AGENDA PACKET
02/12/20 REGULAR MEETING
REGULAR MEETING AGENDA

DATE: 10:00 A.M
TIME: February 12, 2020
PLACE: Commissioners’ Conference Room
Superior Courthouse
3195 Main Street
Barnstable, MA 02630

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comment
5. Approval of Minutes
   a. Regular Meeting of February 5, 2020
6. General Business
   a. Proposed Ordinance 20-__, To revise the County’s Operating Budget for Fiscal Year 2020, as enacted in Ordinance No. 19-04, by making supplemental appropriations for Fiscal Year 2020, in the amount of $75,000.00, from a fund transfer from the Public Safety Training Academy Budget, to fund a Supportive Coastal Infrastructure Project Grant Match, to purchase a Mobile Maritime/Shipboard Firefighting Training Apparatus
   b. Resolution 20-01, To Create a Standing Committee on Budget Review by the Assembly
c. Resolution 20-02, To request that the United States Coast Guard reconsider the permanent disestablishment of the Chatham Beach Lighted Whistle Buoy “C” (LLNR 520)

d. Barnstable County Written Procedure for Disposal of Surplus Supplies with a value of less than $10,000.00

*Note: For all items under General Business, the Board may take official action including votes*

7. New Business – Other business not reasonably anticipated by the Chair

8. Commissioners’ Actions

   a. Authorizing the appointment of Silvio Genao, DPW Superintendent, to the Barnstable County Coastal Management Committee, representing the Town of Eastham Department of Public Works, for a term through January 5, 2022

   b. Authorizing the appointment of Tonna-Marie Rogers, Manager & Acting Coastal Training Program Coordinator, to the Barnstable County Coastal Management Committee, representing the Waquoit Bay National Estuarine Research Reserve, for a term through January 1, 2023

   c. Authorizing the reappointment of Mark Adams, Geographic Information Specialist, Coastal Geology Technician, to the Barnstable County Coastal Management Committee, representing the National Park Service, Cape Cod National Seashore, for a term through January 1, 2023

   d. Authorizing the reappointment of Steve McKenna, Cape Cod and Islands Regional Coordinator, to the Barnstable County Coastal Management Committee, representing the Massachusetts Office of Coastal Zone Management (CZM), for a term through January 1, 2023

   e. Authorizing the award of contracts for Golf Course Materials and Services to be used at Municipal Golf courses, for the period of March 1, 2020 through February 28, 2021 to: Atlantic Golf & Turf; Harrell’s LLC; Helena Agri Enterprises; Site One Landscape Supply; The Charles C. Hart Seed Company; Tom Irwin, Inc; and Winfield Solutions
f. Authorizing the discharge of a mortgage by Susan McKay Shenk to Barnstable County, acting by and through the Cape Cod Commission, dated May 19, 2010 and recorded with the Barnstable County Registry of Deeds in Book 24561, Page 295

g. Authorizing the execution of Certificates for Dissolving Septic Betterments

9. Commissioners’ Reports

10. County Administrator and Staff Reports

11. Adjournment
DOCUMENT LIST

**Agenda Item 5a:**
- Minutes draft of the Board of Commissioners' Regular Meeting of February 5, 2020

**Agenda Item 6a:**
- Proposed Ordinance 20-__, To revise the County’s operating budget for Fiscal Year 2020, as enacted in Ordinance No. 19-04, by making supplemental appropriations for the Fiscal Year two-thousand and twenty
- Memorandum to County Commissioners from Elizabeth J Braccia, Finance Director/Treasurer, dated February 6, 2020 regarding "County Match - Supportive Coastal Infrastructure Project Grant Match"
- Barnstable County 2017 Application to the Seaport Economic Council Program

**Agenda Item 6b:**
- Resolution 20-01, To Create the Standing Committee for Budget Review

**Agenda Item 6c:**
- Resolution 20-02, To request that the United States Coast Guard reconsider the permanent disestablishment of the Chatham Beach Lighted Whistle Buoy "C" (LLNR 520)

**Agenda Item 6d:**
- Memorandum dated February 10, 2020 to the County Commissioners from Jennifer Frates, Chief Procurement Officer, regarding "Barnstable County Written Procedure For Disposal Of Surplus Supplies with a value Of less than $10,000"
- Draft of Barnstable County Written Procedure For Disposal Of Surplus Supplies with a value Of less than $10,000

**Agenda Item 8abcd:**
- Memorandum to the Barnstable County Commissioners from Heather McElroy, Natural Resources Manager, Cape Cod Commission, regarding "Barnstable County Coastal Management Committee Appointments", dated February 6, 2020
**Agenda Item 8e:**

- Memorandum dated February 4, 2020 to the County Commissioners from Jennifer Frates, Chief Procurement Officer, regarding "Notice of Bid Award - #7896 Golf Course Materials and Services"

**Agenda Item 8f:**

- Discharge of a mortgage by Susan McKay Shenk to Barnstable County, acting by and through the Cape Cod Commission, dated May 19, 2010, and recorded with the Barnstable County Registry of Deeds in Book 24561, Page 295

**Agenda Item 8g:**

- Memorandum dated February 10, 2020 to the Board of Regional Commissioners from Community Septic Loan Program regarding Certificates for Dissolving Betterments
AGENDA ITEM 5a

Regular Meeting of February 5, 2020
Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners, held in Commissioners’ Conference Room, in the Superior Courthouse, on the fifth day of February, A.D. 2020

Board Regional Commissioners:

Ronald R. Beaty Present
Ronald Bergstrom Present
Mary Pat Flynn Present

Assembly of Delegates:

John Ohman Delegate, Town of Dennis

Staff Present:

Jack Yunits County Administrator
Steve Tebo Assistant County Administrator
Owen Fletcher Executive Assistant, Administration
Mike Maguire Director, Cape Cod Cooperative Extension

1. Call to Order

Chairman Bergstrom called the meeting to order at 10:00 A.M.

2. Pledge of Allegiance

3. Moment of Silence

4. Public Comment
No members of the public offered comment.

5. Approval of Minutes

a. Regular Meeting of January 29, 2020

Motion by Commissioner Beaty to approve the minutes of the Board of Regional Commissioners' Regular Meeting of January 29, 2020 as presented, 2nd by Commissioner Flynn, approved 0-0-0

6. General Business


The Board postponed hearing this report to a future meeting due to a scheduling conflict.

b. Proposed Ordinance 20-___, Adopting an Operating Budget for the Dredge Enterprise Fund, in the amount of $1,849,437.00 for the Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021

Motion by Commissioner Beaty to authorize the introduction of Proposed Ordinance 20-___ (to be numbered), Proposed Ordinance 20-___, Adopting an Operating Budget for the Dredge Enterprise Fund, in the amount of $1,849,437.00 for the Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021, at the next meeting of the County Assembly of Delegates, pursuant to Sections 2-8(e) and 5-4(a) of the Barnstable County Home Rule Charter, as presented, 2nd by Commissioner Flynn, approved 3-0-0

The Board clarified the reasoning behind a line item for professional technical consultants to support the dredge. Mr. Tebo explained that the position of Dredge Superintendent previously included budgetary and other responsibilities, as well as front line operations. The County shifted some responsibilities to Mr. Tebo, as Assistant County Administrator to address those needs. Chairman Bergstrom and Commissioner Beaty expressed their opinion that the County must have one individual responsible for all County Dredge matters. Mr. Yunits and Mr. Tebo explained the County's relationship with Foth Engineering and its ability to take on greater responsibility for County's Dredge operations.

