

AGENDA PACKET

03/11/20 REGULAR MEETING

DOCUMENT LIST

Agenda Item 6a:

- Report by Harriet Booth, Marine Resource Specialist, of the Cape Cod Cooperative Extension on travel to Providence, Road Island to attend the Sea Grant's National Seaweed Symposium from March 2, 2020 through March 4, 2020

Agenda Item 6b:

- Ordinance 20-02, To revise the County's operating budget for Fiscal Year Two thousand and twenty, as enacted in Ordinance No. 19-04, by making supplemental appropriations for the Fiscal Year Two thousand and twenty

Agenda Item 8a:

- Barnstable County Job Description for the position of Project Specialist in the Human Services Department

Agenda Item 8b:

- Reimbursement request from Kristy Senatori, Executive Director of the Cape Cod Commission, in the amount of \$203.00, for a period from January 10, 2020 through January 31, 2020

Agenda Item 8c:

- Reimbursement request from Kristy Senatori, Executive Director of the Cape Cod Commission, in the amount of \$1,207.57, for a period from February 1, 2020 through February 29, 2020

Agenda Item 8d:

- Agreement for a grant from Barnstable County, from Special License Plate Funds, on behalf of its Economic Development Council, and acting through the Cape Cod Commission, to the Association to Preserve Cape

Agenda Item 8e:

- Agreement for a grant from the Massachusetts Executive Office of Health and Human Services, Department of Public Health, to the Barnstable County Human Services Department, in the amount of \$800,000.00, for Substance Abuse Prevention Programs, for a period from July 1, 2015 through June 30, 2020

Agenda Item 8f:

- Memorandum dated March 4, 2020 to the County Commissioners from Jennifer Frates, Chief Procurement Officer, regarding "Notice of Bid Award - #7894 Roadway Construction Items"

Agenda Item 8g:

- Memorandum dated March 4, 2020 to the County Commissioners from Jennifer Frates, Chief Procurement Officer, regarding "Notice of Bid Award - #7895 Road Resurfacing for Specific Projects"

Agenda Item 8h:

- Memorandum dated January 25, 2019 to the County Commissioners from Elaine Davis, Chief Procurement Officer, regarding "Notice of Bid Award"

Agenda Item 8i:

- Memorandum dated January 31, 2019 to the County Commissioners from Elaine Davis, Chief Procurement Officer, regarding "Notice of Bid Award"

Agenda Item 8j:

- Memorandum dated April 4, 2019 to the County Commissioners from Elaine Davis, Chief Procurement Officer, regarding "Notice of Bid Award for Drainage and Guardrail Items"

Agenda Item 8k:

- Memorandum dated April 4, 2019 to the County Commissioners from Elaine Davis, Chief Procurement Officer, regarding "Notice of Bid Award for Drainage Structures and Hot Mix"

Agenda Item 8l:

- Discharge of a mortgage by Nancy B. Chavenson, to Barnstable County, acting by and through the Cape Cod Commission, dated May 15, 2015 and recorded with the Barnstable County Registry of Deeds in Book 28872, Page 161

Agenda Item 8m:

- Memorandum dated March 9, 2020 to the Board of the Regional Commissioners from Community Septic Management Loan Program with the subject Certificates for Dissolving Septic Betterments

AGENDA ITEM 6a

Report by Joshua Reitsma, Fisheries and Aquaculture Specialist, and Harriet Booth, Marine Resource Specialist, of the Cape Cod Cooperative Extension on travel to Providence, Road Island to attend the Sea Grant's National Seaweed Symposium from March 2, 2020 through March 4, 2020



OUT-OF-STATE TRAVEL AUTHORIZATION

Please complete the information below:

Employee Name & Title: Joshua Reitsma, Fisheries and Aquaculture Specialist

Date(s) of Travel: 3/2-4/2020

Destination: Providence, RI

Trip Purpose:

To attend the first ever Sea Grant Seaweed Symposium. This meeting will bring together industry, regulators, and Sea Grant related extension and law related personnel to discuss the challenges and opportunities in domestic seaweed production. This is a working meeting where a number of work groups will be formed to work on certain aspects or challenges related to seaweed production. This is a grant funded project, for which we are receiving some funding for participation and to cover travel costs for the meeting.

Please attach conference material (ie: agendas, event schedules)

Approximate cost(s) of:

Conference Registration Fee:	\$ _____ -	Transportation:	\$ _____	225.60
Hotel:	_____	Meals (\$38/day with receipts):	\$ _____	114.00
		Total Estimated Cost(s):	\$ _____	339.60

2859-5281

Approvals:

Please note: This is not an approval of expense reimbursement

Approved by: 
Department Director

Date: 2-12-2020

Employee(s) are required to write a written Travel Report and give a presentation to the Commissioners within 30 days of their return.



OUT-OF-STATE TRAVEL AUTHORIZATION

Please complete the information below:

Employee Name & Title: Harriet Booth, Marine Resource Specialist

Date(s) of Travel: 3/2/2020

Destination: Providence, RI

Trip Purpose:

To attend the Sea Grant Seaweed Symposium and help with registration at this event. This meeting will bring together industry, regulators, and Sea Grant related extension and law related personel to discuss the challenges and opportunities in domestic seaweed production. This is a working meeting where a number of work groups will be formed to work on certain aspects or challenges related to seaweed production. This is a grant funded project, for which we are receiving some funding for participation and to cover travel costs for the meeting.

Please attach conference material (ie: agendas, event schedules)

Approximate cost(s) of:

Conference Registration Fee:	_____	Transportation:	\$	_____	109.13
Hotel:	_____	Meals (\$38/day with receipts):	\$	_____	38.00
		Total Estimated Cost(s):	\$	_____	147.13

Approvals:

Please note: This is not an approval of expense reimbursement

Approved by:  Department Director

Date: 2-19-2020

Employee(s) are required to write a written Travel Report and give a presentation to the Commissioners within 30 days of their return.



National Seaweed Symposium

The Graduate Providence

11 Dorrance Street, Providence, RI 02903

Agenda

March 2nd, 2020

- 9:00am Welcome and Opening Remarks
- 9:15am Plenary Presentation
- 9:45am Program Overview (what will be done at the Symposium)
- 10:15am **Break (15 minutes)**
- 10:30am State of the States
- 11:00am Summary of Needs Assessment
- 11:45am Description of Work Groups and Activities
- 12:00pm **Lunch (on own)**
- 1:30pm Work Group Sessions
- 3:00pm **Break (15 min)**
- 3:15pm Work Group Sessions
- 4:00pm **Adjourn for the Day**
- *4:00pm Steering Committee check-in

**Evening gathering off-site

March 3rd, 2020

- 9:00am Work Group Sessions
- 10:00am **Break (15 minutes)**
- 10:15am Work Group Sessions

AGENDA ITEM 6b

Ordinance 20-02, To revise the County's operating budget for Fiscal Year Two thousand and twenty, as enacted in Ordinance No. 19-04, by making supplemental appropriations for the Fiscal Year Two thousand and twenty

BARNSTABLE COUNTY
In the Year Two Thousand Twenty

Ordinance 20-02

The Cape Cod regional government, known as Barnstable County hereby ordains;

To revise the County's operating budget for Fiscal Year Two thousand and twenty, as enacted in Ordinance No. 19-04, by making supplemental appropriations for the Fiscal Year Two thousand and twenty

Section 1.

Based on a revised estimate of expenses of Barnstable County for the current fiscal year, made as of February 6, 2020, the sum set forth in section one, for the purpose set forth therein and subject to the conditions set forth in sections two through four of Barnstable County Ordinance 19-04, are hereby appropriated from Unreserved Fund Balance as a supplemental appropriation for Barnstable County for the fiscal year ending June thirtieth, Two thousand and twenty. Said funds are to be expended to fund the Supportive Coastal Infrastructure Project Grant Match for the purpose of purchasing a Mobile Maritime/Shipboard Firefighting Training Apparatus. Said funds shall be derived from the Public Safety Training Academy General Fund budget line item Misc. Contractual 0014602.5299 for Fiscal Year Two thousand and twenty

<u>Budget #</u>	<u>Sub-Program</u>	<u>\$ Amount</u>
2832.5299	Seaport Misc. Contractual	\$75,000

TOTAL SUPPLEMENTAL APPROPRIATION	\$75,000
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Adopted by the Assembly of Delegates on March 4, 2020



E. Suzanne McAuliffe
Deputy Speaker, Assembly of Delegates

Approved by the Board of County Commissioners _____ (date), at _____ (time).

Ronald Bergstrom, Chairman

Mary Pat Flynn, Vice Chairman

Ronald Beaty, Jr.
Commissioner

AGENDA ITEM 8a

Authorizing the filling of vacancies for two part-time positions of Project Specialist in the Human Services Department as recommended by the County Review Committee



BARNSTABLE COUNTY JOB DESCRIPTION

Title: Project Specialist	Classification: Barnstable County
Department: Human Services	Grade: SPT 3
Reports to: Director	FLSA Status: Exempt
Effective Date: March 2020	Union Status: Non-represented

Summary

Professional, technical, and administrative support assisting with daily operation of communications, social media, related administrative functions of the Department, and all other related work as required.

Supervision

Works under the general direction of the Director of Human Services. Employee confers regularly with other department members on general strategies to accomplish the work of the department and specific projects. Keeps supervisor fully informed of obstacles/progress in completing tasks.

Essential Functions

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Manages all aspects of Department's social media including web sites, e-newsletters, and other social media tools. Responsible for creating and managing content that is integrated across platforms.

Develops print materials, including written and graphic content for newsletters, flyers, brochures, press releases, reports, and infographics.

Works with health and human services agencies and vendors in maintaining online resource directories/platform.

Provides demonstrations to various groups on the department's online resources/service directories.

Develops effective strategies to disseminate Department information using a variety of media outlets and communication tools

Works closely with the County Communications Manager to support and progress communications objectives in order to build community awareness of the department's initiatives.

Keeps organized records of activities and prepares reports on progress as requested

Meets on a regular basis to provide project updates and share relevant information with Department staff.



BARNSTABLE COUNTY JOB DESCRIPTION

Performs similar or related duties, as required, or as situation dictates.

Recommended Minimum Qualifications

Education and Experience

Bachelor's Degree from an accredited college or university in public health, communication, journalism, web content development or related field and 3 years of experience; or an equivalent combination of education and experience.

Knowledge: Knowledge of social media and web content development, public health, health communication, social media platforms & culturally appropriate communication strategies.

Ability: Ability to communicate effectively, plan, organize, analyze problems and formulate recommendations; establish and maintain effective working relationships with a variety of community organizations, vendors, and staff; learn quickly, manage multiple tasks and meet deadlines; prepare and disseminate written content and a variety of information to wide range of audiences; recognize the Department's priorities and work cooperatively and collaboratively to support their accomplishment.

Skill: Skill in researching, writing, organizing, and editing information for publication on websites and in print publications. Computer skills that encompass effective use of word processing, spreadsheets, presentation, desktop publishing (Adobe InDesign, Publisher), event/email marketing software (e.g. Constant Contact, Survey Monkey), WordPress, and basic HTML.

Required Licensing/Certification: A valid U.S. Driver's License

Job Environment

Work is generally performed in typical office conditions; with frequent interruptions and requests for information; involves periodic travel throughout the fifteen Cape Cod towns, attending meetings with the public, non-profit agencies and local government officials; periodic evening and weekend events across the County, therefore reliable transportation is required.

Small office environment, shared equipment and office space.

Operates own car to attend meetings, operates computer and standard office machines, including photocopier, laptop, and projector.

Engages in frequent contact with the public, community and human service providers, local, regional, and state government officials; contact is mainly by telephone and email.



BARNSTABLE COUNTY JOB DESCRIPTION

Physical Requirements

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimal physical effort required. May be required to move/transport up to 25 pounds such as boxes and books. Ability to operate a keyboard and standard office equipment at efficient speed and to view computer screens for an extended period. Operates automobile to perform County-wide travel to transact business.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.

Equal Opportunity/Americans with Disabilities Act Employer

AGENDA ITEM 8b

Authorizing the approval of a reimbursement request from Kristy Senatori, Executive Director of the Cape Cod Commission, in the amount of \$203.00, for a period from January 10, 2020 through January 31, 2020



2020 EMPLOYEE/ELECTED OFFICIAL EXPENSE REIMBURSEMENT FORM

revised 2020 version: effective 1/1/2020

Please do not use vague and general terms such as "errands", "meeting", "site visit" or the use of acronyms (unless an attached document, ie. conference agenda, provides the full name).

Date	Description explaining the purpose for the travel or purchase
1/10/20	Massachusetts Clean Water Trust
1/23/20	CDP Board Meeting in Eastham
1/28/20	Presentation at the Wellfleet Public Library
1/31/20	Presentation at Heritage Museums & Gardens
1/31/20	Harwich MVP Workshop

The Official Barnstable County Reimbursement Form and Reimbursement Policy & Procedures Manual are available on the Employee Intranet at: <https://barnstablecounty.sharepoint.com/dept/finance/SitePages/Welcome.aspx>

Center Plaza Garage

1 Center Plaza
02108 Boston
617-742-7807

Receipt 0748/0604/604 01/10/20 11:24:11

010100 Pay Parking Ticket 42.00 \$
01/10/20 09:21 - 01/10/20 11:23
Length of stay: 0 Days, 02:02
02994287070011010010337110??

Total Amount 42.00 \$

Credit Mastercard 42.00 \$

Mastercard

SENATOR/KRISTY 0
Customer No. xxxx xxxx xxxx 2685
Amount = \$ 42.00

** Thank you **
** Open 24 hours **

AGENDA ITEM 8c

Authorizing the approval of a reimbursement request from Kristy Senatori, Executive Director of the Cape Cod Commission, in the amount of \$1,207.57, for a period from February 1, 2020 through February 29, 2020



2020 EMPLOYEE/ELECTED OFFICIAL EXPENSE REIMBURSEMENT FORM

IN-STATE TRAVEL

2020 version: effective 1/1/2020

IN-STATE TRAVEL

Expenses incurred in traveling in performance of official duties.

0.575 per mile 2020 GSA allowance						\$43.06/day max for in-state MEALS							
Date	Starting Address	Ending Address	Round trip (Y or N)	Mileage (Y if used)	# of Miles traveled	Amount	Misc.	Transp/ Parking	Hotel	Breakfast	Lunch	Dinner	TOTAL
2/4/20	Dennis	Brewster	Y	Y	14	8.05							8.05
2/6/20	Dennis	Brewster	N	Y	7	4.03							4.03
2/6/20	Brewster	Barnstable	N	Y	14	8.05							8.05
2/10/20	Dennis	Yarmouth	N	Y	11	6.33							6.33
2/10/20	Yarmouth	Barnstable	N	Y	7	4.03							4.03
2/10/20	Barnstable	Eastham	N		25	14.38							14.38
2/10/20	Eastham	Dennis	N		16	9.20							9.20
2/11/20	Barnstable	Truro	N		39	22.43							22.43
2/11/20	Truro	Dennis	N		30	17.25							17.25
2/12/20	Barnstable	Falmouth/Woods Hole	Y	Y	59	33.93							33.93
2/13/20	Barnstable	Mashpee	Y	Y	24	13.80							13.80
2/20/20	Barnstable	Barnstable	Y		7	4.03							4.03
2/27/20	Barnstable	Eastham	N	Y	23	13.23							13.23
2/27/20	Eastham	Dennis	N	Y	15	8.63							8.63
2/28/20	Barnstable	Falmouth	Y		44	25.30							25.30
					335	192.63	0.00	0.00	0.00	0.00	0.00	0.00	192.63
In-State Total Expenses:												192.63	

I certify that the foregoing is a true statement of the actual and proper cost of transportation and other necessary expenses incurred in the performance of official duties, and that I have paid the same:

24652

Vendor #

Kristy Senatori

Printed Name of Employee or Official

Cape Cod Commission
Department

Signature of Employee requesting reimbursement

Date 3/3/20

Ron Bergstrom,

Mary Pat Flynn,

Ron Beaty

Date

ALLOCATION OF CHARGES	ACCOUNT NUMBER	AMOUNT
	0105002-5282	192.63
	0105002-5281	1,014.94
TOTAL EXPENSES		1,207.57



2020 EMPLOYEE/ELECTED OFFICIAL EXPENSE REIMBURSEMENT FORM

revised 2020 version: effective 1/1/2020

Please do not use vague and general terms such as "errands", "meeting", "site visit" or the use of acronyms (unless an attached document, ie. conference agenda, provides the full name).

Date	Description explaining the purpose for the travel or purchase
2/4/20	Brewster Board of Selectmen Meeting
2/6/20	Meet with Peter Lombardi at Brewster Town Hall
2/10/20	Form based code training with HAC
2/10/20	Presented at the Eastham Board of Selectmen Meeting
2/11/20	Presented at the Truro Select Board meeting
2/12/20	WCAI 208 plan at Woods Hole
2/13/20	Town Manager's Monthly meeting in Mashpee
2/20/20	Waste water Task force at Cape Cod Chamber of Commerce
2/27/20	CDP Board Meeting in Eastham
2/28/20	Selectmen & Councilor's legislative breakfast at Seacrest Hotel
2/24/20	ESRI Geodesign Summit, Redlands, CA
2/25/20	ESRI Geodesign Summit, Redlands, CA
2/26/20	ESRI Geodesign Summit, Redlands, CA

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Google Maps 3225 Main Street, Barnstable, MA to Eastham - Town Hall, Eastham, MA Drive 24.9 miles, 32 min

Eastham Town Hall - 2500 State Hwy 2/10/20

3225 Main St

Barnstable, MA 02630

Get on US-6 E in Yarmouth from Main St and Willow St

9 min (4.0 mi)

- ↑ 1. Head southwest toward Main St
190 ft
- ↗ 2. Turn right toward Main St
266 ft
- ↗ 3. Turn right onto Main St
2.4 mi
- ↗ 4. Turn right onto Railroad Ave
0.2 mi
- ↶ 5. Railroad Ave turns left and becomes Cross St
443 ft
- ↗ 6. Turn right onto Willow St
0.9 mi
- ↶ 7. Turn left to merge onto US-6 E toward
Orleans/Provincetown
0.3 mi
- ↶ 8. Merge onto US-6 E
19 min (18.3 mi)
- ⦿ 9. At the traffic circle, take the 2nd exit and stay on
US-6 E
 - ⓘ Destination will be on the left

4 min (2.6 mi)

Eastham - Town Hall

Eastham, MA 02642

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



Eastham - Town Hall, Eastham, MA to 442 Main St, Dennis, MA Drive 16.1 miles, 25 min

2/10/20

Eastham - Town Hall

Eastham, MA 02642

-  1. Head south on US-6 W toward Samoset Rd
2.5 mi
-  2. At the traffic circle, take the 2nd exit and stay on US-6 W heading to Hyannis/Boston
1.8 mi
-  3. Take exit 12 for MA-6A toward Orleans/E Brewster
0.3 mi
-  4. Turn right onto MA-6A W (signs for Massachusetts 6A W)
 Destination will be on the right
11.4 mi

442 Main St

Dennis, MA 02638

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



3225 Main Street, Barnstable, MA to Truro Town Hall Drive 38.9 miles, 52 min

Truro Town Hall 2/11/20

3225 Main St

Barnstable, MA 02630

Get on US-6 E in Yarmouth from Main St and Willow St

9 min (4.0 mi)

- ↑ 1. Head southwest toward Main St
- ↘ 2. Turn right toward Main St 190 ft
- ↘ 3. Turn right onto Main St 266 ft
- ↘ 4. Turn right onto Railroad Ave 2.4 mi
- ↶ 5. Railroad Ave turns left and becomes Cross St 0.2 mi
- ↘ 6. Turn right onto Willow St 443 ft
- ↶ 7. Turn left to merge onto US-6 E toward Orleans/Provincetown 0.9 mi
- ↶ 7. Turn left to merge onto US-6 E toward Orleans/Provincetown 0.3 mi

Follow US-6 E to Town Hall Rd in Truro

42 min (34.5 mi)

- ↶ 8. Merge onto US-6 E 18.3 mi
- ⦿ 9. At the traffic circle, take the 2nd exit and stay on US-6 E 16.2 mi

Continue on Town Hall Rd to your destination

2 min (0.4 mi)

