers to improve their data collection on sexual orientation and gender identity in order for the region to better understand the scope of this population and resources needed to serve them.



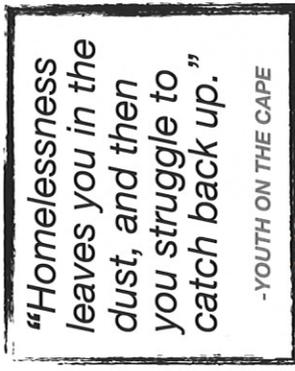
Black YYAs are over 4x more likely to experience homelessness both statewide⁴ and on the Cape & Islands³ as compared to the overall population of YYAs.⁵ **Latinx YYAs are 5.5x more likely to experience homelessness** on the Cape & Islands³ and twice as likely statewide.⁵



The statewide average age at which YYAs report leaving the home of their parent or guardian for the first time was 16.7.⁶ Though there remains a significant gap in identifying homelessness among minors, according to the Department of Elementary and Secondary Education, in 2018 there were 514 unaccompanied minors experiencing homelessness statewide, 10 of these youth were identified on the Cape & Islands.⁷

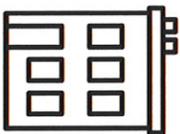


In 2018, **60%** of all identified YYAs experiencing homelessness in MA were **pregnant and/or parenting** compared to **67%** on the Cape & Islands.^{3,4} 100% of these were in emergency shelter.



1) 2018 HUD PIT Count; 2) FY18 Statewide HMIS + FY18 provider data; 3) FY18 Barnstable HMIS; 4) FY18 Statewide HMIS; 5) 2018 US Census data for 15-25 year olds; 6) 2018 MA Statewide Youth Count; 7) MA Department of Elementary and Secondary Ed 2017-2018

Where Additional Resources are Needed



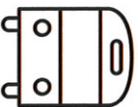
Housing

There are currently no housing units or emergency shelter options specifically for YYA on the Cape and Islands, and more permanent affordable housing options are needed throughout the region. Housing YYA currently experiencing homelessness is an attainable goal if the region targets resources for those with the highest need, while simultaneously working to address the more systemic challenges, including the shortage of affordable housing. The Cape and the Islands also must assess if programs provide access to housing resources at equitable rates and achieve equitable outcomes for YYA across races & ethnicities.



Early identification and system coordination

There is a need for improved identification and support of minors experiencing homelessness & housing instability. Such support must include stronger partnerships among service providers, the Mashpee Wampanoag tribe, DCF, DYS, DTA, LGBTQ organizations, schools, and healthcare providers. Materials and staff support must be available in English, Spanish, and Portuguese.



Transportation

YYAs & providers report that a lack of accessible & reliable transportation options affects access to many resources, while also limiting education and employment opportunities.



Employment Opportunities

Most YYA need improved employment connections and support in order to obtain and maintain housing.



Authentic Youth Voice in Decision Making

Direct youth involvement is essential in the development and implementation of all resources and actions noted above. YYA who have experienced homelessness on the Cape & Islands expressed a desire to have a voice in regional planning efforts.

Who Are Unaccompanied Youth & Young Adults Experiencing Homelessness?

"A person 24 years of age or younger who is not in the physical custody of a parent or legal guardian, and who lacks a fixed, regular, and adequate nighttime residence. "Fixed" refers to a residence that is stationary, permanent and not subject to change. "Regular" means a dwelling at which a person resides on a regular basis (i.e. nightly). "Adequate" means that the dwelling provides safe shelter, meeting both physical and psychological needs of the youth. All three components of this definition - age, connection to a parent or guardian, and housing status - must be met in order for a person to be considered an unaccompanied homeless youth."
-DEFINITION ESTABLISHED IN 2013 BY THE MA SPECIAL COMMISSION ON UNACCOMPANIED HOMELESS YOUTH

"If a person becomes homeless, we have failed. From a wellbeing...and from a fiscal standpoint, the earlier we can become involved, the more effective it will be."

-Homeless Service Provider in MA

AGENDA ITEM 5a

Regular Meeting of January 22, 2020

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners, held in the Commissioners' Conference Room, in the Superior Courthouse, on the twenty-second day of January, A.D. 2020

Barnstable County Commissioners:

Ronald R. Beaty Present

Ronald Bergstrom Present

Mary Pat Flynn Present

Barnstable County Assembly of Delegates

John Ohman Delegate, Town of Dennis

Randi Potash Delegate, Town of Chatham

Staff Present:

Jack Yunits County Administrator

Steve Tebo Assistant County Administrator

Owen Fletcher Executive Assistant, Administration

Elizabeth Braccia Director of Finance/Treasurer

Janice O'Connell Regional Clerk/Assembly Clerk

Phil Burt Director, Cape Cod Center for Public Safety Training

Mike Magire Director, Cape Cod Cooperative Extension

Shannon Hulst Deputy Director/CRS Coordinator, Cape Cod Cooperative Extension

Sean O'Brien Director, Cape Cod Cooperative Extension

Vaira Harik Deputy Director & Senior Project Manager, Human Services

Ian Roberts Technical Support Specialist, Information Technology

John F. Meade Register of Deeds

David B. Murphy Assistant Register of Deeds
Kristy Senatori Executive Director, Cape Cod Commission
Gail Coyne Operations Director, Cape Cod Commission

1. Call to Order

Chairman Bergstrom called the meeting to order at 10:00 A.M.

2. Pledge of Allegiance

3. Moment of Silence

Chairman Bergstrom asked for a moment of silence to support all members of the armed forces serving both at home and abroad.

4. Public Comment

Delegate Potash and Ms. O'Connell spoke against the disestablishment of the Chatham Beach Lighted Whistle Buoy "C" (LLNR 520).

5. Approval of Minutes

a. Regular Meeting of January 15, 2020

Motion by Commissioner Beaty to approve the minutes of the Board of Regional Commissioners' Regular Meeting of January 15, 2020 as presented, 2nd by Commissioner Flynn, approved 3-0-0

6. Fiscal Year 2021 County Budget Presentations

a. Cape Cod Cooperative Extension

Mr. Maguire and Ms. Hulst offered a broad overview of the department's proposed budget. Mr. Maguire explained the effect of the County's Early Retirement Incentive Program on the department's personnel. The Board discussed the costs and logistics of an expected relocation of the department in the next fiscal year.

b. Barnstable County Fire Rescue Training Academy Cleanup

Mr. Tebo reported on the clean-up efforts. He noted the Board did not currently have a proposed budget because uncertainty regarding requirements for the County's clean-up prevented the County from knowing its true cost. He also noted Administration would later present the Board with a supplemental budget.

The Board discussed bonding for the remaining costs of the settlement if those costs can be determined. Mr. Yunits noted the County would not be able to find a way to finance that debt due to the risk involved.

The Board discussed current training activities at the facility, and Mr. Tebo informed the Board the training had stopped. The Board had a lengthy discussion about accounting for the worst case financial scenario by transferring money into an unrestricted reserve fund.

c. County Dredge

The Board discussed the finances of the dredge in general and its personnel specifically. The Commissioners had a lengthy discussion regarding the true cost of the dredge, and the prices the County charges to Barnstable County Towns for dredging services.

d. Cape Cod Commission

Ms. Coyne described significant savings of approximately \$300,000.00 due to personnel changes caused by the County's Early Retirement Incentive Program. The Board also discussed the funding mechanisms for the Commission and its current requests for funding from the Special License Plate Fund

e. Registry of Deeds

Mr. Meade and Mr. Murphy discussed projected revenues from the Registry and decreases in personnel costs. Mr. Meade noted that though overall volume of sales are down, the costs of the real estate are up.

