

## **CAPE COD REGIONAL GOVERNMENT - ASSEMBLY OF DELEGATES**

*Pursuant to Governor Charles Baker's Executive Order Suspending Certain Provisions of the Open Meeting Law dated March 12, 2020, the Assembly of Delegates held a Virtual Meeting @ 4:00 P.M.*

### **APPROVED Journal of Proceedings - April 15, 2020**

#### **Call to Order**

Speaker MCAULIFFE: I'm calling to order the meeting of the Cape Cod Regional Government. This is the Assembly of Delegates, and this is Wednesday, April 15<sup>th</sup>, 2020, at 4 o'clock. We are doing this by remote participation per order of the governor. This is allowed in terms of the Open Meeting Law.

I'd like to start with a moment of silence to honor our troops who died in service to our country and all those serving our country in the Armed Forces. And I would like to add the COVID victims and essential frontline and first responder personnel to a moment of gratitude and to honor them. Thank you.

(Moment of silence.)

We'll start with the Pledge of Allegiance.

(Pledge of Allegiance.)

Will the Clerk please call the roll?

#### **Remote Roll Call Attendance**

**Present (66.66%):** Mary Chaffee (4.55% - Brewster), J. Terence Gallagher (2.30% - Eastham), Lilli-Ann Green - (1.27% - Wellfleet), Elizabeth Harder (5.67% - Harwich), Christopher Kanaga (2.73% - Orleans), E. Suzanne McAuliffe (11.02%-Yarmouth), Deborah McCutcheon (0.93% - Truro), Susan Moran (14.61% - Falmouth), Thomas O'Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O'Malley (1.36% - Provincetown), Linda Zuern (9.15% - Bourne).

**Arrived Late (33.34%):** James Killion (9.58% - Sandwich - @ 4:10 P.M.), Randi Potash (2.84% - Chatham - @ 4:05 P.M.), Patrick Princi (20.92% - Barnstable - @ 4:10 P.M.).

**Clerk O'CONNELL:** Madam Speaker, you have a quorum with 66.66 percent of the Delegates present; 33.34 percent absent at the time of roll call and possibly joining this virtual meeting later or within a few minutes.

#### **Approval of the Calendar of Business**

Speaker MCAULIFFE: So our first item would be approval of the Calendar of Business. Is there a motion?

**Delegate OHMAN: So moved.**

**Delegate O'HARA: Second.**

Speaker MCAULIFFE: Okay. The Clerk will have to call the roll for the Calendar of Business.

#### **Roll Call for Approval of the Calendar of Business**

**Voting "YES" (69.50%):** Mary Chaffee (4.55% - Brewster), J. Terence Gallagher (2.30%

- Eastham), Lilli-Ann Green (1.27% - Wellfleet), Elizabeth Harder (5.67% - Harwich), Christopher Kanaga (2.73% - Orleans), E. Suzanne McAuliffe (11.02%-Yarmouth), Deborah McCutcheon (0.93% - Truro), Susan Moran (14.61% - Falmouth), Thomas O'Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O'Malley (1.36% - Provincetown), Randi Potash (2.84% - Chatham), Linda Zuern (9.15% - Bourne). Absent (30.50%): James Killion (9.58% - Sandwich), Patrick Princi (20.92% - Barnstable).

Clerk O'CONNELL: Madam Speaker, the Business Calendar is approved with 69.50 percent of the Delegates voting yes, 30.50 percent are absent.

**Approval of the Journal of Proceedings of 3/4/20**

Speaker MCAULIFFE: All right. Our next item is approval of the Journal of March 4, 2020. Is there a motion to approve?

Delegate O'MALLEY: Madam Speaker, I move approval of the March 4, 2020 Journal

Delegate O'HARA: So moved.

Speaker MCAULIFFE: Are there any additions or corrections?

Speaker MCAULIFFE: Okay. The Clerk will take the vote by roll call.

**Roll Call for Approval of the Journal of Proceedings of 3/4/20**

Voting "YES" (69.50%): Mary Chaffee (4.55% - Brewster), J. Terence Gallagher (2.30% - Eastham), Lilli-Ann Green (1.27% - Wellfleet), Elizabeth Harder (5.67% - Harwich), Christopher Kanaga (2.73% - Orleans), E. Suzanne McAuliffe (11.02%-Yarmouth), Deborah McCutcheon (0.93% - Truro), Susan Moran (14.61% - Falmouth), Thomas O'Hara (6.49% - Mashpee), John Ohman (6.58% - Dennis), Brian O'Malley (1.36% - Provincetown), Randi Potash (2.84% - Chatham), Linda Zuern (9.15% - Bourne). Absent (30.50%): James Killion (9.58% - Sandwich), Patrick Princi (20.92% - Barnstable).

Clerk O'CONNELL: Madam Speaker, the Journal of March 4, 2020 is approved with 69.50 percent of the Delegates voting yes, 30.50 percent are absent.