- ↶ 10. Turn left onto Town Hall Rd 390 ft
- ↘ 11. Turn right onto Truro Center Rd 82 ft
- ↶ 12. Turn left onto Town Hall Rd 0.2 mi
- ↘ 13. Keep right to stay on Town Hall Rd 472 ft

↩ 14. Turn left

ⓘ Destination will be on the right

171 ft

Truro Town Hall

24 Town Hall Rd, Truro, MA 02536

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Truro Town Hall to 442 Main St, Dennis, MA

Drive 30.1 miles, 46 min

2/11/20

Truro Town Hall

24 Town Hall Rd, Truro, MA 02536

Take Town Hall Rd to US-6 W

2 min (0.4 mi)

- ↑ 1. Head northeast toward Town Hall Rd
171 ft
- ↘ 2. Turn right onto Town Hall Rd
0.3 mi
- ↘ 3. Turn right onto Truro Center Rd
82 ft
- ↶ 4. Turn left onto Town Hall Rd
390 ft

Follow US-6 W to MA-6A W in Orleans. Take exit 12 from US-6 W

26 min (18.2 mi)

- ↘ 5. Turn right onto US-6 W
16.1 mi
- ⊙ 6. At the traffic circle, take the 2nd exit and stay on US-6 W heading to Hyannis/Boston
1.8 mi
- ↘ 7. Take exit 12 for MA-6A toward Orleans/E Brewster
0.3 mi
- ↘ 8. Turn right onto MA-6A W (signs for Massachusetts 6A W)

📍 Destination will be on the right

20 min (11.4 mi)

442 Main St

Dennis, MA 02638

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



3225 Main Street, Barnstable, MA to 3 Water St, Woods Hole, MA

Drive 29.4 miles, 50 min

2/12/20

3225 Main St

Barnstable, MA 02630

Continue to Main St

35 s (456 ft)

↑ 1. Head southwest toward Main St

190 ft

➤ 2. Turn right toward Main St

266 ft

Continue on Main St. Take MA-28 N/Falmouth Rd, MA-151 W, MA-28 S and Woods Hole Rd to Water St in Falmouth

50 min (29.3 mi)

↶ 3. Turn left onto Main St

2.4 mi

↶ 4. Turn left onto Lyannough Rd

187 ft

➤ 5. Turn right onto Oak St

1.9 mi

↗ 6. Slight right onto Old Stage Rd

0.2 mi

↶ 7. Turn left onto Old Falmouth Rd

0.9 mi

↶ 8. Turn left onto Osterville West Barnstable Rd

1.1 mi

➤ 9. Turn right onto MA-28 N/Falmouth Rd

5.6 mi

⦿ 10. At the traffic circle, take the 2nd exit onto MA-151 W

6.7 mi

⤴ 11. Turn left to merge onto MA-28 S toward Falmouth

6.8 mi

➤ 12. MA-28 S turns right and becomes Locust St

0.3 mi

↑ 13. Continue onto Woods Hole Rd

3.3 mi

↑ 14. Continue onto Water St

📍 Destination will be on the right

118 ft

3 Water St

Woods Hole, MA 02543

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



3225 Main Street, Barnstable, MA to Cape Cod Chamber of Commerce

Drive 3.5 miles, 9 min

2/20/20

3225 Main St

Barnstable, MA 02630

Continue to Main St

- 37 s (456 ft)
- ↑ 1. Head southwest toward Main St
- 190 ft
- ↗ 2. Turn right toward Main St
- 266 ft

Take Hyannis-Barnstable Rd, Phinneys Ln, Attucks Ln/Old Rte 132 St and Shootflying Hill Rd to Patti Page Way

- 8 min (3.3 mi)
- ↗ 3. Turn right onto Main St
- 0.2 mi
- ↗ 4. Turn right onto Hyannis-Barnstable Rd
- 0.5 mi
- ↑ 5. Continue onto Phinneys Ln
- 1.2 mi
- ↗ 6. Turn right onto Attucks Ln/Old Rte 132 St
- 0.6 mi
- ↗ 7. Use the middle lane to turn right onto Iyannough Rd
- 102 ft
- ↑ 8. Continue straight to stay on Iyannough Rd
- 0.3 mi
- ↶ 9. Turn left onto Shootflying Hill Rd
- 0.5 mi
- ↗ 10. Turn right onto Patti Page Way
- 📍 Destination will be on the right
- 21 s (341 ft)

Cape Cod Chamber of Commerce

5 Patti Page Way, Centerville, MA 02632

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan



3225 Main Street, Barnstable, MA to Sea Crest Beach Hotel

Drive 21.8 miles, 40 min

2/28/20

3225 Main St

Barnstable, MA 02630

Continue to Main St

- ↑ 1. Head southwest toward Main St 35 s (456 ft)
- ↘ 2. Turn right toward Main St 190 ft
- ↘ 2. Turn right toward Main St 266 ft

Continue on Main St. Take MA-28 N/Falmouth Rd and MA-151 W to Quaker Rd in Falmouth

- ↙ 3. Turn left onto Main St 39 min (21.7 mi)
- ↙ 4. Turn left onto Iyannough Rd 2.4 mi
- ↘ 5. Turn right onto Oak St 187 ft
- ↗ 6. Slight right onto Old Stage Rd 1.9 mi
- ↙ 7. Turn left onto Old Falmouth Rd 0.2 mi
- ↙ 8. Turn left onto Osterville West Barnstable Rd 0.9 mi
- ↘ 9. Turn right onto MA-28 N/Falmouth Rd 1.1 mi
- 🌀 10. At the traffic circle, take the 2nd exit onto MA-151 W 5.6 mi
- ↙ 11. Turn left onto MA-28A S 7.1 mi
- ↘ 12. Turn right onto Curley Blvd 1.0 mi
- ⤴ 13. Merge onto Quaker Rd 0.7 mi
- ⤴ 13. Merge onto Quaker Rd 0.7 mi

Sea Crest Beach Hotel

350 Quaker Rd, North Falmouth, MA 02556

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



General Information

Request Date	November 21, 2019 10:43 AM
Approval Type	County Administrator
BRC Meeting Time	10:00 AM
Request Type	Travel Authorization

Requester

Department	Cape Cod Commission
Requester	Maria McCauley
Requester Email	mmccauley@capecodcommission.org
Department Director	Gail Coyne
Director Email	gcoyne@capecodcommission.org

Vendor Information

Vendor Type	Organization
Vendor	Environmental Systems Research Institute
Vendor Abbreviation	ESRI
MUNIS Vendor ID No.	20921
Request Identifier	Geodesign Summit 2020

Travel Information

Event Host	ESRI
Event	ESRI Geodesign Summit
No. of Staff Members	1
Staff Member #1	Kristy Senatori
Staff Member #1 Title	Executive Director
Purpose of Travel	Geodesign Summit 2020

Destination	Redlands, CA
Conference Registration Fee(s)	0.00
Estimated Hotel Cost	321.00
Estimated Meal Costs	213.50
Estimated Transportation Cost	800.00
Total Estimated Travel Costs	1334.50

Fiscal Information

Request Amount Type	County or Grant Expenditure
Grant Funded	No
No. of Accounts	1
Account No. 1	0105002-5281
Line 1 Amount (\$)	1334.50
Total Needs Action Amount	1334.50

Performance Period

Period Type	Time Period
Period Begins	February 24, 2020
Period Ends	February 27, 2020

Town Services Information

Towns Serviced	Not Applicable (N/A)
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Summary of Request

Summary of Request	Out-of-state travel authorization for Kristy Senatori, Executive Director, for the ESRI Geodesign Summit in Redlands, CA. Kristy will be presenting at the conference and has received complementary summit registration.
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Documents

Initial Document Submission	https://s3.amazonaws.com/files.formstack.com/uploads/3109542/65921485/557850867/65921485_gsa_redlandscsca.pdf
-----------------------------	---

original signatures to follow? No

of signature page sets for return? 1

Approvals

Approval Status Approved

Approved By Jack Yunits, Needs Action Request, Stephen Amara

Approval Date November 22, 2019 10:36 AM

Comments [Nov 21, 2019 2:09 PM] Stephen Amara APPROVED
[Nov 21, 2019 2:59 PM] Jack Yunits APPROVED
[Nov 22, 2019 10:36 AM] Needs Action Request APPROVED



FY 2020 Per Diem Rates for ZIP 92374

I'm interested in:

Lodging Rates

Meals & Incidentals (M&IE) Rates

Lodging by month (excluding taxes) | October 2019 - September 2020

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

[CSV](#)

[Print](#)

Primary Destination ⓘ	County ⓘ	2019 Oct	Nov	Dec	2020 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Barstow / Ontario / Victorville	San Bernardino	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107

Meals & Incidentals (M&IE) Breakdown ⓘ

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See More Information

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

[CSV](#)

[Print](#)

Primary Destination ⓘ	County ⓘ	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ⓘ
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Primary Destination ⓘ	County ⓘ	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ⓘ
Barstow / Ontario / Victorville	San Bernardino	\$61	\$14	\$16	\$26	\$5	\$45.75

I'm interested in:



442 Main Street, Dennis, MA to Boston Logan International Airport

Drive 78.7 miles, 1 h 22 min

2/24/20

442 Main St

Dennis, MA 02638

Get on US-6 W in Yarmouth

7 min (4.2 mi)

- ↑ 1. Head south on MA-6A W/Main St toward Black Ball Hill Rd
 ⓘ Continue to follow MA-6A W 2.8 mi
- ↩ 2. Turn left onto Union St 1.2 mi
- ⤴ 3. Turn left to merge onto US-6 W toward Boston/Hyannis 0.3 mi

Follow US-6 W, MA-3 N and I-93 N to your destination in Boston

1 h 14 min (74.5 mi)

- ⤴ 4. Merge onto US-6 W 20.1 mi
- ↑ 5. Continue onto MA-3 N 14.7 mi
- ↑ 6. Continue onto MA-3 N/US-44 0.5 mi
- ↑ 7. Continue onto MA-3 N 27.0 mi
- ↘ 8. Use the right 2 lanes to take exit 20B to merge onto I-93 N toward Boston 8.4 mi
- ↘ 9. Use the right 2 lanes to take exit 20 toward Logan Airport 1.4 mi
- ↩ 10. Keep left, follow signs for I-90 E/Logan International Airport 0.2 mi
- ↩ 11. Keep left and merge onto I-90 E
 ▲ Toll road 1.7 mi
- ↘ 12. Take exit 26 toward Logan Airport 0.3 mi

↩ 13. Keep left, follow signs for Departures/Arrivals

0.1 mi

Boston Logan International Airport

1 Harborside Dr, Boston, MA 02128

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



Boston Logan International Airport to 442 Main St, Dennis, MA

Drive 79.6 miles, 1 h 29 min

2/26/20

Boston Logan International Airport

1 Harborside Dr, Boston, MA 02128

Get on I-90 W from Transportation Way

- 3 min (0.6 mi)
- ↑ 1. Head southeast
- 20 ft
- ↗ 2. Slight right
- 0.1 mi
- ↖ 3. Use any lane to turn slightly left onto Transportation Way
- 0.2 mi
- ⤴ 4. Turn left onto the Williams Tunnel ramp
- ▲ Toll road
- 0.3 mi

Follow I-93 S, MA-3 S and US-6 E to Yarmouth. Take exit 8 from US-6 E

- 1 h 14 min (74.8 mi)
- ⤴ 5. Merge onto I-90 W
- ▲ Toll road
- 1.6 mi
- ↘ 6. Take exit 24-25 for I-93
- ▲ Toll road
- 1.0 mi
- ↙ 7. Keep left at the fork and merge onto I-93 S
- 9.2 mi
- ↖ 8. Use the left 2 lanes to take exit 7 for MA-3 S toward Cape Cod
- 0.7 mi
- ↑ 9. Continue onto MA-3 S
- 26.8 mi
- ↑ 10. Continue onto MA-3 S/US-44 E
- 0.9 mi
- ↑ 11. Continue onto MA-3 S
- 14.7 mi
- ↑ 12. Continue onto US-6 E
- 19.7 mi
- ↘ 13. Take exit 8 toward Union St/Yarmouth/Dennis
- 0.3 mi

Drive to MA-6A E in Dennis

7 min (4.2 mi)

- 14. Turn left onto Station Ave/Union St (signs for MA-6A)

- Continue to follow Union St

1.4 mi

- 15. Turn right onto MA-6A E/Main St

- Continue to follow MA-6A E

- Destination will be on the left

2.8 mi

442 Main St

Dennis, MA 02638

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



1015 W. Colton Ave
 Redlands, CA 92374
 p. 909.335-9024 f. 909.335.9164
 www.ayreshotels.com

TAX ID:

Kristy Senatori
 442 Main Street
 Dennis, MASSA 02638
 USA

Room	Folio	CheckIn	CheckOut	Balance
226	163860	02/24/2020	02/26/2020	0.00
Room And Tax				

Date	Room	Description / Voucher	Charges	Credits	Balance
02/24/2020	226	Room Taxable	99.00	0.00	99.00
02/24/2020	226	Occupancy Tax - 10%	9.90	0.00	108.90
02/24/2020	226	CA Trade Assessment - 0.195%	0.19	0.00	109.09
02/25/2020	226	Room Taxable	99.00	0.00	208.09
02/25/2020	226	Occupancy Tax - 10%	9.90	0.00	217.99
02/25/2020	226	CA Trade Assessment - 0.195%	0.19	0.00	218.18
02/26/2020	226	Visa/Mastercard - ...2685 AP: 02916P	0.00	218.18	0.00
		Balance Due			0.00
		Summary and Taxes			
		Taxable Sale 10% (Occupancy Tax)	198.00		
		Total Taxable Sales	198.00		
		Tax Total	20.18		

Guest Signature:
 Thank you for staying with us!

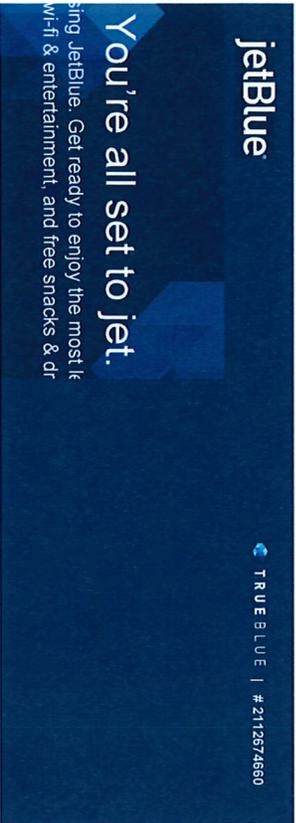
Kristy Senatori

From: Kristy Taft Senatori <kristytaft@gmail.com>
Sent: Thursday, February 27, 2020 1:18 PM
To: Kristy Senatori
Subject: Fwd: JetBlue booking confirmation for KRISTY SENATORI - WUZWWN

Begin forwarded message:

From: JetBlue Reservations <jetblueairways@email.jetblue.com>
Date: February 6, 2020 at 12:08:06 PM EST
To: kristytaft@gmail.com
Subject: JetBlue booking confirmation for KRISTY SENATORI - WUZWWN
Reply-To: JetBlue Reservations <reply@email.jetblue.com>

Check out the details for your trip on Mon, Feb 24



jetBlue

You're all set to jet.

Using JetBlue. Get ready to enjoy the most like
wi-fi & entertainment, and free snacks & dr

TRUEBLUE | #2112574660

Please note: This is not your boarding pass.
Your confirmation code is

WUZWWN

Change made easy.

Switch or cancel flights, add extras like
Even More Space or pets, update your
seat assignment, TrueBlue & KTN

numbers, and other traveler details—all in
one place.

Manage trip

You can also manage your trips by
[downloading our free mobile app.](#)

You may need to update your ID to fly.

Starting October 1, 2020, the U.S. government
will require adults to have a REAL ID-compliant
identification or an acceptable alternative to fly.

[See REAL ID requirements](#)



Flights

BOS	LAX	Date	Mon, Feb 24
Boston, MA	Los Angeles, CA	Departs	8:20am
Terminal: C		Arrives	12:12pm
		Flight	487

LAX	BOS	Date	Wed, Feb 26
Los Angeles, CA	Boston, MA	Departs	11:33am
Terminal: 5		Arrives	8:09pm
		Flight	488

jetBlue

If your booking was made at least 7 days in advance, you may cancel it within 24 hours (by 02/07/2020 12:06 PM EST) without a cancellation fee. Please [click here](#) for details on our change and cancel policies.

Traveler Details

KRISTY SENATORI

Frequent Flier: B6 2112674660
Ticket number: 2792144476187

BOS - LAX:

Fare: Blue

Bags: Your Mosaic membership includes two (2)

checked bags per person. You also get one (1) carry-on and one (1) personal item.*

Seat: [20B](#)

Notes: Even More Speed

LAX - BOS:

Fare: Blue

Bags: Your Mosaic membership includes two (2)

checked bags per person. You also get one (1) carry-on and one (1) personal item.*

Seat: [15F](#)

Notes: Even More Speed



Get up to 7" more legroom, a fast lane to the TSA checkpoint*, and early boarding—all the better to nab that overhead bin.

3

[Add Even More Space](#)

*Select cities

Payment Details

Master
XXXXXXXXXXXX2685

NONREF - FEE FOR \$323.72

CHG/CXL

Taxes & fees \$53.08

Total: **\$376.80**
USD

Purchase Date: Feb 6, 2020

[Request full receipt](#)



The wheel deal.

Save with Avis and Budget when you add a car to your booking, plus drive away with TrueBlue points on every rental.

[Add a car](#)

[Flight Tracker](#) | [Bag Info](#) | [Airport Info](#)

Stay Connected

4

vnsgmqoD lllhgotuA nA

STARBUCKS C6
BOSTON INTERNATIONAL AIRPORT

800014357 Christin

CHK 1143 FEB24'20 6:48AM

GST 2

DINE IN

1 CHAI LATTE G 4.60
1 BAGEL CINN RAISN 2.20
ADD TOASTED
632565000029
1 ADD WTR FIJI L 4.99

SUBTOTAL 11.79
TAX 0.83
AMOUNT PAID 12.62
AT07468P XXX2685
MSTRCD CC 12.62
-800014357 Closed FEB24 06:49AM-

WE WANT TO HEAR YOUR FEEDBACK!
PLEASE CONTACT 1-877-672-7467
OR CUSTOMERSERVICE@HMSHOST.COM
TO SHARE YOUR EXPERIENCE.

STOREID: BOSSSTA10

Yd b6trsqo

Welcome to Dunkin' Donuts PC# 356521
Boston, MA

2/24/2020 7:05:15 AM

Order: 650

Register: 2 Tran Seq No: 628650
Cashier: Yves Mari M. *****SALE*****

1 Plain Bagel 2.05
Toasted
2 Plain CC 2.50
Sub. Total: \$4.55
Tax: \$0.32
Total: \$4.87
Discount Total: \$0.00
Change \$5.13
Cash \$10.00

on your next visit when you purchase a Medium or Larger Beverage Survey code: 65001-56521-0702-2405
Enter Validation Code:
See restrictions on dunkindonuts.com

Visit Dunkin.com for product offers and news. Enter Code D02957

Suggestions/Feedback please
Call (617) 541-1911
For Employment Opportunities Visit
Us At thewaitinggroup.com



101 REDLANDS MALL, REDLANDS, CA
(909) 792-9688

REG#04 TRN#0395 CSHR#1106963 STR#8894

Helped by: JOSEPH

ExtraCare Card #: *****7214

1 EVIAN NAT SPRG WTR 33.2 2.00F 3.29
ORIGINAL PRICE 1.29 -
1 BOTTLE DEPOSIT .10F
1 EVIAN NAT SPRG WTR 33.2 2.00F 3.29
ORIGINAL PRICE 1.29 -
2.49 EACH OR 2/4.00
1 BOTTLE DEPOSIT .10F 1.29 -

4 ITEMS TOTAL 4.20
CASH 4.20
CHANGE .00



3508 8940 0550 3950 48

Returns with receipt, subject to CVS Return Policy, thru 04/24/2020
Refund amount is based on price after all coupons and discounts.