7. General Business**a. Proposed Ordinance 20-___, increasing fees for County Water Quality Laboratory Analysis**

Motion by Commissioner Beaty to authorize the introduction of Proposed Ordinance 20-__ (to be numbered), To increase fees for customers of the Barnstable County Water Laboratory beginning in Fiscal Year 2021 through Fiscal Year 2022, at the next meeting of the County Assembly of Delegates, pursuant to Section 2 – 8(e) of the Barnstable County Home Rule Charter, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Mr. O'Brien explained the need for the Ordinance. Chairman Bergstrom noted this item was simply the Board's prior approval placed in ordinance form.

b. Discussion on a request to the United States Coast Guard to reconsider the permanent disestablishment of the Chatham Beach Lighted Whistle Buoy "C" (LLNR 520)

Motion by Commissioner Beaty to draft a letter of support for a request to the United States Coast Guard to reconsider the permanent disestablishment of the Chatham Beach Lighted Whistle Buoy "C" (LLNR 520), as presented, 2nd by Commissioner Flynn, approved 3-0-0

The Chairman heard this item out of order after the public comments of Delegate Potash. The Board discussed the removal of the buoy. Chairman Bergstrom and Commissioner Beaty expressed their support to keep the buoys. Mr. Yunits explained the item was on the agenda due to the comment period coming to an end and Delegate Potash filing a resolution in the Assembly of Delegates. Chairman Bergstrom recommended the Board write a letter of support to keep the buoys and place the item on the next meeting agenda for a vote.

8. New Business – Other business not reasonably anticipated by the Chair

There was no other business not reasonably anticipated by the Chair

9. Commissioners' Actions

- a. Authorizing the execution of an amendment to an agreement, for a grant from the Massachusetts Executive Office of Health and Human Services, Department of Public Health to the County Human Services Department, executed July 1, 2015, in the amount of \$500,000.00, for Substance Abuse Prevention Programs, for a period through June 30, 2020, to increase the grant funding amount by \$300,000.00 and extend the period of performance through June 30, 2022**

Motion by Commissioner Beaty to authorize the execution of an amendment to an agreement, for a grant from the Massachusetts Executive Office of Health and Human Services, Department of Public Health to the County Human Services Department, executed July 1, 2015, in the amount of \$300,000.00, for Substance Abuse Prevention Programs, for a period through June 30, 2020, to increase the grant funding amount by \$500,000.00 and extend the period of performance through June 30, 2022, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ms. Harik presented to the Board and the Commissioners engaged in a lengthy discussion on the nature of services provided.

b. Authorizing the award of a contract to American Fire Training Systems, for a Fire Training Academy Prop (Mobile), for a total cost of \$374,000.00

Motion by Commissioner Beaty to authorize the award of a contract to American Fire Training Systems, for a Fire Training Academy Prop (Mobile), for a total cost of \$374,000.00, as presented, 2nd by Commissioner Flynn,

Mr. Burt detailed the history of the grant funding for the mobile prop.

c. Authorizing the execution of Certificates for Dissolving Septic Betterments

Motion by Commissioner Beaty to authorize the Chair to execute Certificates for Dissolving Septic Betterments as presented, 2nd by Commissioner Flynn,

10. Commissioners' Reports

The Commissioners did not provide any reports at this meeting.

11. County Administrator and Staff Reports

Mr. Yunits again reported on upcoming on an upcoming meeting with members

12. Adjournment

Barnstable, ss. at 11:47 A.M. on this twenty-second day of January A.D. 2019, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Flynn, approved 3-0-0

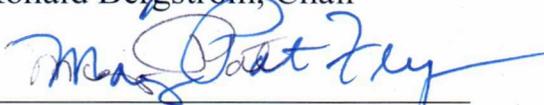
List of Documents

- Barnstable County Fiscal Year 2021 Proposed Budget
- Proposed Ordinance 20-__, Increasing fees for use of the Barnstable County Water Laboratory for Fiscal Year 2020 through Fiscal Year 2022
- News Release from the Town of Chatham dated January 17, 2020 with the Media Contact Stuart F.X. Smith, Harbormaster, titled "Coast Guard extends comment period on proposal to remove Chatham Beach Lighted Whistle Buoy C"
- Draft of Proposed Resolution 20-02, To request that the United States Coast Guard reconsider the permanent disestablishment of the Chatham Beach Lighted Whistle Buoy "C" (LLNR 520)
- Attachments to an email from Randi Potash sent Thursday, January 16, 2020 6:27 AM to Jack Yunits Jr. with the subject "Fwd: P.R. 20-_____ Supporting
- Amendment to an agreement for a grant from the Massachusetts Executive Office of Health and Human Services, Department of Public Health, effective July 1, 2015, in the amount of \$500,000.00, for Substance Abuse Prevention Programs, for a period through June 30, 2020, to increase the grant funding amount by \$300,000.00 and extend the period of performance through June 30,
- Agreement for a grant from the Massachusetts Executive Office of Health and Human Services, Department of Public Health, effective July 1, 2015, in the amount of \$500,000.00, for Substance Abuse Prevention Programs, for a period through June 30, 2020, to increase the grant funding amount by \$300,000.00 and extend the period of performance through June 30, 2022
- Memorandum dated January 15, 2020 to the County Commissioners from Jennifer Frates, Chief Procurement Officer, regarding "Notice of Bid Award - #7897 Fire Training Academy Prop (Mobile)"
- Memorandum dated January 17, 2020 to the Board of Regional Commissioners from the Community Septic Loan Program regarding Certificates for Dissolving Betterments

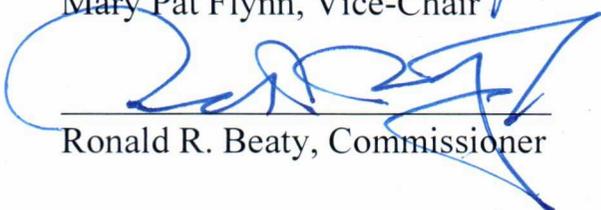
Approved, Board of Regional Commissioners



Ronald Bergstrom, Chair



Mary Pat Flynn, Vice-Chair

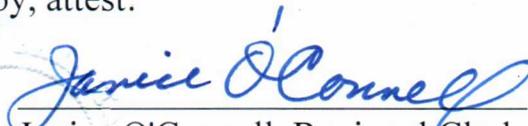


Ronald R. Beaty, Commissioner

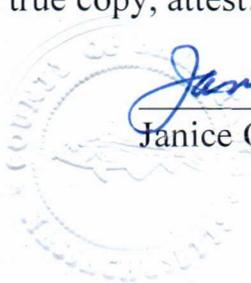
A true copy, attest:

The foregoing records have been read and approved, January 29, 2020.

A true copy, attest:



Janice O'Connell, Regional Clerk



AGENDA ITEM 6b

Proposed Ordinance 20-__, To make appropriations for Barnstable County's operating budget for the Fiscal Year 2021, in the amount of \$20,594,545.00, including the operations of the County Assembly, Executive branch, County agencies, boards, commissions, departments and institutions and the maintenance of certain County functions; for interest, reserve funds and serial bond requirements of the County

BARNSTABLE COUNTY

In the Year Two Thousand Twenty

Proposed Ordinance 20-__

To make appropriations for Barnstable County's operating budget for the Fiscal Year 2021, including the operations of the County Assembly, Executive branch, County agencies, boards, commissions, departments and institutions and the maintenance of certain County functions; for interest, reserve funds and serial bond requirements of the County.

BARNSTABLE COUNTY hereby ordains:

Section 1. To provide for the operations of the County Assembly, Executive branch, the several agencies, boards, commissions, departments and institutions of the County, and for sundry other functions, and to meet certain requirements of law, the sums set forth in Section Two and Section Three for the several purposes and subject to the conditions specified in Sections Four through Thirteen, are hereby appropriated from the County General Fund; Grants and Other Financing Sources, subject to the provisions of Massachusetts General Laws regulating the disbursement of public funds and the approval thereof, for the fiscal year ending June thirtieth, two thousand and twenty.

GENERAL GOVERNMENT

Section 2.

- (a) To appropriate a total of \$4,072,687 for General Government; For the purposes set forth below:

EXECUTIVE

The mission of the County is to promote and sustain a pro-active government that enhances the quality of life for the citizens of Barnstable County. The budget established each year for Barnstable County is based on the program priorities set by the Board of Regional Commissioners and objectives of County leadership, considering affordability and value to the County and its towns and citizens. The emphasis in the fiscal year 2021 budget process has been on a collaborative effort to enhance the delivery of services in a cost control environment and to maintain and improve the delivery of priority services to the towns and residents of Barnstable County.

