

*COMMONWEALTH OF MASSACHUSETTS*

Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners, held in Commissioners' Conference Room, in the Superior Courthouse, on the fifth day of February, A.D. 2020

**Board Regional Commissioners:**

Ronald R. Beaty                      Present

Ronald Bergstrom                  Present

Mary Pat Flynn                      Present

**Assembly of Delegates:**

John Ohman                          Delegate, Town of Dennis

**Staff Present:**

Jack Yunits                          County Administrator

Steve Tebo                          Assistant County Administrator

Owen Fletcher                      Executive Assistant, Administration

Mike Maguire                      Director, Cape Cod Cooperative Extension

**1. Call to Order**

Chairman Bergstrom called the meeting to order at 10:00 A.M.

**2. Pledge of Allegiance**

**3. Moment of Silence**

**4. Public Comment**

No members of the public offered comment.

## 5. Approval of Minutes

### a. Regular Meeting of January 29, 2020

*Motion by Commissioner Beaty to approve the minutes of the Board of Regional Commissioners' Regular Meeting of January 29, 2020 as presented, 2nd by Commissioner Flynn, approved 0-0-0*

## 6. General Business

### a. Report by Josh Reitsma, Fisheries & Aquaculture Specialist, and Harriet Booth, Marine Resource Specialist, Cape Cod Cooperative Extension on travel to the Milford Aquaculture Seminar, hosted by the National Oceanic and Atmospheric Administration's Milford Aquaculture Laboratory, Northeast Fisheries Science Center in Shelton, Connecticut from January 13, 2020 through January 15, 2020

The Board postponed hearing this report to a future meeting due to a scheduling conflict.

### b. Proposed Ordinance 20-\_\_, Adopting an Operating Budget for the Dredge Enterprise Fund, in the amount of \$1,849,437.00 for the Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021

*Motion by Commissioner Beaty to authorize the introduction of Proposed Ordinance 20-\_\_ (to be numbered), Proposed Ordinance 20-\_\_, Adopting an Operating Budget for the Dredge Enterprise Fund, in the amount of \$1,849,437.00 for the Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021, at the next meeting of the County Assembly of Delegates, pursuant to Sections 2- 8(e) and 5 - 4(a) of the Barnstable County Home Rule Charter, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

The Board clarified the reasoning behind a line item for professional technical consultants to support the dredge. Mr. Tebo explained that the position of Dredge Superintendent previously included budgetary and other responsibilities, as well as front line operations. The County shifted some responsibilities to Mr. Tebo, as Assistant County Administrator to address those needs. Chairman Bergstrom and Commissioner Beaty expressed their opinion that the County must have one individual responsible for all County Dredge matters. Mr. Yunits and Mr. Tebo explained the County's relationship with Foth Engineering and its ability to take on greater responsibility for County's Dredge operations.

## 7. New Business – Other business not reasonably anticipated by the Chair

There was no new business at this meeting.

## 8. Commissioners' Actions

- a. **Authorizing the execution of an amendment to an agreement, executed September 12, 2018, with Restore America's Estuaries, for a Southeast New England Program (SNEP) Watershed Grant to the Cape Cod Commission, in the amount of \$399,998.00 for the period of September 1, 2018 through September 30, 2020, extending the period of performance through March 31, 2021**

*Motion by Commissioner Beaty to authorize the execution of an amendment to an agreement, executed September 12, 2018, with Restore America's Estuaries, for a Southeast New England Program (SNEP) Watershed Grant to the Cape Cod Commission, in the amount of \$399,998.00 for the period of September 1, 2018 through September 30, 2020, extending the period of performance through March 31, 2021, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

Mr. Yunits clarified that the source of the money for Items 8a through 8d was Commonwealth and Federal funding. He noted the extensions were necessary to account for the slow disbursement of those funds.