**Summary of Communications from the Board of Regional Commissioners**

- Commissioner Bergstrom provided a brief update to the Delegates for the past five Commissioners meetings
- Commissioner noted the Board Ratified a Declaration of a State of Emergency in the County of Barnstable to respond to COVID-19
- Commissioners authorized the filling of 24 vacant AmeriCorps positions for the next year
- Commissioners had brief discussion regarding the economic impact of the COVID-19 virus on Barnstable County businesses
- Commissioners voted on the Barnstable County Emergency Modification to the Family and Medical Leave Policy

- Commissioners discussed the County's remote work policies
- Liz Argo, Manager of Programs for Cape Vineyard Electric Cooperative gave us a presentation
- Commissioners submitted to the Assembly, Proposed Ordinance 20-08, 20-09, 20-10, 20-11, 20-12, 20-13 and 20-14 for various types of solar arrays at the Main Campus in Barnstable and in Orleans
- Commissioners instituted the Barnstable County COVID Emergency Building and Facility Access Policy
- Commissioners discussed a plan to authorize an easement on a parcel of land owned by Barnstable County at the intersection of Route 132 to allow the New England Mountain Bike Association and Friends of Cape Cod to create a bike trail
- Commissioners are receiving regular updates at every Board meeting from Health Director Sean O'Brien and County Administrator Jack Yunits
- County Administrator Jack Yunits updated Delegates regarding AmeriCorps accommodations
- Human Services Deputy Director Vaira Harik updated the Delegates regarding the number of COVID19 cases in Barnstable County and the number of deaths to date

Speaker MCAULIFFE: Thank you. The next item is communication and update from the Board of Regional Commissioners.

Commissioner RONALD BERGSTROM: Okay. Well, good afternoon. It's been quite a while since I last spoke to you. We've actually -- there's been five weeks. We've only had four meetings because we skipped a meeting and I know you skipped two.

I'm going to go through this quickly because I know you have a really long agenda tonight. So, I'm going to give the greatest hits of the Board of County Commissioners over the last five weeks.

I'll start with the meeting of March 18<sup>th</sup> because this is when we had one of our first updates on the Coronavirus in Barnstable County. We followed that up with the ratification of a Declaration of a State of Emergency in the County of Barnstable to respond to COVID-19, and we gave an update on Emergency Personnel Policy distributed to Barnstable County staff. So, this has to do with in-house responses to the Coronavirus.

Then we authorized the filling of 24 vacant AmeriCorps Cape Cod member positions. It's something we do every year. We get a new crew in to replace the ones that are working now.

And I'm going to move then onto the 1<sup>st</sup> of April. We, once again, had another update. We've had regular updates each week. We had a discussion on the bill that was passed by the legislature in Washington or the Congress on the Family's First Coronavirus Response Act by Jack. He can probably go into the details. It doesn't look like it's going to do a lot for us as a County. Unfortunately, we fell through the cracks on that but was still working and we can get some relief from the state.

We also had a brief discussion regarding the economic impact of the COVID-19 virus in Barnstable County businesses. At that point it was pretty much -- a little too early to

understand how significant the impact would be. We still didn't know how long the virus would last and that has been an ongoing discussion with the Board of Commissioners now and with the Barnstable County for several weeks now.

We had a modification of the Sick Leave Policy to adjust to the current situation. We had a vote on the Barnstable County Emergency Modification to the Family and Medical Leave Policy. So we're trying to deal with the effects of this virus on our employees.

And, also, we had a discussion on the County's remote work policies so we understand how Barnstable County can continue to function during this crisis. We have several other grants and change orders, nothing too significant.

I'll move then onto the April 8<sup>th</sup>.

Liz Argo, Manager of Programs for CVEC gave us a presentation. I'm not going to go through it. It's available, obviously, on a video recording. She will probably be giving you the same presentation when you have this on your agenda when the Speaker puts it on the agenda. It's quite lengthy and I know that our attorney Bob Troy has given you his analysis of the County's liabilities in regard to it. There's going to be further analysis because today, as I will go into, we had further discussion on this and further votes on this.

We also instituted Barnstable County COVID Emergency Building and Facility Access Policy to see who can or who should access the County Complex because anyone who comes in could conceivably bring with them the virus. So, we had to determine who was essential personnel, and we decided right away that the Barnstable County Commissioners we're not essential, probably something you've come up with -- a decision you came up with a long time ago, but we admitted it. Okay. So that's it.

So the County Complex is basically closed. I know that Jack comes in. Elizabeth has to come in occasionally. Janice will come in to do some work. We're trying to limit exposure to the staff -- to the required staff by people coming and going.

We also discussed a plan to authorize an easement on a parcel of land owned by Barnstable County at the intersection of 132. They want to create a trail on that. This is the New England Mountain Bike Association and Friends of Cape Cod. So, we had Attorney Troy look into that, what possible liabilities we would have on that and what our exposure would be. It doesn't seem to be an issue. He gave us an opinion on that that our liability is limited. So I don't know if we took a vote on that or not or whether we put it off until we got his report.

We did a lot of the CVEC stuff, which I say you'll be getting in short order, and that pretty much covers that meeting.

And now that brings us to today, and this morning we discussed, once again, an update on the COVID-19. Sean was suggesting that it's not definite that we may be ahead of the pack as far as going down the downward slope of the so-called bubble. In other words, we're hoping, and preliminary statistics indicate that we may be advanced -- we may be doing better -- faster than the rest of the state. Of course, we still have a long way to go and this does not determine when we'll be back to full capacity, but any optimism at this point is welcome. And we'll let Jack expound on that if he wishes.