As outlined in Article 3 of the Barnstable County Home Rule Charter, the Executive powers of the County shall be vested solely in the Board of Regional Commissioners and may be exercised either directly by such Board, or through several County agencies under its direction and supervision. The Board of Regional Commissioners shall cause this Charter, the laws, ordinances and orders for the government and administration of the County to be enforced. The Chief Administrative Officer for the County shall be the County Administrator, who shall be appointed by a majority vote of the Board of Regional Commissioners to serve for an indefinite term. The County Administrator shall have, possess

and may exercise all the powers, rights, and duties commonly associated with the office of chief administrator of a local government.

The Board of Regional Commissioners meets weekly on Wednesdays at the Superior Courthouse on Route 6A in Barnstable. Through these meetings the Board of Regional Commissioners make County policy, establish the goals of the County, and conduct the day-to-day business of the County.

RESOURCE DEVELOPMENT OFFICE

The Resource Development Office, founded in the belief that common problems can be solved through regional solutions, is committed to the advancement of grant programs and creative uses of existing resources on Cape Cod. The objective of the department is to develop methods that facilitate communication between County officials, the public and local officials sharing information and developing partnerships to further enhance regional efforts and innovations. The mission of the office is achieved through grant administration within Barnstable County departments, outreach and education, sharing specialized knowledge and understanding of grant writing, monitoring and grant compliance.

ASSEMBLY OF DELEGATES

The Barnstable County Assembly of Delegates is the legislative branch of County Government. As the County's law-making body, the Assembly's work takes the form of ordinances and resolutions which may be initiated by Delegates, Assembly committees, the Board of County Commissioners or by an initiative petition. The Assembly of Delegates appropriates the County's annual operating and capital budgets and supplemental requests. At the direction of the Speaker, operating and capital budgets and supplemental budgets are assigned to Standing Committees or the full Assembly for review. The Assembly or its Standing Committees meet with department managers and discuss the effectiveness of programs and consider Barnstable County's future needs for regional services.

Because it is difficult to forecast the number and/or complexities of legislative initiatives that the Assembly of Delegates will be required to deal with, it is impossible to predict what the volume of output or priorities will be in any given year. The budget is designed to assure that the functions of the Assembly are carried out and that the public is well served.

DEPARTMENT OF FINANCE

The Finance Department is responsible for the oversight of all financial activities of the County including financial reporting and auditing, management of County funds, administration of debt, processing of payroll and accounts payable, and the annual development and ongoing monitoring of the County operating and capital budgets, fiscal grant monitoring and grant compliance.

The department is also charged with the management of purchasing and group insurance programs, as well as the provision of information systems and data processing. The services provided by the department enable the County to coordinate financial and analytical activities, control costs, and improve the overall operational effectiveness of the County with its object to identify, prioritize and provide services on a regional basis in areas of need.

INFORMATION TECHNOLOGY OFFICE

The mission of the Information Technology Office is to provide the County of Barnstable with high quality advice and support in the high technology and communication field. The IT staff will maintain the infrastructure needed to keep the County working productively. The IT staff also administers the County's networks and multi-user systems.

COUNTY SERVICES

(b) To appropriate a total of \$7,140,032 for County Services; For the purposes set forth below:

DEPARTMENT OF FACILITIES

The Department of Facilities is charged with asset management. The department is responsible for all physical plant operations, general maintenance and planning at the County Complex, the Fire Training Academy, the Children's Cove, the Farm property in Barnstable, the Second District Courthouse in the town of Orleans, and other properties located in the towns of Barnstable and Bourne.

COOPERATIVE EXTENSION SERVICE

The Cape Cod Cooperative Extension is Barnstable County's education department. Extension programs are conducted in Barnstable County in cooperation with the University of Massachusetts in Amherst, the United States Department of Agriculture and the Woods Hole Oceanographic Institution's Sea Grant Program. The Extension has been supported by County, federal and state funds and county, federal and state laws and agreements. Research findings are translated into practical applications and shared throughout the region at workshops, conferences, field demonstrations, technical assistance, educational materials, exhibits, newspaper articles, radio and television. Education programs focus on horticulture/agriculture, aquaculture, shellfish management, coastal processes, natural resources, nutrition and food safety, water quality and management, recycling, hazardous products, and 4-H youth development issues facing the County.

REGISTRY OF DEEDS

The mission of the Registry of Deeds is to deliver effective and efficient services to all users of the Registry of Deeds. The primary responsibility of the Registry of Deeds is to receive for

recording instruments, documents and plans, pertaining to the titles of real estate in Barnstable County. The Registry indexes and scans these instruments, creating a database of landowners, lien holders and all other interested parties. These records are available to be researched in both book and computer formats. The Registry of Deeds has continued to expand its base of information retrieval and storage to better assist the public in its recording and research needs. Computerization of these functions has progressed a long way in allowing the Registry of Deeds to successfully handle the volume of plans and instruments processed for recording.

HEALTH AND HUMAN SERVICES

(c) To appropriate a total of \$4,166,686 for Health and Human Services; For the purposes set forth below:

DEPARTMENT OF HEALTH AND THE ENVIRONMENT

The Department of Health and the Environment's objective is to protect the public health and environment and to promote the physical and mental health and well being of the residents of Barnstable County. The population growth in the region has presented unprecedented challenges to local Boards of Health to address public health, water quality, community sanitation, wastewater disposal, workplace safety, hazardous materials, and a host of other environmental and public health issues that have heightened regional-specific significance. In addition, world events have underscored the need for preparing for emergencies that could undoubtedly challenge the public health emergency response resources. The department addresses the public health needs of the citizenry as identified primarily by the Boards of Health and maintains a very high level of expertise to assist both logistically and administratively to carry out programs that protect the public health and environment. Barnstable County is used by the State DPH as a model of regional efficiency as it continues its initiative to implement regionalization statewide for health department services based in part on the successes in Barnstable County. The Department's mission is supported by four divisions within the Department: Administration, Public Health Nursing, Laboratory and Environmental Health.

DEPARTMENT OF HUMAN SERVICES

The Barnstable County Human Services Department plans, develops and implements programs that enhance the overall delivery of human services in Barnstable County and promotes the health and social well-being of County residents through regional efforts designed to improve coordination and efficiency of human services and designed to strengthen the fabric of community care available to all. The Department serves as a grant facilitator for all 15 towns in areas of housing, serving the health needs of everyone (SHINE), continuing care and substance and opioid use prevention.

CHILDREN'S COVE

Children's Cove provides coordinated and comprehensive multidisciplinary services to child victims of sexual abuse/serious physical abuse and their families.

PUBLIC SAFETY

(d) To appropriate a total of \$2,283,493 for Public Safety, funded as follows; For the purposes set forth below:

COUNTY CONTRIBUTION TO THE SHERIFF'S DEPARTMENT RETIREES & PUBLIC SAFETY OFFICERS

The County is mandated by the Commonwealth of Massachusetts to appropriate the sum of \$1,702,310 for the unfunded pension liability associated with retirees of the Sheriff's Department, retired from the Barnstable County Retirement Association. The department was transferred to the Commonwealth in 2010. Funds are required to be appropriated annually through the year 2035.

FIRE AND RESCUE TRAINING ACADEMY

The Fire and Rescue Training Academy provides current, high-quality, safe and realistic fire and rescue training from beginning to the most advanced levels. As technology changes so does the fire service. The Fire and Rescue Training Academy conducts ongoing reviews of each program to assure that each meets the most current accepted standards. Course instructors, being firefighters in service at numerous fire departments, bring training, invaluable practical experience and advanced education to the classroom. The Academy utilizes a multitude of training props and scenarios to expose each student to real life situations in a safe environment. Portable training props can be deployed to the individual departments for training and the Academy employs a "train the trainer" concept, the result of which is a department's ability to further train internally as time permits.