7. New Business – Other business not reasonably anticipated by the Chair

There was no new business at this meeting.
8. Commissioners’ Actions

a. Authorizing the execution of an amendment to an agreement, executed September 12, 2018, with Restore America’s Estuaries, for a Southeast New England Program (SNEP) Watershed Grant to the Cape Cod Commission, in the amount of $399,998.00 for the period of September 1, 2018 through September 30, 2020, extending the period of performance through March 31, 2021

Motion by Commissioner Beaty to authorize the execution of an amendment to an agreement, executed September 12, 2018, with Restore America’s Estuaries, for a Southeast New England Program (SNEP) Watershed Grant to the Cape Cod Commission, in the amount of $399,998.00 for the period of September 1, 2018 through September 30, 2020, extending the period of performance through March 31, 2021, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Mr. Yunits clarified that the source of the money for Items 8a through 8d was Commonwealth and Federal funding. He noted the extensions were necessary to account for the slow disbursement of those funds.

b. Authorizing the execution of an amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with the Association to Preserve Cape Cod, under the Cape Cod Commission’s SNEP Watershed Grant project titled “Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making” in the amount of $99,488.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021

Motion by Commissioner Beaty to authorize the execution of an amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with the Association to Preserve Cape Cod, under the Cape Cod Commission’s SNEP Watershed Grant project titled “Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making” in the amount of $99,488.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0

c. Authorizing the execution of an amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Waquoit Bay Reserve Foundation, under the Cape Cod Commission’s SNEP Watershed Grant project titled “Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making” in the amount of $42,684.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021
Motion by Commissioner Beaty to authorize the execution of an amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Waquoit Bay Reserve Foundation, under the Cape Cod Commission’s SNEP Watershed Grant project titled “Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making” in the amount of $42,684.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0

d. Authorizing the execution of an amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Woods Hole Oceanographic Institution, under the Cape Cod Commission’s SNEP Watershed Grant project titled “Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making” in the amount of $107,289.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021

Motion by Commissioner Beaty to authorize the execution of an amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Woods Hole Oceanographic Institution, under the Cape Cod Commission’s SNEP Watershed Grant project titled “Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making” in the amount of $107,289.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0

e. Authorizing the award of contracts for the leasing and maintenance of portable toilets to Nauset Disposal for the Towns of Brewster, Eastham and Yarmouth

Motion by Commissioner Beaty to authorize the award of contracts for the leasing and maintenance of portable toilets to Nauset Disposal for the Towns of Brewster, Eastham and Yarmouth, as presented, 2nd by Commissioner Flynn, approved 0-0-0

f. Authorizing the execution of a contract with American Fire Training Systems, for a Fire Training Academy Prop (Mobile), for an amount not to exceed $374,000.00, for a period from January 22, 2020 through May 1, 2020

Motion by Commissioner Beaty to authorize the execution of a contract with American Fire Training Systems, for a Fire Training Academy Prop (Mobile), for an amount not to exceed $374,000.00, for a period from January 22, 2020 through May 1, 2020, as presented, 2nd by Commissioner Flynn, approved 0-0-0

Motion by Commissioner Beaty to authorize the discharge of a mortgage by Rosamund Brayton to Barnstable County, by and through the Cape Cod Commission, and through an assignment of mortgage by the Housing Assistance Corporation, dated May 11, 1995 and recorded at the Barnstable County Registry of Deeds at Book 9703 Page 60

Motion by Commissioner Beaty to authorize the discharge of a mortgage to Barnstable County, by and through the Cape Cod Commission, and through an assignment of mortgage by Rosamund Brayton to Barnstable County, by and through the Cape Cod Commission, and through an
assignment of mortgage by the Housing Assistance Corporation, dated February 2, 1994 and recorded at the Barnstable County Registry of Deeds at Book 9703 Page 60, as presented, 2nd by Commissioner Flynn, approved 0-0-0

h. Authorizing the execution of Certificates for Dissolving Septic Betterments

Motion by Commissioner Beaty to authorize the Chair to execute Certificates for Dissolving Septic Betterments, as presented, 2nd by Commissioner Flynn, approved 0-0-0

9. Commissioners’ Reports

Commissioner Beaty spoke regarding the Board’s need to schedule an evaluation for Mr. Yunits pursuant to his contract.

10. County Administrator and Staff Reports

Mr. Yunits spoke regarding obtaining grant funding for the ongoing clean-up of the County Fire Rescue Training Academy. He also spoke regarding an upcoming meeting on expanding the County’s Septic Loan Program to include businesses and non-profits.

11. Adjournment

Barnstable, ss. at 10:43 A.M. on this fifth day of February 2020, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Flynn, approved 0-0-0
List of Documents:

- Draft Minutes of the Board of Regional Commissioners Regular Meeting of January 29, 2020

- Amendment to an agreement, executed September 12, 2018, with Restore America’s Estuaries, for a Southeast New England Program (SNEP) Watershed Grant to the Cape Cod Commission, in the amount of $399,998.00 for the period of September 1, 2018 through September 30, 2020, extending the period of performance through March 31, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0

- Amendment to an agreement, executed September 12, 2018, with Restore America’s Estuaries, for a Southeast New England Program (SNEP) Watershed Grant to the Cape Cod Commission, in the amount of $399,998.00 for the period of September 1, 2018 through September 30, 2020, extending the period of performance through March 31, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0

- Agreement, executed September 12, 2018, with Restore America’s Estuaries, for a Southeast New England Program (SNEP) Watershed Grant to the Cape Cod Commission, in the amount of $399,998.00 for the period of September 1, 2018 through September 30, 2020, extending the period of performance through March 31, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0

- Amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with the Association to Preserve Cape Cod, under the Cape Cod Commission’s SNEP Watershed Grant project titled “Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making” in the amount of $99,488.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0

- Sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with the Association to Preserve Cape Cod, under the Cape Cod Commission’s SNEP Watershed Grant project titled “Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making” in the amount of $99,488.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0

- Amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Waquoit Bay Reserve Foundation, under the Cape Cod Commission’s SNEP Watershed Grant project titled “Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making” in the amount of $42,684.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0
• Sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Waquoit Bay Reserve Foundation, under the Cape Cod Commission’s SNEP Watershed Grant project titled “Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making” in the amount of $42,684.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0

• Amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Woods Hole Oceanographic Institution, under the Cape Cod Commission’s SNEP Watershed Grant project titled “Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making” in the amount of $107,289.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0

• Sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Woods Hole Oceanographic Institution, under the Cape Cod Commission’s SNEP Watershed Grant project titled “Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making” in the amount of $107,289.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0

• Memorandum dated February 3, 2020 to the County Commissioners from Jennifer Frates, Chief Procurement Officer, regarding "Notice of Bid Award - #7899 Leasing & Maintenance of Portable Toilets"

• Contract with American Fire Training Systems, for a Fire Training Academy Prop (Mobile), for an amount not to exceed $374,000.00, for a period from January 22, 2020 through May 1, 2020, as presented, 2nd by Commissioner Flynn, approved 0-0-0

• Memorandum dated January 15, 2020 to the County Commissioners from Jennifer Frates, Chief Procurement Officer, regarding "Notice of Bid Award - #7897 Fire Training Academy Prop (Mobile)"

• Award of a contract to American Fire Training Systems, for a Fire Training Academy Prop (Mobile), for an amount not to exceed $374,000.00

• Discharge of a mortgage to Barnstable County, by and through the Cape Cod Commission, and through an assignment of mortgage by the Housing Assistance Corporation, dated May 11, 1995 and recorded at the Barnstable County Registry of Deeds at Book 9703 Page 60, as presented, 2nd by Commissioner Flynn, approved 0-0-0

• Memorandum to Jack Yunits, Jr., County Administrator / County Commissioners, from Renie Hamman, HOME Program Manager, regarding "Discharge of HOME Mortgage, 20 Short Way, West Yarmouth / Brayton, Rosamund, dated January 31, 2020"
• Memorandum dated January 6, 2020 to the Board of Regional Commissioners from Community Septic Loan Program regarding Certificates for Dissolving Betterments
Approved, Board of Regional Commissioners:

Ronald Borgstrom, Chair  Mary Pat Flynn, Vice-Chair  Ronald R. Beaty, Commissioner

02/12/20
Date

The foregoing records have been read and approved, February 12, 2020.