FEBRUARY 24, 2020 3:40 PM

TRIP SUMMARY:
Today You Saved 2.58
Savings Value 38%

To ensure you get all the offers and information available specifically for you, update your ExtraCare information at either

Las Fuentes Mexican Grill and Bar
 336 N. Eureka St.
 Redlands, CA 92374
 ph 909-798-0900

Las Fuentes Mexican Grill and Bar
 336 N. Eureka St.
 Redlands, CA 92374
 ph 909-798-0900



Guest Check

YOUR SERVER IS YOUR CASHIER

TABLE: 53 - 1 Guest
 Marco
 2/24/2020 3:52:30 PM
 Sequence #: 0000026
 ID #: 0573635

ITEM	QTY	PRICE
Quesadilla	1	\$10.49
Subtotal		\$10.49
Total Taxes		\$0.81
Grand Total		\$11.30
Amount Due:		\$11.30

Please rate your experience:
 FOOD= Great Good Average Poor
 SERVICE= Great Good Average Bad
 Guest Check:

YOUR SERVER IS YOUR CASHIER

TABLE: 53 - 1 Guest
 Marco
 2/24/2020 3:53:56 PM
 Sequence #: 0000026
 ID #: 0573635

	Grand Total
Subtotal	\$10.49
Total Taxes	\$0.81
Grand Total	\$11.30

Credit Purchase Name: SENATORI/KRISTY
 CC Type: MasterCard
 CC Num: xxxx xxxx xxxx 2685
 Reference: 709557
 Approval: 00567P
 Server: Marco
 Ticket Name: 53

Payment Amount: \$11.30

Tip: 2.00
 Total: 13.30

15% \$1.57
 20% \$2.10
 25% \$2.62
 CUSTOMER COPY
 I agree to pay the amount shown above.

Please rate your experience:
 FOOD= Great Good Average Poor
 SERVICE= Great Good Average Bad

Tbl: 0

FARMERS MARKET
 TERMINAL 5

Ref: 777970
 Chk: 777980

Cynthia 2/26/2020 9:39 am

Onion Bagel	3.25
Add Cream Cheese PC	1.25
Fiji Water 1L	4.99
Coffee 16oz	2.85
Blueberry Muffin	5.00
SubTotal	17.34
State Tax	1.65
Total	18.99
MC *****2685	18.99
Amount Paid	18.99

Tell us about your experience by
 visiting DelawareNorthListens.com.

STATEMENT OF CHARGES - NOT VALID FOR RENTAL



KRISTY SENATORI #01 MR RR 420583273
RES J29935313B9 CC

INITIAL CHARGES
RENT RT \$ 45.82 / DAY @ 2 / DAYS \$ 91.64
SUBTOTAL T\$ 91.64

CHARGES ADDED DURING RENTAL

LDW DECLINED
LIS DECLINED
PAI, PEC DECLINED
PREMRD SVC DECLINED
* ADDITIONAL CHARGES
SERVICE CHARGES/TAXES
CONCESSION FEE RECOVERY 11.11% T\$ 10.18
CA TOURISM ASSESSMENT 3.50% T\$ 3.21
CUSTOMER FAC 18.00 T\$ 18.00
Vehicle License Fee Accepted @ \$ 1.82 per day T\$ 3.24
TAX 1 9.500% ON TAXABLE TTL OF \$ 105.06 T\$ 9.99
TAX 2 4.500% ON TAXABLE TTL OF \$.00 T\$.00
TOTAL AMOUNT DUE \$ 136.26
CHARGED ON MC XXXXXXXXXXXXXXX2685

VEHICLE: 01198 / 5441209 20 SIR EDGE FWD 2N
LICENSE: CA 8MGN939
FUEL: FULL 8/8 OUT 8/8 IN
MILEAGE IN: 904 TR-X MILES:
MILEAGE OUT: 112 MILES ALLOWED:
MILES DRIVEN: 792 MILES CHARGED:
CDP: 00099

RENTED: LOS ANGELES INTL AIRPORT
RENTAL: 02/24/20 12:29
RETURN: 02/26/20 09:04
RETURNED: LOS ANGELES INTL AIRPORT
COMPLETED BY: 1234/CALAX18

PLAN IN: RCU01 RATE CLASS: L
PLAN OUT: RCU01

www.Thrifty.com

2 HARBORSIDE LANE
CITY CA 99999

UNITED PACIFIC 5624
09438375
5552 W CENTURY BLV
LOS ANGELES CA
02/26/2020 833274332
09:00:15 AM

2685
MASTERCARD

INVOICE 085757
AUTH 00-05392P
REF790080226200857

PUMP# 2
REGULAR 7.1495
PRICE/GAL \$3.479

FUEL TOTAL \$ 24.87

CREDIT \$ 24.87

COMPLETION
SWIPE Exp. Date: **/**
Batch: 79 Seq Num: 8
Term ID: 2
ZIP ENTERED
Workstation ID: 00
Your opinion
counts! Enter to
win 1 of 60 \$25
gas gift cards!!!
Provide feedback
HMA.gasvisit.com

RECEIPT

Boston Logan International Airport
1 Harborside Drive, Suite 200S
East Boston, MA 02128
tel. (617) 561-1673

Boston Logan Airport

Harsport Parking
One Harborside Drive, Suite 200S
East Boston, MA 02128
Phone: (617) 561-1673

Receipt 4025/0661/661 02/26/20 20:18:52
Location of your car: /

!!!! ORIGINAL !!!!

Pay Parking Ticket \$ 114.00

Epan: 7915011750055225820

Entered: 02/24/20 06:16

Paid: 02/26/20 20:18

Length of stay: 2 Dy., 14 Hr., 2 Min.

02990407915011750055225820???

Total Amount \$ 114.00

Credit Mastercard \$ 114.00

Mastercard

SENATORI/KRISTY 0
Card No. xxxx xxxx 2685
Amount = \$ 114.00

** Thank you **
** Open 24 hours **

AGENDA ITEM 8d

Authorizing the creation of a new fund for an agreement for a grant from the Massachusetts Executive Office of Health and Human Services, Department of Public Health, to the Barnstable County Human Services Department, in the amount of \$800,000.00, for Substance Abuse Prevention Programs, for a period from July 1, 2015 through June 30, 2020



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
250 Washington Street, Boston, MA 02108-4619

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lieutenant Governor

MARYLOU SUDDERS
Secretary

MONICA BHAREL, MD, MPH
Commissioner

Tel: 617-624-6000
www.mass.gov/dph

Date: 01/13/2020

To: COUNTY OF BARNSTABLE
Re: Contract # **INTF2354M04160222077**

Enclosed please find for your review and signature a Standard Contract package. This package is a result of recent negotiations with the Department of Public Health, as specified in the attached cover letter and includes the items noted below. Please take note of the following:

NEW STANDARD CONTRACT/AMENDMENT/RENEWAL FORM

Must be signed and dated (**Preferred BLUE INK**). Do not use correction fluid anywhere on the forms. If the provider information that is pre-filled in the upper left hand box is incorrect or missing, please contact me so that I can help you with the process to update. For instructions and hyperlinks, you can view this form at www.mass.gov/osc under Guidance for Vendors-Forms or at www.mass.gov/osd under OSD forms.

All attachments must be completed for your contract package to be processed.

CONTRACTOR AUTHORIZED SIGNATORY LISTING AND AUTHENTICATION FORM

An original Contractor Authorized Signatory Listing (CASL) form must be submitted for each new contract package. Once an original is in the contract file, the provider/vendor can include a copy of the CASL with each subsequent contract amendment package, unless there is a change to the person who signed the Listing, or a name/s on the CASL changes.

If you have any questions, please contact **Victoria Pech** at **617-624-5807**
An original contract package must be completed by **01/27/2020** and mailed to:

Department of Public Health
Purchase of Service Office
250 Washington St., 8th Floor
Boston, MA 02108-4619
Attention: **Victoria Pech**



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
250 Washington Street, Boston, MA 02108-4619

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lieutenant Governor

MARYLOU SUDDERS
Secretary

MONICA BHAREL, MD, MPH
Commissioner

Tel: 617-624-6000
www.mass.gov/dph

January 20, 2020

Elizabeth Albert
County Of Barnstable
Po Box 368
Barnstable Ma 02630

Dear Ms. Albert:

This is to inform you that the Massachusetts Department of Public Health, Bureau of Substance Addiction Services has amended your contract #INTF2354M04160222077. This contract has been increased in the amount of \$100,000.00 for a revised amount of 200,000.00 which will be in effect through June 30, 2020.

The out year amount of \$100,000.00 will be in effect for each fiscal year 2021, 2022.

The total contract obligation for all years is \$800,000.00

This award contains funds from the Substance Abuse and Mental Health Services Administration (SAMHSA) of the federal government, #4512-9069 (CFDA#93.959). Providers receiving federal grant funds will be considered sub-recipients for the federal grant purposes and will be required to comply with applicable federal requirements, including but not limited to sub-recipient audit requirements under OMB Circular A-133.

If you have any questions, please call Andrew Robinson at (617) 624-5172.

A handwritten signature in blue ink, appearing to read "A. Whiteman", written over a circular stamp or seal.

Charles A. Whiteman, Director of Administration and Finance
Bureau of Substance Addiction Services

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the **Standard Contract Form Instructions, Contractor Certifications and Commonwealth Terms and Conditions** which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.macomptroller.org/forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

CONTRACTOR LEGAL NAME: COUNTY OF BARNSTABLE		COMMONWEALTH DEPARTMENT NAME: Department of Public Health	
Legal Address: (W-9, W-4): 3195 MAIN ST BARNSTABLE, MA 02630-1105		MMARS Department Code: DPH	
Contract Manager: Elizabeth Albert		Business Mailing Address: 250 Washington Street, Boston MA 02108	
Phone: 508-375-6626		Billing Address (if different):	
E-Mail: balbert@barnstablecounty.org		Contract Manager: Victoria Pech	
Fax: 508-362-0290		Phone: 617-624-5807	
Contractor Vendor Code: VC6000194979		E-Mail: Victoria.Pech@MassMail.State.MA.US	
Vendor Code Address ID (e.g. "AD001"): AD 001		Fax: 617-624-5017	
(Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s): INTF2354M04160222077	
<input type="checkbox"/> NEW CONTRACT		<input checked="" type="checkbox"/> CONTRACT AMENDMENT	
PROCUREMENT OR EXCEPTION TYPE: (Check one option only)		Enter Current Contract End Date <u>Prior</u> to <u>06/30, 20 20</u> .	
<input type="checkbox"/> Statewide Contract (OSD or an OSD-designated Department)		Amendment: Enter Amendment Amount: \$ <u>300,000.00</u> . (or "no change")	
<input type="checkbox"/> Collective Purchase (Attach OSD approval, scope, budget)		AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.)	
<input type="checkbox"/> Department Procurement (includes all grants <u>815 CMR 2.00</u>) (Solicitation Notice or RFR, and Response or other procurement supporting documentation)		<input checked="" type="checkbox"/> Amendment to Scope or Budget (Attach updated scope and budget)	
<input type="checkbox"/> Emergency Contract (Attach justification for emergency, scope, budget)		<input type="checkbox"/> Interim Contract (Attach justification for Interim Contract and updated scope/budget)	
<input type="checkbox"/> Contract Employee (Attach <u>Employment Status Form</u> , scope, budget)		<input type="checkbox"/> Contract Employee (Attach any updates to scope or budget)	
<input type="checkbox"/> Other Procurement Exception: (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		<input type="checkbox"/> Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions, Contractor Certifications and the following Commonwealth Terms and Conditions document is incorporated by reference into this Contract and are legally binding: (Check ONE option): <input checked="" type="checkbox"/> Commonwealth Terms and Conditions <input type="checkbox"/> Commonwealth Terms and Conditions For Human and Social Services			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.			
<input type="checkbox"/> Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)			
<input checked="" type="checkbox"/> Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or new Total if Contract is being amended). \$ <u>800,000.00</u>			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: <input type="checkbox"/> agree to standard 45 day cycle <input checked="" type="checkbox"/> statutory/legal or Ready Payments (G.L. c. 29, § 23A); <input type="checkbox"/> only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Maximum Obligation and Duration Change			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:			
<input checked="" type="checkbox"/> 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.			
<input type="checkbox"/> 2. may be incurred as of <u> </u> , 20 <u> </u> , a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.			
<input type="checkbox"/> 3. were incurred as of <u> </u> , 20 <u> </u> , a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>06/30, 2022</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, this Standard Contract Form, the Standard Contract Form Instructions, Contractor Certifications, the applicable Commonwealth Terms and Conditions, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: (Signature and Date Must Be Handwritten At Time of Signature)		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature)	
Date: <u>01/22/20</u>		Print Name: <u>Sharon Dyer</u>	
Print Name: Ronald Beaty Jr. Ronald Bergstrom Mary Pat Flynn		Print Title: <u>Director, Purchase of Service Office</u>	
Print Title: <u>County Commissioners</u>			

FY: 2020

Amendment # (if Applicable): _____

If Federal Funds,
CFDA#93.959

PURCHASE OF SERVICE – ATTACHMENT 1: PROGRAM COVER PAGE

PROGRAM INFORMATION

Contractor Name: COUNTY OF BARNSTABLE	Department Name: Massachusetts Department of Public Health
Program Type: Substance Abuse Prevention Programs	Document ID #: INTF2354M04160222077
Program Name: prevention	UFR Program:
Program Address: PO Box 969 427	MMARS Program Code: 4941
City/State/Zip: Barnstable MA 02630- 0368	Other Reference Information (Information Purposes Only):
Contact Person: Elizabeth Albert Telephone: 508-375-6626	Contact Person: Victoria Pech Telephone: 617-624-5807
RFR INFORMATION: <input type="checkbox"/> Attached <input type="checkbox"/> Legislative Exception <input type="checkbox"/> Interim <input type="checkbox"/> Emergency <input type="checkbox"/> Amendment <input type="checkbox"/> Collective Purchase SCOPE OF SERVICES: <input checked="" type="checkbox"/> Bidders Response Attached <input type="checkbox"/> Description of Services Attached RFR Info CH257 TOTAL ANTICIPATED CONTRACT DURATION: 7/1/2015 to 6/30/2022 INITIAL DURATION: 7/1/2015 to 6/30/2020 OPTIONS TO RENEW: *****Refer to RFR for options to renew and for the years for each option*****	

FISCAL TERMS

Price is established through: (Check 1, 2, or 3) <input type="checkbox"/> OPTION 1: PRICE AGREEMENT (list price) \$ _____ Rate Regulation (if any) <u>N/A</u> <input type="checkbox"/> OPTION 2: SUMMARY BUDGET ("T" Lines only) <input type="checkbox"/> Unit Rate <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other _____ <input checked="" type="checkbox"/> OPTION 3: COMPLETED BUDGET <input type="checkbox"/> Unit Rate <input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other _____	FUNDING SUMMARY							
	Prior Years		Current Years		Future Years			
	FY	Amount	FY	Amount	FY	Amount		
	2016	\$100,000.00	2020	\$200,000.00	2021	\$100,000.00		
	2017	\$100,000.00			2022	\$100,000.00		
2018	\$100,000.00							
2019	\$100,000.00							
Total:		\$400,000.00	Total:		\$200,000.00	Total:		\$200,000.00
Multi Years Total:						\$800,000.00		
Current Max Obligation: \$ _____ Unit Rate: \$ _____ per _____ # Billable Units: _____								
Additional Payment or Price Specifications:								

**COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING**

Issued May
2004



**CONTRACTOR LEGAL: COUNTY OF BARNSTABLE
CONTRACTOR VENDOR/CUSTOMER CODE: VC6000194979
CONTRACT NUMBER: INTF2354M04160222077**

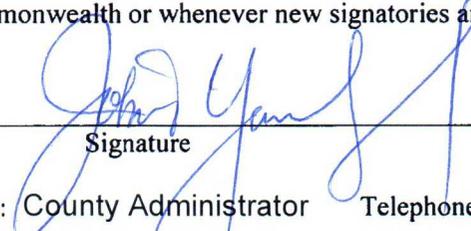
INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

NOTICE: *Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.*

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

AUTHORIZED SIGNATORY NAME	TITLE
Ronald Bergstrom	County Commissioner
Mary Pat Flynn	County Commissioner
Ronald Beaty Jr.	County Commissioner

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.



Signature

Title: County Administrator Telephone: (508) 375-6771
Fax: (508) 362-4136 Email: jack.yunits@barnstablecounty.org

Date: 01/22/20

[Listing can not be accepted without all of this information completed.]
A copy of this listing must be attached to the "record copy" of a contract filed with the department.

Scope of Services

This Attachment Form must be used. Please check the appropriate box when processing a new contract or a contract amendment.

Contract ID #: INTF2354M04160222077

Any funds designated in the budget that are unspent in any fiscal year will not be available for expenditure in the subsequent fiscal year without a formal contract amendment re-authorizing these funds.

New Contract This form will only be included with packages where a procurement exception (waiver) supports the contract. Identify in detail the scope of services in terms of performance for a new contract. Services provided must be in accordance with the budget and the terms and conditions of the federal grant (if applicable).

Contract Amendment

If choosing amendment you must check off one of the three types below and provide explanation

Increase

Include a clear explanation of what the funding change will support in terms of additional services.

Max Obligation Increase

Additional funds to support the Opioid Overdose Prevention.

Decrease

Include a clear explanation of what the funding change will support in terms of additional services.

Other

Include a clear explanation of what the funding change will support in terms of additional services.

**COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF PUBLIC HEALTH**

FY	20
Contract ID	INTF2354M04160222077

SUBCONTRACTOR IDENTIFICATION LIST FOR DIRECT CARE SERVICES

(206) Subcontracted Direct Care: Client care or other program services which are a primary and integral part of the total program but which are furnished to the program, under contract, by a separate program of another provider.

Provider Name: COUNTY OF BARNSTABLE

DPH Program Name: PREVENTION PROGRAM

Submitted by:  Date: 01/22/20 Phone: 508-375-6771
 Provider/Vendor Authorized Signature
 Ronald Beaty Jr. Ronald Bergstrom Mary Pat Flynn
 Print Name

Approved by: _____ Date: _____ Phone: _____
 DPH Program Manager

 Print Name

INSTRUCTIONS:

Providers/vendors must complete and submit to DPH at the time of **initial contract execution** for each fiscal year AND when **subcontract dollars and/or vendors/providers are added or deleted**. (Including line item adjustments). This form must be signed by the DPH program representative to indicate program approval PRIOR TO the execution of said subcontract(s).

- Providers are to complete this form for each fiscal year when subcontracted \$ are budgeted in UFR Code 206.
- Providers are to complete this form with any amendments including line items that modify UFR Code 206.
- Identify the Subcontractor and Federal ID number along with \$ amounts and description of service provided in less than 200 words (Individuals are not recorded on this form, they belong in UFR Code 201 consultants)
- \$ identified as TBD will require status updates which POS will request quarterly

Subcontractor Name	FEIN	Subcontract Amount	Type of Service provided and number of service units, if applicable	TBD
		\$		<input type="checkbox"/>
		\$		<input type="checkbox"/>
		\$		<input type="checkbox"/>
		\$		<input type="checkbox"/>
		\$		<input type="checkbox"/>

Subcontractors must agree to the Terms and Conditions set forth in the RFR, which is part of this contract. Subcontracts must be in writing, in accordance with Section 9 of the Commonwealth Terms and Conditions or the Commonwealth Terms and Conditions for Human and Social Services. All subcontracts must be available for review by authorized agents of the Commonwealth. DPH may require the submission of any subcontract at any time during the contract period.