SHARED COSTS AND DEBT SERVICE

(e) To appropriate a total of \$2,931,647 for Shared Costs and Debt Service; For the purposes set forth below:

The budgets for Shared Costs and Debt Service support costs, which are not applicable to specific departments. These types of costs include property & casualty insurances, group insurances for retirees, contingencies and non-contributory retirement costs.

The annual budgeting process is designed to accurately portray the costs of service for each department. All applicable costs have been allocated to the proper sub-program and cost

center. Costs associated with active employees are allocated to each sub-program or department. Some elements of these programs remain in Shared Costs. The following sub-programs are included in Shared Costs and Debt Service:

FRINGE BENEFITS

The Fringe Benefits sub-program of Shared Costs provides funds for health, dental, and life insurance costs for the County's and the Cape Cod Commission's retirees. The County contributes 75% of the costs of these benefits. This budget also includes the cost of previous Early Retirement Incentives offered in 2002 & 2003, the remaining costs of retirement for the closed County Hospital and Worker's Compensation costs. The County began funding the Retiree Post-Employment Benefits in May FY2019 with a contribution of \$850,000 and a plan to fund \$50,000 each year thereafter. We have budgeted a \$50,000 contribution amount for FY2021.

MISCELLANEOUS & CONTINGENCY

The Miscellaneous & Contingency sub-program of Shared Costs provides funds for architectural and engineering services, legal counsel and auditing services, property & casualty and other insurance premiums, and provisions for other contingencies not otherwise appropriated. This sub-program provides funds for costs of Legal Settlements.

DEBT SERVICE

The Debt Service sub-program provides funding for repayments of General Obligation Bonds of the County, including principal and interest, exclusive of the Clean Water Trust obligations funded and repaid through the Septic Loan Fund. Funding is also provided for interest and pay-downs on short-term obligations from the issuance of Bond Anticipation Notes (B.A.N.S.).

APPROPRIATED RESERVES

The Appropriated Reserves sub-program provides funding for certain reserves of the County and funding that provides Other Funding Sources for funds outside of the County's General Fund Operating Budget.

TOTAL FY 2021 OPERATING BUDGET

Section 3.

To appropriate a total of \$20,594,545 to fund the Operating Budgets of the General Fund as follows: County General Funds **\$19,816,450**, Budget Reserve \$100,000, Unreserved FB \$346,200, Dredge Enterprise Indirect Costs \$181,895, Workers Comp Reserve Fund \$50,000

and Unemployment/Retirement Reserve Fund \$100,000 according to the schedule set forth on the following pages.

Section 4.

[INSERT HERE]

Section 5.

(a) Appropriations shown according to numbered groups within departmental budget Budget Items and Programs are made for expenditure for general purposes as follows:

Category A – Group 1 – for salaries and other compensation for personal services;
Category B – Group 8 – for capital structures, improvements and CIP;
Category C – Group 9 – for fringe benefits; and
Category D – Group 2 – for contractual services, Group 3 – for supplies & materials, Group 4 – for other current charges, Group 5 – for equipment and CIP Equipment and Obligations and Group 7 – for not otherwise classified.

(b) Funds appropriated in any category may not be transferred to another category without the prior written approval of the Board of Regional Commissioners and the ratification of such approval by a majority vote of the Assembly of Delegates. Such ratification may be by Resolution.

Section 6. No liability in excess of the total appropriations for any departmental Budget Item or Program as provided in this ordinance shall be incurred by any official of the County except in cases of emergency and then only upon the prior written approval of the Board of Regional Commissioners. The amount and circumstances of any such liability approved by the Board of Regional Commissioners, the Assembly of Delegates shall act on said approval by Resolution.

Section 7. No transfers shall be made from the Capital Trust Fund (Budget Item 930) except pursuant to a supplemental appropriation ordinance.

Section 8. Transfers to departmental Budget Items or Programs made be made from the Reserve Fund (Budget Item 930) for extraordinary, unforeseen, necessary, non-recurring liabilities, provided that any such transfer shall be approved by the Board of Regional Commissioners and by a vote of the Assembly of Delegates, representing a majority of the population of Barnstable County.

Section 9.

(a) Transfers from the Reserve for Salary Adjustments (Budget Items 930 and 500) may be made only for increases in compensation for personal services in accordance with the Barnstable County personnel compensation plan approved in writing by the Board of

Regional Commissioners or pursuant to the terms of any collective bargaining agreement covering employees of Barnstable County executed by the Board of Regional Commissioners.

- (b) Transfers within the General Fund for Fringe Benefits (Group 9) may be made from sub-programs with excess appropriations in Group 9 to sub-programs where original appropriations are insufficient to cover the direct allocation of group insurance costs, retirement assessments, workers' compensation claims and payroll tax deductions. Such transfers shall be determined by the Director of Finance/Treasurer, with the approval of the Board of Regional Commissioners.

Section 10. Usual expenses of travel, including highway tolls and parking fees, necessary for the performance of the duties of any County official or employee, other than travel from home to the regular workplace of such official or employee, shall be eligible for reimbursement, provided that no expenditure shall be made for the reimbursement of expenses of travel outside the Commonwealth unless such travel shall have been approved in advance in writing by the department head or other County official designated by the Board of Regional Commissioners to determine the expenditure of funds appropriated for such Budget Item. Such travel by any department head or other such designated official shall have been so approved by the Board of Regional Commissioners. The Board of Regional Commissioners shall from time to time promulgate a schedule of standard mileage rates for reimbursement of travel by private automobile designed fairly to reflect the full, actual costs of motor vehicle operation. Such funds shall be expended from the department budget.

Section 11. Notwithstanding any other provision of this ordinance, expenditures from the appropriation for the Assembly of Delegates (Budget Item 130) shall be as determined by the Assembly of Delegates which may authorize the Speaker or the Deputy Speaker or a designee of the Assembly to approve for payment any expenditure or liability incurred by any Delegate or by any officer, employee or consultant of the Assembly in the proper performance of his duties as such.

Section 12. The Board of Regional Commissioners may borrow money in anticipation of, and to be repaid from, the County tax for the fiscal year ending June thirtieth, two thousand and nineteen levied pursuant to Section thirty and thirty-one of Chapter thirty-five of the general laws, and obligated state revenues to be paid to the County for said fiscal year. Such borrowing shall not exceed the sum of (i) one half the amount of such tax plus (ii) the amount of such state revenues. They may issue therefore County notes maturing up to one year, which may be renewed from time to time; not to exceed ten years and the mandatory pay-downs per State statute. Notes issued hereunder may be sold at such discount or bear such rate, or rates, of interest as the County Treasurer may deem proper with the approval of the Board of Regional Commissioners; any discount to be treated as interest paid in advance, pursuant to Section thirty-seven of Chapter 35 of the general laws. Article 4, Section 4-2 (1) of the Barnstable County Home Rule Charter and Section 2.6 of the Administrative Code of Barnstable County. Such notes shall be signed by the Treasurer or Assistant Treasurer, countersigned by a majority of the Board of Regional Commissioners, and shall expressly be

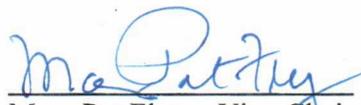
made payable from the taxes or state revenues of said fiscal year, but shall nevertheless be negotiable.

Section 13.

- (a) The Board of Regional Commissioners is hereby authorized to make necessary repairs, replacements and improvements to, and to purchase and install equipment for use in, buildings and facilities of the County, and to employ professional services for the design of such repairs, replacements, improvements and for the specifications of such purchases and installation of equipment, as presented in the FY2021 Capital Improvement Plan and appropriated in the FY2021 departments' budgets.
- (b) For the purpose set forth in Section 12, the County Treasurer, with the approval of the Board of Regional Commissioners, may borrow from time to time, on the credit of the County, such sums as may be necessary but not exceeding in the aggregate the limitation set forth by statute, and may issue bonds or notes of the County therefore, which shall bear on their face Barnstable County Facilities and Equipment Loan, County Ordinance of 2015. Each authorized issue shall constitute a separate loan, and such loans are payable within the terms and conditions prescribed by Massachusetts General Laws.
- (c) All bonds or notes issued pursuant to the ordinance shall be signed by the County Treasurer or Assistant Treasurer and countersigned by a majority of the Board of Regional Commissioners. The County may sell securities at public or private sale upon such terms and conditions as the Board of Regional Commissioners may deem proper but not for less than their par value. Indebtedness incurred under this ordinance shall, except as herein provided, be subject to Chapter thirty-five of the Massachusetts General Laws.