A true copy, attest:

Janice O'Connell, Regional Clerk
AGENDA ITEM 6a
Proposed Ordinance 20-__, To revise the County’s Operating Budget for Fiscal Year 2020, as enacted in Ordinance No. 19-04, by making supplemental appropriations for Fiscal Year 2020, in the amount of $75,000.00, from a fund transfer from the Public Safety Training Academy Budget, to fund a Supportive Coastal Infrastructure Project Grant Match, to purchase a Mobile Maritime/Shipboard Firefighting Training Apparatus
BARNSTABLE COUNTY
In the Year Two Thousand Twenty
Proposed Ordinance 20-__

The Cape Cod regional government, known as Barnstable County hereby ordains;

To revise the County's operating budget for Fiscal Year Two thousand and twenty, as enacted in Ordinance No. 19-04, by making supplemental appropriations for the Fiscal Year Two thousand and twenty

Section 1.

Based on a revised estimate of expenses of Barnstable County for the current fiscal year, made as of February 6, 2020, the sum set forth in section one, for the purpose set forth therein and subject to the conditions set forth in sections two through four of Barnstable County Ordinance 19-04, are hereby appropriated from Unreserved Fund Balance as a supplemental appropriation for Barnstable County for the fiscal year ending June thirtieth, Two thousand and twenty. Said funds are to be expended to fund the Supportive Coastal Infrastructure Project Grant Match for the purpose of purchasing a Mobile Maritime/Shipboard Firefighting Training Apparatus. Said funds shall be derived from the Public Safety Training Academy General Fund budget line item Misc. Contractual 0014602.5299 for Fiscal Year Two thousand and twenty

<table>
<thead>
<tr>
<th>Budget #</th>
<th>Sub-Program</th>
<th>$ Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2832.5299</td>
<td>Seaport Misc. Contractual</td>
<td>$75,000</td>
</tr>
</tbody>
</table>

TOTAL SUPPLEMENTAL APPROPRIATION $75,000

Approved by the Board of Regional Commissioners, February , 2020.

Ronald Bergstrom, Chair
Ronald R. Beaty, Vice-Chair
Mary Pat Flynn, Commissioner

Date 02/12/20
COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Commissioners’ Conference Room, in the Superior Courthouse, on the twelfth of February, A.D. 2020, motion by Commissioner Beaty to authorize the introduction of Proposed Ordinance 20-__ (to be numbered), To revise the County’s operating budget for Fiscal Year 2020, as enacted in Ordinance No. 19-04, by making supplemental appropriations for the Fiscal Year two-thousand and twenty, at the next meeting of the County Assembly of Delegates, pursuant to Section 2 – 8(e) of the Barnstable County Home Rule Charter, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y
Mary Pat Flynn, Vice-Chair: Y
Ronald R. Beaty, Commissioner: Y

A true copy, attest, February 12, 2020

Janice O’Connell, Regional Clerk
To: County Commissioners  
From: Elizabeth J Braccia, Finance Director/Treasurer  
Date: February 6, 2020

Re: County Match – Supportive Coastal Infrastructure Project Grant Match

The County has been awarded a grant for the purpose of purchasing Portable Seaport Fire Training Apparatus. The Supportive Coastal Infrastructure Project Grant allows for $300,000 toward the purchase this purchase with a County Match or $85,000.

<table>
<thead>
<tr>
<th>Source</th>
<th>Total</th>
<th>Secured/Pending</th>
<th>Additional Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seaport Economic Council *</td>
<td>$ 300,000</td>
<td>Pending</td>
<td>The total project cost is $385,000. The Seaport Economic Council request is for approximately 80% of the total cost.</td>
</tr>
<tr>
<td>Barnstable County</td>
<td>$ 85,000</td>
<td></td>
<td>Barnstable County will commit $85,000 to the project to cover the site preparation ($10,000) and a cash match of ($75,000)</td>
</tr>
<tr>
<td>Total Budget</td>
<td>$ 385,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

To fund the grant match, we are requesting the County Commissioners to approve a transfer of funds in the amount of **$75,000** from the General Fund Budget line in the Public Safety Training Academy, Misc. Contractual to the Seaport Grant Fund.

Respectfully Submitted,

Elizabeth J Braccia
Applications are accepted throughout the year on a rolling basis. Applications shall be reviewed by a committee of Port Professionals (the “Committee”) which is designated by the Chair of the Council. Port Professionals will be representative of coastal communities and will be comprised of subject matter experts in economic development in coastal communities, and the development of sustainable, resilient coastal and marine assets.

Requests for funds that are both ready for assessment by the Committee and ready for implementation will be referred to the Committee. The Committee, with appropriate administrative and technical support from agencies of the Commonwealth, will assess all requests for funds referred to it, and shall make recommendations to the Council.

1. **APPLICANT INFORMATION** – Primary Applicant

1.1: Name of Municipality or Public Entity: Barnstable County

1.2: Executive Officer or Designee for Project: Jack Yunits

1.3: Application Contact (if different from above): Sean O’Brien

1.4: Title: Emergency Preparedness Coordinator, Director – Department of Health & Environment

1.5: Address: 3195 Main Street

1.6: City: Barnstable

1.7: State: MA

1.8: ZIP: 02630

1.9: Phone: 508-375-6618

1.10: Fax: 508-362-2603

1.11: E-mail Address: sobrien@barnstablecounty.org
3. PROJECT TYPE - Please select one of the following project types that best describes your project:

☐ Innovation Grants: Innovation Grants function as a resource to invest in innovative ideas and projects that promote job creation and economic growth within the maritime sector, which is broadly defined to include: shipping and trade; marine science and technology; coastal recreation and tourism; ocean-based clean energy initiatives; and the seafood industry. Successful grant applications should seek funds to be used for capital expenses rather than operating expenses.

☐ Grants to Public Education Institutions: Grants to Public Education Institutions range from fostering awareness about the coastal assets and maritime traditions of the Commonwealth to investing in transformative public/private collaborations. Public education institutions that offer curriculum within the scope of pre-k through higher education are eligible to apply for this grant. Successful grant applications should seek funds to be used for capital expenses rather than operating expenses.

☐ Local Maritime Economic Development Planning Grants: It is recognized that coastal communities vary in size and scope from deep-water port cities to small beach towns. These grants provide capacity for coastal communities to explore their unique advantages and generate economic development plans which help them realize their full potential, grow jobs, and maximize the maritime economic sector for their community. Successful grant applications should seek funds to be used for capital expenses rather than operating expenses.

☐ Maritime Economic Sector Strategy Grants: Section 3 of the Executive Order governing the Seaport Economic Council articulates the Commonwealth’s role in promoting and growing the maritime economic sector and it is anticipated that from time to time investments will be made in order to fulfil this charge. Successful grant applications should seek funds to be used for capital expenses rather than operating expenses.