Please Complete

Report Title: Vendor's Worksheet for Program Budget Amendment	Page Number: 1 of 2
	Report Run Date: 01/13/2020
	Report Run Time: 10:37:16 AM

Budget Fiscal Year: 2020	Agency Name: DPH - Bureau of Substance Addiction Services	Contract No: INTF2354M04160222077 - 2020 - CT
Contracting Provider: County of Barnstable	VCC: VC6000194979	Line Item Budget: 1
Activity Name: BSAS Substance Abuse Prevention	Activity Code: 4941	Amendment No: 2
Budget No: 1		

Budget as previously Amended				Cost Reimbursement Only			Amend Change		New	
UFR No	Component	FTE	Amount	Offset	Source	Reimbursement	FTE	Amount	FTE	Amount
102	Program Director	0.00	\$0.00	\$0.00						
103	Assistant Program Director	0.00	\$0.00	\$0.00						
135	Direct Care/Program Staff II	1.00	\$46,479.74	\$0.00						
150	Payroll Taxes	0.00	\$673.93	\$0.00						
151	Fringe Benefits	0.00	\$14,448.49	\$0.00						
Direct Care / Program Staff Total		1.00	\$61,602.16	\$0.00						

Budget as previously Amended				Cost Reimbursement Only			Amend Change		New	
UFR No	Component	FTE	Amount	Offset	Source	Reimbursement	FTE	Amount	FTE	Amount
201	Direct Care Program Consultants	0.00	\$4,500.00	\$0.00						
204	Staff Training	0.00	\$1,640.00	\$0.00						
205	Staff Mileage/Travel	0.00	\$2,445.00	\$0.00						
206	Subcontracted Direct Care	0.00	\$13,428.21	\$0.00						
207	Meals	0.00	\$0.00	\$0.00						
215	Program Supplies, Materials and Expendable Items of Equipment and Furnishings	0.00	\$1,871.79	\$0.00						
216	Program Support	0.00	\$9,512.84	\$0.00						
Other Direct Care/Program Resources Total		0.00	\$33,397.84	\$0.00						

SUBCONTRACTOR IDENTIFICATION LIST FOR DIRECT CARE SERVICES

(206) Subcontracted Direct Care: Client care or other program services which are a primary and integral part of the total program but which are furnished to the program, under contract, by a separate program of another provider.

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DPH Program Name: PREVENTION PROGRAM

Submitted by:  Date: 01/22/20 Phone: 508-375-6771
 Provider/Vendor Authorized Signature
 Ronald Beaty Jr. Ronald Bergstrom Mary Pat Flynn
 Print Name

Approved by: _____ Date: _____ Phone: _____
 DPH Program Manager

 Print Name

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- \$ identified as TBD will require status updates which POS will request quarterly

Subcontractor Name	FEIN	Subcontract Amount	Type of Service provided and number of service units, if applicable	TBD
		\$		<input type="checkbox"/>
		\$		<input type="checkbox"/>
		\$		<input type="checkbox"/>
		\$		<input type="checkbox"/>
		\$		<input type="checkbox"/>

Subcontractors must agree to the Terms and Conditions set forth in the RFR, which is part of this contract. Subcontracts must be in writing, in accordance with Section 9 of the Commonwealth Terms and Conditions or the Commonwealth Terms and Conditions for Human and Social Services. All subcontracts must be available for review by authorized agents of the Commonwealth. DPH may require the submission of any subcontract at any time during the contract period.

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		\$		<input type="checkbox"/>
		\$		<input type="checkbox"/>
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**UFR
UFR PROGRAM COMPONENT AND TITLE DESCRIPTIONS
UNDER 808 CMR 1.00**

Commonwealth of Massachusetts | Executive Office for Administration & Finance | Operational Services Division
Fiscal Year 2013
DPH Best Practice Revisions 10/05/2017

BASIC CONCEPTS

PROGRAM REQUIREMENTS

The terms of the contract program budget govern the selection of the proper program components and titles to be used in the UFR. For example, if the contract program budget indicates that the program is to employ a "Social Worker-LICSW," UFR Title number 124 in category number 1 Direct Care/Program Staff, this position must also be disclosed in the UFR using the same UFR component and title. The program specifications included in the proposal furnished in response to the Request for Proposal (RFP) that was negotiated and incorporated into the contract with the purchasing department must be consistent with the definitions and specifications contained in this document. The UFR title number for a LSW (UFR Title number 126) should be disclosed if a LSW is currently employed in the program rather than the LICSW that was included in the negotiated contract. In most cases it is expected that budgeted and negotiated position should be the same as those disclosed in the UFR.

CREDENTIALS

Direct care/program staff components are defined, in part, in terms of required credentials. It is not relevant to the proper classification of a position that a staff member who currently fills the position possesses a particular credential, unless the RFR or contract requires the credential for that position.

FUNCTION vs. TITLE

Direct care/program staff components are determined by their program function. For example, a licensed physician should be classified as a "Physician" only if the physician provides medical care as outlined in the component definition. If a physician performs the functions of a "Program Director", then that component should be used.

It is the functional definition, not the title, which governs the definition of a particular component and UFR Title. A program's "Residence Director", for example, may be classified as a Program Manager, Program Director, Assistant Program Director, or Supervisor, depending upon the actual functions performed and the scope of responsibility involved. Yet the fact that the titles used in this document coincide with titles customarily used by program staff does not settle the question of proper classification. Again, this document's definitions govern. A particular program position is classified as a "Case Worker/Manager", rather than as a "Counselor", if the required credentials and responsibilities coincide more closely with the definition of "Case Worker".

This document is formatted to establish a hierarchical schedule for the components, e.g. the Program Director would report to the Program Manager, and a Direct Care/ Program Staff I would report to a Direct Care/ Program Staff Supervisor. All direct care or program staff positions which are not specifically defined in this document, such as American Sign Language interpreter, phlebotomist, instructor, resource librarian, medical technician, health education specialist, work procurement specialist, certified occupational therapy assistant, etc., should be classified as "Direct Care/Program Staff I, II or III," as appropriate.

CATEGORY 1: DIRECT CARE / PROGRAM STAFF

Category 1 includes direct care staff/program staff required to provide direct care or deliver other primary program services. (Components 101-151)

Code	Description
101	Program Function Manager: An individual who has overall responsibility for the management, oversight and coordination of a programmatic functional area within or across programs as in the case of "Medical Director", "Residence Director", "Clinical Director", "Education Director", etc. (Compensation for individuals whose primary responsibilities are administrative and cut across several programs should be classified under 410 - "Agency and Program Administration and Support" component.) DPH examples: doesn't provide direct care to clients
102	Program Director: An individual who has overall responsibility for the daily operation of one or more individual programs.
103	Assistant Program Director: An individual, who reports directly to the Program Director, acts for the Program Director in his/her absence and functions as an advisor/assistant to the Program Director.
104	Supervising Professional: A credentialed professional (Physician, Psychiatrist, Social Worker, Nurse, etc.) whose primary responsibility is the supervision of fellow credentialed professionals in the daily performance of their programmatic functions. A professional whose duties chiefly entail supervision of nonprofessionals or paraprofessionals should be classified under 133 - Direct Care/ Program Staff Supervisor. Supervisors assigned to this component may also provide incidental direct client care. DPH example: youth residential
105	Physician: A Board of Registration in Medicine-licensed or Board-eligible physician (including all medical specialties, e.g., dentist, podiatrist except psychiatry Component 121) with either a MD or DO degree whose primary responsibility is delivery or supervision of health/medical care to program participants.
106	Physician's Assistant: An individual registered as a physician's assistant by the Department of Public Health and functioning in that capacity.
107	Registered Nurse - Master's, Nurse Psychiatric Mental Health Specialist, Nurse Practitioner, and Nurse - Midwife.: An individual who possesses a Master's degree in nursing and/or is registered by the Board of Registration in Nursing as a registered nurse and is practicing in an expanded role and functioning in any of the above capacities.
108	Registered Nurse: An individual who is licensed as a registered nurse by the Board of Registration in Nursing (both BSNs and others), does not possess a Master's degree and is engaged in nursing duties.
109	Licensed Practical Nurse: A person licensed as a practical nurse by the Board of Registration in Nursing and engaged in nursing duties.
110	Pharmacist: A person licensed by the Board of Registration in Pharmacy and functioning as a pharmacist.

111	Occupational Therapist: An individual registered as an occupational therapist by the Board of Registration in Allied Health Professionals and who provides occupational therapy.
112	Physical Therapist: A person registered as a physical therapist by the Board of Registration in Allied Health Professionals and who provides physical therapy.
113	Speech/Language Pathologist, Audiologist: An individual registered as a Speech/Language Pathologist or as an Audiologist by the Board of Registration in Speech/ Language Pathology and Audiology and who provides speech and hearing therapy.
114	Dietitian/Nutritionist: An individual registered as a dietitian by the Commission on Dietetic Registration of the American Dietetic Association and providing nutritional counseling, education, supervision of meal/menu preparation, or an individual with a Bachelor's or Master's degree in nutrition who provides nutritional counseling, education, supervision of meal/menu preparation.
115	Special Education Teacher: A teacher certified in special education by the Massachusetts Department of Education and working in that capacity.
116	Teacher: A teacher holding teacher certification by the Massachusetts Department of Education in an area other than special education and working in that capacity.
117	Day Care Director: An individual certified by the Office for Children as a Day Care Director and functioning in that capacity.
118	Day Care Lead Teacher: An individual certified by the Office for Children as a Day Care Lead Teacher and functioning in that capacity.
119	Day Care Teacher: An individual certified by the Office for Children as a Day Care Teacher and functioning in that capacity.
120	Day Care Assistant Teacher/Aide: An individual certified by the Office for Children as a Day Care Assistant Teacher/Aide and functioning in that capacity.
121	Psychiatrist: An individual licensed to practice medicine, certified or eligible for certification by the American Board of Psychiatry and primarily involved in rendering or directing psychiatric care.
122	Psychologist - Doctorate: An individual holding a doctoral degree in psychology (including behavioral psychologists and neuropsychologists), or a closely related field, registered as a psychologist by the Board of Registration of Psychologists and primarily engaged in providing diagnostic evaluations, psychological counseling/therapy or development and implementation of behavioral treatment plans.
123	Clinician (formerly Psychologist - Master's): An individual holding a Master's degree in psychology (including behavioral psychologists) or a closely related field and primarily engaged in providing diagnostic evaluations, psychological counseling or development and implementation of behavioral treatment plans.
124	Social Worker - LICSW: An individual registered as a Licensed Independent Clinical Social Worker by the Board of Registration of Social Workers and primarily engaged in providing diagnostic evaluations, psychological counseling/therapy or development and implementation of behavioral treatment plans.
125	Social Worker - LCSW: An individual registered as a Licensed Certified Social Worker by the Board of Registration of Social Workers and providing social work services.
126	Social Worker - LSW: An individual registered as a Licensed Social Worker by the Board of Registration of Social Workers and providing social work services (including casework/counseling).
127	Licensed Counselor: An individual with at least a Master's degree in counseling, or a related discipline, who is licensed by the appropriate Board of Registration and who provides counseling services.
128	Certified Vocational Rehabilitation Counselor: An individual who is certified by the Committee on Accreditation of Rehabilitation Facilities and who provides vocational rehabilitation counseling.
129	Certified Alcoholism Counselor, Certified Drug Abuse Counselor, Certified Alcoholism/Drug Abuse Counselor: An individual who is registered as either an Alcoholism Counselor, a Drug Abuse Counselor or both by the Massachusetts Board of Substance Abuse Counselor Certification and who provides counseling services for substance abusers.
130	Counselor: An individual who provides therapeutic or instructive counseling to program clients/service recipients.
131	Case Worker/Manager - Master's: An individual possessing at least a Master's degree in counseling, or a closely related discipline, who provides casework/case management services including service eligibility determination, service plan development, service coordination, resource development, advocacy, etc.
132	Case Worker/Manager: An individual who provides casework/case management services, including service eligibility determination, service plan development, service coordination, resource development, advocacy, etc.
133	Direct Care/Program Staff Supervisor: A staff member whose primary responsibility is the supervision of nonprofessional or paraprofessional direct care/program staff in the performance of their programmatic functions or whose duties involve significant responsibility for program operations or logistics. A supervisor in this component may also perform direct client care.
134	Direct Care/Program Staff III: Staff, other than those defined above, requiring a doctoral or Master's degree, specific credentials or licensure, significant experience, or specialized skills, who are responsible for the general daily care of program clients/service recipients or for primary program service delivery. This category may also be used to reflect a bilingually (including American Sign Language) or specialized staff requirements necessary to serve the developmental needs of the client(s) for staff otherwise categorized as Direct Care/Program Staff II.
135	Direct Care/Program Staff II: Staff, other than those defined above, requiring a Bachelor's degree, experience or specific skills, which are responsible for the general daily care of program clients/service recipients or for primary program service delivery. This category may also be used to reflect a bilingually (including American Sign Language) or specialized staff requirements based on the developmental needs of the client(s) for staff otherwise categorized as Direct Care/Program Staff I.
136	Direct Care/Program Staff I: Staff, other than those defined above, who are responsible for the general daily care of program clients/service recipients or for primary program service delivery. This includes relief employees on payroll.
137	Program Secretarial, Clerical Staff: Program secretarial and clerical staff required carrying on direct program clerical activities such as program or client record keeping. Accounting/Billing Staff. Staff assigned not assigned to a program but to duties related to functions of administration and overall direction of the agency are included as part of the Agency and Program Administration & Support component (Component 410).
138	Program Support, Housekeeping, Maintenance, Janitorial, Groundskeeper, Driver, Cook: Program housekeeping,

	maintenance and janitorial staff, ground keepers, drivers or cooks and staff who carry out direct program activities for client health and safety. Staff assigned to administrative facilities and functions is included in the Agency and Program Administration & Support component (Component 410).
139	Direct Care Overtime Expense: Overtime payroll expense paid to exempt and nonexempt employees pursuant to discretionary overtime policies of the organizations, the U.S. Fair Labor Standards Act of 1938 and the Commonwealth's Minimum Fair Wage Law of MGL Chapter 151. Overtime payment represents the total amount of pay furnished for the time worked after the overtime threshold has been exceeded. Overtime pay is composed of strait time (regular fulltime pay for the time worked after the threshold has been exceeded) plus additional compensation furnished to an individual after the overtime time threshold has been exceeded (Time and ½ (or greater) for nonexempt employees working in excess of 40 hours per week). Discretionary overtime policies of the organizations may provide exempt employees with overtime using a threshold that may be greater or lesser than required for nonexempt employees. DPH Narrative: must be >40 hrs and pre-approved by DPH program. \$ should be on this line as to support overtime costs as needed {perhaps % of salary}. <i>OR % can be set up on exact position line and moved into code 139 when overtime is billed dependant on program needs and budget approval from DPH.</i>
140	Shift Differential Salary Expense: Salary expense incurred for providing on call services and working late night and early morning shifts. For instance, a nurse that is employed in a program who works full-time in the first shift may be paid less than the same type of nurse working full-time in the third shift. The nurse working in the second or third shift is paid the same full-time salary but receives an additional incentive payment or differential payment for working the third shift because working the third shift is a hardship. Similarly, the nurses noted above might receive payments in addition to their full-time salary and any overtime paid if the nurse agrees to be on call on days off in case the nurse's service is needed for an emergency. DPH Narrative: difference of the salary is set up in this code, therefore the individual is budgeted under two UFR codes which accurately reports FTE's.
141	Relief Staff Expense: Payments to an individual to provide direct care services to relieve regular employees of their direct care duties on a temporary basis. Individuals providing temporary direct care services may not be an employee of the Contractor employed to provide the same type of employment services as the relief staff services. This expense is related to individuals not considered to be independent Contractors and/or employees of the organization that are not entitled to receive overtime payments for furnishing direct care services to relieve regular employees of their duties on a temporary basis. Employees are generally entitled to receive overtime payments (not relief payments) if they occupy nonexempt positions and management permits them to work in excess of 40 hours a week to furnish employment services. Individuals not employed by the organization are considered independent Contractors if they were paid more than \$600 during the year the services were furnished to the organization. The organization is required to furnish the independent Contractor noted above with an IRS form 1099MISC. See Title 202 for relief staff services furnished on a contracted basis DPH practice is to use code 202
150	Payroll Taxes: Employer's share of FICA, MUICA, Worker's Compensation Insurance, FUTA (in the case of For-Profit Providers) and other payroll taxes paid by the employer on the direct care/program staff listed in category 1 on the budget.
151	Fringe Benefits: Life, health and medical insurance, pension and annuity plan contributions, day care, tuition benefits and all other non-salary/wage benefits received by the direct care/program staff listed in category 1 on the budget as compensation for their personal services.

CATEGORY 2: OTHER DIRECT CARE/PROGRAM RESOURCES

(Components 201 - 216): Category 2 includes resources, other than direct care staff/program staff, required to carry out direct client care or support the delivery of other primary program services.

201	Direct Care Program Consultants: Individuals possessing specialized experience or expertise in matters of individual service plan design, program design, program management or operation and who are engaged to provide technical assistance on matters of appropriate client care, program design, etc. DPH Examples: Individuals HH Consulting is not direct care and is not recorded on sub contract form UFR206, funding for hh consulting entered on this UFR line. Another DPH example is Interpreter/Translation Services acceptable on this line so long as it is as needed and not a full time employee of the provider
202	Temporary Help: Individuals, in some cases, possessing specialized skills or expertise in client care and treatment, engaged on an "as needed", "on call", "standby" or "specialist" basis, to provide client care or treatment. This component includes contracted relief staff services furnished by individuals or organizations.
203	Provider Reimbursement/Stipends: Per diem reimbursement to independent individual care givers (not provider agency employees), such as family day care providers, specialized home care providers or foster families, to compensate them for their personal services and/or to defray all or a portion of the costs associated with client care in their homes.
204	Staff Training: Formal instruction to meet professional continuing education requirements, to satisfy program licensure requirements or to enable direct care staff to acquire and maintain acceptable levels of knowledge, skill and proficiency for the routine performance of their assigned functions. (Note that the staff time devoted to training should be included in the calculation of required direct care staff FTEs. Staff tuition/educational benefits paid, as a condition of employment should be included in "Fringe Benefits" Component 151.)
205	Staff Mileage/Travel: Direct care staff travel within the normal scope of the staff members' assigned duties. This category includes use of a staff member's own vehicle, as well as public transportation. DPH: does not cover commuting to and from office, MM3,M03 federal rate per mile is the maximum rate.
206	Subcontracted Direct Care: Client care or other program services which are a primary and integral part of the total program but which are furnished to the program, under contract, by a separate program of another provider. DPH: client services, direct care, Program Services (does not include consulting) Must be supported with completed/signed Sub Contractor Listing Form
207	Meals: Food, cooking materials, and other resources (other than staff compensation) required for the planning, preparation and serving of meals and snacks to clients and, if programmatically necessary, to staff. DPH: meals – Residential programs, recovery homes, support centers, community members
208	Client Transportation: The resources (other than staff compensation) associated with transportation of clients to, from or among program sites as a routine part of program participation. This component shall include Provider owned vehicles (depreciation and finance charges) or leased vehicles, all associated operating, maintenance, insurance and non-owned auto insurance costs, contracted transportation, etc.