Approved by the Board of County Commissioners January 29, 2020.


Ronald Bergstrom, Chair


Mary Pat Flynn, Vice-Chair

Ronald R. Beaty, Commissioner

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

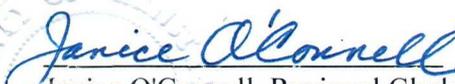
At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Commissioners' Conference Room, in the Superior Courthouse, on the twenty-ninth day of January, A.D. 2020, motion by Commissioner Beaty to authorize the introduction of Proposed Ordinance 20-__ (to be numbered), To make appropriations for Barnstable County's operating budget for the Fiscal Year 2021, in the amount of \$20,594,545.00, including the operations of the County Assembly, Executive branch, County agencies, boards, commissions, departments and institutions and the maintenance of certain County functions; for interest, reserve funds and serial bond requirements of the County, at the next meeting of the County Assembly of Delegates, pursuant to Sections 2- 8(e) and 5 - 4(a) of the Barnstable County Home Rule Charter, as presented, 2nd by Commissioner Flynn, approved 2-1-0

Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: N

A true copy, attest, January 29, 2020


Janice O'Connell, Regional Clerk



AGENDA ITEM 6c

Proposed Ordinance 20-__, Adopting an Operating Budget for the Cape Cod Commission, in the amount of \$5,719,095, for the Fiscal Year 2020, beginning July 1, 2020 and ending June 30, 2021

BARNSTABLE COUNTY

In the Year Two Thousand Twenty

Proposed Ordinance 20-__

Adopting an Operating Budget for the Cape Cod Commission for the Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021. The Cape Cod Regional Government, known as Barnstable County hereby ordains;

SECTION 1. A budget consisting of the appropriations listed in SECTION 2 below be adopted for the Fiscal Year July 1, 2020 through June 30, 2021.

SECTION 2. Appropriations for said budget are as follows:

PLANNING AND DEVELOPMENT

Cape Code Commission	\$5,719,095
Total Planning and Development	\$5,719,095

TOTAL FY 2021 BUDGET	\$5,719,095
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SECTION 3. No appropriation listed above may be exceeded without appropriate ordinance action to amend budget.

SECTION 4. The public notice for this proposed ordinance was published at least 48 hours prior to the January 29, 2020 meeting of the Board of Regional Commissioners.

SECTION 5. This ordinance shall take effect July 1, 2020.

Approved by the Board of County Commissioners January 29, 2020.


Ronald Bergstrom, Chair


Mary Pat Flynn, Vice-Chair

Ronald R. Beaty, Commissioner

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

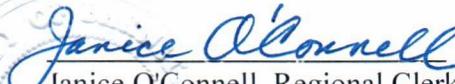
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Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: N

A true copy, attest, January 29, 2020


Janice O'Connell, Regional Clerk



AGENDA ITEM 6d

Proposed Ordinance 20-__, Adopting an Operating Budget for the Dredge Enterprise Fund, in the amount of \$1,849,437.00 for the Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021

BARNSTABLE COUNTY

In the Year Two Thousand Twenty

Proposed Ordinance 20-__

Adopting an Operating Budget for the Dredge Enterprise Fund for the Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021. The Cape Cod Regional Government, known as Barnstable County hereby ordains;

SECTION 1. A budget consisting of the appropriations listed in SECTION 2 below be adopted for the Fiscal Year July 1, 2020 through June 30, 2021.

SECTION 2. Appropriations for said budget are as follows:

COUNTY SERVICES

Dredge	\$1,849,437
Total County Services	\$1,849,437

TOTAL FY 2021 BUDGET	\$1,849,437
-----------------------------	--------------------

SECTION 3. No appropriation listed above may be exceeded without appropriate ordinance action to amend budget.

SECTION 4. The public notice for this proposed ordinance was published at least 48 hours prior to the January 29, 2020 meeting of the Board of Regional Commissioners.

SECTION 5. This ordinance shall take effect July 1, 2020.

Approved by the Board of County Commissioners January , 2020.

Ronald Bergstrom, Chair

Mary Pat Flynn, Vice-Chair

Ronald R. Beaty, Commissioner

AGENDA ITEM 8a

Authorizing the appointment of Frances McClennen to the Barnstable County HOME Consortium Advisory Council, as the Town of Orleans Representative, for a three-year term from February 1, 2020 through January 31, 2023



BARNSTABLE COUNTY COMMISSIONERS

SUPERIOR COURTHOUSE
3195 MAIN STREET
P.O. BOX 427
BARNSTABLE, MASSACHUSETTS 02630
PHONE: (508) 375-6648
FAX: (508) 362-4136

HOME RULED CHARTERED
IN 1989

RONALD R. BEATY
Barnstable

RONALD BERGSTROM
Chatham

MARY PAT FLYNN
Falmouth

January 29, 2020

Frances McClennen
c/o Orleans Affordable Housing Committee
19 School Road
Orleans, MA 02653

Dear Ms. McClennen:

Congratulations on your appointment to the Barnstable County HOME Consortium Advisory Council. The Barnstable County Regional Commissioners would like to take this opportunity to thank you for volunteering your time to serve the residents of Barnstable County.

If they have not already done so, the liaison to your committee assignment will soon contact you to schedule the taking of oath of office and with information regarding the completion of training and certifications required by the Commonwealth and County. Please take the time to familiarize yourself with all documents forwarded by the committee liaison.

The service you are about to embark on is greatly appreciated by the public you serve, county staff, and county officials. Please do not hesitate to ask any questions of staff or your county commissioners.

Enjoy your time with the county and thank you again for volunteering your service. Welcome aboard!

Sincerely,

Ronald Bergstrom, Chair
Board of Regional Commissioners



**BARNSTABLE COUNTY
DEPARTMENT OF HUMAN SERVICES**

3195 Main Street, Post Office Box 427
Barnstable, Massachusetts 02630
Office: 508-375-6628 | Fax: 508-362-0290
www.bchumanservices.net

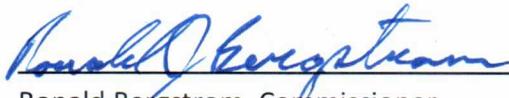
BARNSTABLE COUNTY HOME PROGRAM

APPOINTMENT MEMORANDUM

To: Barnstable County Commissioners
From: Renie Hamman, HOME Program Manager
RE: HOME Consortium Advisory Council
Appointment of Frances McClennen as Orleans Representative
Date: January 24, 2019

The Town of Orleans Board of Selectmen has appointed Frances McClennen as Orleans Representative to the Barnstable County HOME Consortium Advisory Council to a three-year term to run February 1, 2020 through January 31, 2023 (*BOS appointment letter attached*). Frances McClennen is a member of the Orleans Affordable Housing Committee and will be a welcomed member to the HOME Consortium. I respectfully request that you support the Town's nominee and appoint Frances McClennen to the Barnstable County HOME Consortium.

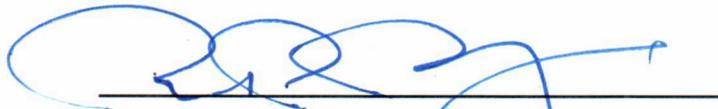
So moved, dated: 01/29/20



Ronald Bergstrom, Commissioner



Mary Pat Flynn, Commissioner



Ronald R. Beaty, Commissioner

Creating a Healthy Connected Cape Cod

The Mission of the Department of Human Services is to plan, develop, and implement programs which enhance the overall delivery of human services in Barnstable County and promote the health and social well-being of County residents through regional efforts that improve coordination of services.



