

CAPE COD REGIONAL GOVERNMENT - ASSEMBLY OF DELEGATES
Barnstable County Complex @ 4:00 P.M.
Eastwing Conference Center
3195 Main Street, Route 6A
Barnstable, MA 02630

APPROVED Journal of Proceedings - March 4, 2020

Call to Order

Speaker MCAULIFFE: Welcome to the Cape Cod Regional Government, Assembly of Delegates. **It's Wednesday, March 4th, 2020, at 4 p.m., and we are in the Eastwing Conference Center at the County Complex.**

I'd like to start with a moment of silence to honor our troops who have died in service to our country and all those serving our country in the Armed Forces.

(Moment of silence.)

Speaker MCAULIFFE: Thank you.

Please rise for the Pledge of Allegiance.

(Pledge of Allegiance.)

Speaker MCAULIFFE: Is anyone recording other than our transcription? Okay. Thank you. Will the Clerk please call the roll?

Roll Call Attendance

Present (69.50%): Mary Chaffee (4.55% - Brewster), J. Terence Gallagher (2.30% - Eastham), Lilli-Ann Green - (1.27% - Wellfleet), Elizabeth Harder (5.67% - Harwich), Christopher Kanaga (2.73% - Orleans), E. Suzanne McAuliffe (11.02%-Yarmouth), Deborah McCutcheon (0.93% - Truro), Susan Moran (14.61% - Falmouth), Thomas O'Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O'Malley (1.36% - Provincetown), Randi Potash (2.84% - Chatham), *Linda Zuern (9.15% - Bourne – remote participation due to distance).*

Absent (30.50%): James Killion (9.58% - Sandwich), Patrick Princi (20.92% - Barnstable).

Arrived Late: Patrick Princi (Barnstable - @ 4:35 P.M.).

Left Early: Patrick Princi (Barnstable - @ 5:35 P.M.).

Clerk O'CONNELL: Madam Speaker, you have a quorum with 69.50 percent of the Delegates present; 30.50 percent are absent.

Speaker MCAULIFFE: Thank you.

Approval of the Calendar of Business

Speaker MCAULIFFE: I'll take a motion to approve the Calendar of Business.

Deputy Speaker MORAN: So moved.

Delegate O'HARA: Second.

Speaker MCAULIFFE: Is there any discussion? Okay. This will be a roll call vote because of remote participation, and its remote, Delegate Zuern, due to distance?

Delegate ZUERN: Yes.

Speaker MCAULIFFE: Okay. Thank you.

Voting “YES” (69.50%): Mary Chaffee (4.55% - Brewster), J. Terence Gallagher (2.30% - Eastham), Lilli-Ann Green - (1.27% - Wellfleet), Elizabeth Harder (5.67% - Harwich), Christopher Kanaga (2.73% - Orleans), E. Suzanne McAuliffe (11.02% - Yarmouth), Deborah McCutcheon (0.93% - Truro), Susan Moran (14.61% - Falmouth), Thomas O’Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O’Malley (1.36% - Provincetown), Randi Potash (2.84% - Chatham), Linda Zuern (9.15% - Bourne).
Absent (30.50%): James Killion (9.58% - Sandwich), Patrick Princi (20.92% - Barnstable).

Clerk O’CONNELL: Madam Speaker, the Calendar passes with 69.50 percent of the Delegates voting yes; 30.50 percent are absent.

Speaker MCAULIFFE: Thank you.

Approval of the Journal of Proceedings of 2/19/20

Speaker MCAULIFFE: Our next item is the Journal of February 19, 2020. Is there a motion to put that on the floor?

Delegate O’MALLEY: Move to accept the Journal as distributed.

Delegate O’HARA: Second.

Speaker MCAULIFFE: Are there any additions or corrections? All right. Another roll call, please.

Voting “YES” (69.50%): Mary Chaffee (4.55% - Brewster), J. Terence Gallagher (2.30% - Eastham), Lilli-Ann Green - (1.27% - Wellfleet), Elizabeth Harder (5.67% - Harwich), Christopher Kanaga (2.73% - Orleans), E. Suzanne McAuliffe (11.02% - Yarmouth), Deborah McCutcheon (0.93% - Truro), Susan Moran (14.61% - Falmouth), Thomas O’Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O’Malley (1.36% - Provincetown), Randi Potash (2.84% - Chatham), Linda Zuern (9.15% - Bourne).
Absent (30.50%): James Killion (9.58% - Sandwich), Patrick Princi (20.92% - Barnstable).

Clerk O’CONNELL: Madam Speaker, the Journal passes with 69.50 percent of the Delegates voting yes; 30.50 percent are absent.

Speaker MCAULIFFE: Thank you.

Summary of Communications from the Board of Regional Commissioners

- County Administrator Jack Yunits provided a brief summary to the Delegates of Commissioners actions
- County is working on an analysis of the HOME program to determine if its viable
- Commissioners approved the Quantum Spatial Contract which is the Cape Cod Commission's flyover
- Commissioners approved the Department of Revenue’s assessment for this year at approximately 3.4 million for the County and almost 3.7 million for the Cape Cod Environmental Trust Fund

- **Commissioners approved transfer from the Unreserved Fund Balance to a Special Reserve Account or Emergency Management Fund, to be managed by the Health Director, to deal unexpected contingencies because of the Coronavirus**
- **Commissioners authorized a transfer from the License Plate Account of \$200,000 to the Environmental Trust Fund managed by the Cape Cod Commission**

Speaker MCAULIFFE: Our next item is communication and update from the Board of Regional Commissioners. We have our Administrator Jack Yunits approaching the microphone.

I watched the last meeting on YouTube and that microphone doesn't come through very well if you don't move it up -- no, no, just move it closer.

Make sure it's on and move it closer to you. I spent the whole time fiddling with the volume trying to hear people.

Administrator JACK YUNITS: Thank you. I'll be very brief. Last week, the Commissioners focused on the HOME program. Beth and Renie came in and did a great job in a presentation about the next three years with the HOME Program. At some point, we want to do an analysis as to whether or not it's going to be expedient for the County to stay in that program. We do operate it at a loss, but it is the only program on the Cape -- the County is the only place on the Cape that can viably work within the frameworks of this program to deliver affordable housing opportunities or leverage for affordable housing opportunities in the County.

So, for now, we voted to extend it for another three years while we continue that search. The HOME money actually went up this year so maybe the trend is starting to change, and we'll be able to do more with it as the affordable housing crisis becomes more prevalent across the country.

Also, last week we talked at length about the Quantum Spatial Contract which is the Cape Cod Commission's flyover. That flyover contract is extremely important to the towns. It's how they set their GIS systems and map and show all their relevant infrastructure items across their borders. So that was approved. The towns buy into that so even though the County fronts the money, we get the money back over time.

Today, we authorized, as you know, DOR based on a 1966 formula sets the County tax rates across Massachusetts based on the EQVs of the relative communities. So, today, we approved the DOR assessment for this year which is approximately 3.4 million for the County and 3.6 million almost 3.7 million for the Cape Cod Environmental Trust Fund.

Speaker MCAULIFFE: And EQV is Equalized Property Values for -- EQV; I'm drawing a blank on the exact -- I know it's for Equalized Property Values but what is the actual --

Administrator JACK YUNITS: You know, it's funny; I'm not exactly sure how --

Speaker MCAULIFFE: Oh, but it is an Equalized Property Value thing?

Administrator JACK YUNITS: That's right.

Speaker MCAULIFFE: Thank you. Okay.

Administrator JACK YUNITS: And it's done, I think, on a percentage basis across the towns. And I've never been able to find out how that formula was set.

Speaker MCAULIFFE: It's the thing that disadvantages the Cape in terms of the

education funding formula.

Administrator JACK YUNITS: Absolutely.

Speaker MCAULIFFE: Because we have high property values and low incomes.

Administrator JACK YUNITS: That's right. Yes, your Chapter 70 money on the Cape -- our Chapter 70 money on the Cape is really impacted by that.

Also, we talked today about transferring money from the Unreserved Fund Balance to a Special Reserve Account or Emergency Management Fund that will be placed under Sean's control in the Health and Environment Budget, and that's to deal specifically with unforeseen and unexpected contingencies that will probably arise at some point because of the Coronavirus epidemic. So we now have a pool of money that we can go to quickly if we need to and that would include things like sanitization, communications equipment, transport, a number of things that may come up.

This afternoon, Congress approved \$7.8 billion to fund the Coronavirus epidemic in America, so that would be some of the money that would be used to either supplement or pay us back going forward. So we track this money as we spend it with the hope that at some point the Feds would reimburse us for it. But that was approved by the Commissioners, and Elizabeth will be transferring that money shortly.

And Sean, by the way, I know he's doing his budget presentation tonight, so I won't talk to you about all the effort that his department has put in to address the Coronavirus including a number of meetings he had this week.

We authorized also today a transfer from the License Plate Account of \$200,000 to the Environmental Trust Fund, Cape Cod Commission. They do spectacular work with this money. They've been getting it for years, and they use that to leverage other funds, EDA Funds, but they also use it for planning mostly in the downtowns of the local towns, local communities. So that was presented today and approved today.

Mike Maguire came in relative to a new grant, \$146,000 from WHOI, a very important grant. It's going to deal with the infill information that's needed when people come to the towns to talk about growing kelp, various types of clams like razorback clams so that they can look at the economic value of those programs, what kind of enhancement or negative it will have on the area, and balance the aesthetics with the income and that needs data and that's what Mike's team will be working on going forward.

We talked a little bit about the ongoing work. We ran into a little bump last night in Provincetown, I mean in Barnstable at the Commission -- the ConCom. Over time I think it will be fixed. But if I walked out of there with my pen, I would've had to write a check for three times what I was planning on spending for the capping of that last night. They really got off track a little bit and got into doing DEP's work for them, which is not the right way to approach this. This is a DEP's jurisdiction site; it's not the ConCom's. So we'll get back to that over time and see if we can fix that.

And that was -- oh, the final thing is the calendar has now been set and the contract has been renewed for the hazardous waste, the annual hazardous waste pickups in all the towns. You can find the calendar -- I think it's on Sean's site and Michael's site or the Extension and the Health and Environment site to know when that hazardous waste that will be performed in your communities, but that was approved today as well.

Speaker MCAULIFFE: Great.

Administrator JACK YUNITS: Thank you.

Speaker MCAULIFFE: Thank you. Any questions? Yes, Delegate Ohman.

Delegate OHMAN: Hi, Jack. Thanks for that presentation. On the Coronavirus, where is the money coming from, is my first question? It didn't just appear.

Administrator JACK YUNITS: In the towns they call it Free Cash. This is money that wasn't spent in 2019 that's gone into an Unreserved Fund Balance. So I'll give you a classic example, people often ask me what happens when you budget at 10 percent for your health insurance and it comes in at zero? Well, that money goes into the Unreserved Fund Balance to, ultimately, be available to handle contingencies like this that may arrive.

Delegate OHMAN: So it hasn't affected any budget item?

Administrator JACK YUNITS: No.

Delegate OHMAN: Okay. That's the number one question. And, also, I'm glad you're putting that money away. Now does Sean have the right to spend it? Does he have to come to the Commissioners with a proposal to spend?

Administrator JACK YUNITS: I think that will depend on timing and how much. Some of these decisions are going to have to be made overnight, so the Commissioners kind of gave Sean the authority to make those decisions. You know, when we open up the MACC in a storm, often times we're throwing our credit cards at vendors to keep things going. So having an account like this will allow us to pursue those expenses without going into our own pockets.

Delegate OHMAN: And one last question because I've been thinking about this since I read it in the paper yesterday; a visiting nurse is going to be enhanced with that because it seems as though they could really help the elderly population in all 15 of our towns.

Administrator JACK YUNITS: Yes, you just nailed it. That's one of the biggest unforeseen expenses. As you know, we have a volunteer nursing core and we also have a paid nursing core, a group of professional nurses that Sean uses all the time to do biometric screening and so on and so forth across the County. We pay them on a contract basis hourly. If we need them on this Coronavirus scare, if we need to employ them, we now have a fund where we know we can employ them.

In the meantime, Diana will be setting up, if anybody has any interest, setting up a volunteer session on the 14th here at the County where people that want to volunteer for the Medical Reserve Corps can come in and sign up. You can also sign up online. So if you've got people that come to you and say, "Listen, I was a nurse; I was a lab tech; I was a doc's assistant; I want to help." You can point them to the website, the Medical Reserve Corps website, or you can tell them to come here the 14th, and they'll be briefed and we can sign them up. Diana estimates that she's probably going to need 50 volunteers or more when this finally hits. So.

Delegate OHMAN: Thank you.

Speaker MCAULIFFE: Yes, Delegate Green.

Delegate GREEN: Thank you, Madam Speaker, and thank you, Jack, for that report. I have a couple of questions as well. One is if the money is used, is there more money to refill the coffers from that same fund?

Administrator JACK YUNITS: I think if that money ever disappears, then we're in a real crisis and, hopefully, the Fed and State government would be -- DPH is generally pretty good about backing us up on things like this. And, certainly, I think that the federal government recognizes how important this is. It went from 2.5 billion to almost 8 billion in a

week. So they recognize now that it's gotten serious.