Once again, Liz Argo came in and gave us some further proposals by CVEC.

We appointed Sean O'Brien agent of the Dennis Board of Health, something we do regularly. We appointed myself, John Harris, and David Weeden onto the one-year terms on the Commission. Excuse me.

And that is the greatest hits of the last five meetings.

Speaker MCAULIFFE: Are you submitting the Proposed Ordinances or is the Administrator?

Commissioner RONALD BERGSTROM: Yes. We will be submitting proposed ordinances relating to the Cape Vineyard Electric Cooperative installations on the Barnstable County Main Campus and in Orleans. I'd submit them by hand right now but I'm quite a remote distance from you.

Speaker MCAULIFFE: Okay. Thank you. Any questions for the County Commissioner? Yes, Delegate O'Malley.

Delegate O'MALLEY: Ron, on the AmeriCorps -- you have put in for 24 positions; what's the expected impact in terms of housing? Are we going to be able to go ahead with that? When does that decision have to be made? Will the houses be safe?

Commissioner RONALD BERGSTROM: Well, they'll certainly be -- they'll certainly be disinfected to all extents. So they'll be safe when the AmeriCorps volunteers come in. But you realize they're out in the community every day.

So it really depends on what they're doing and what the status of the Coronavirus is at the time they're serving. You know, right now if one is exposed or one tests positive, as has happened, we shut down the -- we quarantine the entire house. I mean they're living in congregate housing. So it is an issue. Off the top of my head, I do not know when they begin their new term, but I don't think it's any time immediate.

Speaker MCAULIFFE: Yes, Jack.

Administrator JACK YUNITS: That's a great question, Brian. I've had that conversation with Brian Carlstrom because the National Park Services changed the regulations for dormitory-style residence. However, it does not impact Wellfleet at this point according to Brian. I don't know what the national policy is going to be or the MSA policy is going to be coming out this summer. It could change dramatically which would put us at a huge disadvantage with the program going forward. But we'll have to just wait and see. It's like everything else in the world today; we don't know what's going happen tomorrow.

Delegate O'MALLEY: Okay. Thank you, Jack. And, Ron, if I could, a follow up? You also indicated that the stimulus impact here would be minimal. Is that because we're a County of under 500,000? I was reading that that's a cutoff point.

Commissioner RONALD BERGSTROM: You're absolutely right and I had this conversation with Jack this morning. I'll let him expound on it but, unfortunately, yes. We're the only County in Massachusetts that doesn't qualify according to Jack.

Administrator JACK YUNITS: Yes, everything from Worcester east is qualified except for Barnstable County because of its population. They had a 500,000-population requirement in the Cares Act. I don't know if that's going to be amended. However, the provision is 2.67 million dollars is coming to the Commonwealth of Massachusetts to address the shortfalls, and we are allegedly anyway, capable and able to apply for some of that money. Given all the money the governors have to spend however, I'm not very optimistic that we will be in the queue for any of that, but we'll try.

Delegate O'MALLEY: It sounds as if there's quite a lot of counties in the country and many states with no counties over 500,000. It looks like that's going to have to be adjusted.

Administrator JACK YUNITS: Yes. I think you're a hundred percent right. In fact, most of the counties are under 500,000.

Delegate O'MALLEY: Yes, okay. Thank you.

Speaker MCAULIFFE: Anyone else have a question for Commissioner Bergstrom? Okay. Thank you, very much, Ron.

Jack, did you have an update as well? Did you have any comments you wanted to make, Jack?

Administrator JACK YUNITS: Yes, I'm waiting for it to come in; they're generally right about this time of day. Vaira will send out the updated surge mapping that she's been doing which is tremendous. What I can tell the Assembly – Vaira?

Speaker MCAULIFFE: Okay. Thank you. Vaira.

Human Services Deputy Director VAIRA HARIK: Good afternoon. I'm Deputy Director of Barnstable County Department of Human Services and I'm working with -- under Sean O'Brien who is our Incident Commander from the County.

Confirmed cases as of noon today in Barnstable County 530, which is an increase of 16 from the day prior. We appear to be on the downward slope of our epidemiological curve, which is excellent news, bearing in mind that this is a natural phenomenon; this could change at any minute but so far so good.

Speaker MCAULIFFE: Thank you.

Human Services Deputy Director VAIRA HARIK: And one additional death, pardon me, one additional death. We have, unfortunately, a total of 18 deaths now among Barnstable County residents.

Speaker MCAULIFFE: Okay. Thank you.

Speaker MCAULIFFE: Jack, do you have any other updates as well?

Administrator JACK YUNITS: No. Given the size of your agenda, I just encourage members of the Assembly if you haven't checked out the updated website, please feel free, especially the Health and the Environment site where Vaira's data is posted, Sean's data is posted on a regular basis.

We're changing it every day; we're updating it every day. I've heard there were over 40,000 hits last week to the site. So it's becoming a huge part of keeping Barnstable County informed. So please check it out. Thank you.

Speaker MCAULIFFE: In addition, anything that comes from the County to me or to the Clerk gets forwarded to the entire Assembly. And the Clerk has been updating us on the every other day conference calls by summarizing the content so that I think everyone is probably more up to date on some of the activities in the County than they are in a more typical week.