☐ Supportive Coastal Infrastructure Project Grants: Supportive Coastal Infrastructure Project Grants are available when, in order to fulfill the job or economic growth potential within a coastal community, investments may need to be made in coastal infrastructure to achieve these aims. Best available science and information regarding potential threats to coastal communities from sea level rise and extreme weather events will be used to evaluate and improve the sustainability and resilience of projects in which the Council invests. Successful grant applications should seek funds to be used for capital expenses rather than operating expenses.

4. PROJECT OVERVIEW – Please provide an overview of the project.

Massachusetts’ coastal waters are intrinsically linked to the state’s economic health and prosperity. The state’s pristine beaches and seaside towns attract vacationers from across the country; fishing ports such as New Bedford and Gloucester rank among the nation’s most productive landing spots for seafood; and our coastal waters shelter world renowned research vessels, large passenger ferries, cargo ships and luxury cruise liners. It is critical for local, regional and state leaders to invest in measures that promote the long-term viability of our maritime economy and protect our coastal resources from hazards and significant losses.

With that in mind, Barnstable County – in cooperation with the Commonwealth of Massachusetts’ Seaport Economic Council, the Massachusetts Maritime Academy, New England Maritime (a regional marine training center for maritime professionals) and municipal fire departments throughout the region – will support the state’s commercial and recreational boating industry and its seaside communities and facilities through an
internationally-mandated shipboard firefighting training program. A very real hazard facing our waterfront communities is the threat for a vessel fire in any of our ports, marinas or harbors. Such an event has the potential to deliver catastrophic financial losses and potentially cause significant loss of life. Actions – educating and training seagoing personnel and first responders – must be taken to ensure the safety of passengers, protect the lives of maritime professionals and firefighters, and guard against damages to vital marine infrastructure.

The Barnstable County Fire Rescue Training Academy (BCFRTA) proposes to purchase a Maritime Simulator - a state-of-the-art training prop designed to give maritime professionals and land-based firefighters hands-on experience with marine-related fires and fire suppression tactics. The custom designed training ship mimics several types of vessel fires in a safe, controlled, but realistic setting. This hands-on marine fire training is a required aspect of the STCW 95/2010 regulations on vessel safety for maritime personnel such as captains, safety officers and mates.

This infrastructure project, which would be unique in the Commonwealth of Massachusetts, will spur economic growth through job training and employment opportunities, will help protect millions of dollars in vital marine resources and coastal infrastructure, and add a much-needed layer of safety to maritime personnel and land-based firefighters.

The Massachusetts’ State Fire Marshal’s Office reports that nearly 300 fires have occurred on or adjacent to the water since 2000. These incidents included fires on both seagoing vessels and those docked or moored within our marinas and harbors. Several of these events were extraordinarily dangerous and costly fires. Despite the frequency of marine-related fires, and even though municipal fire departments are the lead response agency for near-shore boat fires, land-based firefighters receive minimal (if any) training on how to conduct fire suppression actions on or near a vessel. If a fire were reported on a large passenger ship, it is likely that the responding firefighters would have never trained on a vessel, know little about the ship’s fire suppression systems, and would instinctively initiate land-based firefighting tactics (an extremely hazardous approach). Undoubtedly this puts both passengers and responders at greater risk.

Proficiency in shipboard firefighting is a critical component of marine licensing and regulations to ensure the safety and protection of passengers, crew members and cargo. Accordingly, the BCFRTA has partnered with the Massachusetts Maritime Academy (MMA) to provide shipboard firefighting training to all cadets at the college. MMA is one of just six maritime academies in the country and its students and programs are world recognized as industry leaders. This unique regional partnership reduces costs to MMA (alternative training
locations would require extensive travel and additional fees) while immersing maritime students in real-world firefighting techniques. Access to the Maritime Simulator training prop would propel MMA students to the forefront of prospective employees in the industry – serving as an added investment in the Commonwealth’s commitment to maritime education.

In addition to working with students from the MMA, the fire academy has partnered with a local marine training center – New England Maritime – to provide hands-on training opportunities for licensed marine professionals. As part of the New England Maritime coursework, participants are given classroom and field experience at the BCFRTA to meet the same rigid program requirements as students of the Maritime Academy.

Training to meet the proficiency requirements of STCW95/2010 is not available anywhere else in the state of Massachusetts. In fact, the nearest comparable program is located in the Southern Mid-Atlantic region in coastal Virginia. Hence, the addition of the Maritime Simulator prop would lay the foundation for the BCFRTA to serve as a “destination training center” for individuals and agencies from across the Northeast. Fire departments throughout coastal New England would be able to train on site as would students from other maritime colleges and local training centers. This would infuse additional outside monies into the local economy, bringing added long-term value to the program.

Combined, the partnerships with the Massachusetts Maritime Academy, New England Maritime and municipal fire departments across Cape Cod, the Islands and Southeast Massachusetts will provide safe, industry-leading training to over 1000 students and professionals annually.

10. PROJECT DETAIL – Supportive Coastal Infrastructure Project Grant

10.1: Amount of funds requested: $300,000

10.2: Name of proposed project: Barnstable County Maritime Simulator

10.3: Project site address: 155 South Flint Rock Road, Barnstable MA

10.4: Is the project site publicly owned? 
☑ Yes  ☐ No

10.5: Describe type of ownership (select all that apply). 
☑ Public land  ☐ Leasehold 
☐ Right of Way  ☐ Easement 
☐ Other
10.5b: If other, please explain. 

10.6: If not currently public, will the site be publicly owned by the project start date?  
☐ Yes  ☐ No

10.6b: If not, please explain and include details about the nature, timing, and mechanism of the public acquisition. 

10.7: Is the project seeking other sources of public funds?  
☐ Yes  ☑ No

10.8: Has the project been subject of a local public hearing?  
☐ Yes  ☑ No

10.9: Will the project be ready to proceed with construction in the upcoming construction season?  
☑ Yes  ☐ No

10.10 Is the project consistent with the community’s Harbor Plan, DPA Master Plan or other waterfront planning documents that have received public scrutiny and input?  
☐ Yes  ☑ No

10.11 What is the current project status? Check one.  
☑ No work complete  
☐ Initial feasibility including assessment of impacts of rising sea levels and extreme weather events  
☐ Design/Engineering complete  
☐ Permits acquired  
☐ Construction started

*The infrastructure project proposed herein does not require any design, engineering or permitting work. The training unit is designed and built off-site by the selected vendor and shipped to the location. The installation of the prop requires minimal, if any, ground disturbance.*

10.12 Please provide a list of all permits and other actions required for this project, the current status of those permits, and the timeframe in which the permits will be obtained. Please specify all required local permits and the status of each.

<table>
<thead>
<tr>
<th>Required Permit / Action</th>
<th>Filing/Request Date</th>
<th>Anticipated Date of Issuance</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Environmental Notification Form</td>
<td>Not Applicable</td>
<td></td>
</tr>
<tr>
<td>☐ Notice of Intent</td>
<td>Not Applicable</td>
<td></td>
</tr>
<tr>
<td>☐ Water Quality Certificate</td>
<td>Not Applicable</td>
<td></td>
</tr>
<tr>
<td>☐ Chapter 91 Permit</td>
<td>Not Applicable</td>
<td></td>
</tr>
<tr>
<td>☐ CZM Consistency Certification</td>
<td>Not Applicable</td>
<td></td>
</tr>
<tr>
<td>☐ Other:</td>
<td>Not Applicable</td>
<td></td>
</tr>
<tr>
<td>☐ Other:</td>
<td>Not Applicable</td>
<td></td>
</tr>
</tbody>
</table>
The infrastructure project proposed herein does not require any design, engineering or permitting work. The training unit is designed and built off-site by the selected vendor and shipped to the location. The installation of the prop requires minimal, if any, ground disturbance.