So we'd try to pursue refunding of that. Our hope actually is that it doesn't get that serious and we can rely on this money for hurricanes next fall, which is a little simpler.

The information that we're getting today still tells us that the risk on the Cape is low but it's growing so.

Speaker MCAULIFFE: So how much money now is left in the Unreserved after the 250,000 is --

Administrator JACK YUNITS: Still over \$6 million.

Speaker MCAULIFFE: Okay.

Administrator JACK YUNITS: Yes.

Speaker MCAULIFFE: So if we had to go back again and again, I guess the opportunity's there.

Administrator JACK YUNITS: Yes.

Delegate GREEN: And the concern is also is there a threshold when the Assembly needs to approve something like that?

Administrator JACK YUNITS: Not this time because it was a transfer, but if we decide that this is a good idea and it works, then we're going to set up a special reserve account and we'd have to come back here and do it by ordinance.

Delegate GREEN: Okay. And, of course, the scenario that we read in the paper was that this was partially due to the fact that at some point meetings would be halted, so if some mechanism was created in an emergency that would be really helpful.

Administrator JACK YUNITS: And that's why we wrote it like it was to give Sean the flexibility to make those determinations because unless the Governor comes out and relaxes the Open Meeting Law requirement so you can have a quorum by phone, we're still stuck with the fact that we may not be able to meet on a regular basis and these decisions are going to have to be made because these are life-and-death decisions.

Delegate GREEN: That was a real concern I had. The other item was about the Kelp and Razor Clam Farming Grant. I know we did have an update about kelp growing and it was really, really interesting. Can you give us any information about towns accessing money to do something like that?

Administrator JACK YUNITS: Yes, this is exactly why we got that grant so that the Extension service could use their aquaculture team to start doing critical evaluations and analysis about when there's too much shellfish, when there's too many grants for oysters, you know, what's the economic viability?

It's great to have a lot of enthused fishermen out there planting farms, but if they're only making a hundred dollars a season it's going to be a problem. So the idea behind the WHOI grant is that Mike's crew can go in now and monitor that, look at the economic indicators and see is this really worth the efforts.

Up in Maine where they're growing kelp, it's become a new industry but it's not really making anybody a lot of money.

Speaker MCAULIFFE: No.

Administrator JACK YUNITS: So these are the things that Mike will look at so that when your town gets into a situation where the selectmen are dealing with an application, they actually have data from the Extension Service that they can rely on, both in economics in terms of the environment and what, if any, impacts that these plants would have, whether it be

razor clams or kelp and so on and so forth. They'll be there with that data.

Delegate GREEN: Thank you.

Speaker MCAULIFFE: Thank you. Delegate O'Hara.

Delegate O'HARA: Thank you.

So, Jack, I was thinking about it when you were talking a little earlier, we had had an earlier conversation and remember that you had mentioned that there was some concern or great concern as to the first responders and keeping them safe.

Would these dollars be used or could they be used for this or should we -- does the County reach out to the local communities and offer them any advice or assistance?

Administrator JACK YUNITS: Yes.

Delegate O'HARA: Or do you act on their behalf, and do we step up and work with the legislators and try to get more funding? I just don't know where this --

Administrator JACK YUNITS: Last week, last Friday, Sean met with the Barnstable Public Safety personnel and they went through the protocols that are being recommended by CDC right now for first responders.

Today, Sean had his Regional Emergency Planning Council together for a meeting and that was a big issue. The Chief from Barnstable was there to talk about that and what their protocols are right now. But most of the towns are working off the CDC protocol list for first responders, which is pretty accurate and pretty defined.

So the other mention, as a follow-up to what you just said, is Sean has also ordered the Mask 95, Sean?

Director SEAN O'BRIEN: N95.

Administrator JACK YUNITS: N95's mask that first responders will use. So we'll have those coming in. It's an 8-week backup but they'll be coming.

Delegate O'HARA: Great.

Speaker MCAULIFFE: And I did ask Sean for just a very brief update because he is presenting today and it is such a fluid situation but we will have a little bit more in depth but we will have continuous contact and update on information at our meetings because it changes -- Sean said it changes -- everything change -- not everything but things changed right before our meeting. So we will try and keep everybody as in touch and as up-to-date as possible.

And then did everybody get the email on the continuity or the continuum of services because, right now, the administration is doing a what do you need to keep going in these kinds of scenarios set up. So we will make sure that the Assembly knows exactly what the information is on that too. So the administration and the County Health Department are reaching forward in their thinking and planning.

Delegate O'HARA: All right. I appreciate it because Jack's conversation with me last -- I think it was last week and I just happened to drop in, and, I mean, I have a son who's a firefighter in Colorado; I have a son-in-law who's a firefighter in Bourne, and when I mentioned it to them they're went, "Oh yeah." They weren't thinking. They think about responding but not the, you know, how they'd be jeopardizing themselves and others and their families.

Speaker MCAULIFFE: I think it's coming into the consciousness now.

Delegate O'HARA: Right. It's just starting. Thanks, Jack.

Administrator JACK YUNITS: It's an interesting point, Tom. Last Sunday afternoon, late in the afternoon, a driver coming past my house got blinded by the sun and

drove into a tree across the street. So I raced over to help him out of his car. And when the police arrived, they told me, "You know, now a days, you've got to be really careful. You shouldn't be reaching into these cars," and that's what they were talking about.

Speaker MCAULIFFE: It's true.

Administrator JACK YUNITS: That's what they were talking about. So it's interesting you bring that up.

I do want to thank Mary Chaffee and Brian O'Malley; you saw the one-pager that we put up on the website. They provided a ton of information for us over the weekend, and they were a great asset in helping us put that together. So thanks, so much, for your concern.

And congratulations.

Speaker MCAULIFFE: Yes, thank you. Yes, we have a Delegate who is a candidate for State Senate in terms of a -- she is in a special election runoff with an opponent and so they're now down to two candidates and it's the 31st.

Deputy Speaker MORAN: March 31st.

Speaker MCAULIFFE: March 31.

FY21 Proposed Budget Presentations

Speaker MCAULIFFE: So we will go into our FY21 Proposed Budget presentations, and our first is Children's Cove, and we have Stacy Gallagher here to talk about Children's Cove's Budget for 2021. Welcome Stacy.

- **Children's Cove presented by Cove Executive Director**

Director STACY GALLAGHER: Thank you. Good afternoon, everyone.

So Janice was nice enough I think to pass around what I had provided for you all, a two-page sort of summary of a little bit more detail I think of our budget. It's worked nicely for me over the years, I think, in trying to provide information about our General Fund as well as some of the grant revenues and state funding we get. I think it's a little easier to understand.

As much as Elizabeth put a beautiful budget book together, I think it's, from my perspective, from the grant revenue side, it's just a little bit easier for me to go through.

So I'll start with one caveat that I think Elizabeth already covered because it may be the first question about my budget is the retirement piece. And I'll read it directly from her budget increase/decrease page.

So we had an increase of 4 percent or \$19,897. The overall budget had a decrease of \$21,196; however, there was a change made in how we are budgeting the Retirement Assessment. The increase in that line is \$41,093, so that gets the retirement question out of the way, I think, if people had that.

And then if we look at my General Budget, not a whole lot has changed from the previous years, actually probably the last couple of years. Pretty consistent but I do want to talk about page 2 where we talk about Grant Revenues and State Funding.

So some of the decrease that we've had over the last couple of years is because of federal grant funding, specifically the Victim Of Crime Act Grant, which we were awarded for the first time, and we're on year two of that hoping to get additional funding in the next go around, but that funds a percentage of positions, two positions that I have as well as the Mass. Children's Alliance Commercial Sexual Exploitation Grant. That's also a federal fund that

funnels through our Massachusetts State Chapter. So that's new as to the last -- within the last year and that was a hired position specifically for a CSEC Coordinator.

You'll see the third one under 2830, Mass. Children's Alliance Grant, that's additional. Our Alliance provides funding that funnels through the Department of Public Health and benefits all of the advocacy centers in Massachusetts. That's some funding that we utilize for things like our marketing campaigns, training for staff. It also covers a portion of salary for one of our staff members.

And then our State Funding, we had our legislative luncheon for our delegation two weeks ago, I believe, and we're working really closely with Senator Cyr to -- because we don't like our funding and earmarks really vulnerable, we're working to do some different things with Senator Cyr to potentially have some equitable funding across the state for advocacy centers. And those are our two state fundings that you see, DCF and the SAIN Grant. So those are our grants.

I do want to also add that one of our positions is also funded by Cape Cod Healthcare and the Pediatric Sexual Assault Nurse Examiner Program. That's been funded that way for a significant amount of time. I think it was mentioned a week or two ago that we were looking for additional funding for that position but that's not an ask that I'm asking for the County. We're specifically looking to the Department of Public Health for that, so that's not within this budget.

Speaker MCAULIFFE: And you were -- but within your budget is your capital request that was covered, but you wanted to maybe expand on that a little.

Director STACY GALLAGHER: Yes, I did. I just wanted to clarify with that -- for those who have been over to Children's Cove and have seen where we are, I had requested a Capital Campaign for an addition to our existing space. We have not had an addition in 14 years since I've been there, and we're really maxed out. We have a medical suite upstairs that's too small where we do medical exams and evidence collection. We don't have enough office space for staff.

Long-term strategic planning, if we ever were to hire, we don't have the office space for that. We don't have confidential staff space for people that have known and seen the space; it's time to do that for us.

So the idea is to blow out the back of the building two floors which will add an ADA compliant medical suite with an office, additional office space on the top floors, as well as confidential staff space and an extension of our conference room.

Speaker MCAULIFFE: And the \$50,000 is to cover the planning for that?

Director STACY GALLAGHER: The \$50,000 is the planning for that in year one and the \$125,000 was for year two for the buildout.

Speaker MCAULIFFE: Okay. For the building plans?

Director STACY GALLAGHER: Correct. In that request also, Donny from Facilities had come out. We also have a 30-year-old heating system so that was also put into the Capital Campaign request.

Speaker MCAULIFFE: Okay. Excellent. Anyone have any -- yes, Delegate O'Malley.

Delegate O'MALLEY: Ms. Gallagher, the one question in the budget on page 80 that I wondered about is why has the retirement taken such a big jump this year?

Director STACY GALLAGHER: Yes. It was the change in the way retirement was -

- I can't answer that question but Elizabeth can.

Finance Director ELIZABETH BRACCIA: Good evening, everybody. When I looked at how we budgeted in the past years, we split out some of the retirement and put it into a grant. And if the grant were to go -- I'm not saying the grant's going to go away, but if the grant goes away, the Retirement Assessment doesn't. So it's safer to budget it in the General Fund budget and then if we do get some money towards the grant and the retirement in the grant, we can then put that aside and that will close out. But it's never safe to not budget for something that is a set amount.

Delegate O'MALLEY: So I'm understanding it has not actually gone up. It's allocated differently this year.

Finance Director ELIZABETH BRACCIA: Correct.

Delegate O'MALLEY: Yes, okay. Thank you.

Finance Director ELIZABETH BRACCIA: Thanks.

Speaker MCAULIFFE: Yes, Delegate Harder.

Delegate HARDER: Thank you. So I went and toured it and it's divine but tiny. So I'm strongly in support of the Capital Plan. But we had talked about your having -- the work you're doing with Julian trying to assure grants, and I just was wondering if you had thought any more -- if it would be helpful if we wrote a letter in support of whatever you need?

Director STACY GALLAGHER: Yes, I think we're still in conversations about what that's going to look like, so we're still meeting with Senator Cyr and the delegation to be able to do that. But I appreciate that support and think that we'll circle back if that's needed from them.

Speaker MCAULIFFE: Definitely if you're going to go --

Director STACY GALLAGHER: Yes.

Speaker MCAULIFFE: -- after earmarks or go after budgeting issues, the more pressure to bear helps.

Director STACY GALLAGHER: Thank you.

Speaker MCAULIFFE: Yes, keep us up to date on that.

Yes, Delegate O'Hara.

Delegate O'HARA: Thank you, Madam Chair. How big of an addition are you talking of building? Just for out the back of the building, is it 14 feet, 20 feet, is it 30 feet along the back?

Speaker MCAULIFFE: As big as you can get.

Director STACY GALLAGHER: Yes, I couldn't even tell you the feet. I know Donny came out and measured up to a certain point. Elizabeth, would you even know what I showed you?

Delegate HARDER: Like maybe 12 feet.

Delegate O'HARA: Off the back?

Director STACY GALLAGHER: Off the back. So the back is all woods and there's not -- you literally can just go up two floors and it will be across. So we have our conference room, our existing kitchen space, so it would be the length of the building off of the back two floors.

Delegate O'HARA: Okay. And the reason I ask is I do building and I have a number of friends that are architects/designers; they can draw the plans and submit the plans. This is not something that -- we might be able to get it done for nothing. I'll look into it.

Director STACY GALLAGHER: Yes, I had talked to Jack about that and looking into folks that could potentially do that.

Delegate O'HARA: Sure.

Director STACY GALLAGHER: So, yes, thank you.

Delegate O'HARA: It's pretty simple, probably a day's work on a computer and done.