So if anyone has any need for more information or have any need for, you know, additional information, you know, please let the Clerk or myself or Jack Yunits know and we will do our best to make sure that people are kept informed.

I know we're all isolated, and I think we really do really need a channel of communication and information. So I really appreciate how desperate people are for knowing what's going on.

Anything else for -- anyone have any questions of the Administrator? Yes, Delegate O'Hara.

Delegate O'HARA: Thank you, Madam Chair. The question is for Ron. Ron, I had a question. I had a chance to look at that property on Phinney's Lane and Iyannough Road, the bike trail. It appears to be -- I think it says five acres or five and a half acres. Is that the parcel for the trail; number one? And, number two, it's a tough parcel I see it. There's not -- a tough

place for a curb cut clearly but it's an awful big piece of land to be given away. Isn't there another use that would be more valuable to the County?

Commissioner RONALD BERGSTROM: Given the, you know, granting the easement to the bike -- to the sponsors of the bike trail, we were told and I'm sure we have followed legal advice on this one, in no way prevents further use of the property by the County. This is just, you know, they're going to develop it. We have no liability. And if we decide to use the property for something else in the future, then we can do that.

As far as the topography, that's not our problem. That's the problem with the people developing the bike path. I'm a big fan of bike paths. I haven't seen the plans why they would have a bike path adjacent to that road; it's a busy road, but I'm going to presume that they know what they're doing.

Jack Yunits - can you confirm that we are not restricting the use of the property?

Administrator JACK YUNITS: You're a hundred percent right, Mr. Chair. We will put language in there, Tom, that limits the easement which the County will have a right to terminate and revoke the easement with a 60-day prior notice to number. The reason for that is it is a very valuable piece of property. And it's over five acres and they're very -- for purposes of commercial use, even though it's zoned residential, it is in a very strategically positive area, a cut between Phinney's and 132.

Delegate O'HARA: It's right on the corner, right.

Administrator JACK YUNITS: That's right. It's just a great site, a great location. We've had some discussions about moving to sell it and some discussions about moving to develop it. But either way, nothing's going to happen given the current crisis for the next couple years.

So, we had no opposition to this when we discussed it with Lev. We would have an out clause in that. And there is an easement on the property anyway. It's got to be used for a public use. I'm sure the easement could be negotiated out. DOT owns the easement so.

Delegate O'HARA: The problem is it could be affordable housing or senior housing.

Administrator JACK YUNITS: Yes, that very much -- they very could be. Yes.

Delegate O'HARA: And the reason I ask is because when I looked at it and I see if it were -- I thought at one point it said it was a continuation of a bike trail but there's no connection to a bike trail to -- of any way at that location. It's almost as if it's an island there surrounded by very busy roadways. And in addition to that, to have the bike club clean those pathways to make those pathways usable, it's just a lot of investment of time and not money, but I'm sure they're going to volunteer to do the work. And all that time to take it away in maybe five or six years, it just seems a little unreasonable. That's my thought on it.

Administrator JACK YUNITS: I may be wrong on the protocol, but I think if we develop an easement that it has to come back before you guys at some point. So, by then they'll be plans that you'll be able to look at and work with. So thanks, Tom. Great question.

Delegate O'HARA: Thank you.

Speaker MCAULIFFE: Anyone else have a question? Yes, Delegate O'Malley.

Delegate O'MALLEY: I wasn't trying to hog it. This is really, I guess, directed at Jack since Sean O'Brien, I guess, is not going to be here today.

The question is this. At our last meeting, I had an interchange with Sean about the quarantining and where that's enforceable and Jack indicated correctly and legally that that's the Board of Health's authority.

However, I am aware of circumstances happening down here where there are parties going on in houses, visible from the street, people hanging out the windows, congregating on the porch, etcetera.

The Board of Selectmen -- the Select Board was contacted; the police were contacted, and they were both told that authority to do with that is solely the Board of Health.

Now we have a single health agent. She can't be 24/7. How are we handling this? It strikes me that there needs to be some exploration of an authority to enforce. Boards of Health don't use the police. I mean they have great power, but they don't have any enforcement capabilities. And it really is their health agent who's the only person who can do this.

How is this being implemented, Jack, and what are the plans at the state level for this question?

Administrator JACK YUNITS: Well you heard Ron talk earlier about Sean being appointed today to the Town of Dennis as a Board of Health agent. I think historically we've always had somebody appointed in Provincetown too but that hasn't happened in a while. It comes as a request from the agent in the town to have a support person from the County serve. In Provincetown, we do it in the summer, for instance, so that your restaurants can be inspected on a regular basis. So, there is a mechanism in play, but we haven't been contacted on it yet. I don't know -- is Erica on the call by any chance?

Delegate O'MALLEY: Jack, beyond that, beyond that. I'm talking about tonight, let's say. There's a large gathering happening someplace; what can be done? The health agent can't go in there and break it up.

Administrator JACK YUNITS: No.

Delegate O'MALLEY: What do we have as a mechanism for socially --- you know, what has the state said about how do we handle this?