10.13 Please provide maps, photographs or other graphics which delineate the project site and its context.

Please see attached maps and images.

10.14: Budget and Sources
Please identify all sources of funding to support the proposed project, including the total requested for a Seaport Economic Council grant. Please specify whether each funding source is secured or currently pending approval.

<table>
<thead>
<tr>
<th>Source</th>
<th>Total</th>
<th>Secured/Pending</th>
<th>Additional Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seaport Economic Council*</td>
<td>$300,000</td>
<td>Pending</td>
<td>The total project cost is $385,000. The Seaport Economic Council request is for approximately 80% of the total cost.</td>
</tr>
<tr>
<td>Barnstable County</td>
<td>$85,000</td>
<td>Cash and in-kind match is available to support the project.</td>
<td>Barnstable County will commit $85,000 to the project to cover site preparation ($10,000) and a cash match ($75,000).</td>
</tr>
<tr>
<td><strong>Total Budget</strong></td>
<td><strong>$385,000</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

10.15: Please provide a breakdown of the project budget. This should include the cost of each element of the project (feasibility, survey, permitting, design, bid, construction oversight, construction, etc.) and should not be limited to the work which will be covered by Seaport Council funding. The table should indicate if the cost listed is an estimate or if the work has been bid. The table should also indicate if Seaport funds will be used for each element of work listed.

<table>
<thead>
<tr>
<th>Action</th>
<th>Total Cost</th>
<th>Funding Source</th>
<th>Status of Funding Source (secured or unsecured)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feasibility</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Survey</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Permitting</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Design/Engineering</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Site Preparation – 4 concrete footings will be poured at the site and surfaces will be graded for proper installation.</td>
<td>$10,000 - estimate</td>
<td>Barnstable County will install the necessary concrete footings and ensure the site is properly cleared and graded</td>
<td>Secured.</td>
</tr>
<tr>
<td>Construction – the total cost of the unit includes the fabrication, shipment, on site assembly, and installation of the simulator.</td>
<td>$375,000 - estimates provided by vendors</td>
<td>Seaport Economic Council ($300,000) / Barnstable County ($75,000)</td>
<td>Pending (Seaport Economic Council) / Secured (Barnstable County)</td>
</tr>
</tbody>
</table>
10.16 Please provide a project schedule and anticipated project milestones for the coastal infrastructure project for which the community is seeking grant assistance.

<table>
<thead>
<tr>
<th>Milestone</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feasibility</td>
<td>Not Applicable</td>
<td></td>
</tr>
<tr>
<td>Survey</td>
<td>Not Applicable</td>
<td></td>
</tr>
<tr>
<td>Permitting</td>
<td>Not Applicable</td>
<td></td>
</tr>
<tr>
<td>Design/Engineering</td>
<td>Not Applicable</td>
<td></td>
</tr>
<tr>
<td>Bid/Contract</td>
<td>SPRING 2018</td>
<td>SPRING 2018</td>
</tr>
<tr>
<td>Start Construction</td>
<td>SUMMER 2018</td>
<td>SUMMER 2018</td>
</tr>
<tr>
<td>25% Construction</td>
<td>SUMMER 2018</td>
<td>SUMMER 2018</td>
</tr>
<tr>
<td>50% Construction</td>
<td>SUMMER 2018</td>
<td>SUMMER 2018</td>
</tr>
<tr>
<td>75% Construction</td>
<td>SUMMER 2018</td>
<td>SUMMER 2018</td>
</tr>
<tr>
<td>100% Construction</td>
<td>FALL 2018</td>
<td>FALL 2018</td>
</tr>
<tr>
<td>Punch List</td>
<td>FALL 2018</td>
<td>FALL 2018</td>
</tr>
</tbody>
</table>

10.17 Describe how this proposal for a coastal infrastructure grant supports the maritime objectives of your community.

This program supports the region’s maritime industries and its maritime economy. In doing so, it directly serves the Cape’s tourism industry – the lifeblood of Cape Cod’s economy. The outcomes of this project – a trained, prepared and ready maritime sector and cadre of first responders – support all aspects of the region’s “blue economy.” From protecting the local fisheries to safeguarding against injuries on a large passenger ferry, this investment has a wide-ranging positive impact on the community.

10.18: Project Success
How will it be determined that the project is successful? What are the intended measurable outcomes?

The installation of the Marine Simulator compliments an extensive classroom-based curriculum on marine firefighting. Students and other maritime professionals will demonstrate proficiency in marine fire suppression tactics and will achieve the mandated field experience necessary for maritime licensing. Firefighters across the region will meet the standards and recommendations outlined by the National Fire Protection Association’s standards for marine/vessel-based fire prevention, safety and suppression.

Tracking classroom and field hours, pre- and post-testing, and evaluating tactics are all necessary to ensure that participants meet the mandated number of hours for certification purposes. This methodology will help gauge the success of the program.

When completed, please email or mail the application to Deputy Director of the Seaport Economic Council, Ellen Cebula at ellen.cebula@massmail.state.ma.us or 93 State Pier in New Bedford, MA 02740.

Application prepared by: Barnstable County
Name: Philip Burt          Title: Emergency Preparedness Project Asst.
Contact Information: Tel No. 508-375-6902     Email: pburt@barnstablecounty.org
AGENDA ITEM 6b

Resolution 20-01, To Create the Standing Committee for Budget Review
BARNSTABLE COUNTY

In the Year Two Thousand and Twenty

Resolution 20-01

To create the Standing Committee on Budget Review.

NOW, THEREFORE,

BE IT HEREBY RESOLVED that the Barnstable County Assembly of Delegates Proclaims;

Whereas....In order to create a more efficient and timely approach to the review of supplemental and proposed county budgets; and

Whereas....In order to foster and encourage a process to better inform the public and Assembly of Delegates on matters related to supplemental budgets and proposed budgets.

The Assembly of Delegates hereby establishes a Standing Committee on Budget Review and shall consist of all members of the Assembly of Delegates.

The committee shall meet anytime the Finance Committee determines a review by the Standing Committee on Budget Review is warranted and in the best interest of Barnstable County and its citizens. The Standing Committee on Budget Review shall have the authority to conduct public hearings as required.

This Resolution shall take effect immediately upon its passage by the Assembly.

The foregoing Resolution 20-01 was adopted by the Barnstable County Assembly of Delegates, by a roll call vote of 96.44% voting “YES” and 3.56% “ABSENT” at the regular meeting held on February 5, 2020.

Attested by:

Janice O'Connell, Clerk
Assembly of Delegates
AGENDA ITEM 6c

Resolution 20-02, To request that the United States Coast Guard reconsider the permanent disestablishment of the Chatham Beach Lighted Whistle Buoy "C" (LLNR 520)
To request that the United States Coast Guard reconsider the permanent disestablishment of the Chatham Beach Lighted Whistle Buoy “C” (LLNR 520) based on the following:

Whereas... Whistle Buoy “C” has been in place for 25 years and is an important navigational aid for fisherman, recreational boaters, emergency responders including the Coast Guard and is considered a significant buoy;

Whereas... Whistle Buoy “C” marks a federally maintained channel and anchorage known as Aunt Lydia’s Cove channel stationed at the entrance to Chatham Harbor and is the only inshore aid to navigation in the vicinity of Chatham that can be reliably obtained by radar;

Whereas... Whistle Buoy “C” marks the only navigable inlet on Cape Cod’s eastern shoreline and has been an indispensable part of complex local aids to navigation noting that the next closest ports being Provincetown and Nantucket;

Whereas... The town of Chatham and the Cape Cod region have a good and long standing relationship with the United States Coast Guard;

Whereas... The town of Chatham was only recently made aware of the plan and short timing to disestablish Whistle Buoy C;

NOW, THEREFORE,

BE IT HEREBY RESOLVED that the Barnstable County Assembly of Delegates Proclaims;

That the navigational aid known to the U.S. Coast Guard as the Chatham Whistle Buoy “C” (LLNR 520) should continue to serve the maritime public; and

That the plan by the U.S. Coast Guard to disestablish Whistle Buoy “C” should be abandoned; and

That the U.S. Coast Guard should take all appropriate measures available at its disposal to secure the location and proper positioning of Chatham Whistle Buoy “C” now and for the future.