Director STACY GALLAGHER: Yes, it's not enormous by any means.

Delegate O'HARA: Okay. Great.

Director STACY GALLAGHER: Thank you.

Delegate O'HARA: All right. I'll look into it. Thank you.

Speaker MCAULIFFE: And, obviously, if the \$50,000 isn't required for the plans, then that will just then get, hopefully, pushed forward into actual drawings and things like that.

Delegate O'HARA: Agreed.

Director STACY GALLAGHER: I think we certainly estimated high, I think, on that.

Speaker MCAULIFFE: Now are you covered -- I know municipalities and County does sometimes get caught up in the public bidding, procurement, things like that, and that's what sometimes bumps costs up. I know a lot of our renovations around here that they used to try and handle them in-house so that you wouldn't get caught on that.

Director STACY GALLAGHER: Yes, so we are --

Speaker MCAULIFFE: So are you able to --

Director STACY GALLAGHER: Yes, so any kind of painting or anything we do currently, it's prevailing wage.

Speaker MCAULIFFE: Okay. Okay. So, yes, so you're kind of caught but maybe there is some way to work out a donation or something like that.

Delegate O'HARA: Absolutely.

Director STACY GALLAGHER: Yes.

Speaker MCAULIFFE: Okay. Yes, Delegate Potash.

Delegate POTASH: Thank you, Madam Speaker, and thank you for coming today, Ms. Gallagher, and thank you for the tour. It was very helpful and I had some concerns last time about the medical facility and you answered the question just proof is in the pudding that that room where exams are done on children is very small and it's in a place located in the middle on the second floor, I think, and it's not private at all. You could hear everybody talking in the whole building and there weren't even that many people there.

So I think that we should support your request and definitely it would be too much, 50,000 for an architect, I'm quite confident of that. And if the money can go towards the renovation, that would be great because privacy for these children is everything. I mean I don't even think the place would be worth having if we didn't have proper privacy.

Director STACY GALLAGHER: I appreciate that, and I think we've done really well up until this point. We've been fortunate to, you know, have the space that we're in as an advocacy center. There's not a lot of advocacy centers that are located in a private location that feels secure to us as a staff as well as the kids and families that are coming through.

So I would never want to leave that space, so I think we have to really look at it and say how can we expand upon it because we'll never be able to find a confidential space like

that that's centrally located for families. But we've done well up into this point and utilized what we have.

Delegate POTASH: Great.

Speaker MCAULIFFE: Yes, Delegate Chaffee.

Delegate CHAFFEE: Thank you for the report and for what you do year-round to care for some of the most vulnerable people on Cape Cod.

I have a question about the construction plan also, and I'm wondering if what you're planning is going to be sufficient for the next 25 to 40 years? Is it enough space? Do you have any data to demonstrate or to project what your work volume will be?

Director STACY GALLAGHER: So I think we can always revisit that. I think for right now it will be sufficient for the next several years. You know, we're not looking to potentially hire 10 more staff, but I know with the space that we will have in there, I will have enough space to be able to do that.

Our medical suite that we would build would include an actual medical suite and then an office space for our Pediatric Sexual Assault Nurse Examiner. For me, I feel like that's where we -- that's what we could use right now. I feel like anything else that we do to that building is probably going to be upkeep and we'll need some funding for that because it's getting to be an older building. Facilities does a great job with it, but we will need some additional funds to do some of that stuff moving forward.

It's a difficult location to upkeep. There's a lot of land around that, so we have some funding to be able to do that and Facilities does a great job, but we also have to hire outside to be able to upkeep that place. So I think in my head after the construction of that, I would come back for more funding to potentially upkeep our existing space, if that makes sense.

Delegate CHAFFEE: Thank you.

Speaker MCAULIFFE: Anyone else? Thank you, very much.

Director STACY GALLAGHER: Thank you.

Speaker MCAULIFFE: And thank you for the two-page breakdown.

Director STACY GALLAGHER: You're welcome.

Speaker MCAULIFFE: That was very helpful.

- **Information Technology presented by IT Director**

Speaker MCAULIFFE: Next is Information Technology. We have Billy Traverse. Welcome and thank you.

Mr. WILLIAM TRAVERSE: So I can launch into this and highlight a few of the differences from last fiscal year and the changes and whatnot. Not too much more quantity or scope-wise. But feel free to jump in with any questions at any point.

So, we're basically about a 6 percent increase here. Most of it is tied up in additional Cloud services for next fiscal year. So if you look at the, for example, the \$188,000 in the 5276 line, that one has some additional services there surrounding e-signatures and document management and things like that.

The bulk of that though is the Microsoft contract, which we're in a new contract now. We're locked in for three years on price. So there should be relatively little change there for a while.

Outside of that, we have to do some changes to the funding we provide for the -- well, not provide, what we spend on having the phones for the state hosted in the state's MassVoice

service. And I think I spoke to everyone about that in years past when we were planning to do it. But now that we're using it, the costs are, you know, there's some adjustments that need to be done based on utilization and whatnot and that's roughly to the tune of aggregate \$40,000 across several different lines, and that's something that we get reimbursed for completely. The only problem with that is that it's -- not a problem -- but the only caveat is that we get reimbursed the next fiscal year so we always get reimbursed.

Speaker MCAULIFFE: Right, a year behind.

Mr. WILLIAM TRAVERSE: Yes, but that's just something I have to keep reminding myself over from time to time. That is about the size of it. We're about 75 percent through, rough estimate, of our migration to becoming completely in the Cloud as opposed to having everything on the premises. There will always be a few little things, of course, like people and computers and whatnot, something.

But we're getting there and there's been a few delays but nothing insurmountable. No crazy surprises or anything.

Does anyone have any questions so far?

Speaker MCAULIFFE: Delegate Chaffee.

Delegate CHAFFEE: Thank you, Madam Speaker. Do you have sufficient funding for cybersecurity and which line does that fall into?

Mr. WILLIAM TRAVERSE: That is a great question. I'm glad you asked. That was something I wanted to highlight. So moving to Cloud services specifically with the Microsoft Ecosystem puts us in as good of a situation as we could hope to be without spending an absurd amount of money doing it ourselves. So we're essentially outsourcing our cybersecurity to Microsoft which is, according to -- I spoke to a number of cybersecurity people and audit firms and such on that, and usually there's not much to do after -- after you say that we're buying into this level of licensing with this cloud service provider.

And apart from just the daily or the monthly housekeeping of keeping tabs on things, there's actually a significant amount of work that has to be done, so you have all these extra capabilities and tools, they don't necessarily run themselves all the time. So there is a lot of overhead as far as keeping track of new threats and things like that, responding to compromised accounts, stuff that Microsoft or any provider won't do.

The next question?

Speaker MCAULIFFE: Yes, Delegate Green.

Delegate GREEN: Thank you and thank you for the report and all the work that you do. I think you know that we have a bit of technology in here that we've been working with, and one of the issues that some of us have mentioned to people in your department is that the Clerk doesn't actually have a speaker, a microphone, and I was hoping that that could be addressed in your budget.

The other thing is that if somebody calls in remotely like Delegate Zuern, somebody has to log in -- has to press the buttons every time she votes. It would be helpful if there was some technology, which sounds like it could be very simple, that either the wizard behind the screen or the Clerk or somebody could --hit, and it would make sense that it would be the Clerk, could just have a control panel and punch that button so that we're able to use the technology that you spent the money that you've, you know, the County has spent on this -- on this technology.

Is there any way that you can address that?

Mr. WILLIAM TRAVERSE: Yes, the very short answer is yes. So there's been a few other requests on tweaking or changing things that have come up. So we were working on getting back in touch with the vendor to get a change done because one thing that wasn't quite funded enough last fiscal year so we were carrying a small risk in the new conference room is the ongoing support contract for all this stuff. But we'll jump into that on July 1, and we will start on the scope of work prior to that for other changes too. But thanks for mentioning it, now I don't have to write anything down. But that's definitely not insurmountable, especially the microphone addition unless I'm missing something. There's a lot of things in the background, the switching stuff that has so many channels so sometimes it might seem like it's trivial to add a microphone but it might mean replacing an \$8,000 piece of equipment with a \$20,000 piece of equipment just because it doesn't have enough inputs if that makes sense. But that's completely in the weeds.

Delegate GREEN: That's why it would have been important to talk with the Delegates or at least the Speaker and the Clerk before this whole system was put in to see what our needs were.

So with that being said, when could we expect to hear from you when something to me might seem like a minor change but it may be a major change; can you report back to us and let us know?

Mr. WILLIAM TRAVERSE: I'd say within a couple of months. Actually, we already started the process of getting back in touch with the vendor.

And one thing I did mention specifically throughout all of this was to now that the room is built, we have to run it by everybody who uses the room because it's, you know, you don't want people walking into a completely different configuration unexpectedly.

So, yeah, that was definitely part of the plan but that's for bringing it up anyway.

Delegate GREEN: But the Assembly -- this was built for the Assembly is my understanding. I do understand that other groups do use the room but it should meet our needs.

Mr. WILLIAM TRAVERSE: Oh right.

Delegate GREEN: Thank you.

Mr. WILLIAM TRAVERSE: Well, Assembly among them.

Delegate GREEN: Thank you.

Mr. WILLIAM TRAVERSE: Thank you.

Speaker MCAULIFFE: Delegate Ohman.

Delegate OHMAN: Thank you, Madam Speaker. Billy, the one thing that jumps out at me is the Professional Technical Service -- Info Service -- Tech Service. It jumped way up in '19, way down in '20, and now it's way back up in '21; is that personnel?

Mr. WILLIAM TRAVERSE: Yes, so some contractual services and things but the biggest difference is it's Microsoft -- so the Office 365 things that come out of 5276, those are all nicely compartmentalized licenses subscription service per user, very clean, gets you a set of things and all that.

Then there's this other service, Microsoft Azure, which is equivalent to Amazon's AWS, if anybody's ever heard of those things, but these are major Cloud services and these are infrastructure as a service. So the increase in that line is for that type of service where we need to replace physical infrastructure like a server with a virtual server in the Cloud, and that's something that will get ironed out utilization wise next fiscal year because it is metered.

It's a monthly cost and we have it divided up by department, so it will be very nice and clean to see what expenditures are going where, what things are underutilized and whatnot, but that is about the size of that increase. I budgeted for \$50,000 in that line specifically for that. But, again, that's like part of the whole picture with the 365 and the infrastructure.

Delegate OHMAN: So is that line likely to go down this year now that you put the new fiscal equipment in place?

Mr. WILLIAM TRAVERSE: I want to say yes but I can't. I mean, I expect it to -- there are things that can come up because this sort of service is purely utilization driven and it's often driven by the departments. So if someone has a crazy project they want to do and we spin up a resource for them and the meter starts running on that resource. So I just, you know, it's a crystal ball type of situation, but that's -- I think that's a safe guess at this point, a very safe guess actually, because I've done this before in different circumstances and, yeah, there's just a few variables. I don't want to say 100 percent but most likely it will go down a little bit.

Speaker MCAULIFFE: And I would just add I think there are only two people who are thoroughly trained in the operation of everything in this room. And, recently, there was an opportunity for both of them to be away. And while we had people in here, we did not have -- we were -- we did not have the technology available.

So my request would be that you train more people in the operation of things. It doesn't make sense to me to have this high level of IT that then doesn't -- it can't be used because we don't have personnel to help run it. And it's a simple request --

Mr. WILLIAM TRAVERSE: Yes.

Speaker MCAULIFFE: -- but, you know, if we're going to go back to old school, we'll go back to old school but we shouldn't have to do that based on who's on vacation.

Mr. WILLIAM TRAVERSE: Right, that's understandable.

Speaker MCAULIFFE: It's not that I don't want people to go on vacation, just train more people, please.

Mr. WILLIAM TRAVERSE: Yes. That was a situation where it was actually my decision that I wanted to make sure they prioritized the base operation of running the room as opposed to the voting system and things like that. So I wanted to make sure they really stuck the landing and made sure the meeting was recorded and it was streamed and it was there for it to be posted after-the-fact.

But, yes, now that that baseline is set, now the good news is there is that additional training for the bells and whistles on top of that is its own thing. So that's --

Speaker MCAULIFFE: But some of the bells and whistles are, for instance, the agenda --

Mr. WILLIAM TRAVERSE: Oh yes, that's a big one.

Speaker MCAULIFFE: -- being available for people who watch it.

Mr. WILLIAM TRAVERSE: Forgive me, I shouldn't say that.

Speaker MCAULIFFE: It's more than the bells and whistles. I think it is part of the -

Mr. WILLIAM TRAVERSE: It's an essential one.

Speaker MCAULIFFE: I know. Yes, Delegate O'Malley.

Delegate O'MALLEY: And just to carry forward on that, I was here a couple weeks ago for the Human Rights -- Barnstable County Human Rights Advisory Commission and clearly there were microphones on but they weren't using the table mics but there were microphones on and there was noise that was serious background noise for the whole meeting

that nobody knew what to do with. It was disruptive. It was intrusive.

Director WILLIAM TRAVERSE: Well that's a good note. We should definitely look into that. It sounds like --

Delegate O'MALLEY: The system needed to be turned off and it wasn't.

