

*COMMONWEALTH OF MASSACHUSETTS*

Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners, held in Commissioners' Conference Room, in the Superior Courthouse, on the fourth day of March, A.D. 2020

**Board Regional Commissioners:**

Ronald R. Beaty                      Present

Ronald Bergstrom                  Present

Mary Pat Flynn                      Present

**Staff Present:**

Jack Yunits                              County Administrator

Steve Tebo                              Assistant County Administrator

Owen Fletcher                        Executive Assistant, Administration

Sean O'Brein                          Director, Health and Environment

Deirdre Arvidson                    Public Health Nurse, Health and Environment

Diana Gaumond                      Program Director, Cape Cod Medical Reserves, Health and Environment

Sean McGuire                        Director, Cape Cod Cooperative Extension

Kalliope Chute                        HM Environmental Specialist, Cape Cod Cooperative Extension

Ian Roberts                            Technical Support Specialist, Information Technology

**1. Call to Order**

Chairman Bergstrom called the meeting to order at 10:00 A.M.

**2. Pledge of Allegiance**

### 3. Moment of Silence

Chairman Bergstrom asked for a moment of silence to honor all members of the United States Armed Forces serving at home and abroad. Commissioner Beaty asked the Board to also include Robert Fellows, a founder of Cape Cod Today, who recently passed away.

### 4. Public Comment

No members of the public offered comment.

### 5. Approval of Minutes

#### a. Regular Meeting of February 26, 2020

*Motion by Commissioner Beaty to approve the minutes of the Board of Regional Commissioners' Regular Meeting of February 26, 2020 as presented, 2nd by Commissioner Flynn, approved 3-0-0*

### 6. General Business

#### a. Update on Coronavirus 2019 and Barnstable County

Mr. O'Brien, Ms. Arvidson, and Ms. Gaumond presented to the Board. Mr. O'Brien noted that there currently were only one confirmed, and one expected case in Massachusetts. He also described the funding the County receives from the State regularly to respond to such events. Further, Mr. O'Brien highlighted the County's efforts to coordinate with towns on Cape Cod. Ms. Arvidson spoke regarding the worldwide state of the virus. The Board discussed self-quarantining of individuals to combat the spread of the virus. She also noted that people should practice hygiene that they would use to combat the flu and the common cold. Ms. Gaumond discussed the County's efforts to get more volunteers to help with its efforts.

The Chair asked to hear Item 6c at this time so that Mr. O'Brien could comment on it. He explained that the funds to be transferred from the General Fund (0001) Unreserved Fund for the purpose of establishing an Emergency Management Fund would help the County purchase needed supplies.

#### b. Authorizing the assessment of the towns within the County under the provisions of the Barnstable County Home Rule Charter, the amount of \$3,447,249, as the County Tax for the County of Barnstable for the period of July 1, 2020 through June 30, 2021

*Motion by Commissioner Beaty to authorize the assessment of the towns within the County under the provisions of the Barnstable County Home Rule Charter, the amount of \$3,447,249, as the County Tax for the County of Barnstable for the period of July 1, 2020 through June 30, 2021, as presented, 2nd by Commissioner Flynn , approved 3-0-0*

- c. Authorizing the assessment of the towns within the County under the provisions of the Barnstable County Home Rule Charter, the amount of \$3,695,920, as the Environmental Protection Fund Tax for the County of Barnstable for the period of July 1, 2020 through June 30, 2021**

*Motion by Commissioner Beaty to authorize the assessment of the towns within the County under the provisions of the Barnstable County Home Rule Charter, the amount of \$3,695,920, as the Environmental Protection Fund Tax for the County of Barnstable for the period of July 1, 2020 through June 30, 2021., as presented, 2nd by Commissioner Flynn , approved 3-0-0*

Commissioner Beaty noted that the above two items were normal assessments permitted by statute.

- d. Annual County Administrator Performance Evaluation**

*Motion by Commissioner Beaty to..., 2nd by Commissioner Flynn, approved 3-0-0*

The Board engaged in a lengthy discussion with Mr. Yunits regarding his performance. The Board commended his performance over the previous year, and Commissioner Beaty specifically highlighted Mr. Yunits's extraordinary commitment to his duties both during normal working hours and outside of them.

The Board also discussed County Communications and the County's obligations to fund the County Sherriff's Pension Obligation.

- e. Authorizing the transfer of \$250,000.00 from the General Fund (0001) Unreserved Fund for the purpose of establishing an Emergency Management Fund**

*Motion by Commissioner Beaty to authorize the transfer of \$250,000.00 from the General Fund (0001) Unreserved Fund for the purpose of establishing an Emergency Management Fund, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

**7. New Business – Other business not reasonably anticipated by the Chair**

There was no new business at this meeting.

## 8. Commissioners' Actions

- a. Authorizing the transfer from the License Plate Fund to the Cape Cod Environmental Protection Fund of \$200,000.00 in Fiscal Year 2020 to fund regional economic development plans and projects**

*Motion by Commissioner Beaty to authorize the transfer from the License Plate Fund to the Cape Cod Environmental Protection Fund of \$200,000.00 in Fiscal Year 2020 to fund regional economic development plans and projects, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

Commissioner Beaty asked that the Board revisit the guidelines for the disbursement of Special License Plate Funds. Mr. Yunits noted this item was on the agenda to clarify funds already contained in its budget.