The foregoing Resolution 20-02 was adopted by the Barnstable County Assembly of Delegates, by a roll call vote of 80.80% voting “YES”, 15.64% voting “NO” and 3.56% “ABSENT” at the regular meeting held on February 5, 2020.

Attested by:

Janice O’Connell, Clerk
Assembly of Delegates
AGENDA ITEM 6d
Barnstable County Written Procedure For Disposal Of Surplus Supplies with a value Of less than $10,000
BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Commissioners’ Conference Room, in the Superior Courthouse, on the twelfth of February, A.D. 2020, motion by Commissioner Beaty to approve the Barnstable County Written Procedure for Disposal of Surplus Supplies with a value of less than $10,000, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair:  Y
Mary Pat Flynn, Vice-Chair:  Y
Ronald R. Beaty, Commissioner:  Y

A true copy, Attest, February 12, 2020

Janice O'Connell
Barnstable County Regional Clerk
MEMORANDUM

TO: County Commissioners

FROM: Jennifer Frates, Chief Procurement Officer

RE: Barnstable County Written Procedure For Disposal Of Surplus Supplies with a value Of less than $10,000

After reviewing the County’s current Surplus Policy, I am requesting that the Commissioners vote on the updated policy that I have provided.

There are two changes that you should be aware of:

1. Was the threshold of $35000 to $50000 to align with the state's requirements for quotes.
2. Utilizing the Purchasing Sharepoint page as a means to keep a central inventory list to allow departments to view what is available in case there is a need elsewhere in the County for certain items. Items listed for more than 30 days will then be auctioned, stored, offered to another governmental agency or disposed.

Thank you.
BARNSTABLE COUNTY WRITTEN PROCEDURE FOR DISPOSAL OF SURPLUS SUPPLIES WITH A VALUE OF LESS THAN $10,000.

Surplus Items with an estimated value of over $10,000.00

All tangible supplies with an estimated value of over $10,000.00, must be disposed of according to Chapter 30B, section 15. These rules apply to all tangible surplus supplies with retail or salvage value, including motor vehicles, machinery, computer equipment, furniture and other materials and supplies. This does not include real property.

Surplus Items with an estimated value of less than $10,000.00

Pursuant to M.G.L. c. 30B, 15(F), the County’s Chief Procurement Officer is required to dispose of tangible supplies that are no longer useful to the County but have an estimated net resale or salvage value of less than $10,000 using written procedures approved by the County Commissioners. This policy applies to all tangible surplus supplies with retail or salvage value, including motor vehicles, machinery, computer equipment, furniture and other materials and supplies. This does not include real property.

All computer equipment, phones, printers, photocopiers and mobile devices that are no longer of use must be returned or turned over to the IT Department. Such equipment will be gathered and sold in bulk.

For all other items:

The Department will send a request to the County Administrator to have the item(s) declared surplus. Once the item(s) have been declared surplus, the surplus declaration signed by the County Administrator is to be forwarded to the Chief Procurement Officer. Requests shall include the following information:

- Description of the item(s), along with model numbers, serial numbers or any other identifying markings
- Condition
- Picture
- Reason why the item(s) are no longer needed
- Estimated value

The Chief Procurement Officer will maintain a list for Departments to determine if the item(s) can be utilized elsewhere in the County.

If another department wishes to take the items(s), both departments are to make arrangements for transfer of the items.
Items that are on the surplus inventory for more than 30 days will either be sold at auction, stored, offered to another governmental agency or disposed of.

**Surplus Items with an estimated value of under $100.**

A Department Manager must approve the disposal of any item(s) no longer useful to a Department that has an estimated value in his or her opinion of less than $100. If the item(s) are not in working condition, the department will make arrangements to dispose of item(s). If the item is in working condition, the Department Manager will inform the Chief Procurement Officer of its availability and to see if it can be utilized elsewhere. The Chief Procurement Officer will add these items to the surplus inventory list. If there is space to store it, the Department will make arrangements to have the items moved to the storage location.

The Chief Procurement Officer will keep an inventory of items in storage and (post the information on the Purchasing SharePoint page so that Departments can see what items are available).

Employees are not allowed to take surplus equipment home for their personal use.

**Trade-in Provision**

A quote process can be used when trading in supplies with an estimated net value of less than $10,000, when the new cost of the supply you are procuring is less than $50,000.00.
AGENDA ITEMS 8abcd

Authorizing the appointment of Silvio Genao, DPW Superintendent, to the Barnstable County Coastal Resources Committee, representing the Town of Eastham Public Works, for a period through January 5, 2022

Authorizing the appointment of Tonna-Marie Rogers, Manager & Acting Coastal Training Program Coordinator, to the Barnstable County Coastal Resources Committee, representing the Waquoit Bay National Estuarine Research Reserve (WBNERR), for a period through January 1, 2023

Authorizing the reappointment of Mark Adams, Geographic Information Specialist, Coastal Geology Technician, to the Barnstable County Coastal Management Committee, representing the National Park Service, Cape Cod National Seashore, for a period through January 1, 2023

Authorizing the reappointment of Steve McKenna, Cape Cod and Islands Regional Coordinator, to the Barnstable County Coastal Management Committee, representing the Massachusetts Office of Coastal Zone Management (CZM), for a period through January 1, 2023
To: Barnstable County Commissioners  
From: Heather McElroy, Natural Resources Manager  
Re: Barnstable County Coastal Management Committee Appointments  
Date: February 6, 2020

There have been some changes in membership on the Barnstable County Coastal Management Committee. Ray Jack, former DPW director for the Town of Falmouth, has retired. The terms are up for Christopher Adams, Cape Cod Chamber of Commerce, and Rick Devergilio, Cape Cod Conservation District, and neither gentleman is seeking reappointment. The term is also up for Steve McKenna, Massachusetts Coastal Zone Management, and Mark Adams, Cape Cod National Seashore; both gentlemen would like to be reappointed.

Cape Cod Commission staff has identified two new members who are willing to serve on the committee. Tonna-Marie Rogers, Manager at the Waquoit Bay National Estuarine Research Reserve, would replace Rick Devergilio; and Silvio Genao, DPW Director for the Town of Eastham, would replace Ray Jack. A third member is needed to fill one remaining vacant seat, and Commission staff are pursuing a couple of options to round out the expertise and geographic representation on the committee.

At the present time, with a BCCMC meeting coming up on February 26th, Commission staff are recommending reappointment of Steve McKenna and Mark Adams, and the new appointment of Tonna-Marie Rogers and Silvio Genao.

Thank you for your consideration.