TOWN OF ORLEANS

19 SCHOOL ROAD ORLEANS MASSACHUSETTS 02653-3699

Telephone (508) 240-3700 — Fax (508) 240-3703

<http://www.town.orleans.ma.us>

BOARD OF
SELECTMEN

TOWN
ADMINISTRATOR

Ms. Renie Hamman, HOME Program Manager
Barnstable County Dept. of Human Services
3195 Main Street
P.O. Box 427
Barnstable, MA 02630

January 24, 2020

Dear Ms. Renie Hamman,

At the January 15, 2020 Orleans Board of Selectmen's meeting, the Board voted unanimously to nominate Ms. Frances McClennen to the Barnstable County HOME Consortium Advisory Council for a three-year term to run February 1, 2020 through January 31, 2023. All voted in favor 5-0.

Should you need further information, please don't hesitate to contact me.

Sincerely,

Lisa Shaw

Administrative Assistant to the Town Administrator

CC: Frances McClennen

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

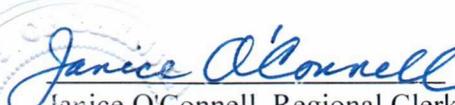
At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Commissioners' Conference Room, in the Superior Courthouse, on the twenty-ninth day of January, A.D. 2020, motion by Commissioner Beaty to authorize the appointment of Frances McClennen to the Barnstable County HOME Consortium Advisory Council, as the Town of Orleans Representative, for a three-year term from February 1, 2020 through January 31, 2023, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: Y

A true copy, attest, January 29, 2020


Janice O'Connell, Regional Clerk



AGENDA ITEM 8b

Authorizing the transfer of funds, in the amount of \$37,100.00, in the County Information Technology Department Budget, to cover Fiscal Year 2020 costs

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

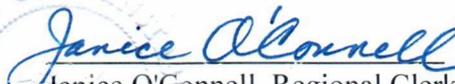
At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Commissioners' Conference Room, in the Superior Courthouse, on the twenty-ninth day of January, A.D. 2020, motion by Commissioner Beaty to authorize the transfer of funds, in the amount of \$37,100.00, in the County Information Technology Department Budget, to cover Fiscal Year 2020 costs, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: Y

A true copy, attest, January 29, 2020


Janice O'Connell, Regional Clerk





TRANSFER REQUEST FORM

Date: January 21, 2020

Department: IT

Increase:	Org/Obj:	<u>0011052-5239</u>	Amount:	<u>\$ 37,100.00</u>
	Org/Obj:	<u> </u>	Amount:	<u> </u>
	Org/Obj:	<u> </u>	Amount:	<u> </u>
	Org/Obj:	<u> </u>	Amount:	<u> </u>
	Org/Obj:	<u> </u>	Amount:	<u> </u>
	Org/Obj:	<u> </u>	Amount:	<u> </u>
	Org/Obj:	<u> </u>	Amount:	<u> </u>

Total Increase: Amount: \$ 37,100.00

Decrease:	Org/Obj:	<u>0011053-5303</u>	Amount:	<u>\$ (800.00)</u>
	Org/Obj:	<u>0011053-5369</u>	Amount:	<u>\$ (500.00)</u>
	Org/Obj:	<u>0011053-5399</u>	Amount:	<u>\$ (800.00)</u>
	Org/Obj:	<u>0011055-5559</u>	Amount:	<u>\$ (35,000.00)</u>
	Org/Obj:	<u> </u>	Amount:	<u> </u>
	Org/Obj:	<u> </u>	Amount:	<u> </u>
	Org/Obj:	<u> </u>	Amount:	<u> </u>

Total Decrease: Amount: \$ (37,100.00)

Net Account Changes: Amount: \$ -

Reason(s) for transfer:

to cover 2nd 1/2 of FY 20 costs

AGENDA ITEM 8c

Authorizing the submission of a letter supporting a request to the United States Coast Guard to reconsider the permanent disestablishment of the Chatham Beach Lighted Whistle Buoy "C" (LLNR 520)



BARNSTABLE COUNTY COMMISSIONERS

SUPERIOR COURTHOUSE
3195 MAIN STREET
P.O. BOX 427
BARNSTABLE, MASSACHUSETTS 02630
PHONE: (508) 375-6648
FAX: (508) 362-4136

HOME RULED CHARTERED
IN 1989

RONALD R. BEATY
Barnstable

RONALD BERGSTROM
Chatham

MARY PAT FLYNN
Falmouth

January 29, 2020

Lieutenant Arthur Fooks
Waterways Management Division
Sector Southeastern New England
United States Coast Guard
20 Risho Avenue, Suite D
East Providence, RI 02914

RE: Project No. 01-18-041, U.S. Coast Guard proposal to disestablish the Chatham Beach Lighted Whistle Buoy C (LLNR 520)

Dear Lieutenant Fooks,

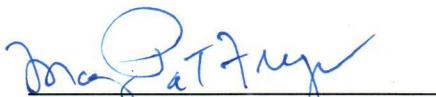
We, the Barnstable County Board of Regional Commissioners write to express our Board's deep concern with the United States Coast Guard's proposal to disestablish the Chatham Beach Lighted Whistle Buoy C (LLNR 520).

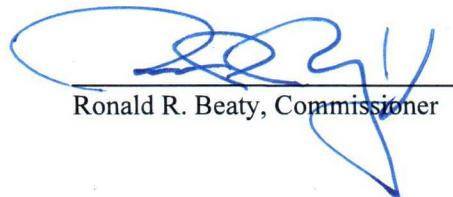
Whistle Buoy C was installed by the United States Coast Guard over two decades ago. In those years it provided added safety for fisherman, recreational boaters, the maritime public at large, and emergency responders including the Coast Guard itself. The buoy is the sole inshore aid to navigation in the vicinity of Chatham that can be reliably obtained by radar and marks the only navigable inlet on Cape Cod's eastern shoreline. Thousands of local mariners rely on the buoy to navigate safely. The Board is gravely concerned about the safety of these mariners during frequent periods of low visibility, especially during peak boating season.

On behalf of the residents of Barnstable County, and all who utilize Cape Cod waterways, this Board hopes the Coast Guard will re-consider the disestablishment of the Chatham Beach Lighted Whistle Buoy C (LLNR 520).

If you have any questions regarding the letter, please contact Barnstable County Administrator Jack Yunits, Jr. at jack.yunits@barnstablecounty.org or 508-375-6771.


Ronald Bergstrom, Chair


Mary Pat Flynn, Vice-Chair


Ronald R. Beaty, Commissioner

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Commissioners' Conference Room, in the Superior Courthouse, on the twenty-ninth day of January, A.D. 2020, motion by Commissioner Beaty to authorize the submission of a letter supporting a request to the United States Coast Guard to reconsider the permanent disestablishment of the Chatham Beach Lighted Whistle Buoy "C" (LLNR 520), as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: Y

A true copy, attest, January 29, 2020


Janice O'Connell, Regional Clerk



AGENDA ITEM 8d

Authorizing the approval of a grounds request by the Cape Cod Doxie Day Committee to utilize the Barnstable County Superior Courthouse for an event on September 26, 2020

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Commissioners' Conference Room, in the Superior Courthouse, on the twenty-ninth day of January, A.D. 2020, motion by Commissioner Beaty to authorize the approval of a grounds request by the Cape Cod Doxie Day Committee to utilize the Barnstable County Superior Courthouse Complex for an event on September 26, 2020, subject to the execution of a Memorandum of Understanding between the County Facilities Department and the Committee, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y

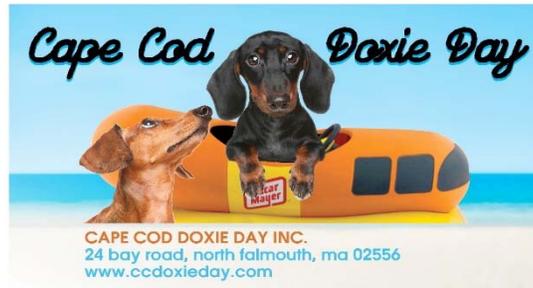
Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: Y

A true copy, attest, January 29, 2020


Janice O'Connell, Regional Clerk





January 21, 2020

Owen Fletcher, Executive Assistant
Barnstable County Administration
P.O. Box 427
3195 Main Street
Barnstable, MA 02630

Dear Mr. Fletcher,

The Cape Cod Doxie Day Committee request permission to hold 2020 Cape Cod Doxie Day on Saturday, September 26, 2020 on the grounds behind the Barnstable Superior Courthouse in Barnstable, MA. The event raises money to support local organizations directly involved with animal rescue and veterinary care for families on Cape Cod.