209	Incidental Health/Medical Care: The resources (other than staff compensation) associated with providing health/medical care on an as needed or emergency basis (including ambulance services) to clients of a program, which is not primarily intended to address the on-going medical needs of program participants. DPH programs: Family Planning, Early Intervention frequently uses this code
210	Medicine/Pharmacy: The resources (other than staff compensation) associated with on-site inventory and administration of medically necessary prescription pharmaceuticals, patent medicines and medical supplies.
211	Client Personal Allowances: Cash paid to program clients as an incentive to program participation, as part of instruction in money management, to give clients a measure of economic independence, to acquire personal items, or other program purpose. This category includes "indirect" client wages (i.e. "wages" which are not related to the economic value of the client's work product/productivity). DPH: clients only
212	Provision of Material Goods, Services and Benefits: Resources, other than those defined above, associated with provision of material goods or services - such as prosthetic and adaptive devices, nutrition or day care vouchers - to eligible program clients/recipients. DPH: examples WIC vouchers, OHA
213	Data Processing: Resources (other than staff compensation) associated with the collection, analysis and reporting of data as a program and agency administrative support function, including owned (depreciation and finance charges only) or leased computer hardware and software. These resources should be included in the agency and program administrative support component 410 DPH programs utilize code 410 {scanners, computers, software to run a program}
214	Commercial Income Resources: Resources, other than those defined above, such as consumer wages, benefits and taxes, raw materials, production equipment and consumables, freight and transportation, and marketing associated with the use of client labor in the production or assembly of a product or service as a part of the client's program of vocational training/rehabilitation or sheltered employment. Not in use @ DPH utilize code 410 for advertising, recruitments
215	Program Supplies, Materials and Expendable Items of Equipment and Furnishings: Program residential, educational, vocational and recreational supplies and materials and expendable items of equipment and furnishings that are not required to be capitalized and are routinely needed for ongoing direct client care or program service delivery.
216	Program Support: This component is for direct administrative program support that is associated with a single program(s) and NOT allocated across programs as an indirect cost or identified in component title 410 as other professional fees, office equipment depreciation, professional insurance, and working capital interest or in title 390 as leased office equipment and office furnishing used in a program. This component does not include personnel ; all program personnel must be included in components 101 - 138. Program support is for costs separately identified in a POS program contract budget of Attachment 3 on the line titled Program Support. These costs are intended to meet the specialized and/or non-recurring needs of the program, which may include maintenance, and accreditation fees. This component title may not include resources defined as Non-Reimbursable Costs by regulation 808 CMR 1.05 (Effective 2/1/97 808 CMR 1.05), e.g., certain consultant compensation, current expensing of capital budgets, fund-raising etc. DPH usage: maintenance of software for specific programs, marketing and advertising specific to a DPH program, police detail, not interchangeable with code 215. Internet costs associated with running a program

CATEGORY 3: OCCUPANCY

301	Program Facilities: Owned or leased program facilities and grounds (including rent or mortgage interest and building depreciation). This component may not include the costs of principal or amortization, which is non-reimbursable, costs under 808 CMR 1.00.
390	Facilities Operation, Maintenance, Equipment and Furnishing: This category includes all resources associated with occupancy; furnishing and maintenance of program facilities, including all utilities (other than telephone), contracted housekeeping, laundry, contracted grounds keeping, routine repair and maintenance, leased office equipment and office furnishings and equipment and routine replacement (depreciation and finance charges only) of capitalized program furnishings and equipment, property and general liability insurance, real estate taxes or payments in lieu of taxes, and all other such resources/expenses. This component does not include the cost of employees on the payroll (see 138 - Program Support Housekeeping, Maintenance, Groundskeeper, Janitorial, Driver, and Cook). Capital Purchases recorded in this code with separate EIM budget & a completed Attachment 6, OR depreciation costs of equipment used to support program function i.e.: computers, laptop, telephone systems, office equipment may be allocated within the program budget

CATEGORY 4: ADMINISTRATIVE SUPPORT

410 Agency and Program Administration and Support: This component is for resources related to administration and support activities that are both directly related to a program (direct costs) and those that are related to the overall direction of the agency. Cost associated with the overall direction of the agency may cross all agency programs and are not directly associated with any one program or a combination of programs but provide indirect benefit to those programs (indirect administration). Costs providing indirect benefit to programs include administrative costs, management and general costs and all resources reasonably necessary for the policy making, management, and administration related to the overall direction of the organization that are separately disclosed in the Statement of Functional Expenses Administration (MNGT. & GEN) column. Indirect administrative costs are also allocated to a program or programs as Admin (M&G) Reporting Center cost on 52E of the Admin (m&g) column of Organization Supplemental Information Schedule A to line 52E of the Program Supplemental Information Schedule B. These indirect Agency Administration costs indirectly benefiting a POS program are included in Attachment 3 of the POS contract budget on the line titled Agency Admin Support Allocation. In addition, this title includes administrative costs directly benefiting a program or programs that are charged to that program or programs as direct costs (ex. program other professional fees, program professional insurance, and program office equipment depreciation and working capital interest). Administrative costs that directly benefit programs are included in Attachment 3 of the POS contract budget on the line titled Other Direct Administrative Costs.

Leased office equipment and office furnishings that are used in a program are disclosed in title 390 Facilities Operation, Maintenance, Equipment and Furnishing and included in Attachment 3 of the POS contract budget on the line titled Other Direct Administrative Costs.

All other administrative costs that directly benefit a program and meet the specialized needs of the program are contained in title 216 Program Support. Title 216 Program Support costs are included in Attachment 3 of the POS contract budget on the line titled Program Support.

Administration and support costs include but are not limited to administrative, clerical and support personnel (use title 137 if clerical and support personnel are assigned to a program), office supplies and materials, leasing or routine replacement (depreciation and financing interest only) of office equipment, telephone, costs related to occupancy of administrative premises, advertising and recruitment, postage, printing and reproduction, administrative and support staff training and travel, officer/director/trustee compensation, parent organization costs, legal, auditing, management consultants and other professional fees, working capital interest, directors and officers insurance, and all other similar or related resources/expenses. The reimbursable price may not include resources defined as Non-Reimbursable Costs by regulation 808 CMR 1.05 (Effective 2\1\97 808 CMR 1.05), e.g., fund-raising or discriminatory benefits. See component title 216 Program Support for related activity.

DPH supports programs budgeting funds within the best appropriate ufr code.

CATEGORY 5:

510 Not in Use at DPH (DPH only uses cost reimbursement budgets, line 510 is not appropriate).

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Commissioners' Conference Room, in the Superior Courthouse, on the twenty-second of January, A.D. 2020, motion by Commissioner Beaty to authorize the execution of an amendment to an agreement, for a grant from the Massachusetts Executive Office of Health and Human Services, Department of Public Health to the County Human Services Department, executed July 1, 2015, in the amount of \$500,000.00, for Substance Abuse Prevention Programs, for a period through June 30, 2020, to increase the grant funding amount by \$300,000.00 and extend the period of performance through June 30, 2022, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y
Mary Pat Flynn, Vice-Chair: Y
Ronald R. Beaty, Commissioner: Y

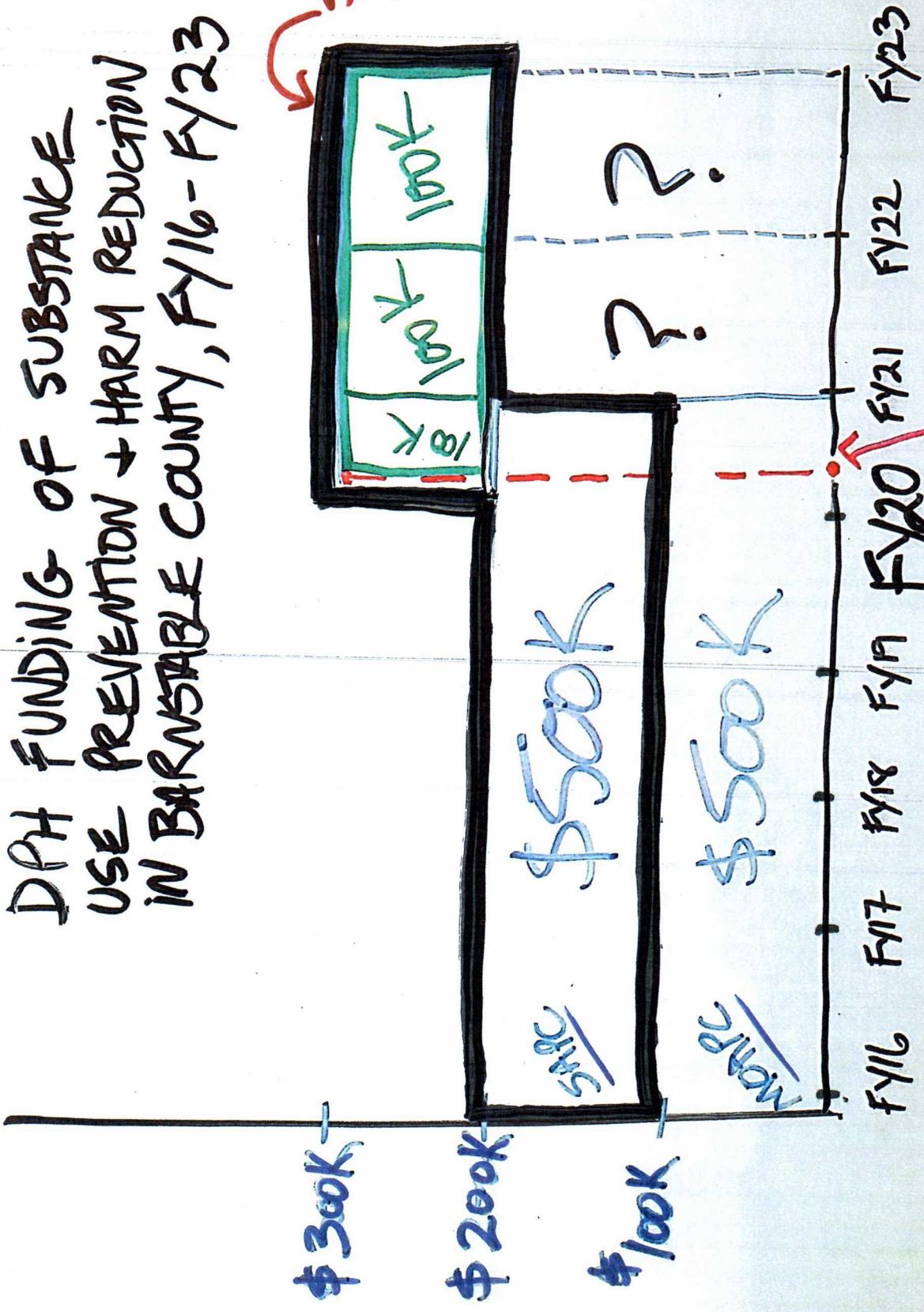
A true copy, attest, January 22, 2020


Janice O'Connell, Regional Clerk



DPH FUNDING OF SUBSTANCE USE PREVENTION + HARM REDUCTION IN BARNSTABLE COUNTY, FY16 - FY23

SAPC CONTRACT IS BEING EXTENDED



WE ARE HERE

AGENDA ITEM 8e

Authorizing the execution of an agreement for a grant from Barnstable County, from Special License Plate Funds, on behalf of its Economic Development Council, and acting through the Cape Cod Commission, to the Association to Preserve Cape Cod, in the amount of \$150,000.00, for a collaboration with the Housing Assistance Corporation to Advance the Regional Growth Policy, for a period through March 31, 2022

GRANT AGREEMENT
BETWEEN

Barnstable County on behalf of its
Economic Development Council and acting through the
Cape Cod Commission
3225 Main Street
Barnstable, MA 02630

and

Association to Preserve Cape Cod
482 Main Street
Dennis, MA 02638

THIS AGREEMENT made this _____ day of March, 2020 by and between the Association to Preserve Cape Cod (hereinafter referred to as Grantee) and Barnstable County on behalf of its Economic Development Council acting through the Cape Cod Commission (hereinafter the Commission), but without any personal liability.

WITNESSETH THAT:

WHEREAS, Barnstable County receives funding from the sale of the Cape and Islands license plates to benefit economic development on Cape Cod, and

WHEREAS, Barnstable County and its Economic Development Council acting through the Commission wishes to provide economic development grants to organizations that have proposed projects and activities that support regional priorities for economic development and achievement of long-term economic diversity and sustainability; and

WHEREAS, the Grantee applied for and was awarded financial assistance to undertake an eligible economic development activity,

NOW THEREFORE, the Commission and the Grantee do mutually agree as follows:

1. RESPONSIBILITIES OF THE GRANTEE

- A) The Grantee agrees to use these funds for expenses related to its joint proposal with the Housing Assistance Corporation, 'A Collaboration to Advance the Regional Growth Policy,' as detailed in Attachment A.
- B) The Grantee shall maintain books, records, and other compilations of data pertaining to this work and/or services performed, and the funds received and paid out under this Agreement to the extent and in such detail as shall properly substantiate claims for payment and expenditure of funds. All such records shall be kept for a period of seven (7) years or for such longer period as is specified herein. All retention periods start on the first day after final payment under this Agreement. If any litigation, claim, negotiation, audit or other action involving the records is commenced prior to the expiration of the applicable retention period, all records shall be retained until completion of the action and resolution of all issues resulting therefrom, or until the end of the applicable retention period, whichever is later.
- C) The Grantee agrees to clearly state on all written materials and reports that funding for the project is provided by Barnstable County and its Economic Development Council License Plate Grant Program through the Cape Cod Commission.

- D) The Grantee will submit reports detailing progress and the expenditure of funds on a quarterly basis beginning June 30, 2020. The Grantee will submit deliverables per Attachment A and will make itself available to discuss the project at the request of the Commission. A final report documenting the achievement of the goals and objectives of the grant, describing the status of all deliverables, as appropriate, and detailing the expenditure of grant funds is required within 60 days of the conclusion of the project.

2. RESPONSIBILITIES OF THE COMMISSION

The Commission agrees to provide the Grantee with grant funds in an amount not to exceed \$150,000 on a reimbursement basis. Reimbursements will be made to the Grantee upon receipt of quarterly invoices detailing expenditures and documenting costs, as appropriate.

3. DURATION

A) This Grant Agreement shall be effective until March 31, 2022 from the date of execution unless an extension in time is agreed to in writing by both parties.

B) Either the Grantee or the Commission may terminate this Agreement by written notice to the other party, if the other party substantially fails to fulfill its obligations hereunder through no fault of the terminating party, or if the other party violates or breaches any of the provisions of this Agreement. Such notice shall be delivered by certified mail at least thirty (30) days before such effective date. In the event of such termination or suspension of this Agreement, the Commission shall be entitled to just and equitable compensation for satisfactory work completed, for services performed and for reimbursable expenses necessarily incurred in the performance of this Agreement up to and including the date of receipt of notice of termination or suspension.

4. AMENDMENT

This Agreement may be amended as mutually agreed by both parties in writing.

5. SIGNATORY AUTHORIZATION

The respective signatories hereto represent and warrant that they are duly authorized to execute this Agreement on behalf of the entity on whose behalf they have signed this Agreement, and that all substantive and procedural preconditions to their effective execution of this Agreement on behalf of said entities have been satisfied.

6. INTEGRATED INSTRUMENT

This Agreement shall take effect as an integrated instrument.

[signatures on following page]

IN WITNESS WHEREOF, the GRANTEE and COMMISSION execute this Agreement this _____ day of March in the year two thousand and twenty.

FOR BARNSTABLE COUNTY:

FOR THE GRANTEE:

Ronald Bergstrom, Chair

Andrew Gottlieb, Executive Director, APCC

Mary Pat Flynn, Vice-Chair

Date

Ronald Beaty, Commissioner

Date

FOR THE CAPE COD COMMISSION

DocuSigned by:

Kristy Senatori

Kristy Senatori, Executive Director

3/6/2020 | 9:46 AM EST

Date

ATTACHMENT A
Scope of Work
APCC-HAC Collaboration to Advance the Regional Growth Policy

I. Introduction

The Association to Preserve Cape Cod (APCC) and the Housing Assistance Corporation (HAC) respectfully submit a proposal to the Cape Cod License Plate Grant Program, to allow us to collaborate on a town-by-town map designating where development of housing and protection of priority natural resource areas would be most beneficial. The purpose of creating this tool is to equip towns to get ahead of, and be prepared for, the otherwise opportunistic nature of development proposals. This opportunism, which usually results in developers proposing to build on undeveloped land, has too often resulted in conflicts between the Cape's environmental community and housing community. By working together, we acknowledge and act on our joint interest in ensuring Cape Cod preserves and protects its environment and provides housing options for all its residents.

a. How we will advance the regional growth policy

The Association to Preserve Cape Cod (APCC) and the Housing Assistance Corporation (HAC) seek support for a two-year collaboration to eliminate the uncertainty and conflicting priorities that often derail progress on effective land use decisions throughout the Cape. We will do this by creating actionable recommendations for towns that will advance the regional growth policy by directing housing production into community activity centers and away from sensitive natural resources. The primary product of our collaboration will be identification of places where environmentalists and housing advocates agree that housing should be built, because it will have the greatest positive impact on Cape Cod's environment, community, and economy.

b. How we will help diversify the regional economy, advance economic resilience, and achieve long-term economic sustainability

Our collaboration will result in protection of Cape Cod's environmental quality and economic advantage in that it will help preserve its unique natural environment from development; at the same time, we will set the regulatory stage for greater diversity in housing—with an emphasis on affordable rental housing—which will directly advance economic resilience on the Cape by increasing housing stock and helping to solve the need for affordable housing. By identifying locations for housing growth and natural resource protection consistent with the Comprehensive Economic Development Strategy (CEDS) and Regional Policy Plan (RPP) designations, our work will also support the RPP's goal to preserve the Cape's historic village character, and it will promote environmental restoration through investment in better wastewater treatment infrastructure in areas most suited to new housing development. We will achieve these goals by producing sufficient information to identify those areas where increased housing density on the Cape is consistent with regional infrastructure plans, growth centers, environmental protections, and housing needs. With this in hand, our final step will be to produce a town-by-town assessment of the best places for housing consistent with the environmental needs of the Cape, and goals of sustainability, and livability. Once we have achieved that, we will together recommend specific actions towns can take toward realizing housing and environmental goals, such as targeted re-zoning and regulatory reform to encourage housing development; acquisition of priority parcels for housing or conservation; and recommendations for redevelopment of underutilized properties in activity centers that would be well suited for housing. A benefit of this work will be a lessening of the usual conflicts and obstacles to developing housing through collaboration by two of the Cape's most effective advocacy organizations.

c. How we will advance CEDs.

Our collaboration advances CEDS by promoting an adequate supply of affordable housing development, increasing housing diversity in existing centers of activity, encouraging infill and redevelopment, and preserving, protecting, and restoring natural resources by protecting open space from development and improving wastewater treatment.

Our organizations, once we have agreement about where housing development best serves the broader needs of the community and where the region's priority natural resource areas are located, will conduct joint outreach to the regulatory, economic development, finance, and developer communities. Ultimately, we are working for better siting and less conflict in developing housing on the Cape; more affordable housing; wider agreement and understanding of how getting development right supports the environment; and better utilization of wastewater infrastructure to support water quality as well as increased new housing starts.

II. Project Need

An unnecessary conflict

The features that make Cape Cod attractive are also the cause of the forces that threaten to overwhelm the environment and erode its character. That statement, from the Cape Cod Commission's 2018 RPP, captures the dilemma APCC and HAC are addressing: the appeal of the natural environment on the Cape supports its economy, draws development, and creates pressure on the environment. According to the Commission's RPP, 86% of the land on Cape Cod is already developed or protected. We need coordinated data points and strategy to ensure that we make the best decisions we can about how to use or protect the remaining open spaces, as well as how to make the best use of land that is already developed, but underutilized.

The Cape's environment is severely threatened by the region's current sprawling development patterns that discourage more practical types of dense housing development, drive up the cost of providing infrastructure, and adversely impact the Cape's resources by fragmenting habitat, polluting ground and surface water, and encroaching on sensitive natural resource areas. At the same time, the Cape's economy is dependent upon service workers, many of whom can't find or afford housing here. The Cape lacks affordable housing, especially in the critical rental market. As a region, we have a rental vacancy rate of under one percent, which is indicative of an unhealthy market with high prices. The number of year-round units needed in each town to bring the vacancy rate up to a healthy level and begin to ease pressure on rental prices would be between three and five percent.

A predictable conflict occurs when land is proposed for an affordable housing development. Environmentalists fight against the development housing advocates are fighting for. The resolution is rarely in the best interest of community, economy, and environment together. In fact, experience teaches us that this conflict is destructive, increases the cost of housing, and that it can result in bad environmental outcomes.

In the abstract, there tends to be no disagreement that housing development should not further compromise the environment. But development does not exist in the abstract—it is very real, and predictably opportunistic. A developer's return on investment is based on the opportunity to acquire a parcel that is as easily developed as possible, wherever that parcel is located. When that happens on undeveloped green space, as it usually does because it tends to be less expensive to develop, the familiar battle lines are drawn.

The solution, as the Commission knows, is to build housing in infrastructure-rich areas, to preserve the landscape and ensure that wastewater will be economically and adequately treated. The Commission's RPP, as well as CEDS, provides guidance for development planning to enhance both the environment and the housing inventory. APCC and HAC seek to advance these goals by joining forces to address what we see as a key impediment to achieving them—the need for towns to get ahead of the opportunism that drives the real estate development market by creating greater incentives for developers where housing is wanted and disincentives in areas where natural resource protection is a priority.

Impact

Our approach will be in four steps. First, each organization will create and map priority housing production areas and priority natural resource protection areas building upon data compiled by the Commission for the RPP. APCC will identify key resource areas that are critical for the protection of sensitive habitats and water resource protection. As we work on that, HAC will be reviewing the undeveloped land and creating a map of priority areas for housing development. The second step will be to overlay these inventories. The third will be to apply the CEDS and RPP

designations from the Commission and overlay them onto the joint housing/open space map and the final overlay will be maps of areas slated for sewerage.

In this way, we will create a resource for towns, by identifying both developable parcels and parcels that should be protected from development. These maps will equip towns to actively direct development by creating incentives for those parcels that have high development value. We will work to educate towns on ways to create incentives while we work to improve public understanding of, and support for, the kind of development that protects the environment. For example, towns can propose targeted re-zoning and reform regulations that encourage housing development, or they can acquire parcels for housing or conservation.