- b. **Authorizing the execution of an amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with the Association to Preserve Cape Cod, under the Cape Cod Commission's SNEP Watershed Grant project titled "Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making" in the amount of \$99,488.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021**

*Motion by Commissioner Beaty to authorize the execution of an amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with the Association to Preserve Cape Cod, under the Cape Cod Commission's SNEP Watershed Grant project titled "Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making" in the amount of \$99,488.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0*

- c. **Authorizing the execution of an amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Waquoit Bay Reserve Foundation, under the Cape Cod Commission's SNEP Watershed Grant project titled "Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making" in the amount of \$42,684.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021**

*Motion by Commissioner Beaty to authorize the execution of an amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Waquoit Bay Reserve Foundation, under the Cape Cod Commission's SNEP Watershed Grant project titled "Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making" in the amount of \$42,684.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0*

- d. Authorizing the execution of an amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Woods Hole Oceanographic Institution, under the Cape Cod Commission's SNEP Watershed Grant project titled "Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making" in the amount of \$107,289.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021**

*Motion by Commissioner Beaty to authorize the execution of an amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Woods Hole Oceanographic Institution, under the Cape Cod Commission's SNEP Watershed Grant project titled "Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making" in the amount of \$107,289.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0*

- e. Authorizing the award of contracts for the leasing and maintenance of portable toilets to Nauset Disposal for the Towns of Brewster, Eastham and Yarmouth**

*Motion by Commissioner Beaty to authorize the award of contracts for the leasing and maintenance of portable toilets to Nauset Disposal for the Towns of Brewster, Eastham and Yarmouth, as presented, 2nd by Commissioner Flynn, approved 0-0-0*

- f. Authorizing the execution of a contract with American Fire Training Systems, for a Fire Training Academy Prop (Mobile), for an amount not to exceed \$374,000.00, for a period from January 22, 2020 through May 1, 2020**

*Motion by Commissioner Beaty to authorize the execution of a contract with American Fire Training Systems, for a Fire Training Academy Prop (Mobile), for an amount not to exceed \$374,000.00, for a period from January 22, 2020 through May 1, 2020, as presented, 2nd by Commissioner Flynn, approved 0-0-0*

- g. Authorizing the discharge of a mortgage to Barnstable County, by and through the Cape Cod Commission, and through an assignment of mortgage by the Housing Assistance Corporation, dated May 11, 1995 and recorded at the Barnstable County Registry of Deeds at Book 9703 Page 60**

*Motion by Commissioner Beaty to authorize the discharge of a mortgage by Rosamund Brayton to Barnstable County, by and through the Cape Cod Commission, and through an*

*assignment of mortgage by the Housing Assistance Corporation, dated February 2, 1994 and recorded at the Barnstable County Registry of Deeds at Book 9703 Page 60, as presented, 2nd by Commissioner Flynn, approved 0-0-0*

**h. Authorizing the execution of Certificates for Dissolving Septic Betterments**

*Motion by Commissioner Beaty to authorize the Chair to execute Certificates for Dissolving Septic Betterments, as presented, 2nd by Commissioner Flynn, approved 0-0-0*

**9. Commissioners' Reports**

Commissioner Beaty spoke regarding the Board's need to schedule an evaluation for Mr. Yunits pursuant to his contract.

**10. County Administrator and Staff Reports**

Mr. Yunits spoke regarding obtaining grant funding for the ongoing clean-up of the County Fire Rescue Training Academy. He also spoke regarding an upcoming meeting on expanding the County's Septic Loan Program to include businesses and non-profits.

**11. Adjournment**

*Barnstable, ss. at 10:43 A.M. on this fifth day of February 2020, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Flynn, approved 0-0-0*