Approved/Barnstable County Commissioners:

Ronald Bergstrom, Chair
Mary Pat Flynn, Vice-Chair
Ronald Beaty, Commissioner

02/12/20
Barnstable County Coastal Resources Committee

current members

<table>
<thead>
<tr>
<th>Representing</th>
<th>Appointee</th>
<th>Term to Expire</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cape Cod Commission</td>
<td>Executive Director</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cooperative Extension</td>
<td>Director</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BC Commissioners (ex officio)</td>
<td>Steve Tebo</td>
<td>January 5, 2021</td>
<td></td>
</tr>
<tr>
<td>Assembly of Delegates (ex officio)</td>
<td>James Killion</td>
<td>January 5, 2021</td>
<td></td>
</tr>
<tr>
<td>APCC (MassBays NEP service Provider)</td>
<td>Andrew Gottlieb</td>
<td>January 5, 2021</td>
<td></td>
</tr>
<tr>
<td>Cape Cod Conservation District</td>
<td>Rick DeVergilio</td>
<td>January 5, 2020</td>
<td>replace with Tonna-Marie Rogers</td>
</tr>
<tr>
<td>Cape Cod Chamber of Commerce</td>
<td>Christopher Adams</td>
<td>January 5, 2020</td>
<td>replacement to be determined</td>
</tr>
<tr>
<td>Massachusetts CZM</td>
<td>Steve McKenna</td>
<td>January 5, 2020</td>
<td>seeking reappointment</td>
</tr>
<tr>
<td>Town of Brewster Natural Resources</td>
<td>Chris Miller</td>
<td>January 5, 2022</td>
<td></td>
</tr>
<tr>
<td>Town of Falmouth Public Works</td>
<td>Ray Jack <em>(retired)</em></td>
<td>January 5, 2022</td>
<td>replace with Silvio Genao</td>
</tr>
<tr>
<td>Center for Coastal Studies</td>
<td>Mark Borrelli</td>
<td>January 5, 2022</td>
<td></td>
</tr>
<tr>
<td>National Park Service (ad hoc)</td>
<td>Mark Adams</td>
<td>January 5, 2020</td>
<td>seeking reappointment</td>
</tr>
<tr>
<td>Representing</td>
<td>Appointee</td>
<td>Term to Expire</td>
<td></td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>----------------------------</td>
<td>----------------</td>
<td></td>
</tr>
<tr>
<td>Cape Cod Commission</td>
<td>Executive Director</td>
<td>Kristy Senatori</td>
<td></td>
</tr>
<tr>
<td>Cooperative Extension</td>
<td>Director</td>
<td>Mike Maguire</td>
<td></td>
</tr>
<tr>
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<td>Steve Tebo</td>
<td>January 5, 2021</td>
<td></td>
</tr>
<tr>
<td>Assembly of Delegates (ex officio)</td>
<td>James Killion</td>
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<tr>
<td>Waquoit Bay National Estuarine Research Reserve</td>
<td>Tonna-Marie Rogers</td>
<td>January 1, 2023</td>
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<tr>
<td>Massachusetts CZM</td>
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<td>Silvio Genao</td>
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<td>Mark Adams</td>
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<td></td>
</tr>
<tr>
<td>Vacant</td>
<td></td>
<td>January 1, 2023</td>
<td></td>
</tr>
</tbody>
</table>
BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Commissioners’ Conference Room, in the Superior Courthouse, on the twelfth of February, A.D. 2020, motion by Commissioner Beaty to authorize the appointment of Silvio Genao, DPW Superintendent, to the Barnstable County Coastal Management Committee, representing the Town of Eastham Public Works, for a period through January 5, 2022, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y
Mary Pat Flynn, Vice-Chair: Y
Ronald R. Beaty, Commissioner: Y

A true copy, Attest, February 12, 2020
February 12, 2020

Tonna-Marie Rogers
Manager & Acting Coastal Training Program Coordinator
Waquoit Bay National Estuarine Research Reserve
131 Waquoit Highway
East Falmouth, MA 02536

Dear Ms. Rogers,

Congratulations on your appointment to the Barnstable County Coastal Management Committee. The Barnstable County Board of Regional Commissioners would like to take this opportunity to thank you for volunteering your time to serve the residents of Barnstable County.

The liaison to your committee assignment will contact you to schedule the taking of oath of office and with information regarding the completion of training and certifications required by the Commonwealth and County. Please take the time to familiarize yourself with all documents forwarded by the committee liaison.

Barnstable County’s elected officials, staff, and the public greatly appreciate the service you are about to embark on. Please do not hesitate to contact our staff or the Board to answer any questions you may have.

Enjoy your time serving the County and thank you again for volunteering your service. Welcome aboard!

Sincerely,

Ronald Bergstrom, Chair
Board of Regional Commissioners
BARNSTABLE, SS.

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Ronald Bergstrom, Chair:  
Mary Pat Flynn, Vice-Chair:  
Ronald R. Beaty, Commissioner:

A true copy, Attest, February  , 2020

Janice O’Connell
Barnstable County Regional Clerk
February 12, 2020

Silvio Genao
DPW Superintendent
Department of Public Works
Town of Eastham
555 Old Orchard Road
Eastham, MA 02642

Dear Mr. Genao,

Congratulations on your appointment to the Barnstable County Coastal Management Committee. The Barnstable County Board of Regional Commissioners would like to take this opportunity to thank you for volunteering your time to serve the residents of Barnstable County.

The liaison to your committee assignment will contact you to schedule the taking of oath of office and with information regarding the completion of training and certifications required by the Commonwealth and County. Please take the time to familiarize yourself with all documents forwarded by the committee liaison.

Barnstable County’s elected officials, staff, and the public greatly appreciate the service you are about to embark on. Please do not hesitate to contact our staff or the Board to answer any questions you may have.

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Sincerely,

Ronald Bergstrom, Chair
Board of Regional Commissioners
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February 12, 2020

Mark Adams
Geographic Information Specialist & Coastal Geology Technician
National Park Service, Cape Cod National Seashore
99 Marconi Site Road
Wellfleet, MA 02667

Dear Mr. Adams:

Congratulations on your appointment to the Barnstable County Coastal Management Committee. The Barnstable County Board of Regional Commissioners would like to take this opportunity to thank you for volunteering your time to serve the residents of Barnstable County.

The liaison to your committee assignment will contact you to schedule the taking of oath of office and with information regarding the completion of training and certifications required by the Commonwealth and County. Please take the time to familiarize yourself with all documents forwarded by the committee liaison.

Barnstable County’s elected officials, staff, and the public greatly appreciate the service you are about to embark on. Please do not hesitate to contact our staff or the Board to answer any questions you may have.

Enjoy your time serving the County and thank you again for volunteering your service. Welcome aboard!

Sincerely,

Ronald Bergstrom, Chair
Board of Regional Commissioners
BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Commissioners’ Conference Room, in the Superior Courthouse, on the twelfth of February, A.D. 2020, motion by Commissioner Beaty to authorize the reappointment of Steve McKenna, Cape Cod and Islands Regional Coordinator, to the Barnstable County Coastal Management Committee, representing the Massachusetts Office of Coastal Zone Management (CZM), for a period through January 1, 2023, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: 
Y

Mary Pat Flynn, Vice-Chair: 
Y

Ronald R. Beaty, Commissioner: 
Y

A true copy, Attest, February 12, 2020

Janice O'Connell
Barnstable County Regional Clerk
February 12, 2020

Steve McKenna  
Cape Cod and Islands Regional Coordinator  
Massachusetts Office of Coastal Zone Management (CZM)  
3195 Main Street  
PO Box 220  
Barnstable, MA 02630

Dear Mr. McKenna,

Congratulations on your appointment to the Barnstable County Coastal Management Committee. The Barnstable County Board of Regional Commissioners would like to take this opportunity to thank you for volunteering your time to serve the residents of Barnstable County.