This project is especially timely as towns debate spending their *Cape and Islands Water Protection Fund* resources. While towns consider necessary enhancement to wastewater treatment, our collaboration will help dispel the idea that housing and environmental protection are separate needs and instill the notion that increasing density and directing new development to infrastructure-rich areas can make sewerage viable.

Continuity

For over five decades, APCC's work has focused on protecting Cape Cod's fragile habitats, surface waters, and groundwater while promoting sound development decisions throughout the region. These advocacy efforts have helped advance the concept of directing growth away from natural resource areas and into villages and designated mixed used activity centers where existing and planned infrastructure—especially wastewater infrastructure—can support increased density.

Over the past 45 years, Housing Assistance Corporation has created 550+ units of affordable rental or homeownership units. Many of these units were part of large-scale (30 unit or more) affordable housing projects developed in collaboration with towns. These projects are almost exclusively built on larger tracts of undeveloped land and began opportunistically when land became available. In 2020, HAC will complete a community-scale pilot housing project in a transitional zone in Hyannis. The Lofts at 57 will transform a blighted property (vacant for more than a dozen years) into a pocket neighborhood of eight rental units, all connected to town sewer. Lofts at 57 is an example of infill housing development along sewer lines that we will prioritize. The data and maps from this project will help support HAC's long-term planning for housing development, so that other projects like Lofts at 57 can be built.

Once the initial mapping and recommendations are compiled, it will be a much smaller task for APCC, HAC, and the towns to keep the documents updated. Our goal is for this baseline information to be integrated into each town's housing production plan and conservation goals. In addition, the baseline research will be used and updated by each organization as part of our long-term planning efforts and the setting of our annual goals. We will be able to prioritize parcels for development or conservation more quickly than we do now, because the groundwork will have been completed.

For towns, this proposed project will provide an extremely valuable tool for use by municipal select boards, town planners, local community preservation committees, affordable housing organizations, developers, and local land trusts in advocating for and implementing regionally-compatible land use planning strategies that target noncompeting locations for future housing and for natural resource protection.

A lasting benefit of this project is that the leading advocacy organizations of environmental protection and housing production on the Cape will work together for responsible development. Our alliance through this joint project will strengthen and we anticipate that future collaborations will result.

Thus, the investment we seek will:

- Provide a lasting resource for towns that will be updated after the grant period.
- Engage two key Cape Cod advocacy organizations to jointly advance the development policies in the RPP and CEDS.
- Reframe the debate around Cape Cod land use.

III. Scope of Work

Phase One: March-June 2020

HAC

- Establish and meet with advisory committee/partners to agree on project parameters.
- Analyze undeveloped land for housing development and translate to map.
- Retain economist to determine number of rentals needed to obtain 3-5% vacancy.

APCC

- Establish and meet with advisory committee/partners to agree on project parameters.
- Identify GIS data layers for priority natural resource protection areas.
- Initial mapping.

Milestones and Deliverables

- Advisory Committees named and convened.
- Project parameters defined.
- GIS layers for housing and conservation areas defined.
- Determination of housing units needed.
- Initial data analysis and mapping for housing and conservation priority areas.

Phase Two: July-August 2020

HAC and APCC

- Combine/overlay HAC and APCC mapped data layers on regional and town maps.
- Compare and resolve potential conflicts in the two sets of data layers.
- Confer with advisory committee on draft maps.

Milestones and Deliverables

- Initial housing and conservation maps

Phase Three: September 2020-April 2021

HAC

- Look at vacant residential and commercial underutilized land and apply designations.

APCC

- Conduct outreach to town planners, natural resource staff, and possibly local land trusts on draft town maps.
- Outreach to Cape Cod Commission on regional map.

HAC and APCC

- Ground truth data through town by town outreach.

Milestones and Deliverables

- Overlays added to include sewer plans, activity centers, underutilized properties.
- Full, town by town input gathered.

Phase Four: May-August 2021:

HAC and APCC

- Using all data and input from towns, jointly create final map.
- Draft and circulate recommendations.
- Draft Report; talking points; report card/snapshot of each town.

Milestones and Deliverables

- Fully vetted final map.
- Report with recommendations drafted.
- Snapshots for each town drafted.

Phase Five: September 2021-February 2022

HAC and APCC

- Publish report.
- Draft publicity materials.
- Plan and execute press strategy.
- Conduct outreach to each town.

Milestones and Deliverables

- Publication of final map and report,
- Distribution, publicity, outreach.

IV. Partners, Staffing Plan, Qualifications

APCC guards the natural environment of Cape Cod from Sandwich to Provincetown through advocacy for cleaner water, healthy habitats, carbon-lean policies, climate change adaptation, and livable communities. Since 1968, we have served as an environmental watchdog by reviewing development proposals throughout the Cape and opposing ones that would be harmful to natural resources. Current battles, initiatives and collaborations include:

- Overcoming economic obstacles to better wastewater management and educating towns and citizens about best practices to remove the nutrients and pollutants that are degrading the environment and threatening our health.
- Launching State of the Waters: Cape Cod to make water quality information available to all to protect health and empower citizens and regulators.
- Promoting thoughtful growth by helping towns make land use and development decisions that protect resources and preserve the culture of the Cape for future generations.
- Ensuring the Cape's ponds are adequately monitored for cyanotoxin blooms.
- Continuing our work on large-scale, multi-partner restoration of natural ecosystems across the Cape.
- Working with towns and the state to ensure infrastructure investment is made to help minimize traffic and adapt to the effects of climate change and sea level rise.
- Working with the Cape Cod Climate Change Collaborative to educate towns, businesses and citizens about ways to reduce carbon emissions and promote renewable energy.
- Educating residents and visitors about environmental stewardship.

HAC was founded in 1974, its mission is to ensure that everyone on Cape Cod and the Islands has a safe and stable place to call home. HAC has developed more than 550 units of affordable housing and provides many other services to the thousands of people facing homelessness or housing instability every year. For the past three years, HAC has hosted the Cape Housing Institute, free in-depth trainings for municipal officials about affordable housing development. More than 200 officials have attended these trainings. HAC's long history on the Cape gives it insight into the complexity of the housing problem, which includes the need for comprehensive strategies to build strong communities as well as reforming the zoning and regulatory practices—identified in recent Commission and HAC reports—that limit the production of the type of housing needed for today's Cape residents.

This initiative will be overseen by both organization's executive directors. On APCC's side, the project will be managed by its assistant director, while HAC's director of housing production and planning will be project manager. Experts in GIS mapping, economic, and community development and housing construction will be engaged as necessary.

Housing Assistance Corporation Roles and Responsibilities

Alisa Magnotta, CEO, Housing Assistance Corporation

Responsible for overall project direction, review, and oversight. Strategic coordination with APCC and advisory committee, final review and approval of recommendations.

Alisa joined Housing Assistance in January 2017, bringing with her more than two decades of experience in the nonprofit sector. She has served as the COO at Gosnold, the executive director of Alzheimer's Services of Cape Cod & the Islands, and the development director for The Cape Cod Foundation. Alisa has a BA from California State University and a MS from Simmons College.

David Quinn, Director of Housing Development and Planning

Responsible for project management, town planner and planning board outreach and coordination, direction of GIS mapping and data analysis for housing development, report and recommendations writing.

David oversees HAC's short- and long-term housing development efforts. He co-authored "Housing on Cape Cod: The High Cost of Doing Nothing" and helped established the Rent 365 program, which encourages seasonal homeowners to rent their homes year-round. Previously, David was the Regional Waste Reduction Coordinator for Barnstable County. He holds a BA from the College of the Holy Cross and a MA from Tufts University.

Economic Consultant – Healthy Rental Market Goals

Based on existing data, especially the 2017 Housing Market Needs Assessment conducted by Crane Associates and the Cape Cod Commission, the economist will confirm the region-wide rental vacancy rate of under 1%, and provide an estimate of the number of year-round units that are needed in each town to bring the vacancy rate up to a healthy level (3% to 5%).

Shawna Moos, Director of Marketing & Strategic Initiatives

Responsible for periodic project presentations, report writing, production, launch event and distribution. Shawna directs Housing Assistance's marketing, advertising, and media relations efforts, as well as coordinates with community organizations, advocacy groups, and legislative affairs staff to promote HAC across Cape Cod and the Islands.

Shawna serves on the Philanthropy Day of Cape Cod Committee and brings a combination of expertise in marketing and communications, foundation, corporate, and media relations, and organizational development. She previously served as Director of Communications for the International Fund for Animal Welfare (IFAW).

GIS Analyst and Data Analyst for Mapping Phase I and Phase II

APCC and HAC will contract with a GIS and Data Analyst.

Association to Preserve Cape Cod Roles and Responsibilities

Andrew Gottlieb, Executive Director

Andrew Gottlieb will serve as APCC's project director, with responsibilities that include strategic coordination with HAC and advisory committee, project final review, and approval of recommendations.

Andrew has extensive executive-level experience in state, regional, and local government, combined with deep expertise in the Cape's water resource protection issues. Andrew served as Chief of Commonwealth Development in Governor Romney's Cabinet, as Assistant Commissioner for the Department of Environmental Protection, as Executive Director of the Cape Cod Water Protection Collaborative, has been elected to four terms to the Mashpee Board of Selectmen, and has held leadership positions in numerous other environmental organizations and private enterprises. Andrew has a BA from Harvard University and a MS from Boston University.

Don Keeran, Assistant Director

Don Keeran will serve as APCC's project manager, with responsibilities that include direction of GIS mapping and data analysis for priority natural resource area mapping, drafting report and recommendations, and outreach to towns and stakeholder groups.

Don has assisted in the development of land use policies to protect the Cape's natural resources, working on the federal, state, regional, and local levels with NGOs, elected officials and grassroots groups. He serves on multiple state environmental coalitions on issues concerning land use, watershed protection, and climate change. He also has

extensive experience with local natural resource protection and open space preservation efforts, serving on the Brewster Open Space Committee and the Brewster Conservation Trust Board of Directors.

Kristin Andres, Associate Director for Education and Informational Services

Kristin Andres will be responsible for APCC's project education and outreach, assistance with drafting the report and recommendations, website management, and coordination of launch event.

Kristin has created a comprehensive education and outreach program at APCC that includes live events (workshops, lectures, guided walks), classroom, and field training events, social media, and films and videos. She has worked on a wide variety of issues, including stormwater management, climate change, living landscapes, pond protection and ecological restoration. Before joining APCC, she held the position of Conservation Agent for the town of Chatham.

V. Budget Narrative

The budget for the two-year effort is \$307,500. The greatest percentage of this amount will be divided between APCC (\$125,000) and HAC (\$120,000) for staff. Contractual services will cost \$35,000 for GIS, Data analysis, and economist consultant help. Supplies, largely to cover the cost of printing the maps, will cost \$9,500 while the budget for promotional and educational material and the launch event will be \$18,000.

Grant funds up to \$150,000 will be reimbursed from the License Plate Fund. The remaining \$157,500 (51 percent of the budget) will be provided in-kind and is earmarked in each organization's operating budget.

AGENDA ITEM 8f

Authorizing the award to, and execution of contracts with: All State Asphalt Inc.; Felix A Marino Co., Inc.; Indus; MCE Dirtworks; Murray Paving & Reclamation Inc.; Lawrence Lynch Corp.; PJ Keating; Rafferty Fine Grading Inc.; and Robert Childs, Inc., for Roadway Construction Items for towns in Barnstable County for the period of April 1, 2020 through March 31, 2021

COUNTY OF BARNSTABLE

PURCHASING

DEPARTMENT OF FINANCE

SUPERIOR COURT HOUSE

P.O. BOX 427

BARNSTABLE, MASSACHUSETTS 02630

Phone: (508) 375-6637

Fax: (508) 362-4136

Email:

jennifer.frates@barnstablecounty.org

Jennifer Frates
Chief Procurement Officer

March 4, 2020

MEMORANDUM

TO: County Commissioners

FROM: Jennifer Frates, Chief Procurement Officer

RE: Notice of Bid Award - #7894 Roadway Construction Items

Barnstable County issued an Invitation for Bid #7894 Roadway Construction Items for towns in the County for the period of April 1, 2020 through March 31, 2021, with the option to renew for one additional year. Ten bids were received.

Please vote to award the bid to the following vendors as the responsive, responsible bidders offering the lowest price for each town as highlighted on the attached spreadsheet and authorize the Commissioners' Chair to execute the contract.

All State Asphalt Inc.
Rafferty Fine Grading Inc.
Murray Paving & Reclamation Inc.
Indus
Felix A Marino Co., Inc.
Lawrence Lynch Corp.
PJ Keating
Robert Childs, Inc.
MCE Dirtworks

Thank you.

Bid # 7894 - Roadway Construction Bids

Opened: 2-13-20

04/01/2020 - 03/31/2021 with one year option to renew

low bid		*2nd low bid	VENDOR											
			Qty	All State Asphalt, Inc.	Pavement Maintenance Systems, Inc.	Rafferty Fine Grading, Inc.	Murray Paving & Reclamation Inc.	Indus	Felix A. Marino Co., Inc.	Lawrence Lynch Corp.	PJ Keating	Robert Childs, Inc.	MCE Dirtworks	
1*	HOT MIX ASPHALT PAVEMENT (Machine placed)	TON	Bourne	5,000						95.00	88.00		99.00	
			Brewster	5,000						98.60	116.00		99.00	
			Dennis	4,000						98.60	113.00		97.00	
			Falmouth	5,135						92.20	119.00		101.00	
			Harwich	500						110.00	150.00		104.00	
			Orleans	1,037						107.00	125.00		107.00	
			Provincetown	1,000						132.00	165.00		175.00	
			Sandwich	11,242						100.00	88.00		95.00	
			Wellfleet	4,000						98.60	125.00		107.00	
Yarmouth	1,000						100.00	116.00		107.00				
2*	HOT MIX ASPHALT PAVEMENT (Hardwork Greater than 40 tons/day)	TON	Bourne	500						165.00	175.00	330.00	250.00	
			Brewster	300						200.00		290.00	250.00	
			Dennis	500						205.00		255.00	250.00	
			Falmouth	210						172.00		330.00	250.00	
			Harwich	50						205.00		255.00	250.00	
			Orleans	200						210.00		290.00	250.00	
			Provincetown	100						235.00		390.00	250.00	
			Sandwich	335						170.00	185.00	330.00	250.00	
Yarmouth	100						175.00		255.00	250.00				
3*	HOT MIX ASPHALT PAVEMENT (Less than 40 tons/day)	TON	Bourne	300						200.00	305.00	350.00	300.00	
			Brewster	300						223.00		310.00	300.00	
			Dennis	500						225.00		275.00	300.00	
			Falmouth	128						181.15		350.00	300.00	
			Harwich	50						225.00		275.00	300.00	
			Orleans	183						245.00		310.00	300.00	
			Provincetown	100						260.00		410.00	300.00	
			Wellfleet	30						240.00		350.00	300.00	
Yarmouth	120						235.00		275.00	300.00				
4*	HOT MIX ASPHALT SHIM	TON	Bourne	250						105.00			140.00	
			Brewster	2,000						116.00			117.00	
			Dennis	2,000						120.00			117.00	
			Provincetown	100						150.00			200.00	
			Yarmouth	200						135.00			140.00	
5*	PAVEMENT RECLAMATION Including FG&C	SQ. YD	Dennis	6,000	2.50		3.48	1.83						
6*	Pavement Reclamation Including FG&C Calcium Chloride	SQ. YD	Provincetown	1,000	8.00		14.00	9.50						
			Sandwich	20,000	2.75		3.78	2.53						
7*	BITUMINOUS CONCRETE EXCAVATION BY COLD PLANER	SQ. YD	Bourne	10,000			2.68			3.00	3.20		3.60	
			Brewster	10,000			2.68			2.65	3.70		3.60	
			Dennis	5,000			4.00			3.00	3.50		3.60	
			Falmouth	60,435			2.38			2.65	2.60		3.60	
			Provincetown	1,000			20.25			5.00	16.00		15.00	
			Sandwich	12,194			2.68			3.00	2.65		2.90	
Yarmouth	6,000			4.00			3.00	3.25		3.60				
8	COLD PLANED MILLED) JOINTS	SQ. YD	Bourne	1,000			65.00			52.00				
			Brewster	500			125.00			51.00				
			Dennis	600			125.00			50.00				
			Harwich	100			200.00			50.00				

Bid # 7894 - Roadway Construction Bids

Opened: 2-13-20

04/01/2020 - 03/31/2021 with one year option to renew

low bid		*2nd low bid	VENDOR											
			Qty	All State Asphalt, Inc.	Pavement Maintenance Systems, Inc.	Rafferty Fine Grading, Inc.	Murray Paving & Reclamation Inc.	Indus	Felix A. Marino Co., Inc.	Lawrence Lynch Corp.	PJ Keating	Robert Childs, Inc.	MCE Dirtworks	
			Provincetown	200						51.00				
			Sandwich	1,064						52.00				
			Yarmouth	100						51.00				
9	MICROSURFACING (1 LIFT)	SQ. YD	Sandwich	1,000				3.02						
11	ASPHALT-RUBBER SURFACE TREAT. (20% RUBBER)	SQ. YD	Bourne	30,000	5.09									
			Brewster	100,000	5.09									
			Dennis	60,000	5.09									
			Harwich	30,000	5.09									
			Orleans	23,561	5.09									
			Provincetown	1,500	5.29									
			Sandwich	44,928	5.09									
			Yarmouth	50,000	5.09									
12	ASPHALT-RUBBER SURFACE TREAT. (10% RUBBER)	SQ. YD	Dennis	60,000	4.05									
			Harwich	30,000	4.05									
			Orleans	25,034	4.05									
			Sandwich	26,447	4.05									
			Yarmouth	150,000	4.05									
13	SINGLE STONE SEAL SURFACE TREAT.	SQ. YD	Yarmouth	5,000	2.79									
14	DOUBLE STONE SEAL SURFACE TREAT.	SQ. YD	Provincetown	1,500	4.99									
			Yarmouth	50,000	4.79									
15	POUROUS PAVEMENT FULL DEPTH	SQ. YD	Dennis	1,500						125.00			250.00	
			Provincetown	1,000						140.00			250.00	
			Sandwich	1,000						125.00			250.00	
			Yarmouth	800						125.00			250.00	
16	POUROUS PAVEMENT SIDEWALK	SQ. YD	Dennis	500						150.00			250.00	
			Yarmouth	150						150.00			250.00	
17	BIT PAVEMENT REPAIR INFRO-RED METHOD	SQ. YD	Bourne	1,000		38.00				35.00				
			Brewster	250		38.00				35.00				
			Dennis	750		38.00				35.00				
			Orleans	100		38.00				35.00				
			Yarmouth	100		38.00				35.00				
18*	PARTIAL DEPTH PAVEMENT PATCH	SQ. YD	Bourne	500						64.00			60.00	
			Dennis	300						80.00			60.00	
			Harwich	2,500						75.00			60.00	
			Provincetown	500						61.00			60.00	
			Sandwich	10,822						64.00			60.00	
			Yarmouth	1,500						80.00			60.00	
19*	MISC. PAVEMENT PATCH	TON	Bourne	200						285.00		320.00	600.00	
			Dennis	600						260.00		225.00	400.00	
			Harwich	50						265.00		240.00	500.00	
			Provincetown	25						280.00		500.00	1000.00	
			Sandwich	200						285.00		280.00	500.00	
			Yarmouth	200						260.00		240.00	700.00	
20	VELOCITY SPRAY INJECTION PATCH	DAY	Bourne	5										

No Bids Received

Bid # 7894 - Roadway Construction Bids

Opened: 2-13-20

04/01/2020 - 03/31/2021 with one year option to renew

low bid		*2nd low bid		VENDOR											
				Qty	All State Asphalt, Inc.	Pavement Maintenance Systems, Inc.	Rafferty Fine Grading, Inc.	Murray Paving & Reclamation Inc.	Indus	Felix A. Marino Co., Inc.	Lawrence Lynch Corp.	PJ Keating	Robert Childs, Inc.	MCE Dirtworks	
20	INJECTION POT HOLE REPAIR	DAY	Provincetown	2	NO Bids Received										
21	CAPE SEAL W/ SINGLE STONE SEAL SURFACE TREAT.	SQ. YD	Sandwich	10,000					7.57						
23	TEXTURED SYNTHETIC PAVEMENT	SQ. YD	Brewster	100						32.00					
			Dennis	200						32.00					
			Sandwich	36						37.00					

AGENDA ITEM 8g

Authorizing the award to, and execution of a contract with, Lawrence Lynch Corp, for Road Resurfacing for Specific Projects for towns in Barnstable County for the period of April 1, 2020 through March 31, 2021

COUNTY OF BARNSTABLE

PURCHASING

DEPARTMENT OF FINANCE

SUPERIOR COURT HOUSE

P.O. BOX 427

BARNSTABLE, MASSACHUSETTS 02630

Phone: (508) 375-6637

Fax: (508) 362-4136

Email:

jennifer.frates@barnstablecounty.org

Jennifer Frates
Chief Procurement Officer

March 4, 2020

MEMORANDUM

TO: County Commissioners

FROM: Jennifer Frates, Chief Procurement Officer

RE: Notice of Bid Award - #7895 Road Resurfacing for Specific Projects

Barnstable County issued an Invitation for Bid #7895 Road Resurfacing for Specific Projects for towns in the County for the period of April 1, 2020 through March 31, 2021. Four bids were received; one of which did not meet the guidelines of the bid and was rejected.