Administrator JACK YUNITS: That's a great question and I don't want to give wrong information. That's definitely a question for Sean. So let me get a written communication back to you and all the members of the Assembly tomorrow.

Delegate O'MALLEY: Thank you. Okay.

### **FY21 Proposed Budget Presentations**

Speaker MCAULIFFE: Thank you. Anyone else? Okay. Then we'll move into the next item of communication from specific budget topics. So, this is the FY21 Proposed Budget Presentations, and the first one on our agenda is the Cooperative Extension. And we have Mike Maguire and Shannon Hultz here.

### **Cooperative Extension FY21 proposed budget presented by Director Mike Maguire and Deputy Director Shannon Hultz**

Speaker MCAULIFFE: Welcome. We have our Budget Books, and if you wanted to -- I think the pages in the Budget Books and then if you wanted to give a little thumbnail discussion.

Director MICHAEL MAGUIRE: Excellent. Good afternoon, all.

Ms. SHANNON HULTZ: I'm going to try to share my screen too so that you can follow along just in case you don't have it.

Director MICHAEL MAGUIRE: Thank you, Shannon. So earlier, Shannon and I did a walk-through of this. Actually, for the record, Michael Maguire, Director of the Cape

Cod Cooperative Extension.

And Shannon -- hopefully all of you can see that. This is the Budget Book that we are going to work off of to present our budget to the Assembly. For those of you who are on the call, I will also provide -- rather that can't see the screen or calling in, I'll provide it in the context that I understand that some of you aren't going to be able to see the screen.

So maybe I'll preface this too with I've been doing this for many years. I've worked for the County for 20 years and this is definitely a different way to present a budget so bear with me as I walk through it.

I'd like to give you the view from 30,000 feet and I'll be brief and make sure that you get the gist of the budget and then open it up for discussion after I finish this. It will probably take me about three minutes.

So, to begin, if you look at our total request, it's just over \$2 million dollars. Its \$2,003,000 dollars and that is actually a decrease of about \$28,000 dollars from the previous year where it was \$2,031,000 dollars. You can take a look at the bar graph on the bottom right side of the screen. You can see the blue is the requested amount and the orange is the actual expended amount per year. And what you'll see is our fairly consistent request of going up and down depending on our staff size and grants that we receive. But this budget is very consistent with budgets that I have submitted over the past four years since I've been director.

And, Shannon, if you want to go to the next page. What you'll see is our Salary request. And the Salary page is essentially locked in. It's set by our grade and step system. So, what I've done is inputted the salaries by position, and you can see the first blue column just below the center of the page, the total request for Salaries is \$1,046,000 dollars and change. The previous year it was \$1,138,000 dollars and change, so it's about \$92,000 dollars less.

The reason that that budget is reduced is as a result of our Early Retirement Incentive Program, we had three staff members retire. One of those staff members was funded 50 percent by a grant and 50 percent by County funding. So, essentially, it translated to about two and a half full-time employees retiring. We did -- the position that was half grant funded and half County funded was the position that was held by Diane Murphy in our Marine team. That position had a lot of responsibility with it and a requirement from the funder that we needed to meet that obligation.

I met with the County administration and we decided that of those three positions that would be the one that I would refill as a result of the early retirement program.

So, in a nutshell, we did have three staff retire through early incentive program and then rehired one. And the cost of rehiring that person, of course they come in at a lower step and grade, and they're also only 50 percent funded by the County. So, as far as Salaries go, we're down just a little less than \$100,000 dollars in request from last year.

Shannon, you can go to the next page. What you'll note in this page is the request totals, if you look at the bottom on the bottom right column, you'll see the total request is \$901,000 dollars and that's up from about \$825,000 dollars from the previous year. And the reason that it's up by \$75,000 is there's a lot of ups and downs in here, but the primary reason it's up is because the third to last line you'll see is the Early Retirement Incentive Program Assessment and that's at \$47,400 dollars. So, obviously, when we have folks retire out, there's an associated cost with that and that's being built into the budget. So those three retirees, that's the assessment as to the County and that shows up in my budget.

But there's a \$47,000 dollar increase there, and the other large increase is about three lines above that. You'll see "Miscellaneous Rentals," and that's a \$51,000 dollar increase in that rental line. And the reason that it's so much is I think I mentioned this last year in my presentation that the office space that we occupy in the basement of Deeds and Probate is a space that the courts need and would like to utilize. They will pay rent for that space and depending on how the formula works out it could be anywhere from \$40,000 to \$60,000 dollars of rent per year from the state. But in order for us to vacate, I will need to rent a space. And from a preliminary look at what the market would bear, it's going to be around 50-grand-ish. So I built in about \$51,000 dollars for rent.

You can look through some of the other lines in this budget section and you'll see that, obviously, we're going to be down on Retirement cost and down on Group Insurance as a result of having less employees.

Some of the other notables items in here, they're just small ones, Office Supplies and Material. As we try to print and do more things in house, I needed to increase that line by about \$2,500 dollars, but I was able to offset that by reducing our Postage by a few thousand dollars as we don't mail as many things as we have in the past.

Also, I was able to reduce our Vehicle Fuel as the cost of fuel has gone down. So that's the summary for the Administrative page.