Director WILLIAM TRAVERSE: Yes, right. This is an ongoing problem with not just this room but any room where it's the last person to use it is basically shut off the stuff, shut off the lights, shutoff, you know, that sort of thing. It sounds like something was left on inadvertently but yes.

Speaker MCAULIFFE: And I'm sorry to take up your budget time with our little things.

Mr. WILLIAM TRAVERSE: No problem. It's fun.

Speaker MCAULIFFE: But this is an opportunity.

Yes, Delegate Princi.

Delegate PRINCI: I truly appreciate what you and your department have done over the years since I've been on the Assembly --

Mr. WILLIAM TRAVERSE: Oh, thank you.

Delegate PRINCI: -- extending services out to the communities that need it, working on -- remember we gave you that money to put together a business-type plan and creating more revenues to become more self-sufficient.

Mr. WILLIAM TRAVERSE: Right.

Delegate PRINCI: Now, I've reviewed your budget now; how do you foresee, you know, your revenue streams coming in in the next five years? Like how are these contracts going? Where do you see them about five years from now? Do you see them increasing, decreasing, stabilized?

Director WILLIAM TRAVERSE: I think at this point earlier on we were doing a lot of hosted services and we're finally getting a clear picture of this now. This past year, we've actually successfully offloaded -- the state was the biggest remaining one off of our on-premises here phone system, but also Chatham and Truro hosting email and phones. We got them off of this infrastructure as well. But that revenue has gone away because, you know, for obvious reasons, but there's still a lot of support overhead that we're seeing with these services as well. And one of the interesting parts about the phone system in particular, and I think I spoke about this before, is that we outsourced the phone system or the phone system that was here, the big one running in the basement of the data center over there required a lot of care and attention from support contracts and engineers and things like that.

The Cloud-based phone system is a lot more accessible for us to do things, so we're able to do things that we used to have to pay someone to get a scope of work for a modification. So we end up doing a lot more hands-on work with in-house staff than we did previously and we're seeing that with the towns as well.

One other element with towns that we've had come up recently is, I've done three now, assessments for towns, cyber security-related and general IT-type stuff reports as a baseline that can either get us, you know, they can get support from us after that point or they can just take this report and run with it. But that was kind of something we were doing and it seems to be well received.

So I don't think at this point it would be a major change honestly projecting out especially considering like daily support services we do that those don't change -- the boots on

the ground doesn't change. So the hosting goes away but there's more stuff to do.

Does that answer your question?

Delegate PRINCI: Sort of. I mean I'm looking at, you know, sustainability with -- I'm sorry; I'm looking more towards the sustainability of certain departments within the County, ones that can certainly provide resources to the towns and its citizens. So I'm more interested in whether or not you see the current contracts that you have in the next five years increasing, decreasing? Do you see more people coming online? I mean this isn't -- you don't have a crystal ball; you don't know.

Mr. WILLIAM TRAVERSE: Right.

Delegate PRINCI: But I'm kind of looking for your professional opinion within the work and contracts that you've been doing over the past five years.

Director WILLIAM TRAVERSE: I personally see them increasing or at least there is the room for increase there. There's no one saying we've had enough or even -- there's a lot of -- the issue now is just resource contention on our side. But I think a lot of that will evaporate once we finalize our voyage out to the Cloud there and we have less things to worry about on premises.

And we've been also coaxing towns in various situations to move to the same stuff we're using to simplify the support process, you know, whether it's Office 365 or MUNIS and things of that nature. But, yes, I definitely see a lot of opportunity there going forward.

Speaker MCAULIFFE: Yes, Delegate Harder.

Delegate HARDER: Thanks. Sorry. Quick question. There was the problem when websites went down and it was a threat to Open Meeting Law because people couldn't access, you know, the posted agendas and things like that. Is that somehow covered in this budget so that it doesn't happen again?

Director WILLIAM TRAVERSE: Yes, that's a frustrating one because that is outsourced. That's one of the first things we got rid of from hosting on premises here because of that risk. So we went to a hosted provider that's well-established, and we've had some problems in the past. One was related to, actually, a couple were related to payment problems. So we had to go -- before we had purchasing cards, which is great that we have these now, we can pay vendors directly that before we'd have to get through a reseller and it was very clunky. And there were a couple of occasions where the reseller didn't apply payment to the account correctly and the reseller was the point of contact on the account said they were notifying it and we weren't seeing anything. Then, all of the sudden, our sites were shut off. So that was corrected then, and we actually got a free year of service at one point from the reseller because they recognized it was completely their fault.

But in very recent months, we now have the Procurement Card so we can pay for these things directly and eliminate that opportunity. There's been one instance where the problem was technical actually and that was corrected within an hour, I believe.

Speaker MCAULIFFE: All right. Thank you, very much.

Mr. WILLIAM TRAVERSE: No more questions?

Speaker MCAULIFFE: And thank you for handling all our saved-up issues.

Director WILLIAM TRAVERSE: No problem. It's refreshing. Thank you. Have a good night.

- **Registry of Deeds presented by Register and Deputy Register of Deeds**

Speaker MCAULIFFE: Next up is Registry of Deeds. I believe I saw Jack Meade here and Dave Murphy. Thank you. Welcome.

Register JACK MEADE: Welcome.

Speaker MCAULIFFE: If you'd just give us a thumbnail of any highlights, I guess.

Register JACK MEADE: Well, we're down 5 percent from last year in terms of our budget request continuing a pattern that we've been through for 10 years or so. So, continue to try to find ways to do it cheaper and better.

Speaker MCAULIFFE: And how were you able to -- was it personnel? Was it --

Register JACK MEADE: Well, we lost -- it was the early retirement, two of our employees took advantage of that. We didn't replace them which I think is the point of it, but that, you know, we're getting through our nub in terms of the number of people we can operate with.

But, you know, obviously, we take advantage of technology as we can, and we've been encouraged by the number -- amount of e-filings that we've received as a percentage of our recordings and that helps, you know, in a great way in terms of just processing documents and a lot of it's done on the back end before we get it so it helps -- it helps us significantly in terms of productivity with employees.

Essentially, that's, you know, we've been a hundred percent behind the idea of taking advantage of every technological upgrade we can get our hands on in terms of making things work smoother and better and still provide, obviously, the human touch to, you know, anyone who walks in. You know, we have a myriad number of folks that come in, everyone from attorneys and regular folks who are practicing and dealing with the Registry to individuals who bought a home and want to put a Homestead on or come in and just want to do some research. So we have to cater to everyone there, so we need enough personnel to be able to handle that in a live fashion as well as process the documents as they come in.

This year is an interesting year. The interest rates -- I didn't think they could drop any further but they continue to drop. As a result, we've had a significant increase in the number of mortgages that have been coming through our system. Lots of individuals are taking advantage of these rates and either refinancing or taking a home equity and doing some home improvements, those kinds of things. So we're seeing a significant uptick in that activity and, fortunately, with the systems we've put in place, we've been able to handle that without, you know, really breaking a sweat. So it's a positive all across the board.

So we've been very happy with how things have been unrolling in terms of just handling the 10 percent increase and decreases. It's a significant change from the last time when we really got overwhelmed was back in '03 and '04 when interest rates for the first time got down into the fours. And we were doing hundreds of thousands of recordings without the technology that we have today, you know, I'd like to think that we could handle that level now within reason. We'd have to, you know, do some OT and bring some people in temporarily probably but we could handle that a lot easier now than we were able to with, you know, nearly 20 more people than we did in '03. So that's taking advantage of the technology that's out there, and we're constantly trying to make that work and within the confines of the laws and limitations of what we can automatize and what we can't. So, that's where we're going.

Speaker MCAULIFFE: Has that had an impact on your revenues as well? You charge fees for refinancing, right?

Register JACK MEADE: I mean our revenue is 100 percent driven by the fee structure set up by the Commonwealth and the County. Revenue, obviously, the Excise Tax revenue the County receives is a creature of the Commissioners and the Assembly in terms of what they vote on as a rate of excise collection within the parameters of the Charter.

And the fee -- what we call the business revenue portion of our revenue is determined by the legislature. Presently, we get, effectively, \$10 for every basic document that's recorded. It's the same \$10 we've been getting since 1981. So from that perspective, the great General Court has not been helpful in terms of the County getting any piece of the action, County government-based Registries, and those are all the ones in southeastern Massachusetts and the Islands have not seen any increase in the County share of revenue from fee increases since 1981.

That being said, fees have gone up significantly since 1991. We used to get it all, \$10. Now it costs a \$105 to record the same \$10 document and \$50 of it goes to the Community Preservation Fund. There was a \$30 increase that went into effect January 1.

So if you look at your fees now, you're getting -- you're paying basically \$50 to give the money to -- for your recording at the Registry for the Towns to hopefully get a match from the state from their Community Preservation dollar. The rest of it goes to the General Fund of the Commonwealth.

Speaker MCAULIFFE: So it's really just the uptick in volume then really hasn't generated a lot of the additional revenue for you.

Register JACK MEADE: Well, it is but you're measuring it in \$10 increments.

Speaker MCAULIFFE: Right, \$10 drips, yes.

Register JACK MEADE: You know, I mean you've seen a lot of money go.

Speaker MCAULIFFE: Right.

Register JACK MEADE: I mean we're sending giant checks up town. We're not sending giant checks across the parking lot.

Speaker MCAULIFFE: Yes.

Register JACK MEADE: You know, so every, you know, okay, we go up, you know, a couple thousand recordings, we're getting \$10 off those couple -- for each recording whereas the Commonwealth's getting \$45 and then the Community Preservation Fund is getting \$50. So they're getting \$5 million and we're not, you know, to put it bluntly.

Speaker MCAULIFFE: Point well taken.

Register JACK MEADE: But I don't see that changing. So we have to live with what we live with. That's one of the reasons why we also charge for copies online, etcetera, and that's a mechanism for us to be able to, basically, stay alive in terms of being from a revenue standpoint on a business end as opposed to the excise tax, which is apart from the business operation that's a tax and not a fee.

Speaker MCAULIFFE: So when you said you're at the nub, you're probably at your lowest staffing that would be manageable to do the job.

Register JACK MEADE: Yes, we're at our lowest staffing ever and we're pretty much at a base rate in terms of, you know, you have to factor in that people get time off and vacations, etcetera, and you just have to factor that in. So, yes, that's pretty much where we are so.

Speaker MCAULIFFE: Is there -- yes, Delegate Moran.

Deputy Speaker MORAN: Sure. Just a quick question kind of overview.

Percentagewise, how much is e-filed and how much not at this point?

Register JACK MEADE: We're closing in on almost 50 percent e-file for recorded -- what we call recorded land; registered land is about 30?

Assistant Register DAVE MURPHY: Thirty to 35.

Register JACK MEADE: Thirty to 35 percent. We just kicked the Land Court piece off about a year ago. So we had been e-filing in what we call Recorded Land and Book and Page Land regular registry for a few years now. And so a lot of users are familiar or were familiar with that so seguing off to -- once the Land Court gave the okay for registries to start using e-file for Land Court documents, there was a relatively quick adoption of that by the regular users of e-file because down here on the Cape, we have a significant Land Court presence. So a law firm that's doing say -- a prime example would be refinances since things are happening now, and they're doing -- let's say they do five refinances a day, two of them could be Land Court refinances, so they're going to -- they were e-filing the three on the Registry side, they would, you know, they're more than happy to be able to do an e-file too on the Land Court side to save a trip.

It helps us too significantly. It spreads the work out over the course of the day a little more evenly than the typical scenario where you have a busy firm maybe in Mashpee, for instance, and they've done 10 closings, they're not going to take 10 trips over to the Registry in the course of the day as they do their closings. They tend to backload them and they come pouring in at the end of the day and that's just -- and everyone's doing that so that gets to be a problem because they want to get on record that day. So with e-file, it allows, you know, they have a 10 o'clock closing, they can e-file it at 10:45 and it's on record by 11 o'clock and everyone gets their money and they walk away, you know, so we can spread that out over the course of the day so it does help in terms of our staffing.

Speaker MCAULIFFE: Yes, Delegate Ohman.

Delegate OHMAN: Thank you, Madam Speaker. You know, I've got to tell you, Jack and Dave, it's always one of my more enjoyable moments when you come because, number one, your budget goes down and your revenue tends to go up.

Register JACK MEADE: Well, so far so good.

Delegate OHMAN: And therein lies my question; what are your prognostications for both the business side and the Registry side this year? I mean I know that there's not as many properties available but it seems like the projections are somewhat favorable.

Register JACK MEADE: Yes. I mean we talked, you know, we get solicited our opinion on it by the Finance Director and the Commissioners in terms of what we expect to be coming up for the new year, and this year we projected basically even projections with last year's projected revenue.

From a -- I don't know if -- every once in a while -- every month I put out a report, and we try to tally what we're doing from a sales perspective because that's of interest to the public. And I'm always, you know, we sort of wait in anticipation of the numbers as we do the math at the end -- at the beginning of the next month.

And, actually, what we found out last year is we did fewer deals than we did the year before calendar wise -- calendar year-wise, but when you took out foreclosure sales, it basically was a net wash in terms of the number of sales.