We have held the event at this location the past 2 years with permission from the Barnstable Village Association in 2018 and the County Commissioners in 2019. In 2018, we raised approximately \$4,000 for the Sampson Fund and last year we raised approximately \$5,500 for Cape Cod Disaster Animal Response Team (D.A.R.T.). Both organizations fully participated in the event.

The proposal for 2020 Cape Cod Doxie Day is attached. We look forward to the Commissioner's continued support for this successful event. Please contact me at 508-563-9391(h) or 617-918-1576(w) or at cocomochachip@aol.com with questions or if you need additional information about this year's event.

Sincerely,

Betsy Davis
Cape Cope Doxie Day Committee



To: Owen Fletcher, Executive Assistant

From: Eva Carbanaro and Betsy Davis

Subject: 2020 Cape Cod Doxie Day

Date: January 21, 2020

Cape Cod Doxie Day is a friendly dog event, open to all, to celebrate and bring together the family and friends of dachshunds and dachshund wanna-be's owners to support a local animal rescue organization.

Request of Barnstable County Commissioners: approval of the event location at 3195 Main Street, Barnstable, behind the Barnstable County Courthouse. We request access to power, extra trash barrels and road cones (the same as provided in 2018 and 2019).

Event Date: September 26, 2020

Rain Date: September 27, 2020

Event Time: 12:00 to 3:00pm

Expected Attendance: 150 to 250 people with their dogs

Event Activities

- ★ Blessing of the dogs
- ★ Singing of the Dachs Song and hound dog songs
- ★ Dachshund Fun Run
- ★ Dachshund trivia questions
- ★ Contests

best ears, teeniest weenie, longest dachshunds, loudest bark, senior star, most prized puppy, owner look alike, hairiest hound, best trick, best smile, foxeist doxie, best kisser, best tail wagger, bets waddler, best in show and most convincing wiener wanna-be.

AGENDA ITEM 8e

Authorizing the execution of an agreement, for a grant from the Executive Office of Health & Human Services to the County Human Services Department, in the amount of \$38,504.00, Assess the prevalence and characteristics of youth on Cape Cod & Islands experiencing housing instability and provide services and resources to prevent homelessness and limit the length of homelessness. , for a period from July 1, 2019 through June 30, 2020, increasing funding by \$51,405.00 for Program Manager position costs

GRANT AGREEMENT AMENDMENT

This amendment by and between Housing Assistance Corporation (HAC) having its principal place of business at 460 West Main St. #1 Hyannis, MA 02601 hereinafter called the "GRANTEE", and the County of Barnstable, a public instrumentality of the Commonwealth of Massachusetts having its principal place of business as 3195 Main Street, Barnstable, MA, hereinafter called the "COUNTY".

The GRANTEE and COUNTY entered into a Grant Agreement on, or about, July 1, 2019 for provision of services of the Unaccompanied Youth and Young Adult (YYA) Grant, whereby the Executive Office of Health and Human Services (EOHHS) awarded funding from the Massachusetts State Plan to End Youth Homelessness to the Barnstable County Department of Human Services to lead a local partnership of community providers (GRANTEES) to assess the prevalence and characteristics of youth on Cape Cod & Islands experiencing housing instability and provide services and resources to prevent homelessness and limit the length of homelessness.

Based upon additional funding being received by the COUNTY from the EOHHS, Section IV of the original Grant Agreement is amended as following.

IV. Payment Mechanism and Compensation

The COUNTY shall increase the funds paid to the GRANTEE by \$51,405 to bring the total grant amount for FY2020 to **\$89,909** (amended budget Exhibit D). The additional funds will support salary and fringe costs associated with a 1.0 FTE Program Manager position for the period of January 1, 2020-June 30, 2020 to deliver the Scope of Work as described in Exhibit A- Scope of Services and Contract Conditions, as well as responsibilities detailed in the job description provided by the GRANTEE (Exhibit E).

The GRANTEE shall submit invoices as follows:

- Quarterly Invoice 1 submitted on 10/1/19 in the amount of \$9,626, paid 10/30/19
- Quarterly Invoice 2 due no later than 1/7/20 in the amount of \$9,626
- Quarterly Invoice 3 due no later than 4/7/20 in the amount of \$35,329
- Quarterly Invoice 4 due no later than 7/7/20 in the amount of \$35,329

Documentation evidencing expenditure of funds shall consist of the Invoice Cover Sheet, Homeless Youth Grant Quarterly Activity Report and Expenditure Report referenced in Section III of the Grant Agreement. Invoices for payment shall be approved by the COUNTY following approval of the Quarterly Activity and Expenditure Reports.

Once approved, invoices take between 2 and 3 weeks to process depending on date of arrival, staff leave, and holidays.

All other Terms and Conditions remain unchanged.

GRANT AGREEMENT AMENDMENT

BARNSTABLE COUNTY COMMISSIONERS

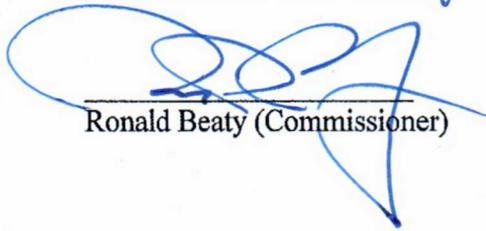
GRANTEE


Ronald Bergstrom (Chair)

01/29/20
Date


Mary Pat Flynn (Vice-Chair)

01/29/20
Date


Ronald Beaty (Commissioner)

01/29/20
Date

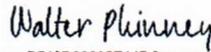
Walter Phinney

1/3/2020 | 8:37 AM E

Name

Date

DocuSigned by:



Authorized Signature

GRANT AGREEMENT

This grant agreement made and entered into as of July 1, 2019 by and between **Housing Assistance Corporation** having its principal place of business as 460 Main Street, Hyannis MA 02601, hereinafter called the "SUBGRANTEE", and the **County of Barnstable**, a public instrumentality of the Commonwealth of Massachusetts having its principal place of business as 3195 Main Street, Barnstable, MA, hereinafter called the "COUNTY".

WITNESSETH, that the SUBGRANTEE and the COUNTY for the consideration hereinafter named agree as follows:

WHEREAS, the Massachusetts Executive Office of Health and Human Services (EOHHS) has awarded funding to the Barnstable County Department of Human Services (hereinafter called the COUNTY) to lead a local partnership of providers (SUBGRANTEES) to address youth homelessness the Cape and Islands,

NOW, THEREFORE, the County and Subgrantee agree as follows:

- I. **Scope of Services and Exhibits.** Under the terms of this Agreement, and with the financial resources herein provided by the EOHHS through the COUNTY, the SUBGRANTEE shall provide the activities in the timeframe and with the deliverables outlined in the attached **Exhibit A (Scope of Services and Contract Conditions)**.

A Quarterly Activity Report submitted by SUBGRANTEES shall take place via format supplied by the EOHHS, **Exhibit B (Homeless Youth Program Report)**.

A Quarterly Expenditure and Invoice Report by SUBGRANTEES shall take place via sample template supplied by the COUNTY, **Exhibit C.1. and C.2 (Expenditure Report and Invoice Cover Sheet)**.

- II. **Period of Performance.** The Grantee shall furnish the services specified in Section I above for the period July 1, 2019 through June 30, 2020.

III. Reporting Requirements. The SUBGRANTEE shall submit **Quarterly Activity Reports (Exhibit B) and Quarterly Expenditure Report (Exhibits C.1 and C.2)** to the COUNTY describing the status of activities and expenditures associated with the Scope of Services (Exhibit A). Reports shall be submitted monthly within 7 days of the end of the prior quarter.