We have three divisions of the department to cover. The first is the Community Family and Youth Division. We had a retirement out of this division, and you'll see that the overall salary request is down about \$43,000 dollars in this division. The only other change in the division is about a \$2,000 dollar increase in In-State Travel as the staff in this division have done more and more outreach and education events so they're in the community more. And that's a consistent being I'm always a little short on In-State Travel, so I increased that line and I did it in the other two divisions.

Shannon, if you want to move to the next page. You'll see that's our Marine Division. That major change in the Marine Division is a decrease of about \$78,000 dollars in Salary request. Again, that's a result of retirements and staff changes. And the only other change from last year to this year is an increase of about \$600 dollars in Shipping Costs.

The final division of the department is our Horticultural Division. You'll see an \$11,000 dollar increase in Salary and that's a result of the same staff; it's just the step increase that's dictated by our County policy. And there are -- there is an increase of about \$2,000 dollars in the In-State Travel, and I was able to reduce some Miscellaneous Contractual Service Money from \$12,000 dollars to project about \$10,000 dollars in cost, so that's a net neutral between those two lines.

So that is the abbreviated version of the Extension Budget. I know in this format it can be a little bit challenging, but I wanted to make sure that you had a solid summary of what you're seeing in the budget. And most of it has stayed very consistent between the hundred or so lines that are in there, only a handful of them were changed, and I believe I covered every change of any significance that you might have questions about so.

Speaker MCAULIFFE: Great. Thanks. Are there any questions of Mike on the Cooperative Extension budgets? I don't see -- oh yes, okay. I see Delegate Ohman. Okay. Thank you. Go ahead.

Delegate OHMAN: Thank you. Yes, first of all, the logistics of destroying the building, that is not in your budget. That's probably in the Facilities Budget?

Director MICHAEL MAGUIRE: That will have to be in the Capital Budget so I can't -- you know, that's completely us. It's going to be addressed in a separate budget.

Delegate OHMAN: And what about the logistics of renting another space with all the phone connections and everything like that? Are you in charge of that or is that IT? How are you going to be able to remain fully connected as this unfortunate transition takes place?

Director MICHAEL MAGUIRE: So, the good news is what we found for most -- every division, every department is going to be different. Because of the way that this department operates, almost all of us have similar office needs and they're very consistent. So, everyone who is -- everyone in my department is now working from home and working very well. And they're electronic needs can be easily met through essentially your typical Internet connection, and any commercial office space is going to have a certain number of workstations that have to have that access.

So, I have worked with IT and discussed what our needs would be. When we put out the request for proposals, which I just worked with our procurement officer on, that is going to have a very (Inaudible) and that's a very common -- the needs that we have are very common in commercial real estate, and I don't anticipate any challenges getting those needs met.

Delegate OHMAN: Thank you.

Speaker MCAULIFFE: Delegate O'Hara.

Delegate O'HARA: Thank you, Madam Chair. Mike, I have a question. This isn't my strong suit but I know that last year we talked about, you know, the early retirement in offering people and changes in the employees, but the numbers when I look at it, you presented -- I think the difference was last year the Budget and the Salaries was a hundred thousand dollars overall. And somewhere along the line I thought I saw a cost of another \$47,000 dollars for the buyout on the retire. So, there was a difference of what; \$50,000 dollars?

Director MICHAEL MAGUIRE: That's actually -- I think it's more like \$150,000 dollars. The \$47,000 dollars is already worked in.

Delegate O'HARA: And I guess my question is \$150,000 dollars for that changeover of personnel, is it worth the trade-off of all those years of knowledge for those small dollars? Just a question. I don't know the answer, you know. Is it something we need to look at harder?

Director MICHAEL MAGUIRE: I mean I can quote -- well, what I can tell you is it is -- you can talk to any department head that's lost all their experience and seniority, there's pluses and minuses to it. But as hard as it was to lose those employees, it's, you know, the nice part is it pressure tests us, and I think we found that there are actually -- it's not all negative; there are some benefits.

The new hire that we were able to bring on is phenomenally talented. When we opened that position, I had more applications for that position than any position I can remember in the last five years advertising. The quality of candidates was outstanding and the person that we brought on is exceptional, and she was a lead author in a grant that just landed a hundred thousand dollars to the County, and she wrote that grant within two weeks of being hired.

So, yes, is it ideal to lose senior staff? Absolutely not, but I think the way I look at it is I don't get to make those decisions; I just deal with them. So, I think we've done pretty well considering what --

Delegate O'HARA: No, great. It's just -- it was just the dollar amount. I mean the new staff is wonderful. New blood, new ideas; I'm all for it. It was just the dollar amount that

I was checking out. That's all. Thank you, Mike.

Director MICHAEL MAGUIRE: Probably \$150,000 dollars and then with the assessment more like \$100,000 dollars.

Delegate O'HARA: Great. Thank you.

Speaker MCAULIFFE: Thank you. Delegate Princi.

Delegate PRINCI: Hi. Pat Princi. Quickly, regarding the cost for rent, I always appreciate it when department heads, regardless of them using County space or not, to try and factor in rent into their budgets with, you know, not knowing what might happen in the future where your current location is.

Now have you been in contact, obviously, with the County Administrator and Don Reynolds and others about possible facilities and areas that might be available to you? Or is that just something -- meaning that if you do find some space within the County that you might not need that \$50,000 dollars.