So we're basically flat in terms of the number of actual transfers of property for real money, not just, you know, not transferring to a trust or back or whatever but for real money

transfers.

And it's interesting that values have gone up a bit but it's been kind of flat for the last few years in terms of the number of transactions that have occurred. So we're not seeing that big swing, notwithstanding interest rate drops, etcetera, but I think there are other costs that kind of balance that out in terms of affordability of properties and things like that that keep things going.

So what we're seeing an increase now in is mortgage-related activity not related to sales, but it's, you know, it's really a hard call to tell whether it's going to get, you know, it's been flat for so many years relative, and I'm talking -- flat, I'm taking 1 or 2 percent plus or minus that it's hard to see, you know, a bump, a significant one going one way or the other right now based on that track record.

Speaker MCAULIFFE: Thank you.

Delegate OHMAN: Thank you. Somehow I always get your information on the radio every month.

Register JACK MEADE: Yes.

Delegate OHMAN: You're good at that. We never get it through the Assembly. Is there any chance that you could go through Janice or someone here at the Assembly --

Register JACK MEADE: Oh sure.

Delegate OHMAN: -- so we get a monthly review? I'm always interested because it's such a significant part of the way we budget our whole County budget.

Speaker MCAULIFFE: True.

Register JACK MEADE: Sure. Now we email it out to the various media outlets and I'll be happy to include Janice on the list. I mean, selfishly, the number we look at most is, you know, how are we doing budget revenue estimate-wise as opposed to, you know, we're obviously curious and interested about how overall sales market is working on Cape Cod. But at the end of the day, you know, you get a little selfish and you're saying, okay, how are we doing, you know, in terms of what kind of checks are we bringing over the County here? Are people going to be happy or not, you know, and is there going to be a problem in the back half of this fiscal year.

So every month we're looking at it and comparing it to how we are doing, you know, a year ago what we estimated and, you know, where we are. So, so far, so good in terms of where we are. We seem to be holding our own, but I've been around for a while in this business and I've seen it, you know, go the wrong way quickly. It's like bankruptcy, it happens slowly and then all at once, right? So those kinds of changes are usually on the downside, not on the upside. So the downside can happen quickly. I'm not suggesting that's going to happen but it has in the past.

So you have those long elephant-like memories in terms of you don't want to be the one hanging out there like Wiley Coyote and some mixed metaphors and find out that you've made some --

Speaker MCAULIFFE: Overextended.

Register JACK MEADE: -- estimates that are out there that aren't going to hold up, you know, as a result of certain activities. But I think overall I'm fairly confident in our revenue estimates that are probably on the lower side at least for this upcoming fiscal year at least or are very much attainable, let me put it to you that way. And what happens after that is anyone's guess. But I think our numbers are pretty solid in terms of -- on that end, and the

economy seems to be, you know, notwithstanding the most recent, you know, Corona-effective sort of machinations in the market.

And there was a rate drop yesterday. So I'm not sure what that's going to do with long-term rates. You know, they don't always -- a short-term rate drop at the Fed doesn't necessarily translate into a long-term change in interest rates.

Speaker MCAULIFFE: Right.

Register JACK MEADE: But I can't see them going too much lower, but I've been saying that for a few years now and they keep going down. So, who knows?

Delegate OHMAN: Thank you.

Speaker MCAULIFFE: I see. Yes, I think that's it. Thank you, so much. Thank you for coming in.

Register JACK MEADE: Certainly.

- **Human Services presented by Human Services Director**

Speaker MCAULIFFE: Next on the agenda is Human Services and we have Beth Albert here. Welcome, Beth.

Director BETH ALBERT: Good afternoon. So, I did prepare a very brief memo which I think Janice distributed. And I assume you all have your budget books so our budget's on page 76.

Okay. So just overall, our Fiscal '21 General Fund Budget request is \$779,374. This is an increase of \$5,065 from Fiscal '20, which is less than 1 percent. There are no new positions in our budget for the General Fund. The General Fund supports four full-time equivalents and 2-1/2 full-time equivalents who are partially funded by the General Fund. We also have three full-time equivalents who are 100 percent Grant Funded.

So on the memo, I also gave you a grid of in addition to the General Fund of what I am anticipating in Grant Funds that we'll be administering in Fiscal '21 and that comes to \$1.3 million.

Does anyone have any questions?

Speaker MCAULIFFE: Yes, Delegate Ohman.

Delegate OHMAN: It's not so much a question. We've had a couple of discussions on the SHINE Program.

I think the SHINE Program is one of the great examples of what your department does. But from our discussions, it sounds like you only have the capacity to reach a small number of the people that might need those services.

Do you have any ideas how we could help you get more people involved in the SHINE Program?

Director BETH ALBERT: Sure. Thank you for that question. So the SHINE Program, for those of you that don't know, I'll tell you. It's Serving the Health Insurance Needs of Everyone. It's money that comes from the Federal government through the Department of Elder Affairs at the state. We have had a grant from the Department of Elder Affairs since I took over the grant in 2014, which is about \$70,000 a year. And they base that on the number of Medicare beneficiaries that you have. This is a Cape and Islands region, so they consider the Cape and Islands a region.

So, we recently got data from the entire state looking at what they call "penetration rates." So they'll say, okay, you have 70,000 Medicare beneficiaries in your region and you've

only served like a certain percent of it. Our percent is less than 10 percent, but I will tell you we have one of -- we have the second highest penetration rate in the state.

So which means that the other regions have a smaller penetration rate and, so, approximately 10 percent of our Medicare beneficiaries are taking advantage of the SHINE Program.

So, right now, we are -- the department is at capacity. We have no more physical space to put any new positions in. So we currently operate the program with one full-time program manager and then we have some contracted part-time counselors.

In addition, we have 60 volunteers that provide SHINE counseling services in 23 locations across the region. So even with the 60 volunteers, the staffing we have, we penetrate -- we serve about -- we reach about 10 percent of the pool of Medicare beneficiaries. So how could we serve more? More staff, more outreach, more letting people know. But the downside of that is we don't have -- we don't have the physical space to hire more people and the funding to do that. And so we are at capacity with the SHINE Program right now. Does that answer?

Delegate OHMAN: Yes, it does. It does the elderly I know too but the reason I got to know the SHINE Program is I have a 27-year-old autistic son who had a very difficult time with his Social Security benefits and transferring into a group home. And your one staffer solved it in a remarkably short amount of time because she knew exactly what to do, where to go, what the secret phone number was that I had to leave the room when she called.
(Laughter.)

But these are things that, I mean, I think it's an amazing program, and if we can reach more of our more vulnerable citizens that should be on a budget spectrum. We should be thinking about that.

Speaker MCAULIFFE: Well, we have a Communication Coordinator now for the County, and there's no reason why this can't necessarily be part of a --

Director BETH ALBERT: No, we have amazing outreach and communication --

Speaker MCAULIFFE: Okay.

Director BETH ALBERT: -- that we do within the department, and we have, right now, Sonja is with us part-time. That's not the issue.

Speaker MCAULIFFE: Okay.

Director BETH ALBERT: The issue is so you promote more and you advertise more. We don't have the staff and volunteers on the other end that can manage that. So it's a balance.

Speaker MCAULIFFE: Right.

Director BETH ALBERT: Right? So we can advertise and advertise and promote and get the word out; we are at capacity. We had every single appointment filled for open enrollment like within the first three weeks.

Speaker MCAULIFFE: So do you think you have the potential to add either a half-time or full-time person and be able to fill them with appointments?

Director BETH ALBERT: I don't have the physical space to put anyone else, and we're already at all of the Council on Aging's and we're in 23 different locations aside from the regional office.

So without additional office space, I can't grow the program. It just would be irresponsible to do that because we'd be promoting it and it would be just -- we can't absorb

the -- we would have a hard time taking all the calls.

So, the way to expand the program would be to identify and find funding for additional space. It's not something that I haven't -- we haven't tried to do but it's, again, right now we're at capacity.

Speaker MCAULIFFE: Well, we are looking at a -- not an overall facilities, but they are looking at facilities on the County Complex and even talking about potentially adding space. So I think definitely, if Mr. Yunits is still here, the SHINE Program should be on the list --

Finance Director ELIZABETH BRACCIA: I'm listening.

Speaker MCAULIFFE: -- for additional office space.

Finance Director ELIZABETH BRACCIA: I'm listening.

Speaker MCAULIFFE: Because that would be also, you know, maybe the facilities you're in right now need to be differed as well, and that would give you more space if you were in bigger space than you are right now. I know you're kind of jammed in.

Director BETH ALBERT: Right.

Speaker MCAULIFFE: Yes, Delegate Kanaga.

Delegate KANAGA: Thank you. First of all, I just want to congratulate you on all the grants. I mean that's a lot of grants and that's a lot of work.

Director BETH ALBERT: Thank you.

Delegate KANAGA: Appreciate it. And, also, seconding Delegate Ohman's statements about SHINE, I've had a couple of occasions to witness those in action at the Council on Agings and so forth in my area of the Cape, and it's an excellent, excellent program and really helps the people who make use of it, which sort of leads me to another question which is I'm just looking at all these -- in our booklet here these -- and maybe this is not a question for you. I don't --

Delegate OHMAN: Elizabeth.

Delegate KANAGA: But the budget versus actual in terms of sourcing a source for additional funding for such things as office space, it looks from these charts like the amount budgeted annually versus the actual spent is, you know, 20 or 30 percent above what's actually spent each year. Not just your budget. I mean --

Director BETH ALBERT: Right.

Delegate KANAGA: -- this is across -- looks like it's across the board, so I'm just wondering what that means.

Director BETH ALBERT: So, yes, no that's -- so that had actually come up. I think there was some misreading of the budget. So when we project a budget, I base it on what I know at the time I'm submitting it.

What often happens in my department and other departments is we -- a funding opportunity will come up. And so I on almost every year am returning money to the General Fund Reserves because we have underspent our General Fund request because we have brought in grant funds which I can offset Salary. But I can't -- if I don't budget for that during the budget process and I don't get that grant, I've done the department and the County a disservice.

Delegate KANAGA: Yes.

Director BETH ALBERT: So it's a planning document. It's a projection. We happen to be really good at bringing in grant funds and, again, we know that is something we continue

to do because the grant funds don't necessarily always stay at the County either, right? I bring them in; they go out to the towns; they go out to nonprofits.

So this 1.3 million are funds that we use to support the staff positions. Some of these grants also, you know, for like, for example, the CoC Grant, I mean that's 1.9 million that's not reflected -- it's not reflected here that go out to support permanent supportive housing providers.

Delegate KANAGA: Okay. Yes.

Director BETH ALBERT: So, but it is -- yes, you look at it and you're like, oh, she's, you know, they're budgeting but they're not spending, that's not the case. I'm not spending it because we're able to pay for some of those salary and operating costs through a grant that we received. Okay?

Delegate KANAGA: Okay. Thank you, very much. Yes, in that regard, maybe it would be helpful visually and explain things better because particularly things like this when seen in my town or by the Selectmen or whatever is going to raise that question why are the budgets so much higher than what's spent because we're not actually reflecting what's actually spent. We're only reflecting what's actually spent, I guess, out of the General Fund.

Speaker MCAULIFFE: Out of our budget, right.

Delegate KANAGA: So that's not really what's spent.

Speaker MCAULIFFE: Right.

Delegate KANAGA: So maybe there could be an additional bar or a shaded part added to the actual column that indicates the rest of the actual.

Speaker MCAULIFFE: The real actual.

Delegate KANAGA: The real actual, yes. So I don't know if that's possible or not but maybe we could find that out.

Speaker MCAULIFFE: We'll work on that.

Delegate KANAGA: Yes.

Speaker MCAULIFFE: Delegate Harder.

Delegate HARDER: Thank you. So we only have 10 percent penetration for the SHINE Program; does that mean people are calling for help and not getting it because we just can't handle it or?

Director BETH ALBERT: No, we don't -- we haven't turned anybody away.

Delegate HARDER: Okay.

Director BETH ALBERT: Tracey Benson, the Program Manager, and the volunteers and the two -- the other contracted staff that we have, go above and beyond. So, no, nobody has been turned away. We just can't grow it. We can't continue to promote and have -- get the word out even more and the words out there.

Delegate HARDER: Right.

Director BETH ALBERT: I mean it's not like, I mean, like I said, we're in 23 locations, every Council on Aging. It's not like people don't know about the SHINE Program. But if we continue to try to reach underserved populations or someone who maybe doesn't go to the Council on Aging, we would get into that situation. So it's not a responsible way to go forward with the project. And I mean I will say we are one of the tops in the state as far as penetration.

Delegate HARDER: Right.

Director BETH ALBERT: So it's not like we're not doing a great job; we're doing an

amazing job.

Delegate HARDER: I wasn't saying you weren't doing a great job.

Director BETH ALBERT: No.

Delegate HARDER: I'm just --

Director BETH ALBERT: But I just want you to understand, yes.

Delegate HARDER: So in order to get that up --

Director BETH ALBERT: It's not because of lack of will.

Delegate HARDER: -- we need to get you more space and more funding.

Director BETH ALBERT: For the SHINE Program to grow and increase its penetration rate; yes.