The liaison to your committee assignment will contact you to schedule the taking of oath of office and with information regarding the completion of training and certifications required by the Commonwealth and County. Please take the time to familiarize yourself with all documents forwarded by the committee liaison.

Barnstable County’s elected officials, staff, and the public greatly appreciate the service you are about to embark on. Please do not hesitate to contact our staff or the Board to answer any questions you may have.

Enjoy your time serving the County and thank you again for volunteering your service. Welcome aboard!

Sincerely,

Ronald Bergstrom, Chair  
Board of Regional Commissioners
AGENDA ITEM 8e

Authorizing the award of contracts for Golf Course Materials and Services to be used at Municipal Golf courses, for the period of March 1, 2020 through February 28, 2021 to: Atlantic Golf & Turf; Harrell's LLC; Helena Agri Enterprises; Site One Landscape Supply; The Charles C. Hart Seed Company; Tom Irwin, Inc; and Winfield Solutions
At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Commissioners’ Conference Room, in the Superior Courthouse, on the twelfth of February, A.D. 2020, motion by Commissioner Beaty to authorize the award of contracts for Golf Course Materials and Services to be used at Municipal Golf courses, for the period of March 1, 2020 through February 28, 2021 to: Atlantic Golf & Turf; Harrell’s LLC; Helena Agri Enterprises; Site One Landscape Supply; The Charles C. Hart Seed Company; Tom Irwin, Inc; and Winfield Solutions, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair:    Y
Mary Pat Flynn, Vice-Chair:  Y
Ronald R. Beaty, Commissioner:  Y

A true copy, Attest, February 12, 2020

Janice O’Connell
Barnstable County Regional Clerk
February 4, 2020

MEMORANDUM

TO: County Commissioners
FROM: Jennifer Frates, Chief Procurement Officer
RE: Notice of Bid Award - #7896 Golf Course Materials and Services

Barnstable County issued an Invitation for Bid #7896 for Golf Course Materials and Services to be used at Municipal Golf courses and other Political Subdivisions for the period of March 1, 2020 through February 28, 2021. Eight bids were received.

Please vote to award the bids to the following as the responsive, responsible bidders offering the lowest prices as shown on the attached spreadsheet:

Tom Irwin, Inc
Helena Agri Enterprises
Harrell's LLC
Site One Landscape Supply
The Charles C. Hart Seed Company
Atlantic Golf & Turf
Winfield Solutions

The Towns will enter into their own contracts with the vendor.

Thank you.
### FERTILIZERS

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</table>
# Barnstable County Golf Course Materials and Services Bid

March 1, 2020 through February 28, 2021

| Wetting Agents, Growth Regulators, Foliar Nutrients, Lime - HI Cal, Calacitic Dolomitic |
|---------------------------------|----------------|----------------|
| **DRY WEIGHT**                  |                |                |
| Dolomitic lime                  | Helena Agri    | $5.00          |
| Hi Cal Lime                     | Helena Agri    | $5.00          |
| Calcitic lime                   | Helena Agri    | $4.50          |
| **LIQUIDS**                     |                |                |
| 16/90                           | Atlantic       | 55.00          |
| Cascade                         | Tom Irwin      | 163.00         |
| Dispatch                        | Atlantic       | 35.75          |
| Fleet                           | Harrell’s      | 91.36          |
| HYDRO 90                        | Harrell’s      | 73.20          |
| Liquid iron (FE)                | Site One       | 8.34           |
| Mariner                         | Winfield       | $65.00         |
| Nautilus                        | Winfield       | $94.13         |
| Privateer                       | Winfield       | $80.36         |
| Proxy                           | Helena Agri    | 31.00          |
| Revolution                      | Winfield       | 103.40         |
| Sea-3                           | Tom Irwin      | 69.00          |
| Tinexapac-ethyl                 | Site One       | 127.21         |
| Tytlephyte                      | The Charles C. Hart S | 24.50        |
| Vivax                           | Winfield       | 76.55          |
## Insecticides

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<td>Imidacloprid</td>
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## GOLF COURSE ACCESSORIES

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<tr>
<td>Standard Golf</td>
<td>Site One</td>
<td>18%</td>
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AGENDA ITEM 8f

Authorizing the discharge of a mortgage by Susan McKay Shenk to Barnstable County, acting by and through the Cape Cod Commission, dated May 19, 2010, and recorded with the Barnstable County Registry of Deeds in Book 24561, Page 295
DISCHARGE OF MORTGAGE

Barnstable County, acting by and through the Cape Cod Commission, the holder of a mortgage by Susan McKay Shenk, to Barnstable County, acting by and through the Cape Cod Commission, dated May 19, 2010 recorded with the Barnstable County Registry of Deeds in Book 24561 Page 295 acknowledges satisfaction of the same.

Witness our hand and seal this 12th day of February, 2020

BARNSTABLE COUNTY, As County Commissioners

Ronald Bergstrom

Mary Pat Flynn

Ronald R. Beaty

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

On this 12th day of February, 2020, before me, the undersigned notary public personally appeared Ronald Bergstrom, Mary Pat Flynn and Ronald R. Beaty, as Barnstable County Commissioners, and proved to me through satisfactory evidence of identification, which was personal knowledge, to be the persons whose names are signed on the preceding or attached document, and acknowledged to me that they signed it voluntarily for its stated purpose.

O. G.F.
Notary Public
My Commission Expires: 02/2/25
BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Commissioners' Conference Room, in the Superior Courthouse, on the twelfth of February, A.D. 2020, motion by Commissioner Beaty to authorize the discharge of a mortgage by Susan McKay Shenk to Barnstable County, acting by and through the Cape Cod Commission, dated May 19, 2010, and recorded with the Barnstable County Registry of Deeds in Book 24561, Page 295, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y
Mary Pat Flynn, Vice-Chair: Y
Ronald R. Beaty, Commissioner: Y

A true copy, attest, February 12, 2020

Janice O'Connell, Regional Clerk
AGENDA ITEM 8g
Authorizing the execution of Certificates for Dissolving Septic Betterments
MEMORANDUM

DATE: February 12, 2020
TO: Board of Regional Commissioners
FROM: Community Septic Management Loan Program
SUBJECT: Certificates for Dissolving Septic Betterments

Please execute Certificates for Dissolving Septic Betterments certifying that the betterment assessments upon the hereinafter described parcels of real estate in the Notices of Betterment Assessment recorded in Barnstable County Registry of Deeds or Barnstable Registry District of the Land Court as listed below, stating that betterments to be assessed pursuant to a betterment agreement for septic improvements, in accordance with General Laws, Chapter 111, Section 127B 1/2 have, together with any interest and costs thereon, been paid or legally abated.

Approved:

Board of Regional Commissioners

[Signatures]

02/12/20
Date
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<tr>
<th>Lot Number</th>
<th>Parcel Description</th>
<th>Owner(s) Named In Betterment Assessment</th>
<th>Deed Book</th>
<th>Page</th>
<th>Deed Reference</th>
<th>Notice Of Betterment</th>
<th>Book</th>
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<th>Certificate Of Title No.</th>
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Location of Property

Barnstable Registry District of the Land Court

Barnstable Registry District of the Land Court

CERTIFICATES FOR DISOLVING SEPTIC BETTERMENTS FOR 02/12/20
COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Commissioners’ Conference Room, in the Superior Courthouse, on the twelfth of February, A.D. 2020, motion by Commissioner Beaty to authorize the execution of Certificates for Dissolving Septic Betterments, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y
Mary Pat Flynn, Vice-Chair: Y
Ronald R. Beaty, Commissioner: Y

A true copy, attest, February 12, 2020

Janice O'Connell, Regional Clerk