Director MICHAEL MAGUIRE: So, the County would be the first and ideal default. One of the things that happens when you start looking at space or retrofitting space is the associated cost and timing with it and then staffing availability. So, we looked at all the options and decided that if we could rent, we should at least try to get quotes for what the overall cost for rent would be. If they come in and they're exorbitant and they don't meet our needs, you know, we're going to go to Option B or C. But right now, in that cost, the cost that we're looking it, that seemed like it would be an ideal option.

I know Donnie and I have talked a lot about what's available and what would be required to try to move staff into another facility that isn't wired and set up.

And then the other major, major issue which trumps everything is accessibility to the public, handicap accessibility parking and those kinds of things. You start taking that into account and one slip and fall would negate any savings that we have. So, there's a lot that goes into that decision.

Delegate PRINCI: Thank you.

Speaker MCAULIFFE: Thank you. Anyone else?

Speaker MCAULIFFE: Okay. Anyone else? Thank you, very much, Michael and Shannon. I appreciate the visuals and I really appreciate the specific details on the changes. It's very helpful when you're reading through all the numbers. Thank you.

Director MICHAEL MAGUIRE: Thank you, very much.

**Cape Cod Commission FY21 proposed budget presented by Executive Director Kristy Senatori and Operations Director Gail Coyne**

Speaker MCAULIFFE: Our next budget presentation is from the Cape Cod Commission, and we have Executive Director, Kristy Senatori. Welcome, Kristy.

EXEC. DIR. KRISTY SENATORI: Good afternoon. Okay. And I'm here, too, with Gail Coyne, our Operations Director. And so certainly detailed questions, I'll certainly refer to Gail. But I wanted to provide you with a high-level overview of our budget and some of our priority projects for the coming year.

And like Mike, we are working all remotely, and our staff has been adjusting to this new atmosphere. And we've already been, thankfully, pretty familiar with the technology and so that's been an easy transition for us for the most part, but we're working efficiently and effectively, and I feel like I'm working more now sometimes than I had been before but.

So briefly, just an overview of our budget for Fiscal Year '21, we have an overall 5-1/2 percent budget decrease from FY21. We, like Mike mentioned as well, have been continuing to reorganize after the Early Retirement Incentive Program was implemented. We did lose five long-term employees for the Commission, so we did some reorganizing at the time and filled our positions that are required by statute, and we'll continue to reorganize as appropriate and as it makes sense as our mission and projects kind of evolve over the course of the next 12 or so months.

Our Salaries are being maintained at current staffing levels. And we -- I just wanted to highlight some of our Fiscal Year '21 priorities and so these include resiliency planning and, of course, that's both environmental and economic, which is ever so important now in the current climate.

Climate Change Planning will continue to be a priority of ours as well as the Development of Regional Housing Strategy for the region. We'll be, of course, implementing the 208 Plan, the Water Quality Management Plan and updating the Ponds Atlas for the region, continuing community engagement around some of our regional priority projects, and the development of decision support tools working very closely with the 15 Cape communities.

We'll also be continuing a comprehensive review of our regulations. And under "Communications from Public Officials" today, the Clerk has correspondence from the Commission. We are submitting for your review and consideration amendments to Chapter A, and as you recall, Chapter A is our enabling regulations governing review of Developments of Regional Impact. The edits that will be before you are administrative in nature. They're more technical and aligning the Chapter A with the 2018 Regional Policy Plan. So, we would respectfully request that the Assembly and the Barnstable County Commissioners adopt these amendments as a County ordinance. And, certainly, when that meeting is scheduled, we'd be happy to answer any questions at that time.

So, I will, of course, defer to Gail on any specific questions about the budget, but we'd be happy to answer any questions that you do have at this time.

Speaker MCAULIFFE: Kristy, I have a question on the amendments to that you are bringing forth.

Is there a time crunch on that? Is there a deadline that you're trying to meet? Or is sometime in May, you know, a good option for you?

Exec. Dir. KRISTY SENATORI: That should definitely work for our purposes. So thank you.

Speaker MCAULIFFE: Okay. And then also I didn't hear you mention the million-dollar grant that came through for Coastal Resiliency or Sustainability?

Exec. Dir. KRISTY SENATORI: So, we received word yesterday, very late yesterday that a grant application that we've been working on since September actually with the Federal Economic Development Administration and their staff was awarded through the Department of Commerce and that's to look at resiliency for the region, coastal resiliency primarily but also looking at economic development. This was funded through the Economic Development Administration, and it's primarily because of its consistency with the Comprehensive Economic Development Strategy, the CEDS for the region, given that we're an Economic Development District as Barnstable County.

So, we were pleased to see that funding come through and look forward to being -- making sure that that project is successful. And we've already adapted to a lot of the

components of that; we'll be able to work on remotely because we want to get started on that sooner rather than later.

Speaker MCAULIFFE: Excellent. Excellent. Anyone have any questions of the Cape Cod Commission either specifically or in general? Any hands up? Any -- I just had one general question. I know the County, in general, has budgeted their health insurance increases at 10 percent last year and 8 percent this year in spite of zero actual increases; did the Commission do that as well?