Delegate HARDER: Okay. Thank you.

Speaker MCAULIFFE: And from my perspective, given the population, the demographics of our population that we do have the highest percentage of older people in the state then, perhaps, this could be a Countywide focus in terms of when we look at our facilities and our needs.

Director BETH ALBERT: Yes, I mean you should -- it would be great for Tracey to come; Tracey Benson, the Program Manager.

Speaker MCAULIFFE: Yes, once we get through with the budget, I'm making lists of things.

Director BETH ALBERT: Yes.

Speaker MCAULIFFE: Because you always have so many topics that we want to hear about.

Director BETH ALBERT: Right, and I don't think we've had her.

Speaker MCAULIFFE: No.

Director BETH ALBERT: I've kind of highlighted her program.

Speaker MCAULIFFE: Not -- I don't think since we took over the SHINE Program from Yarmouth a few years ago. I think that was the last time we really talked about.

Director BETH ALBERT: Yeah, it was 2014, I believe.

Speaker MCAULIFFE: Yeah so -- oh, that long ago?

Director BETH ALBERT: Yes, it's been a while.

Speaker MCAULIFFE: Okay. So that's going on my list of topics. And, also, I want you to think of anything, because you're always so involved in incredible data collection and incredible studies and you're providing networking; you have your fingers on the pulse of so many things. Think of some things that maybe as topics that we might be interested in that we don't even know about.

Director BETH ALBERT: Sure.

Speaker MCAULIFFE: Because once we're done with the budget, we're always looking to inform ourselves of what's going on in the County.

Director BETH ALBERT: Yes, there's a couple new things that we have not -- that my staff has been working on in particular, Vaira Harik, around age-friendly and dementia-friendly, working with each of the 15 towns. And so when the timing is right for that, we'd love to come back and --

Speaker MCAULIFFE: Yes, she had mentioned that before but I think when we were in the other room.

Director BETH ALBERT: Yes, it's been a really heavy, a big project.

Speaker MCAULIFFE: So I think that's it on our questions.

Director BETH ALBERT: All right. Thank you.

Speaker MCAULIFFE: Thank you, so much.

Director BETH ALBERT: Thank you, very much.

Speaker MCAULIFFE: Thank you for sitting through our meeting.

Director BETH ALBERT: Oh, I enjoy it.

- **Health and Environment presentation by Health Director and Deputy Director including a situation update on the Coronavirus (COVID-19)**

Speaker MCAULIFFE: The final budget presentation and we still do have an agenda before us, plus we have Charter Review, but I'm hoping Charter Review won't go too long into the evening, is our Health and Environment and we have Sean O'Brien here for that.

And then I asked Sean to do just a quick five-minute thumbnail on some of the Coronavirus, what the latest is with the idea that we will, as I said, continue to update everyone on an ongoing basis even if it turns out to be weekly emails or biweekly, whatever you think would work.

Welcome and thank you.

Director SEAN O'BRIEN: Excellent. Thank you, very much. Again, I'm Sean O'Brien. I'm the Director of the Barnstable County Department of Health and Environment, and with me today is Erica Woods; she is the Deputy Director of the department.

So, first and foremost, we're here to explain our budget, but we are in the middle of a public health situation right now. So I'll give you the quick nickel tour of what's going on.

Coronavirus Update

Director SEAN O'BRIEN: So as everybody knows the Coronavirus, also known as COVID-19, is affecting the United States right now. I think the number I saw early this morning was 90, excuse me, 60 cases in the United States.

Right now, in the Commonwealth of Massachusetts, and just let me preface everything here, I've been in meetings most of the day so I have not seen any up-to-date data for a while, but I know we're waiting to see if a presumed case in Norfolk County is confirmed as a positive case. We did have another case in the Commonwealth. That was in the Boston area; it was actually a Boston -- a UMass Boston student and that was somebody who had come through from China from that area. This most recent is somebody who came through and was away as a part of a trip to Italy, on a school trip to Italy.

So it is here; it's affecting us. We're seeing things where, you know, that may be a little bit unique to Cape Cod that we have to keep in the back of our mind. As you were talking earlier in the previous budget with Department of Human Services, Health and Human Services, we are the oldest County in New England per capita age. So this is something that we do need to be concerned about.

As we see going on, especially when you look in Washington State right now, a lot of the population that's seeing this are people who are senior and people with underlying medical conditions as well.

So we're working right now with all 15 communities here on Cape Cod. The local Boards of Health are going to be the front lines on this. They're going to be the ones that are

actually working directly with Mass. Department of Public Health and us in responding to this emergency.

And one thing that has happened over the last 11-12 years, 13 years, our local Boards of Health have actively been working on Public Health Emergency Plans. Each town has its own Public Health Emergency Plan through the Health Department and they're good plans.

Now, all that being said, whenever there's a new disease like this, sometimes some alterations need to take place. There is not vaccine for this virus. And, additionally, you're looking more at Tamiflu or any type of antiviral also does not work on this virus. So the response to this is more or less we're going to be seeing a lot of things such as isolation and quarantine.

So local Boards of Health and usually the way this will work is if somebody presents with symptoms, there may be -- and if they hit specific requirements, they will be tested and then asked to be in quarantine, and they will be in voluntary quarantine. If that doesn't happen, the Boards of Health do have the right to quarantine under Chapter 111 of Massachusetts Law for Public Health. So it could come to that; it may not. And in most cases now, we're seeing that not the case where people are aware and they are, you know, taking the time away from the office for two weeks or whatever they need to do in order to make sure they don't spread anything along.

So as I mentioned, we're working with the 15 communities here in the County. We also do work with the Islands through the Health Agents Coalition. One thing that we're trying to do is coordinate resources and work on making sure that the towns have what they need. I think the question came up earlier in the meeting about public safety and what we can do. And one thing we're trying to do is make sure that all public safety agencies have access to the most up-to-date information that may be out there.

CDC has done a good job on providing what personal protection requirements are necessary in order to respond to this emergency. Just as an example, if there is a call and there is somebody who may be suspected, the first thought is on this a medical mask should be put on them by EMS and that will help to protect them.

Now one thing that we are dealing with and we are facing are shortages of N95 masks. It seems like 3M is working hard to increase that. We have put in orders through the Laboratory, but we are on probably at this point a seven-week delay since we did most of our orders last week.

We appreciate the Commissioners being able to provide us with funding. That will be used for potential resources, equipment, supplies that may be needed by the towns, EMS, fire, and police. Additionally, it may assist us with public health nursing.

As we go into this, we are seeing that if people do go into quarantine, we do have to have a follow-up with them. And one thing our Medical Reserve Corps is able to do is tracing, but should we not have the volunteers that we need, we also have contract public health nurses that may be able to help us out with this as well.

So we're -- and, also, many of us have, although it's a different organism, we have been -- we have responded to public health emergencies before. We did have an H1N1 outbreak about 2009-2010 and we have done that. So we are available and we are working with the communities to get this done.

The last thing I'll say is if you have or need any information, number one, feel free to call the office; call me, call anybody on our staff because folks are focused on this, and we

can't do this without the team we have in the department whether it be our public health nurse, Erica, our MRC coordinator, our liaison with the health agents, we just have a wide role and a lot going on.

But, number two, we're trying to put the most up-to-date information out there so everybody has it. We'll be involved in this, and we have the ability to take these things to the next step because it is an emergency. It's nothing to panic about but it's something that we do see some concerns with. And one thing that we're very good with is response down here on Cape Cod and working together in our 15 communities.

So that's, I guess, a time for me to leave it at that and kind of move forward.

Deputy Speaker MORAN: Quick question.

Speaker MCAULIFFE: Very quick question. We have -- I don't want this to take over. It was not on the agenda. We have four questions on this, but we also have a budget and several other items. So it has to be very quick.

Delegate Moran.

Deputy Speaker MORAN: So very quickly, the tourism economy on Cape Cod, is there any means of distributing this information, for example, to the hosts of travelers, national travelers, international travelers; I'm talking hotels, B&Bs?

Director SEAN O'BRIEN: Sure. We can link with the Chambers of Commerce and make sure that they, number one, have access to our sites because, basically, right now we're putting primarily things up there from Centers for Disease Control, Massachusetts Department of Public Health, and I think we have an occasional thing from Johns Hopkins up there as well that's been pretty good. But we can reach out and make sure that we're able to hit those agencies, yes.

Just a quick -- another group that we are working on is actually anything with Elder Services, senior housing, and, you know, Councils on Aging. We're also trying to make sure that we can distribute things out with that, and our Medical Reserve Corps is actually looking at setting up trainings and making sure that we can be available so people get the most up-to-date information.

Speaker MCAULIFFE: Delegate O'Malley.

Delegate O'MALLEY: Sean, thank you, very much. I know how much effort's been going into this.

Director SEAN O'BRIEN: Thank you, Brian.

Delegate O'MALLEY: And, obviously, this is a real-time situation.

Director SEAN O'BRIEN: Yes.

Delegate O'MALLEY: In terms of, you know, what our responses are are really going to be isolation primarily.

Director SEAN O'BRIEN: Right.

Delegate O'MALLEY: Now you mention that the Boards of Health have the authority to quarantine legally.

Director SEAN O'BRIEN: Yes.

Delegate O'MALLEY: I want to understand how this is likely to happen in practice, an individual with a travel history or not shows up at their local provider. The provider may or may not take samples. If they do, there's going to be a time delay.

How do we -- the Board of Health is not seeing these people. How does quarantine happen? How does the provider see to it that you have to go home and stay home for two

weeks until we know or until we get that test back?

Director SEAN O'BRIEN: That's the great thing about the potential of reporting diseases and that would go to the Massachusetts Department of Public Health, Doc.

Delegate O'MALLEY: But it's not reportable until it's confirmed.

Director SEAN O'BRIEN: I think Mass. Department of Public Health has changed some things a little bit for this.

Delegate O'MALLEY: Okay. I haven't seen that advisory.

Director SEAN O'BRIEN: Okay. Yes, so, my understanding is on this also the facilities are pretty active letting the Board of Health know as well. I think everybody's awareness is heightened on this. So, we're starting to see like, you know, Cape Cod Hospital, if there's something, they would notify the local Board of Health.

Delegate O'MALLEY: Okay.

Director SEAN O'BRIEN: Yes.

Speaker MCAULIFFE: We need --

Delegate O'MALLEY: The second part of that is are we integrating -- are we coordinating with Cape Cod Healthcare --

Director SEAN O'BRIEN: Yes.

Delegate O'MALLEY: -- in terms of need for additional spaces, additional beds, quarantine facilities?

Director SEAN O'BRIEN: Absolutely.

Delegate O'MALLEY: We are?

Director SEAN O'BRIEN: Yes, we're actually -- I met with, for a few minutes today, with their emergency manager. They are working on surge. We have talked about the potential of -- even some of our shelter equipment used to help them out in these surge situations.

Delegate O'MALLEY: Okay.

Director SEAN O'BRIEN: We actually had a pretty active surge plan about 10 years ago and it seemed to be walked away from because of lack of use, but it's something that we can go back to very easily in looking at those facilities.

Delegate O'MALLEY: Great. Thank you.

Director SEAN O'BRIEN: Thank you.

Speaker MCAULIFFE: Delegate Kanaga and then I'll come over here.

Delegate KANAGA: Thank you. Just really quick, part of the problem with the quarantine issue is that it's -- because of the asymptomatic human interaction it's too late.

Director SEAN O'BRIEN: Absolutely.

Delegate KANAGA: And so my question is, for instance, I just saw that Italy announced today in affected regions everyone over 75 has to stay home.

Director SEAN O'BRIEN: Really?

Delegate KANAGA: People have to maintain -- there's no touching, no hugging. In Italy, this is a big deal.

Director SEAN O'BRIEN: Right.

Delegate KANAGA: No shaking hands.

Director SEAN O'BRIEN: And no sporting events.

Delegate KANAGA: And no sporting events. They're canceling -- all the soccer games will be played to an empty stadium. All schools and colleges are closed.

Director SEAN O'BRIEN: True.

Delegate KANAGA: And they have to maintain a one-meter distance human to human.

Speaker MCAULIFFE: Yes.

Director SEAN O'BRIEN: Okay.

Speaker MCAULIFFE: I thought it was 2 meters.

Delegate KANAGA: So is that kind of thing even doable in our country?

Director SEAN O'BRIEN: I don't think so, but I think it doesn't mean that it can't be said to heighten awareness. So, you know, what I, you know, right now this is such a fluid situation. We really don't know how this is going to affect the region and how we're going to see it.

I mean we have a suspected case in state and the one case that we did have has since been cured. But we are seeing some significant issues out in Washington State. How this thing may spread, how long it may stay in the area, you know, are still things that are fairly fluid.

What I do see potentially is if you look at some of the data, and I think we have a link in our site to a Johns Hopkins website, you're starting to see the number of cases in China decrease. And so a lot of times with these diseases and these infections you will see the infamous Bell curve. So if you figure, and it's not to say that it's going to happen this way, but if you figure that we've seen things kind of go up over the last three months between January, February, and March in China and now you're starting to see those numbers and you're starting to see the recovery numbers too, and at the point where recovery is right around the same amount or right at the same levels as the infection rate, you're starting to see a change.