- b. Authorizing the execution of an agreement, for a grant from the National Oceanic and Atmospheric Administration (NOAA), through University of Connecticut Sea Grant College Program to the County Cape Cod Cooperative Extension Department, in the amount of \$146,053.00, for the Project "Advancing Southern New England Shellfish Aquaculture through and Engaged Public and Next Generation Decision Support Tools", for a period from September 1, 2019 through August 30, 2022**

*Motion by Commissioner Beaty to authorize the execution of an agreement, for a grant from the National Oceanic and Atmospheric Administration (NOAA), through University of Connecticut Sea Grant College Program to the County Cape Cod Cooperative Extension Department, in the amount of \$146,053.00, for the Project "Advancing Southern New England Shellfish Aquaculture through and Engaged Public and Next Generation Decision Support Tools", for a period from September 1, 2019 through August 30, 2022, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

Mr. Maguire explained the grant's activity to the Board. The board engaged in a lengthy discussion regarding the shellfish industry on Cape Cod.

- c. Authorizing the execution of an amendment to an agreement with BETA Group, Inc., executed March 6, 2018, for an estimated fee of \$159,600, to provide professional basic environmental engineering and consulting services to address Perfluoroalkyl substances (PFAS) contamination and provide Licensed Site Profession Services for the Fire Rescue Training Academy Site, for a period from March 6, 2018 through June 30, 2020, to extend the period of performance through December 31, 2020**

*Motion by Commissioner Beaty to authorize the execution of an amendment to an agreement with BETA Group, Inc., executed March 6, 2018, for an estimated fee of \$159,600, to provide professional basic environmental engineering and consulting services to address Perfluoroalkyl substances (PFAS) contamination and provide Licensed Site Profession Services for the Fire Rescue Training Academy Site, for a period from*

*March 6, 2018 through June 30, 2020, to extend the period of performance through December 31, 2020, as presented, 2nd by Commissioner Flynn , approved 3-0-0*

The Board discussed the funding sources for this contract and the possible need to retain additional environmental legal counsel to address the cleanup.

**d. Authorizing the execution of Certificates for Dissolving Septic Betterments**

*Motion by Commissioner Beaty to authorize the Chair to execute Certificates for Dissolving Septic Betterments, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

**e. Authorizing the renewal of a contract with Stericycle Environmental Solutions, to provide Household Hazardous Waste Collections within Barnstable County, for a period from January 1, 2020 through December 31, 2020**

*Motion by Commissioner Beaty to authorize the renewal of a contract with Stericycle Environmental Solutions, to provide Household Hazardous Waste Collections within Barnstable County, for a period from January 1, 2020 through December 31, 2020, as presented, 2nd by Commissioner Flynn, approved 3-0-0*

**9. Commissioners' Reports**

The Board did not offer any reports.

**10. County Administrator and Staff Reports**

No county staff offered reports to the Board at this meeting

**11. Adjournment**

*Barnstable, ss. at 11:18 A.M. on this fourth day of March\_A.D. 2020, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Flynn, approved 3-0-0*

**List of Documents:**

- Draft minutes of the Board of Regional Commissioners' Regular Meeting on February 26, 2020
- Memo to the County Commissioners from Elizabeth J Braccia, Finance Director/Treasurer dated February 14, 2020 with the subject "Approval of the FY2021 County Tax Schedule"
- Memorandum to the County Commissioners from Elizabeth J Braccia, Finance Director/Treasurer dated February 14, 2020 with the subject "Approval of the FY2021 Environmental Protection Fund Tax Schedule"
- Memorandum to the County Commissioners from Elizabeth J Braccia, Finance Director/Treasurer dated March 2, 2020 regarding "Emergency Management Fund"
- Ordinance 19-05, Adopting an Operating Budget for the Cape Cod Commission for the Fiscal Year 2020, beginning July 1, 2019 and ending June 30, 2020. The Cape Cod Regional Government, known as Barnstable County, hereby ordains
- Minutes of the Board of Regional Commissioners' Regular meeting on May 9, 2018
- Agreement for a grant from the National Oceanic and Atmospheric Administration (NOAA), through University of Connecticut Sea Grant College Program, and the Woods Hole Oceanographic Institution (WHOI), to the County Cape Cod Cooperative Extension Department, in the amount of \$146,053.00, for the Project "Advancing Southern New England Shellfish Aquaculture through and Engaged Public and Next Generation Decision Support Tools", for a period from September 1, 2019 through August 30, 2022
- Amendment to an agreement with BETA Group, Inc., executed March 6, 2018, for an estimated fee of \$159,600, to provide professional basic environmental engineering and consulting services to address Perfluoroalkyl substances (PFAS) contamination and provide Licensed Site Profession Services for the Fire Rescue Training Academy Site, for a period from March 6, 2018 through June 30, 2020, to extend the period of performance through December 31, 2020
- Memorandum dated March 02, 2020 to the Board of Regional Commissioners from the Community Septic Management Loan Program with the subject "Certificates for Dissolving Septic Betterments"
- Contract with Stericycle Environmental Solutions, to provide Household Hazardous Waste Collections within Barnstable County, for a period from January 1, 2020 through December 31, 2020

Approved, Board of Regional Commissioners:

  
Ronald Bergstrom, Chair

  
Mary Pat Flynn, Vice-Chair

  
Ronald R. Beaty, Commissioner

3/11/2020  
Date

The foregoing records have been read and approved, March <sup>11th</sup>, 2020.

A true copy, attest:

  
Janice O'Connell, Regional Clerk