Please vote to award the bid to Lawrence Lynch as the responsive, responsible bidder offering the lowest overall price for each town and authorize the Commissioners' Chair to execute the contract.

All pricing, including unit pricing can be seen on the attached spreadsheet.

Thank you.

Town	Item	Description	Unit	Estimated Quantity	Unit Price	Amount	Lawrence Lynch	PJ Keating	MCE Dirtworks	
							Amount	Amount	Amount	
Falmouth	129	Pavement Milling	SY	60,435	\$2.65	\$160,152.75	\$3.00	\$181,305.00	\$3.50	\$211,522.50
	460	Hot Mix Asphalt	TON	5,135	\$92.20	\$473,447.00	\$119.00	\$611,065.00	\$101.00	\$518,635.00
	472	Hot Mix Asphalt for Miscellaneous Work (Handwork)	TON	338	\$175.00	\$59,150.00	\$200.00	\$67,600.00	\$270.00	\$91,260.00
		TOTALS					\$692,749.75	\$859,970.00	\$821,417.50	
Harwich	129	Pavement Milling	SY	32,300	\$2.80	\$90,440.00	\$3.45	\$111,435.00	\$2.65	\$85,595.00
	129.1	Cold Planned (Milled) Paving Joints	SY	150	\$2.80	\$420.00	\$50.00	\$7,500.00	\$0.01	\$1.50
	220	Drainage Structure Adjusted	EA	100	\$100.00	\$10,000.00	\$400.00	\$40,000.00	\$300.00	\$30,000.00
	460	Hot Mix Asphalt	TON	4,600	\$102.00	\$469,200.00	\$109.50	\$503,700.00	\$102.00	\$469,200.00
472	Hot Mix Asphalt for Miscellaneous Work (Handwork)	TON	350	\$75.00	\$26,250.00	\$220.00	\$77,000.00	\$175.00	\$61,250.00	
	TOTALS					\$596,310.00	\$739,635.00	\$646,046.50		
Orleans	220	Drainage Structure Adjusted	EA	19	\$340.00	\$6,460.00	\$500.00	\$9,500.00	\$300.00	\$5,700.00
	220.2	Drainage Structure Rebuilt	VF	20	\$250.00	\$5,000.00	\$375.00	\$7,500.00	\$250.00	\$5,000.00
	358	Gate Box Adjusted	EA	3	\$130.00	\$390.00	\$325.00	\$975.00	\$200.00	\$600.00
	460	Hot Mix Asphalt	TON	1,185	\$107.00	\$126,795.00	\$125.00	\$148,125.00	\$104.00	\$123,240.00
472	Hot Mix Asphalt for Miscellaneous Work (Handwork)	TON	10	\$200.00	\$2,000.00	\$500.00	\$5,000.00	\$104.00	\$1,040.00	
472.2	Partial Depth Pavement Patch	SY	1,615	\$25.00	\$40,375.00	\$50.00	\$80,750.00	\$31.75	\$51,276.25	
482.3	Sawing Asphalt Pavement	LF	100	\$5.00	\$500.00	\$5.00	\$500.00	\$1.00	\$100.00	
	TOTALS					\$181,520.00	\$252,350.00	\$186,956.25		
Provincetown	101.3	Street Sweeping	LF	2,680	\$1.90	\$5,092.00	\$2.00	\$5,360.00	\$2.00	\$5,360.00
	120.1	Unclassified Excavation	CY	400	\$49.00	\$19,600.00	\$70.00	\$28,000.00	\$85.00	\$34,000.00
	129	Pavement Milling	SY	2,450	\$5.30	\$12,985.00	\$9.00	\$22,050.00	\$8.90	\$21,805.00
	129.1	Cold Planned (Milled) Paving Joints	SY	140	\$35.00	\$4,900.00	\$50.00	\$7,000.00	\$1.00	\$1,400.00
	170	Fine Grading and Compacting	SY	3,106	\$6.20	\$19,257.20	\$10.00	\$31,060.00	\$500.00	\$1,550.00
	220	Drainage Structure Adjusted	EA	16	\$360.00	\$5,760.00	\$675.00	\$10,800.00	\$8,000.00	\$8,000.00
	220.2	Drainage Structure Rebuilt	VF	3	\$510.00	\$1,530.00	\$800.00	\$2,400.00	\$500.00	\$1,500.00
	358	Gate Box Adjusted	EA	21	\$230.00	\$4,830.00	\$250.00	\$5,250.00	\$300.00	\$6,300.00
	403.3	Reclaimed Pavement for Base Course (Including Calcium Chloride)	SY	3,106	\$8.50	\$26,401.00	\$30.00	\$93,180.00	\$16.00	\$49,696.00
	460	Hot Mix Asphalt	TON	545	\$132.00	\$71,940.00	\$185.00	\$100,825.00	\$175.00	\$95,375.00
	472	Hot Mix Asphalt for Miscellaneous Work (Handwork)	TON	75	\$335.00	\$25,125.00	\$300.00	\$22,500.00	\$265.00	\$19,875.00
	472.2	Partial Depth Pavement Patch	SY	100	\$48.00	\$4,800.00	\$145.00	\$14,500.00	\$90.00	\$9,000.00
	482.3	Sawing Asphalt Pavement	LF	300	\$4.00	\$1,200.00	\$4.00	\$1,200.00	\$1.00	\$300.00
506	Granite Curb Type VB-Straight	LF	650	\$45.00	\$29,250.00	\$125.00	\$81,250.00	\$70.00	\$45,500.00	
	TOTALS					\$225,170.20	\$425,375.00	\$338,782.00		
Sandwich	101.3	Street Sweeping	LF	37,425	\$0.58	\$21,706.50	\$0.50	\$18,712.50	\$0.50	\$18,712.50
	120.1	Unclassified Excavation	CY	848	\$47.75	\$40,492.00	\$45.00	\$38,160.00	\$30.00	\$25,440.00
	129	Pavement Milling	SY	12,194	\$2.60	\$31,704.40	\$2.25	\$27,436.50	\$2.90	\$35,362.60
	129.1	Cold Planned (Milled) Paving Joints	SY	1,063	\$28.30	\$30,082.90	\$32.00	\$34,016.00	\$1.00	\$1,063.00
220	Drainage Structure Adjusted	EA	116	\$370.00	\$42,920.00	\$400.00	\$46,400.00	\$300.00	\$34,800.00	
220.2	Drainage Structure Rebuilt	VF	32	\$475.00	\$15,200.00	\$50.00	\$1,600.00	\$250.00	\$8,000.00	
402	Dense Graded Crush Stone for Sub-Base	CY	277	\$55.80	\$15,456.60	\$75.00	\$20,775.00	\$55.00	\$15,235.00	
460	Hot Mix Asphalt	TON	11,243	\$100.00	\$1,124,300.00	\$91.00	\$1,023,113.00	\$95.00	\$1,068,085.00	
472	Hot Mix Asphalt for Miscellaneous Work (Handwork)	TON	336	\$175.00	\$58,800.00	\$162.50	\$54,600.00	\$165.00	\$55,440.00	
472.2	Partial Depth Pavement Patch	SY	10,822	\$25.20	\$272,714.40	\$40.00	\$432,880.00	\$40.00	\$432,880.00	
504	Granite Curb Type VA4-Straight	LF	520	\$51.00	\$26,520.00	\$50.00	\$26,000.00	\$50.00	\$26,000.00	
	TOTALS					\$1,679,896.80	\$1,723,693.00	\$1,721,018.10		
129	Pavement Milling	SY	21,000	\$2.72	\$57,120.00	\$3.50	\$73,500.00	\$3.95	\$82,950.00	

	220	Drainage Structure Adjusted	EA	23	\$370.00	\$8,510.00	\$500.00	\$11,500.00	\$300.00	\$6,900.00
	220.2	Drainage Structure Rebuilt	VF	17	\$200.00	\$3,400.00	\$250.00	\$4,250.00	\$250.00	\$4,250.00
Yarmouth	358	Gate Box Adjusted	EA	10	\$125.00	\$1,250.00	\$250.00	\$7,500.00	\$200.00	\$2,000.00
	460	Hot Mix Asphalt	TON	2,300	\$100.00	\$230,000.00	\$116.00	\$266,800.00	\$99.00	\$227,700.00
	472	Hot Mix Asphalt for Miscellaneous Work (Handwork)	TON	25	\$175.00	\$4,375.00	\$341.20	\$8,530.00	\$300.00	\$7,500.00
	472.2	Partial Depth Pavement Patch	SY	25	\$85.00	\$2,125.00	\$360.00	\$9,000.00	\$100.00	\$2,500.00
		TOTALS				\$306,780.00		\$376,080.00		\$333,800.00

* MCE Dirtworks discrepancy between written and numerical unit price in red

**Garrity Asphalt Reclamation was disqualified for not bidding all items for each Town

AGENDA ITEM 8h

Authorizing the renewal of contracts, awarded February 6, 2019, for Miscellaneous Public Works for towns in Barnstable County, with: Sealcoating Inc.; Markings Inc.; and Lawrence Lynch; for a period from April 1, 2020 through March 31, 2021

COUNTY OF BARNSTABLE
PURCHASING

DEPARTMENT OF FINANCE
SUPERIOR COURT HOUSE
P.O. BOX 427
BARNSTABLE, MASSACHUSETTS 02630

Phone: (508) 375-6637

Fax: (508) 362-4136

Email:

edavis@barnstablecounty.org

Elaine Davis
Chief Procurement Officer

January 25, 2019

MEMORANDUM

TO: County Commissioners
FROM: Elaine Davis, Chief Procurement Officer
RE: Notice of Bid Award

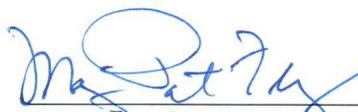
Barnstable County issued an Invitation for Bids for Miscellaneous Public Works for towns in the county for the period of April 1, 2019 through March 31, 2020, with the option to renew for one additional year. Three bids were received. Please award the bid to the responsive, responsible bidders offering the lowest prices as highlighted on the attached spreadsheet:

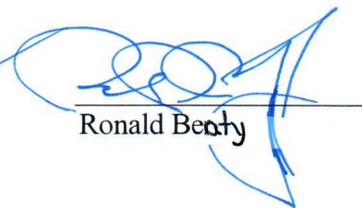
Sealcoating, Inc
Markings, Inc.
Lawrence Lynch, Corp.

Thank you.

County Commissioners:


Ronald Bergstrom


Mary Pat Flynn


Ronald Beatty

02/06/19
Date

Town	Item	Description	Unit	Estimated Quantity	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
					Aggregate Industries	PA Landers, Inc.	Lawrence Lynch Corp	Cape Cod Aggregates, Corp	
Barnstable	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	750	\$79.00	\$74.00	\$74.00		
Bourne	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	400	\$79.00	\$74.00			
Brewster	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	500	\$79.00	\$74.00			
Chatham	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	100	\$79.00	\$74.00			
Dennis	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	500	\$79.00	\$74.00			
Harwich	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	100	\$79.00	\$74.00			
Orleans	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	100	\$79.00	\$74.00			
Sandwich	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	700	\$79.00	\$74.00			
Yarmouth	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	500	\$79.00	\$74.00			
Barnstable	201	Sand Borrow	TON	500		\$16.00		\$15.50	
Brewster	201	Sand Borrow	TON	2,000		\$16.00		\$16.95	
Chatham	201	Sand Borrow	TON	1,000		\$15.00		\$18.95	
Dennis	201	Sand Borrow	TON	200		\$14.00		\$15.95	
Barnstable	202	Loam Borrow	TON	500		\$27.60			
Brewster	202	Loam Borrow	TON	100		\$30.00			
Chatham	202	Loam Borrow	TON	200		\$30.00			
Dennis	202	Loam Borrow	TON	200		\$27.60			
Sandwich	202	Loam Borrow	TON	200		\$24.00			
Barnstable	203	1-1/2" Crushed Stone (Double Washed)	TON	100		\$24.00		\$24.70	
Bourne	203	1-1/2" Crushed Stone (Double Washed)	TON	300		\$24.00		\$22.70	
Brewster	203	1-1/2" Crushed Stone (Double Washed)	TON	500		\$27.00		\$27.70	
Chatham	203	1-1/2" Crushed Stone (Double Washed)	TON	150		\$27.00		\$29.25	
Dennis	203	1-1/2" Crushed Stone (Double Washed)	TON	500		\$25.00		\$26.70	
Sandwich	203	1-1/2" Crushed Stone (Double Washed)	TON	200		\$20.00		\$23.70	

Yarmouth	203	1-1/2" Crushed Stone (Double Washed)	TON	500			\$26.00		\$25.70
Barnstable	204	3/4" Crushed Stone (Double Washed)	TON	50			\$26.00		\$26.25
Bourne	204	3/4" Crushed Stone (Double Washed)	TON	200			\$26.00		\$24.25
Brewster	204	3/4" Crushed Stone (Double Washed)	TON	250			\$29.00		\$29.25
Chatham	204	3/4" Crushed Stone (Double Washed)	TON	50			\$29.00		\$30.70
Dennis	204	3/4" Crushed Stone (Double Washed)	TON	200			\$27.00		\$28.25
Sandwich	204	3/4" Crushed Stone (Double Washed)	TON	200			\$22.00		\$25.25
Yarmouth	204	3/4" Crushed Stone (Double Washed)	TON	50			\$28.00		\$27.25
Barnstable	205	3/8" Peastone (Double Washed)	TON	50			\$35.00		\$26.70
Brewster	205	3/8" Peastone (Double Washed)	TON	250			\$35.00		\$29.70
Chatham	205	3/8" Peastone (Double Washed)	TON	100			\$35.00		\$31.25
Dennis	205	3/8" Peastone (Double Washed)	TON	200			\$35.00		\$28.70
Sandwich	205	3/8" Peastone (Double Washed)	TON	100			\$25.00		\$25.70
Yarmouth	205	3/8" Peastone (Double Washed)	TON	50			\$35.00		\$27.70
Barnstable	206	3/4" Dense Graded Crushed Stone	TON	500			\$25.00		\$19.70
Bourne	206	3/4" Dense Graded Crushed Stone	TON	500			\$23.00		\$17.70
Brewster	206	3/4" Dense Graded Crushed Stone	TON	500			\$25.00		\$22.70
Chatham	206	3/4" Dense Graded Crushed Stone	TON	25			\$28.00		\$24.25
Dennis	206	3/4" Dense Graded Crushed Stone	TON	500			\$28.00		\$21.70
Orleans	206	3/4" Dense Graded Crushed Stone	TON	2,000			\$28.00		\$23.70
Sandwich	206	3/4" Dense Graded Crushed Stone	TON	200			\$21.00		\$18.70
Yarmouth	206	3/4" Dense Graded Crushed Stone	TON	500			\$25.00		\$20.70
Brewster	207	Recycled Asphalt	TON	100		\$15.00	\$18.00		\$15.25
Chatham	207	Recycled Asphalt	TON	100		\$16.00	\$19.00		\$17.25
Dennis	207	Recycled Asphalt	TON	600		\$14.00	\$19.00		\$17.25
Harwich	207	Recycled Asphalt	TON	400		\$14.50	\$23.00		\$24.25
Sandwich	207	Recycled Asphalt	TON	200		\$16.00	\$16.00		\$14.75

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Superior Courthouse Building, on the sixth day of February, A.D. 2019, motion by Commissioner Beaty to authorize the award of contracts for Miscellaneous Public Works for Towns in Barnstable County to: Sealcoating, Inc; Markings, Inc. and; Lawrence Lynch, Corp. for the period of April 1, 2019 through March 31, 2020, with the option to renew for one (1) additional year, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: Y

A true copy, Attest, February 6, 2019



Janice O'Connell
Barnstable County Regional Clerk

AGENDA ITEM 8i

Authorizing the renewal of contracts, awarded February 6, 2019, for Roadway Materials for towns in Barnstable County, with: Aggregate Industries; Cape Cod Aggregates; Lawrence Lynch Corp.; and PA Landers, Inc.; for a period from April 1, 2020 through March 31, 2021

COUNTY OF BARNSTABLE
PURCHASING

DEPARTMENT OF FINANCE
SUPERIOR COURT HOUSE
P.O. BOX 427
BARNSTABLE, MASSACHUSETTS 02630

Phone: (508) 375-6637

Fax: (508) 362-4136

Email:

edavis@barnstablecounty.org

Elaine Davis
Chief Procurement Officer

January 31, 2019

MEMORANDUM

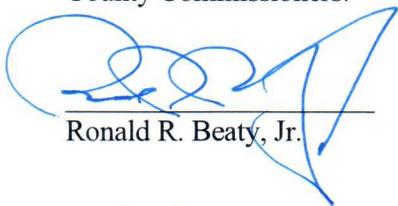
TO: County Commissioners
FROM: Elaine Davis, Chief Procurement Officer
RE: Notice of Bid Award

Barnstable County issued an Invitation for Bids for Roadway Materials for towns in the County for the period of April 1, 2019 through March 31, 2020, with the option to renew for one additional year. Four bids were received. Please award the bids to the following vendors as the responsive, responsible bidders offering the lowest price for each town as highlighted on the attached spreadsheet:

Aggregate Industries
PA Landers, Inc.
Lawrence Lynch Corp
Cape Cod Aggregates, Corp

Please reject the bids submitted for Hot Mix Asphalt Loaded on Town Trucks for all towns, except for the Town of Bourne. We will be re-writing the specifications.

County Commissioners:



Ronald R. Beaty, Jr.