Speaker MCAULIFFE: Delegate Harder.

Delegate HARDER: Thanks. I've been reading in the news that it's very difficult if not near impossible to get the proper tests in order to test people for this; how is that working?

Director SEAN O'BRIEN: Well, as of right now, it's our understanding that the tests are working fairly well. The Commonwealth of Massachusetts is actually doing the initial test that's happening here.

So the case in Norfolk County, the test went to the state laboratory in Jamaica Plain; they found the positive. They discovered the positive in their testing and then the confirmation is actually sent to Centers for Disease Control. There is going to be a time delay on a lot of this which makes it very difficult for public health to respond to and medical to respond to as well.

Sure, we're going to see the potential of some delay. I mean I haven't, you know, like I said, I haven't seen today's news or anything, so I don't know if the person in Norfolk County has been confirmed yet or not.

Speaker MCAULIFFE: Delegate Green.

Delegate GREEN: Thank you, and thank you, Sean, for the update. I do know from a personal situation that did happen in my town that I think Delegate O'Malley's suggestion is really important --

Director SEAN O'BRIEN: Yes.

Delegate GREEN: -- to coordinate with the Cape Cod Healthcare facilities --

Director SEAN O'BRIEN: Sure.

Delegate GREEN: -- the towns and the County.

Director SEAN O'BRIEN: Sure.

Delegate GREEN: I mean just to redouble efforts and, also, Delegate Moran's suggestion about communicating with the Chambers of Commerce.

Director SEAN O'BRIEN: Sure.

Delegate GREEN: I think now rather than later --

Director SEAN O'BRIEN: Absolutely.

Delegate GREEN: -- I think would be rather helpful. Thank you.

Director SEAN O'BRIEN: And thank you for bringing that up. So, back to Brian O'Malley and your question before; we basically following everything that we get from CDC that comes down through Massachusetts Department of Public Health.

So, you know, in regards to I think there is a heightened awareness out there in the medical community but also in the hospital setting as to what's going on. But besides that, I think you also see it because, as you know, we've had many folks come back from schools that have been on trips and everybody's awareness has been very heightened on this. So I think what's happened is communications have opened up pretty well, but what we will do is I will, if I can, Doc, I will try to find the information you're talking about or ask Mass. Department of Public Health as well.

Delegate O'MALLEY: And if I could, Sean, one more thought really occurs to me on this.

Director SEAN O'BRIEN: Yes.

Delegate O'MALLEY: Typically in viral diseases, you're talking about nasopharyngeal swabs. These have to be put on dry ice.

Director SEAN O'BRIEN: Yes.

Delegate O'MALLEY: They're not going through Quest so you don't have a courier picking up.

Director SEAN O'BRIEN: No.

Delegate O'MALLEY: It means you take a sample -- I take a sample -- I'm retired -- if I take a sample for somebody, I've somehow got to get it to JP, to Jamaica Plain.

Director SEAN O'BRIEN: That's right.

Delegate O'MALLEY: We need a system for collecting and transporting specimens, otherwise, they're not going to happen.

Director SEAN O'BRIEN: Right.

Delegate O'MALLEY: If I'm sitting in my office and I take a sample, what do I do with it?

Director SEAN O'BRIEN: Yes.

Delegate O'MALLEY: I'm going to take it down to the post -- get dry ice, take it down to the post office? It simply isn't going to happen. We need to create -- if this hits here, we need to create a way to do screening, drive-through screening, and get those samples to the state.

Director SEAN O'BRIEN: Sure. Absolutely, absolutely.

Delegate O'MALLEY: We've got to be ready.

Director SEAN O'BRIEN: And those are logistic things that we can work on with the Commonwealth.

Delegate O'MALLEY: Good. Thank you.

Speaker MCAULIFFE: Okay. This, I'm sure, will be an ongoing issue. But let's

move on to the budget next which is, I know --

Health and Environment Budget

Director SEAN O'BRIEN: All right. Great. Thank you, very much, and thank you for looking at our budget. I think you should have received -- we're a bigger department or a big department so you should have received a three pager from us about just some of the increases and the decreases that we have seen across our budget.

I've also included a -- I also try to include every year for you a diagram of how our department works and just to provide you with that information.

So as of right now, what we are requesting is actually a .05 percent, excuse me, 0.5 percent decrease in last year's budget. We're asking for about \$14,000 a year less than what we have asked in the previous year.

We did see some areas of increase in our divisions. We did see some areas of decrease in our divisions. If you'll notice under "Administration," that's probably the area that we saw the largest increase by about \$107,000 or 11.5 percent as a part of that. In there we had an increase because we are requesting a new position for communications. It's a half-time position. As a big department as we are and as we're going through what we're going through now, the one thing that we're working on with Sonja, our Communications Director for the County, to have somebody available to assist us on a half-time basis departmentally is important too, and they can work with Sonja during these events.

We have a lot going on and we don't always get the word out as best we can, and our staff is so focused on their projects too. Sometimes it's tough for us to self-advertise, so to speak. So we just look at this as a positive opportunity.

I think additionally what we've also saw was a little bit of an increase in the retirement costs and those are the retirement costs for the entire department. So it's about -- we have about 22 people that are taking retirement, 21-22 people that receive -- are a part of the retirement system here are full-time employees.

Additionally, we saw a bit of an increase in our Group Insurance as well. There was also -- there is a charge in there and you'll notice on the fourth bullet item down at the bottom from our early retirement, we did have four staff folks leave as part of early retirement. One was not replaced, two were replaced with other full-time staffing at different salary grades and lower salary grades, and then the last staff person was actually -- instead of replaced with a full-time person was replaced with two part-time people, and I think we went over that with you pretty well during the last time.

We saw a little bit of an increase in the Environmental Budget. Part of that is just regular staff costs, increases in salary primarily because people do get step increases and things of that sort and that's one of our larger divisions.

We've also started to look and we're seeing -- you'll see a request for some additional money within our Equipment Budget. We're seeing a lot of -- our Landfill Program does -- has been working on a shoestring budget for a little while. We do need some new sampling and field gear for getting out there, and it's really important for us to maintain it.

Lo and behold for the Laboratory, we saw a decrease in our budget this year and revenues are up. So what's really kind of interesting right now is we're probably looking, right now, and correct me if I'm wrong, Elizabeth, but we're probably gross revenues right now somewhere in the neighborhood of \$600,000 in the Laboratory. I know at the beginning of

January we were about \$500,000, so I don't want to bolster that up too much, but we could potentially be online for gross revenues in the \$850,000 to \$900,000 maybe even \$925,000 range.

When you start to look at what our budget is and you start to look at what our revenues are, the things I've talked to you before about where the Laboratory may be able to be self-sustaining is getting closer and closer. So, you know, that is my goal is to make sure that it's a little bit more of -- a little more neutral when it comes to the departmental budget to be offset by the revenues.

So, we did have a little bit of an increase in some supply lines, and you'll see a little bit of jumping over the years when it comes to our contractual lines. The number that we're looking at this year is probably a little less than last year, but part of that is going to pay for a subscription-based LIM system and part of that will be this year from some supplemental funding that you gave us and then for the next fiscal year. We're actually out to bid right now for the -- or looking for quotes now on the LIM system. So what you approved on the supplemental is being used, and then we have this to cover us for the next fiscal year as well, and there will be some startup costs.

As you can also see some of the Salary costs were reduced in the Laboratory. Some of that was from changes in grade and step on salaries, also the changes to part-time as well. And we did have other staff changes, so we saw that -- we saw with new people coming on board they just start at a lower level. It will increase a little bit next year, people get step increases. So that's all a part of it. But, right now, we can say that we've had a lower amount.

As you know, we've requested some capital purchases. We are asking for a new gas chromatograph, and I know that the question came up about whether or not we're looking at, you know, how green we're going to be. Hopefully, within the next three years, every vehicle that we have within the department will be a hybrid. Ford is coming out with an F150 hybrid. We did ask for one in the Capital this year. That means we will be taking a three-quarter ton monster gas guzzler; we would be having it on lesser duty and slowly fade it out to becoming a plow truck in the next three years over at the Alternative Septic System Test Center, and then everything else would be hybrid because next year we would look at another hybrid F150, and the year after that we would probably go for a hybrid Explorer to replace the Explorer that we have now.

Additionally, with any building things, we're still going through Cape Light Compact. Jack has got all of that coordinated for analysis and how we decide to do new heating and everything over the next year or so.

Our Public Health Nursing Department, we had a little bit of a decrease in Emergency Preparedness. We had a little bit of a decrease in those two areas. So, you know, in a sense, essentially, when you say .5 percent, we're presenting you with a level-funded budget.

Speaker MCAULIFFE: Excellent. Thank you. I particularly appreciate the -- it's been very challenging to understand the early retirement program changes and I think because you had a number -- I think you had five?

Director SEAN O'BRIEN: Four.

Speaker MCAULIFFE: Four employees.

Director SEAN O'BRIEN: Yes.

Speaker MCAULIFFE: So that it truly is demonstrable in your particular department that there was a slight tick downward in some of their salary expenses.

Director SEAN O'BRIEN: Thank you. And we had a lot of catching up in the Laboratory because we saw almost -- we saw about one third of the staff change.

Speaker MCAULIFFE: Yes.

Director SEAN O'BRIEN: Actually, almost one half of the staff changed last year. But they are doing well.

Speaker MCAULIFFE: Questions? No. Well, thank you. And I feel -- and don't take the no questions as -- because we have talked --

Director SEAN O'BRIEN: Not at all.

Speaker MCAULIFFE: -- because we have talked to you a lot.

Director SEAN O'BRIEN: I bet you're just sick of us.

Speaker MCAULIFFE: I mean we've talked to you about Lab fees, and I think people are feeling a little bit better informed about the work that you're doing than some of the other departments we have seen recently.

Director SEAN O'BRIEN: Sure.

Speaker MCAULIFFE: Yes, Delegate Chaffee.

Delegate CHAFFEE: I just have one quick thank you to both of you and the County Administrator and your entire team --

Director SEAN O'BRIEN: Thank you.

Delegate CHAFFEE: -- that's been engrossed in preparing for the Coronavirus. This is, I think, an example of something that probably a lot of residents of Cape Cod are not aware that the County has an important coordinating role in working with all the 15 communities here --

Director SEAN O'BRIEN: Absolutely.

Delegate CHAFFEE: -- during emergencies that could range from the tornado last summer --

Director SEAN O'BRIEN: Right.

Delegate CHAFFEE: -- to a potential virus issue because a virus is not going to respect any town's border. So having regional coordination to deal with a public health issue is incredibly important and we're lucky to have a County government. Thank you.

Director SEAN O'BRIEN: Thank you, so much, Delegate Chafee. Yes, we have a very good team, and we couldn't do it without the team, and we just have a great staff. And you have a great staff and so do the Commissioners up here on the hill and it's not prisoners anymore.

Speaker MCAULIFFE: Thank you.

Director SEAN O'BRIEN: Although, other days they may think it's that way; who knows.

Speaker MCAULIFFE: Thank you.

Director SEAN O'BRIEN: All right. Thank you. And, Brian O'Malley, I'll follow-up.

Speaker MCAULIFFE: Yes.

Speaker MCAULIFFE: Our next item is communications from public officials. I see -- I don't see any really, unless the Administrator -- I think he has already spoken.

No general members of the public, so there are no communications.

Public Hearing on Proposed Ordinance 20-06

Speaker MCAULIFFE: Our final item in this section of the agenda is a Public Hearing on Proposed Ordinance 20-06, and it's an FY20 Supplemental Appropriation from Unreserved Fund Balance to Fund the Supportive Coastal Infrastructure Project Grant Match of \$75,000.

Administrator JACK YUNITS: So let me try to do it really quick, and if you have any questions, I'm happy to answer them. This was a couple years ago; we applied to the Seaport Council for a Maritime Training Prop. We got the award, ordered the prop, and then changed the focus of how we were going to train by suspending fire training at the academy.

With the grant in our pocket, we took a good, hard look at the industry and found out if there were alternatives out there and we found one. It's a mobile prop. It's basically a trailer with wheels that's converted to a fire training prop that has a second elevation that's pulled up during the training process with ladders and so on and so forth, and it's all propane gas. So it can go anywhere.

And, essentially, what will happen is it will be trailered to any town on Cape Cod; Truro, Provincetown, Mashpee, and the Fire Department will conduct their training on site somewhere nearby.

It was an ingenious change. We went out for the second RFP and got a nice bid that was in our range. We had originally targeted \$75,000 for the match. Once that bid came in and was approved by the Commissioners' about a month and a half ago, we started this process for the ordinance for the \$75,000, and that's what it's essentially about.

Finance Director ELIZABETH BRACCIA: Yes, and the funding source is coming out of the current year budget, the General Fund Budget for the academy. We took a look -- I sat with Phil; we took a look at because we've had a gap in training and spending, we had enough money to cover it as opposed to taking from Unreserved.

Speaker MCAULIFFE: So it's not coming out of Unreserved Fund?

Finance Director ELIZABETH BRACCIA: No. It's a natural transfer from the General Fund Budget.