All quarterly reports shall be submitted to the COUNTY via email, unless otherwise notified.

Reports will be subject to a quality assurance check conducted by qualified employee(s) of the COUNTY, consistent with applicable confidentiality statutes for third-party providers. The COUNTY reserves the right to require supplementary back-up material from the Subgrantee with regard to the activity report and to deem the Subgrantee's failure to provide the requested documentation as a material breach of the conditions of this grant agreement.

IV. Payment Mechanism and Compensation

The COUNTY shall pay the SUBGRANTEE the sum of **\$ 38,504.00** in four (4) quarterly installments for the provision of the services specified in Section I above on the following schedule, contingent upon disbursement of funds by EOIHS to the COUNTY. This amount includes \$38,304.00 for staff salary and fringe and \$200 for transportation.

The SUBGRANTEE may also be reimbursed up to **\$15,500.00** in cost reimbursement for Eligible Direct Financial Assistance Expenditures (Exhibit A Section 2.1 3. b.). The amount of Eligible Director Financial Assistance is capped at **\$ 2400 per individual** unless a waiver of this cap is authorized by the COUNTY. The Grantee shall submit invoices for payment, using an Expenditure Report and Invoice Cover Sheet provided by the COUNTY. Invoices submitted without supporting reports will not be paid until the reports are received.

Reports and Invoices must be submitted quarterly, as follows:

- Quarterly Program and Expenditure Report - Invoice #1 due no later than October 7, 2019
- Quarterly Program and Expenditure Report - Invoice #2 due no later than January 7, 2020
- Quarterly Program and Expenditure Report - Invoice #3 due no later than April 7, 2020
- Quarterly Program and Expenditure Report - Invoice #4 due no later than July 7, 2020

Once approved, invoices will be paid within 30 days depending on date of arrival, staff leave, and holidays. See Section 3 in Exhibit A for further information.

- IV. Monitoring.** The SUBGRANTEE further agrees to have its staff and/or board members meet with the County's Human Services Director or her designee from time to time upon reasonable request to discuss services provided under this Agreement. Additionally, Barnstable County as the pass-through entity may conduct, with advance notice, a fiscal site visit.
- V. Contract Termination.** The COUNTY, acting autonomously, or in consultation with the EOHHS, may suspend or terminate this Agreement by providing the SUBGRANTEE with ten (10) days written notice for the reasons outlined as follows: (a) failure of the SUBGRANTEE, for any reason, to fulfill in a timely and proper manner its obligations under this Grant Agreement; (b) violation of the provisions of this Grant Agreement by the SUBGRANTEE; (c) a determination by the Grantor that the SUBGRANTEE has engaged in fraud, waste, mismanagement, misuse of funds, or criminal activity with any funds provided by the Grant Agreement.
- VI. Assignment.** The SUBGRANTEE shall not make any assignment of this Grant Agreement without the prior written approval of the County.
- VII. Amendments.** All amendments to the provisions specified in this Grant Agreement can only occur when mutually agreed upon by the COUNTY and the SUBGRANTEE. Further,

such amendments shall be in writing and signed by officials with the authority to bind the parties.

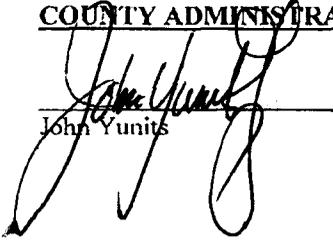
VIII. Appropriation. This agreement is subject to appropriation for and receipt of funds by the EOHHS for distribution to the COUNTY.

IX. Indemnification. The SUBGRANTEE hereby agrees to indemnify and hold harmless the County from any and all claims, damages, losses and expenses (including attorney's fees) arising out of the performance of this agreement, when such claims, damages, losses and expenses are caused by the negligent acts, errors or omissions of the SUBGRANTEE.

X. Non-Discrimination. No person shall, on the grounds of race, color, national origin, age, sex or sexual orientation, be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any form. Additionally, the Americans with Disabilities Act of 1990 (42 U.S.C. 1201 et seq.) prohibits discrimination against disabled individuals in private and public employment, public accommodations, public transportation, government services, and telecommunications. By entering into this agreement with the County, the SUBGRANTEE assures the COUNTY that it complies with the Americans with Disabilities Act and does not discriminate against the disabled. The SUBGRANTEE shall also include this requirement in any agreements entered into with any subcontractors associated with the permitted use.

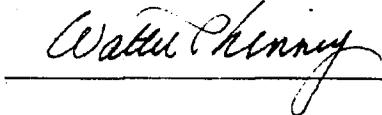
IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

COUNTY ADMINISTRATOR


John Yunits

8/26/19
Date

GRANTEE


Walter Kinney

8/16/19
Date

CERTIFICATION OF COMPLIANCE
M.G.L. Chapter 62C, Section 49A

Pursuant to Section 49A of Chapter 62C of the General Laws of Massachusetts, I hereby certify that I have complied with all Laws of the Commonwealth of Massachusetts relating to taxes. This statement is made under the pains and penalties of perjury this 1st day of January 2019.

Housing Assistance Corporation
Printed Name of Individual or Corporation:

Walter Phinnig, COO
Name and Title of Corporate Officer (if applicable):

Walter Phinnig
Signature of Individual or Corporate Officer:

237-43-1255
Social Security or Federal Identification Number:

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Commissioners' Conference Room, in the Superior Courthouse, on the twenty-ninth day of January, A.D. 2020, motion by Commissioner Beaty to authorize to the execution of an amendment to an agreement, executed August 26, 2019, for a grant from the Massachusetts Executive Office of Health and Human Services, through the County Human Services Department, to the Housing Assistance Corporation, in the amount of \$38,504.00, to provide Homeless Youth Program services, for a period from July 1 2019 through June 30 2020, increasing funding by \$51,405.00 for Program Manager position costs, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: Y

A true copy, attest, January 29, 2020


Janice O'Connell, Regional Clerk



AGENDA ITEM 8f

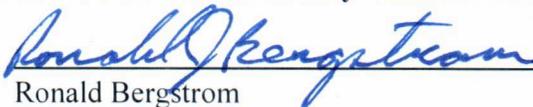
Authorizing the discharge of a mortgage by Alicia Mitchell, to Barnstable County, acting by and through the Cape Cod Commission, dated February 27, 2008, and recorded with the Barnstable County Land Court as Document No. 1083818

DISCHARGE OF MORTGAGE

Barnstable County, acting by and through the Cape Cod Commission, the holder of a mortgage by **Alicia Mitchell**, to **Barnstable County, acting by and through the Cape Cod Commission**, dated February 27, 2008 recorded with the Barnstable Land Court Registry as Document No. 1083818 and acknowledges satisfaction of the same.

Witness our hand and seal this 29th day of January, 2020

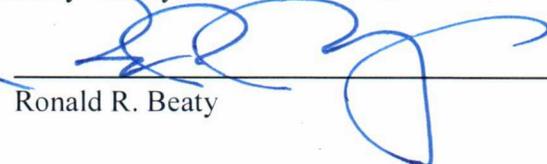
BARNSTABLE COUNTY, As County Commissioners



Ronald Bergstrom



Mary Pat Flynn



Ronald R. Beaty

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

On this 29th day of January, 2020, before me, the undersigned notary public personally appeared Ronald Bergstrom, Mary Pat Flynn and Ronald R. Beaty, as Barnstable County Commissioners, and proved to me through satisfactory evidence of identification, which was personal knowledge, to be the persons whose names are signed on the preceding or attached document, and acknowledged to me that they signed it voluntarily for its stated purpose.





Notary Public
My Commission Expires: 02/21/25

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Commissioners' Conference Room, in the Superior Courthouse, on the twenty-ninth day of January, A.D. 2020, motion by Commissioner Beaty to authorize the discharge of a mortgage by Alicia Mitchell, to Barnstable County, acting by and through the Cape Cod Commission, dated February 27, 2008, and recorded with the Barnstable County Land Court as Document No. 1083818, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: Y

A true copy, attest, January 29, 2020


Janice O'Connell, Regional Clerk