**List of Documents:**

- Draft Minutes of the Board of Regional Commissioners Regular Meeting of January 29, 2020
- Amendment to an agreement, executed September 12, 2018, with Restore America's Estuaries, for a Southeast New England Program (SNEP) Watershed Grant to the Cape Cod Commission, in the amount of \$399,998.00 for the period of September 1, 2018 through September 30, 2020, extending the period of performance through March 31, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0
- Amendment to an agreement, executed September 12, 2018, with Restore America's Estuaries, for a Southeast New England Program (SNEP) Watershed Grant to the Cape Cod Commission, in the amount of \$399,998.00 for the period of September 1, 2018 through September 30, 2020, extending the period of performance through March 31, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0
- Agreement, executed September 12, 2018, with Restore America's Estuaries, for a Southeast New England Program (SNEP) Watershed Grant to the Cape Cod Commission, in the amount of \$399,998.00 for the period of September 1, 2018 through September 30, 2020, extending the period of performance through March 31, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0
- Amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with the Association to Preserve Cape Cod, under the Cape Cod Commission's SNEP Watershed Grant project titled "Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making" in the amount of \$99,488.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0
- Sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with the Association to Preserve Cape Cod, under the Cape Cod Commission's SNEP Watershed Grant project titled "Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making" in the amount of \$99,488.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0
- Amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Waquoit Bay Reserve Foundation, under the Cape Cod Commission's SNEP Watershed Grant project titled "Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making" in the amount of \$42,684.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0

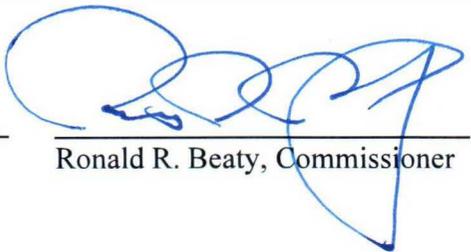
- Sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Waquoit Bay Reserve Foundation, under the Cape Cod Commission's SNEP Watershed Grant project titled "Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making" in the amount of \$42,684.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0
- Amendment to a sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Woods Hole Oceanographic Institution, under the Cape Cod Commission's SNEP Watershed Grant project titled "Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making" in the amount of \$107,289.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0
- Sub-award agreement, executed October 10, 2018, through the Cape Cod Commission, with Woods Hole Oceanographic Institution, under the Cape Cod Commission's SNEP Watershed Grant project titled "Regional Collection & Analysis of Cape Cod Water Resources Data to Inform Local Decision-Making" in the amount of \$107,289.00, for a period from October 1, 2018 through July 31, 2020, extending the period of performance through February 28, 2021, as presented, 2nd by Commissioner Flynn, approved 0-0-0
- Memorandum dated February 3, 2020 to the County Commissioners from Jennifer Frates, Chief Procurement Officer, regarding "Notice of Bid Award - #7899 Leasing & Maintenance of Portable Toilets"
- Contract with American Fire Training Systems, for a Fire Training Academy Prop (Mobile), for an amount not to exceed \$374,000.00, for a period from January 22, 2020 through May 1, 2020, as presented, 2nd by Commissioner Flynn, approved 0-0-0
- Memorandum dated January 15, 2020 to the County Commissioners from Jennifer Frates, Chief Procurement Officer, regarding "Notice of Bid Award - #7897 Fire Training Academy Prop (Mobile)"
- Award of a contract to American Fire Training Systems, for a Fire Training Academy Prop (Mobile), for an amount not to exceed \$374,000.00
- Discharge of a mortgage to Barnstable County, by and through the Cape Cod Commission, and through an assignment of mortgage by the Housing Assistance Corporation, dated May 11, 1995 and recorded at the Barnstable County Registry of Deeds at Book 9703 Page 60, as presented, 2nd by Commissioner Flynn, approved 0-0-0
- Memorandum to Jack Yunits, Jr., County Administrator / County Commissioners, from Renie Hamman, HOME Program Manager, regarding "Discharge of HOME Mortgage, 20 Short Way, West Yarmouth / Brayton, Rosamund, dated January 31, 2020

- Memorandum dated January 6, 2020 to the Board of Regional Commissioners from Community Septic Loan Program regarding Certificates for Dissolving Betterments

Approved, Board of Regional Commissioners:

  
Ronald Bergstrom, Chair

  
Mary Pat Flynn, Vice-Chair

  
Ronald R. Beaty, Commissioner

02/12/20  
Date

The foregoing records have been read and approved, February 12, 2020.

A true copy, attest:

  
Janice O'Connell, Regional Clerk