Speaker MCAULIFFE: Okay. It doesn't say that in the Ordinance; does it?

Finance Director ELIZABETH BRACCIA: I believe --

Delegate O'MALLEY: That's not what the Ordinance says.

Speaker MCAULIFFE: No, the Ordinance says "Unreserved." But what we can do is if the Ordinance --

Delegate O'MALLEY: Can we modify it?

Finance Director ELIZABETH BRACCIA: It's not --

Speaker MCAULIFFE: We could -- I'm just reading it. It doesn't say that. It says that on the agenda but it says supplemental, oh, it does say --

Delegate O'MALLEY: Unreserved Fund.

Speaker MCAULIFFE: -- are hereby appropriated from "Unreserved." So the Ordinance if we put it on the floor, we could --

Delegate O'MALLEY: Amend it.

Speaker MCAULIFFE: -- amend it to read instead of "Unreserved," "Fire Department Training Academy Budget"?

Finance Director ELIZABETH BRACCIA: Yes.

Speaker MCAULIFFE: Is that where it's coming from?

Finance Director ELIZABETH BRACCIA: Yes.

Speaker MCAULIFFE: Okay. All right. So we'll do that when we --

Finance Director ELIZABETH BRACCIA: I did not know that change was made. It was supposed to be from his budget.

Speaker MCAULIFFE: Okay. So, any questions? Yes, Delegate Ohman?

Delegate OHMAN: Is there any potential revenue source to match this expenditure? Is this something that we're just --

Finance Director ELIZABETH BRACCIA: This is our match for the grant that we're receiving.

Delegate OHMAN: But as this program rolls out into the towns, is there any revenue coming back on this or wherever it's going to go or is this just a service that we're providing?

Administrator JACK YUNITS: This will be a service we provide the towns. The towns will be responsible for transporting the prop to their communities but the instructors will still be County instructors.

If we use this for off-Cape towns, we can charge a fee. But under the Seaport Grant, we can't charge fees to Cape Cod towns.

Speaker MCAULIFFE: Delegate O'Malley.

Delegate O'MALLEY: I was just going to ask we were previously using this, I believe, for the Mass. Maritime Academy but we lost that.

Administrator JACK YUNITS: Right.

Delegate O'MALLEY: Have they gone elsewhere or will they come back?

Administrator JACK YUNITS: This might be the first step in getting them back.

Delegate O'MALLEY: Yeah.

Administrator JACK YUNITS: We have also been awarded \$800,000 or \$750,000 for a burn building which, hopefully, will be delivered next spring to the Base in Bourne and that will really get the Maritime Academy back.

Delegate O'MALLEY: Yes, good.

Speaker MCAULIFFE: Any other questions? No, okay. Thank you.

Administrator JACK YUNITS: Thank you, very much.

Clerk O'CONNELL: Elizabeth, is it "Fire Department Training Budget" or is it "Public Safety Training"?

Finance Director ELIZABETH BRACCIA: Public Safety Training.

Clerk O'CONNELL: Public Safety, okay. Thanks.

Speaker MCAULIFFE: So, the hearing is hereby closed. Is there no public -- there's no public to comment. All right.

Assembly Convenes

Speaker MCAULIFFE: All right. I will now convene the Assembly meeting, and we will go right into a discussion on this Proposed Ordinance. Would someone move --

Proposed Ordinance 20-06:

The Cape Cod regional government, known as Barnstable County hereby ordains:

To revise the County’s operating budget for Fiscal Year Two thousand and twenty, as enacted in Ordinance No. 19-04, by making supplemental appropriations for the Fiscal Year Two thousand and twenty

Section 1.

Based on a revised estimate of expenses of Barnstable County for the current fiscal year, made as of February 6, 2020, the sum set forth in section one, for the purpose set forth therein and subject to the conditions set forth in sections two through four of Barnstable County Ordinance 19-04, are hereby appropriated from Unreserved Fund Balance as a supplemental appropriation for Barnstable County for the fiscal year ending June thirtieth, Two thousand and twenty. Said funds are to be expended to fund the Supportive Coastal Infrastructure Project Grant Match for the purpose of purchasing a Mobile Maritime/Shipboard Firefighting Training Apparatus. Said funds shall be derived from the Public Safety Training Academy General Fund budget line item Misc. Contractual 0014602.5299 for Fiscal Year Two thousand and twenty

Budget #	Sub-Program	\$ Amount
2832.5299	Seaport Misc. Contractual	\$75,000
TOTAL SUPPLEMENTAL APPROPRIATION		\$75,000

Deputy Speaker MORAN: So moved to put it on the floor.

Deputy Speaker MCCUTCHEON: Second.

Speaker MCAULIFFE: And would someone move to amend to change "Unreserved" to Public -- is it "Public Safety"?

Clerk O'CONNELL: Public Safety, "FY20 Public Safety Training Budget," I believe.

Delegate O'MALLEY: That's exactly what I was going to say.

Delegate O'HARA: Second.

Speaker MCAULIFFE: Okay. So the first vote will be on the amendment. Yes.

Delegate KANAGA: Sorry. The amendment is to strike the words "Unreserved Fund Balance" --

Speaker MCAULIFFE: Yes.

Delegate KANAGA: -- and add the words "Public Safety Fiscal 2020 Training Budget"?

Speaker MCAULIFFE: Yes, correct.

Delegate KANAGA: Okay. Thank you.

Speaker MCAULIFFE: It's just to have the correct funding source in the Ordinance.

Delegate KANAGA: Okay.

Speaker MCAULIFFE: Okay. So this is on the amendment that Delegate Kanaga just clarified.

Yes, Delegate Harder.

Delegate HARDER: Sorry, quick question. We don't know what -- is it 2019, 2020, 2021; which year is it?

Finance Director ELIZABETH BRACCIA: 2020.

Clerk O'CONNELL: I think it's the current --

Speaker MCAULIFFE: She said current, 2020.

Delegate HARDER: 2020, okay.

Speaker MCAULIFFE: Because they had a lapse in training they have some money. So it has to be a roll call on the amendment.

Voting “YES” on the amendment (69.50%): Mary Chaffee (4.55% - Brewster), J. Terence Gallagher (2.30% - Eastham), Lilli-Ann Green - (1.27% - Wellfleet), Elizabeth Harder (5.67% - Harwich), Christopher Kanaga (2.73% - Orleans), E. Suzanne McAuliffe (11.02%-Yarmouth), Deborah McCutcheon (0.93% - Truro), Susan Moran (14.61% - Falmouth), Thomas O’Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O’Malley (1.36% - Provincetown), Randi Potash (2.84% - Chatham), Linda Zuern (9.15% - Bourne).
Absent (30.50%): James Killion (9.58% - Sandwich), Patrick Princi (20.92% - Barnstable).

Clerk O’CONNELL: Madam Speaker, the amendment passes with 69.50 percent of the Delegates voting yes; 30.50 percent are absent.

Speaker MCAULIFFE: Now back to the amended proposed ordinance -- is there any discussion on the Ordinance in general? Okay. Seeing none. The Ordinance has been moved and seconded, so we will now vote by roll call.

Voting “YES” on Proposed Ordinance 20-06 as amended (69.50%): Mary Chaffee (4.55% - Brewster), J. Terence Gallagher (2.30% - Eastham), Lilli-Ann Green - (1.27% - Wellfleet), Elizabeth Harder (5.67% - Harwich), Christopher Kanaga (2.73% - Orleans), E. Suzanne McAuliffe (11.02%-Yarmouth), Deborah McCutcheon (0.93% - Truro), Susan Moran (14.61% - Falmouth), Thomas O’Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O’Malley (1.36% - Provincetown), Randi Potash (2.84% - Chatham), Linda Zuern (9.15% - Bourne).
Absent (30.50%): James Killion (9.58% - Sandwich), Patrick Princi (20.92% - Barnstable).

Clerk O’CONNELL: Madam Speaker, Proposed Ordinance 20-06 as amended passes with 69.50 percent of the Delegates voting yes; 30.50 percent are absent, now known as Ordinance 20-02.

Speaker MCAULIFFE: Thank you.

Ordinance 20-02:

The Cape Cod regional government, known as Barnstable County hereby ordains:

To revise the County’s operating budget for Fiscal Year Two thousand and twenty, as enacted in Ordinance No. 19-04, by making supplemental appropriations for the Fiscal Year Two thousand and twenty

Section 1.

Based on a revised estimate of expenses of Barnstable County for the current fiscal year, made as of February 6, 2020, the sum set forth in section one, for the purpose set forth therein and subject to the conditions set forth in sections two through four of Barnstable County Ordinance 19-04, are hereby appropriated from Public Safety Fiscal 2020

Training Budget as a supplemental appropriation for Barnstable County for the fiscal year ending June thirtieth, Two thousand and twenty. Said funds are to be expended to fund the Supportive Coastal Infrastructure Project Grant Match for the purpose of purchasing a Mobile Maritime/Shipboard Firefighting Training Apparatus. Said funds shall be derived from the Public Safety Training Academy General Fund budget line item Misc. Contractual 0014602.5299 for Fiscal Year Two thousand and twenty

Budget #	Sub-Program	\$ Amount
2832.5299	Seaport Misc. Contractual	\$75,000
TOTAL SUPPLEMENTAL APPROPRIATION		\$75,000

Committee Reports

- **Standing Committee on Finance approval of 2/19/20 meeting minutes**

Speaker MCAULIFFE: Next is committee reports. The Standing Committee on Finance, this is approval of the minutes. They met prior to the last meeting and approved the Assembly acting as the full committee to review the budget. So the Assembly is the Standing Committee at this point.

So the minutes are here. The Chair had to -- had a previous commitment, so, let's see, John Ohman, yes, would you, as a member of the Finance Committee, move approval of the minutes?

Delegate OHMAN: Madam Speaker, I move approval of the draft minutes of the Finance Committee from February 19, 2020.

Delegate MCCUTCHEON: Second.

Speaker MCAULIFFE: And this is just for the Finance Committee to vote on. They're voting within our meeting.

Clerk O'CONNELL: So, Deborah?

Delegate MCCUTCHEON: I said, "Second."

Speaker MCAULIFFE: Yes, now she's doing a roll call.

Clerk O'CONNELL: Yes?

Delegate MCCUTCHEON: Oh, yes.

Speaker MCAULIFFE: Yes. All right.

Clerk O'CONNELL: Susan Moran?

Deputy Speaker MORAN: Yes.

Clerk O'CONNELL: John Ohman?

Delegate OHMAN: Yes.

Clerk O'CONNELL: Brian O'Malley?

Delegate O'MALLEY: Yes.

Clerk O'CONNELL: And Patrick is absent.

Speaker MCAULIFFE: Okay. So they pass. All right.

Clerk O'CONNELL: I mean, that doesn't mean Chris couldn't vote for them unless he was absent.

Speaker MCAULIFFE: Chris, yes, ask him if he would approve the minutes?

Clerk O'CONNELL: If you want to.

Delegate KANAGA: Oh yes. I trust them implicitly.

Summary Report from the Clerk

- **Statement of Financial Interest filing period now open and due by 5/26/20**

Speaker MCAULIFFE: All right. Next is a report from the Clerk.

Clerk O'CONNELL: I really have nothing to report other than to say SFI, its open. So if you have an opportunity, you've got to do it by May 26th. You'll be hearing that from me regularly. I think you all received an email several weeks ago from the State Ethics Commission that gave you your ID number and you know your password; I don't.

Once you complete it, I highly recommend that you print a receipt and hold onto that. If you take out nomination papers for Assembly of Delegates, you're going to need to produce that.

And that's it.

Speaker MCAULIFFE: Okay.

Other Business

Speaker MCAULIFFE: Is there any other business? Yes, Delegate Potash.

Delegate POTASH: I just want to say that I did that procedure yesterday, and if you have any trouble the fellow calls you right back if you leave him a message. Milt, I think his last name is.

Speaker MCAULIFFE: Milt; Rob Milt.

Delegate POTASH: Yes, so he'll call you back and -- it's a pain to do but --

Speaker MCAULIFFE: Yes, I know. It is a nuisance.

Delegate POTASH: It's a pain but if you just sit down and do it, it it's not bad.

Speaker MCAULIFFE: Thank you. Any other "Other Business"?

I'll take a motion to adjourn.

Deputy Speaker MORAN: So moved.

Delegate HARDER: Second.

Speaker MCAULIFFE: Okay.

Whereupon, it was moved and seconded to adjourn the Assembly of Delegates at 6:05 P.M.

Submitted by:

**Janice O'Connell, Clerk
Assembly of Delegates**

List of materials used at the meeting:

- **Business Calendar 3/4/20**
- **Unapproved Journal of Proceedings 2/19/20**
- **Public Hearing Notice: Proposed Ordinance 20-06**
- **Proposed Ordinance 20-06**

- **Children’s Cove FY21 Executive Budget Summary**
- **Memo from Human Services Director - FY21 Budget Summary**
- **Health and Environment FY21 Budget Highlights Summary**
- **Health and Environment FY21 Organizational Chart**
- **FY21 Proposed Budget Book as reference**
- **Finance Committee draft meeting minutes of 2/19/20**