Mary Pat Flynn



Ronald Bergstrom

02/06/19

Date

Town	Item	Description	Unit	Estimated Quantity	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
					Aggregate Industries	PA Landers, Inc.	Lawrence Lynch Corp	Cape Cod Aggregates, Corp	
Barnstable	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	750	\$79.00	\$74.00	\$74.00		
Bourne	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	400	\$79.00	\$74.00			
Brewster	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	500	\$79.00	\$74.00			
Chatham	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	100	\$79.00	\$74.00			
Dennis	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	500	\$79.00	\$74.00			
Harwich	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	100	\$79.00	\$74.00			
Orleans	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	100	\$79.00	\$74.00			
Sandwich	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	700	\$79.00	\$74.00			
Yarmouth	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	500	\$79.00	\$74.00			
Barnstable	201	Sand Borrow	TON	500		\$16.00		\$15.50	
Brewster	201	Sand Borrow	TON	2,000		\$16.00		\$16.95	
Chatham	201	Sand Borrow	TON	1,000		\$15.00		\$18.95	
Dennis	201	Sand Borrow	TON	200		\$14.00		\$15.95	
Barnstable	202	Loam Borrow	TON	500		\$27.60			
Brewster	202	Loam Borrow	TON	100		\$30.00			
Chatham	202	Loam Borrow	TON	200		\$30.00			
Dennis	202	Loam Borrow	TON	200		\$27.60			
Sandwich	202	Loam Borrow	TON	200		\$24.00			
Barnstable	203	1-1/2" Crushed Stone (Double Washed)	TON	100		\$24.00		\$24.70	
Bourne	203	1-1/2" Crushed Stone (Double Washed)	TON	300		\$24.00		\$22.70	
Brewster	203	1-1/2" Crushed Stone (Double Washed)	TON	500		\$27.00		\$27.70	
Chatham	203	1-1/2" Crushed Stone (Double Washed)	TON	150		\$27.00		\$29.25	
Dennis	203	1-1/2" Crushed Stone (Double Washed)	TON	500		\$25.00		\$26.70	
Sandwich	203	1-1/2" Crushed Stone (Double Washed)	TON	200		\$20.00		\$23.70	

Yarmouth	203	1-1/2" Crushed Stone (Double Washed)	TON	500			\$26.00		\$25.70
Barnstable	204	3/4" Crushed Stone (Double Washed)	TON	50			\$26.00		\$26.25
Bourne	204	3/4" Crushed Stone (Double Washed)	TON	200			\$26.00		\$24.25
Brewster	204	3/4" Crushed Stone (Double Washed)	TON	250			\$29.00		\$29.25
Chatham	204	3/4" Crushed Stone (Double Washed)	TON	50			\$29.00		\$30.70
Dennis	204	3/4" Crushed Stone (Double Washed)	TON	200			\$27.00		\$28.25
Sandwich	204	3/4" Crushed Stone (Double Washed)	TON	200			\$22.00		\$25.25
Yarmouth	204	3/4" Crushed Stone (Double Washed)	TON	50			\$28.00		\$27.25
Barnstable	205	3/8" Peastone (Double Washed)	TON	50			\$35.00		\$26.70
Brewster	205	3/8" Peastone (Double Washed)	TON	250			\$35.00		\$29.70
Chatham	205	3/8" Peastone (Double Washed)	TON	100			\$35.00		\$31.25
Dennis	205	3/8" Peastone (Double Washed)	TON	200			\$35.00		\$28.70
Sandwich	205	3/8" Peastone (Double Washed)	TON	100			\$25.00		\$25.70
Yarmouth	205	3/8" Peastone (Double Washed)	TON	50			\$35.00		\$27.70
Barnstable	206	3/4" Dense Graded Crushed Stone	TON	500			\$25.00		\$19.70
Bourne	206	3/4" Dense Graded Crushed Stone	TON	500			\$23.00		\$17.70
Brewster	206	3/4" Dense Graded Crushed Stone	TON	500			\$25.00		\$22.70
Chatham	206	3/4" Dense Graded Crushed Stone	TON	25			\$28.00		\$24.25
Dennis	206	3/4" Dense Graded Crushed Stone	TON	500			\$28.00		\$21.70
Orleans	206	3/4" Dense Graded Crushed Stone	TON	2,000			\$28.00		\$23.70
Sandwich	206	3/4" Dense Graded Crushed Stone	TON	200			\$21.00		\$18.70
Yarmouth	206	3/4" Dense Graded Crushed Stone	TON	500			\$25.00		\$20.70
Brewster	207	Recycled Asphalt	TON	100		\$15.00	\$18.00		\$15.25
Chatham	207	Recycled Asphalt	TON	100		\$16.00	\$19.00		\$17.25
Dennis	207	Recycled Asphalt	TON	600		\$14.00	\$19.00		\$17.25
Harwich	207	Recycled Asphalt	TON	400		\$14.50	\$23.00		\$24.25
Sandwich	207	Recycled Asphalt	TON	200		\$16.00	\$16.00		\$14.75

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Superior Courthouse Building, on the sixth day of February, A.D. 2019, motion by Commissioner Beaty to authorize the award of contracts for Road Resurfacing for Road Resurfacing for Specific Projects for Towns in Barnstable County to: Lawrence Lynch Corp for the Towns of Chatham, Harwich, Provincetown and Yarmouth; MCE Dirtworks for the Town of Orleans and; PJ Keating for the Town of Sandwich for the period of April 1, 2019 through March 31, 2020, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: Y

A true copy, Attest, February 6, 2019



Janice O'Connell
Barnstable County Regional Clerk

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the Superior Courthouse Building, on the sixth day of February, A.D. 2019, motion by Commissioner Beaty to authorize the rejection of bids submitted for Hot Mix Asphalt Loaded on Town Trucks for all towns in Barnstable County, except the Town of Bourne, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: Y

A true copy, Attest, February 6, 2019



Janice O'Connell
Barnstable County Regional Clerk

AGENDA ITEM 8j

Authorizing the renewal of contracts, awarded April 10, 2019, for Drainage and Guardrail Items for towns in Barnstable County, with: Leo Vigeant Co., Inc.; Premier Fence LLC; RJ Gabriel Construction Co., Inc.; and Steel Co. Chain Link Fence Erecting Co.; for a period from April 1, 2020 through March 31, 2021

COUNTY OF BARNSTABLE
PURCHASING
DEPARTMENT OF FINANCE

Elaine Davis
Chief Procurement Officer

SUPERIOR COURT HOUSE
P.O. BOX 427
BARNSTABLE, MASSACHUSETTS 02630

Phone: (508) 375-6637
Fax: (508) 362-4136
Email:
edavis@barnstablecounty.org

April 4, 2019

MEMORANDUM

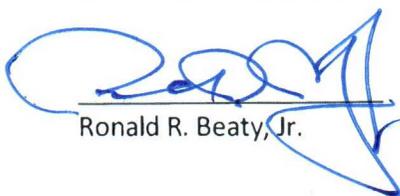
TO: County Commissioners
FROM: Elaine Davis, Chief Procurement Officer
RE: Notice of Bid Award

Barnstable County issued Invitation for Bids for Drainage and Guardrail Items for Towns in Barnstable County. Five (5) bidders responded. Please award the bids to the responsive, responsible bidders offering the lowest prices per town as highlighted on the attached spreadsheet:

Leo Vigeant Co. Inc.
R.J. Gabriel Construction Co., Inc.
Premier Fence LLC
Steelco Chain Link Fence Erecting Company, Inc.

Thank you.

County Commissioners:


Ronald R. Beaty, Jr.


Mary Pat Flynn


Ronald Bergstrom

04/10/19
Date

Town	Item	Description	Unit					
				Leo Vigeant	Bartlett Consolidated	RJ Gabriel Construction	Premier Fence	Steel Co
Brewster	108	Drainage Pipe Cleaning	DAY			\$1,800.00		
Dennis	108	Drainage Pipe Cleaning	DAY			\$1,800.00		
Sandwich	108	Drainage Pipe Cleaning	DAY			\$1,800.00		
Yarmouth	108	Drainage Pipe Cleaning	DAY			\$1,800.00		
Barnstable	109	Drainage Structure Cleaning By Clamshell (w/Disposal)	EA	\$34.95		\$48.00		
Brewster	109	Drainage Structure Cleaning By Clamshell (w/Disposal)	EA			\$33.00		
Chatham	109	Drainage Structure Cleaning By Clamshell (w/Disposal)	EA			\$38.00		
Dennis	109	Drainage Structure Cleaning By Clamshell (w/Disposal)	EA	\$29.95		\$38.00		
Provincetown	109	Drainage Structure Cleaning By Clamshell (w/Disposal)	EA			\$40.00		
Sandwich	109	Drainage Structure Cleaning By Clamshell (w/Disposal)	EA			\$36.00		
Yarmouth	109	Drainage Structure Cleaning By Clamshell (w/Disposal)	EA			\$38.00		
Barnstable	111	Drainage Structure Cleaning By Vaccuum Truck (w/Disposal)	EA			\$120.00		
Brewster	111	Drainage Structure Cleaning By Vaccuum Truck (w/Disposal)	EA			\$120.00		
Chatham	111	Drainage Structure Cleaning By Vaccuum Truck (w/Disposal)	EA			\$120.00		
Dennis	111	Drainage Structure Cleaning By Vaccuum Truck (w/Disposal)	EA			\$120.00		
Provincetown	111	Drainage Structure Cleaning By Vaccuum Truck (w/Disposal)	EA			\$120.00		
Sandwich	111	Drainage Structure Cleaning By Vaccuum Truck (w/Disposal)	EA			\$120.00		
Yarmouth	111	Drainage Structure Cleaning By Vaccuum Truck (w/Disposal)	EA			\$120.00		
Harwich	112	Drainage Structure Cleaning By Vaccuum Truck (w/o Disposal)	EA			\$105.00		
Wellfleet	112	Drainage Structure Cleaning By Vaccuum Truck (w/o Disposal)	EA			\$105.00		
Barnstable	115	Steel Beam (Weathering) Highway Guardrail (Single	LF		\$39.75		\$31.95	36.24
Dennis	115	Steel Beam (Weathering) Highway Guardrail (Single	LF		\$39.75		\$31.95	38.24
Harwich	115	Steel Beam (Weathering) Highway Guardrail (Single	LF		\$39.75		\$31.95	38.24
Orleans	115	Steel Beam (Weathering) Highway Guardrail (Single	LF		\$39.75		\$31.95	38.24
Sandwich	115	Steel Beam (Weathering) Highway Guardrail (Single	LF		\$39.75		\$31.95	37.24
Yarmouth	115	Steel Beam (Weathering) Highway Guardrail (Single	LF		\$39.75		\$31.95	37.24
Barnstable	116	Steel Beam (Weathering) Highway Guardrail (Single	LF		\$45.00		\$35.05	32.54
Dennis	116	Steel Beam (Weathering) Highway Guardrail (Single	LF		\$45.00		\$35.05	40.54
Harwich	116	Steel Beam (Weathering) Highway Guardrail (Single	LF		\$45.00		\$35.05	40.54
Sandwich	116	Steel Beam (Weathering) Highway Guardrail (Single	LF		\$45.00		\$35.05	39.54

Town	Item	Description	Unit					
				Leo Vigeant	Bartlett Consolidated	RJ Gabriel Construction	Premier Fence	Steel Co
Yarmouth	116	Steel Beam (Weathering) Highway Guardrail (Single	LF		\$45.00		\$35.05	39.54
Barnstable	117	Steel Beam (Weathering) Highway Guardrail-Terminal	EA		\$600.00		\$535.00	316.00
Dennis	117	Steel Beam (Weathering) Highway Guardrail-Terminal	EA		\$600.00		\$535.00	366.00
Harwich	117	Steel Beam (Weathering) Highway Guardrail-Terminal	EA		\$600.00		\$535.00	366.00
Sandwich	117	Steel Beam (Weathering) Highway Guardrail-Terminal	EA		\$600.00		\$535.00	366.00
Yarmouth	117	Steel Beam (Weathering) Highway Guardrail-Terminal	EA		\$600.00		\$535.00	366.00
Barnstable	118	Steel Beam Highway Guardrail (Single Faced/Wood Posts)	LF		\$37.50		\$30.00	34.42
Bourne	118	Steel Beam Highway Guardrail (Single Faced/Wood Posts)	LF		\$37.50		\$30.00	34.42
Sandwich	118	Steel Beam Highway Guardrail (Single Faced/Wood Posts)	LF		\$37.50		\$30.00	36.42
Barnstable	119	Steel-Backed Timber Guardrail	LF		\$137.50		\$128.55	98.66
Brewster	119	Steel-Backed Timber Guardrail	LF		\$137.50		\$128.55	108.66
Dennis	119	Steel-Backed Timber Guardrail	LF		\$137.50		\$128.55	108.66
Sandwich	119	Steel-Backed Timber Guardrail	LF		\$137.50		\$128.55	102.66
Wellfleet	119	Steel-Backed Timber Guardrail	LF		\$137.50		\$128.55	104.66
Yarmouth	119	Steel-Backed Timber Guardrail	LF		\$137.50		\$128.55	98.66
Barnstable	120	Wooden Guardrail	LF		\$48.00		\$37.60	41.84
Bourne	120	Wooden Guardrail	LF		\$48.00		\$37.60	41.84
Dennis	120	Wooden Guardrail	LF		\$48.00		\$37.60	48.84
Orleans	120	Wooden Guardrail	LF		\$48.00		\$37.60	48.84
Sandwich	120	Wooden Guardrail	LF		\$48.00		\$37.60	41.84

COMMONWEALTH OF MASSACHUSETTS

BANRSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the East Wing Conference Room, in the Old Jail Building, on the tenth day of April, A.D. 2019, motion by Commissioner Beaty to authorize the award of contracts for Drainage and Guardrail Items for Towns in Barnstable County to 1) Leo Vigeant Co. Inc.; 2) R.J. Gabriel Construction Co., Inc.; 3) Premier Fence LLC and; 4) Steelco Chain Link Fence Erecting Company, Inc., as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: Y

A true copy, Attest, April 11, 2019


Janice O'Connell
Barnstable County Regional Clerk

AGENDA ITEM 8k

Authorizing the award to, and execution of contracts with: All State Asphalt Inc.; Felix A Marino Co., Inc.; Indus; MCE Dirtworks; Murray Paving & Reclamation Inc.; Lawrence Lynch Corp.; PJ Keating; Rafferty Fine Grading Inc.; and Robert Childs, Inc., for Roadway Construction Items for towns in Barnstable County for the period of April 1, 2020 through March 31, 2021

COUNTY OF BARNSTABLE
PURCHASING
DEPARTMENT OF FINANCE

SUPERIOR COURT HOUSE
P.O. BOX 427
BARNSTABLE, MASSACHUSETTS 02630

Phone: (508) 375-6637
Fax: (508) 362-4136
Email:
edavis@barnstablecounty.org

Elaine Davis
Chief Procurement Officer

April 4, 2019

MEMORANDUM

TO: County Commissioners
FROM: Elaine Davis, Chief Procurement Officer
RE: Notice of Bid Award

Barnstable County issued Invitation for Bids for Drainage Structures and Hot Mix for Towns in Barnstable County. Three (3) bidders responded. Please award the bids to the responsive, responsible bidders offering the lowest prices per town art the prices highlighted on the attached spreadsheet:

ACME Shorey Precast Concrete Products
Aggregate Industries - Northeast

Thank you.

County Commissioners:


Ronald R. Beaty, Jr.


Mary Pat Flynn


Ronald Bergstrom

04/10/19
Date

Town	Item	Description	Unit	Estimate d	Unit Price	Unit Price	Unit Price
					Lawrence Lynch	ACME Shorey	Aggregate Industries
Barnstable	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	750	74/20 miles		79/1.5 miles
Brewster	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	500	74 - 35 miles		79/6.0 miles
Chatham	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	100	74 - 42 miles		79/10.0 miles
Dennis	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	500	74 - 31 miles		79/ .5 miles
Harwich	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	100	74 - 36 miles		79/3.0 miles
Orleans	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	100	74 - 43 miles		79/11.0 miles
Sandwich	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	700	74 - 19 miles		79/12.0 miles
Yarmouth	200	Hot Mix Asphalt (Loaded on Town Trucks)	TON	500	74 - 23 miles		79/5.0 miles
Barnstable	208	4'x4' Precast Leach Gallev	EA	10		\$279.00	
Brewster	208	4'x4' Precast Leach Gallev	EA	50		\$279.00	
Chatham	208	4'x4' Precast Leach Gallev	EA	2		\$279.00	
Dennis	208	4'x4' Precast Leach Gallev	EA	20		\$279.00	
Sandwich	208	4'x4' Precast Leach Gallev	EA	8		\$279.00	
Yarmouth	208	4'x4' Precast Leach Gallev	EA	10		\$279.00	
Barnstable	209	1000 Gallon Precast Catch Basin	EA	10		\$875.00	
Brewster	209	1000 Gallon Precast Catch Basin	EA	25		\$875.00	
Chatham	209	1000 Gallon Precast Catch Basin	EA	6		\$875.00	
Dennis	209	1000 Gallon Precast Catch Basin	EA	5		\$875.00	
Sandwich	209	1000 Gallon Precast Catch Basin	EA	4		\$875.00	
Barnstable	210	1000 Gallon Precast Leach Pit	EA	10		\$647.00	
Brewster	210	1000 Gallon Precast Leach Pit	EA	25		\$647.00	
Chatham	210	1000 Gallon Precast Leach Pit	EA	8		\$647.00	
Dennis	210	1000 Gallon Precast Leach Pit	EA	10		\$647.00	
Sandwich	210	1000 Gallon Precast Leach Pit	EA	6		\$647.00	
Barnstable	211	4' Diameter Precast Catch Basin w/Offset Top	EA	10		\$475.00	
Brewster	211	4' Diameter Precast Catch Basin w/Offset Top	EA	15		\$475.00	
Chatham	211	4' Diameter Precast Catch Basin w/Offset Top	EA	2		\$475.00	
Dennis	211	4' Diameter Precast Catch Basin w/Offset Top	EA	5		\$475.00	
Sandwich	211	4' Diameter Precast Catch Basin w/Offset Top	EA	2		\$475.00	
Yarmouth	211	4' Diameter Precast Catch Basin w/Offset Top	EA	5		\$475.00	

COMMONWEALTH OF MASSACHUSETTS

BANRSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners, in the East Wing Conference Room, in the Old Jail Building, on the tenth day of April, A.D. 2019, motion by Commissioner Beaty to authorize the award of contracts for Drainage Structures and Hot Mix to ACME Shorey Precast Concrete Products, and Aggregate Industries - Northeast, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: Y

A true copy, Attest, April 11, 2019


Barnstable County Regional Clerk

AGENDA ITEM 81

Authorizing the discharge of a mortgage by Nancy B. Chavenson, to Barnstable County, acting by and through the Cape Cod Commission, dated May 15, 2015 and recorded with the Barnstable County Registry of Deeds in Book 28872, Page 161

DISCHARGE OF MORTGAGE

Barnstable County, acting by and through the Cape Cod Commission, the holder of a mortgage by **Nancy B. Chavenson**, to **Barnstable County**, acting by and through the Cape Cod Commission, dated May 15, 2015 recorded with the Barnstable County Registry of Deeds in Book 28872 Page 161 acknowledges satisfaction of the same.

Witness our hand and seal this _____ day of _____, 2020

BARNSTABLE COUNTY, As County Commissioners

Ronald Bergstrom

Mary Pat Flynn

Ronald R. Beaty

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

On this _____ day of _____, 2020, before me, the undersigned notary public personally appeared Ronald Bergstrom, Mary Pat Flynn and Ronald R. Beaty, as Barnstable County Commissioners, and proved to me through satisfactory evidence of identification, which was _____, to be the persons whose names are signed on the preceding or attached document, and acknowledged to me that they signed it voluntarily for its stated purpose.

Notary Public

My Commission Expires: _____

AGENDA ITEM 8m

Authorizing the execution of Certificates for Dissolving Septic
Betterments



**BARNSTABLE COUNTY
COMMUNITY SEPTIC MANAGEMENT
LOAN PROGRAM**

3195 MAIN STREET/ P.O.BOX 427
BARNSTABLE, MASSACHUSETTS 02630



Phone: (508) 375-6610

Fax: (508) 375-6854

www.barnstablecountysepticloan.org

MEMORANDUM

DATE: March 9, 2020
TO: Board of Regional Commissioners
FROM: Community Septic Management Loan Program
SUBJECT: Certificates for Dissolving Septic Betterments

Please execute Certificates for Dissolving Septic Betterments certifying that the betterment assessments upon the hereinafter described parcels of real estate in the Notices of Betterment Assessment recorded in Barnstable County Registry of Deeds or Barnstable Registry District of the Land Court as listed below, stating that betterments to be assessed pursuant to a betterment agreement for septic improvements, in accordance with General Laws, Chapter 111, Section 127B 1/2 have, together with any interest and costs thereon, been paid or legally abated.

Approved:

Board of Regional Commissioners

Ronald Bergstrom, Chair

Mary Pat Flynn, Vice-Chair

Ronald R. Beaty, Commissioner

Date

CERTIFICATES FOR DISOLVING SEPTIC BETTERMENTS FOR 03/11/20

Barnstable Registry District of the Land Court		Barnstable County Registry Of Deeds						
Notice of Betterment Assessment Document No.	Deed Reference Document No.	Deed Reference Certificate of Title No.	Notice of Betterment Assessment Book	Notice of Betterment Assessment Page	Deed Reference Book	Deed Reference Page	Owner(s) Named in Betterment Assessment	Location of Property
X	X	X	32678	315	9973	59	Christine M. Walsh	Assessor's Map 102 Parcel 152 93 Barberrry Lane Marstons Mills (Barnstable)