Exec. Dir. KRISTY SENATORI: We did budget ours at an increase of 8 percent.

Speaker MCAULIFFE: Okay. Over last year, okay.

EXEC. DIR. KRISTY SENATORI: Correct.

Speaker MCAULIFFE: Okay. Thank you. Anyone else? Yes, Delegate Green.

Delegate GREEN: Thank you, Madam Speaker, and thank you, Kristy, for your hard work and the dashboard that's new is also very impressive. Thank you for your hard work on that as well.

I had a couple of questions about the budget, but I did want to ask you first about the Coastal Resiliency Grant. As you know, Wellfleet was working with you on that so should we be seeing those funds coming to the various towns and will you start working with the towns in that direction?

Exec. Dir. KRISTY SENATORI: So there are various components of that grant. It's actually fairly complex, and we will be reaching out to the towns in short order to make sure that the towns that are participating in each stage of that project are engaged early on. There are quite a few that we're working with, the Town of Wellfleet, so we will be reaching out to your staff soon if we haven't already.

Delegate GREEN: Great, great, because we heard that you had some funding, potential funding, and we just didn't know quite what the status was even on Monday night when the Energy Committee met.

But on the budget, I was curious there are some numbers that jumped quite high compared to last year. I was wondering if you could go through that and explain the reasoning behind that or some are dramatically reduced as well or if Gail could?

Operations Director GAIL COYNE: Sure. Do you have any specific questions that I could focus on? I know that on the cover page broken down by cost center, you'll see some categories went from a budgeted figure in Fiscal '20 to 0, that is more of a function of accounting where we're counting for the MassDOT contracts in a Special Revenue Fund rather than in this Cape Cod Environmental Protection Fund as we had done in the past.

And there are just some other internal restructuring where we shifted some funds around, like our Natural Resources Cost Center is reconfigured from what used to be our Water Resources Cost Center, so there's just some internal shifting.

But I don't know if you have specific line items that you want addressed?

Delegate GREEN: No, I just -- well, I mean, I highlighted the areas where there was a dramatic increase and dramatic decrease, and I was curious whether it was just an accounting shift or if there was something, you know, that had changed?

Operations Director GAIL COYNE: I would say overall, we looked -- I mean, obviously, we look to reduce cost categories where we can. One cost category that increased was "Consulting" that we, you know, addressed losing some expertise with our Early Retirement Incentive Program. We factored in some additional consulting needs, so that was

one area that you would've seen an increase. But, generally, going through the line accounts, I reduced where possible. We looked at three and five-year averages to look at each one specifically. There are some match lines, grant match lines that sort of come and go as grants come and go. So a lot of those went from some budgeted figure to zero.

But, generally, things are consistent. Our overall budget is down \$330,000 dollars. But, generally, the tax stays about the same; it's about two-thirds of the Commission's funding. Grants are relatively stable. So I would say it's mostly internal shifting.

Do you think that given the unfortunate situation with the Coronavirus that the grants will be impacted at all?

Operations Director GAIL COYNE: That is hard to say. We just heard about that \$1 million dollar grant today. It's a little surprising but I think that federal and state agencies are going to try as much as possible to continue funding the programs and projects that they deem necessary. You know, that's a crystal ball question whether revenue sort of across the board, across government entities are impacted. I think accounting will address that, we'll address that, the state will. The next fiscal year's kind of unknown. We don't know how long this will go on, and the longer it goes on I think the trickier that gets.

Delegate GREEN: Thank you, all, for all of your hard work and for everything you're doing for the County and every one of us.

Speaker MCAULIFFE: Gail, just to follow-up with what Delegate Green was saying. On the cover page that has your general categories, and this could be just a matter of reorganizing, for instance, there are two that jumped out to me. One was Regional Technology; it went from \$407,000 dollars in 2020 to \$102,000 dollars requested 2021. Was that an accounting adjustment or a reorganization?

Operations Director GAIL COYNE: We reorganized that cost center. If you recall, the County was contributing some funding towards what used to be joint initiatives and that was staff assisting towns with various software implementation projects. We also had some joint communications in there. We reconfigured that. Communications is now spread over a couple of different cost centers but also in administration so that's the shift there.

Staffing is the same as our current staffing. It's actually two FTEs, full-time equivalents less than in Fiscal '20, so that is just reorganization.

Speaker MCAULIFFE: And similarly, with "Transportation," it went from \$25,000 dollars to requested \$269,000 dollars.

Operations Director GAIL COYNE: Yes. That is a big jump and that's as a result of - you'll see the shift down at the bottom of MassDOT and MassDOT FTA, those two contracts, those grants are being shifted now over to a Special Revenue Fund. But, you know, full disclosure, all of our costs are in this budget. You'll see a hundred percent of the salaries in here. So, I moved those over to Transportation because that is primarily our transportation staff.

Speaker MCAULIFFE: Okay. Great. And I think it's laudable that the big picture and the overall budget is down 5 percent. It's just sometimes when things are reorganized and/or manipulated for an accounting reason, sometimes you lose that. So overall big picture is that the Commission has been able to hold the expenses down and I think that's laudable. Thank you, very much.

Anyone else? I think going forward we're all going to be very happy when budgets are done.

Okay. Thank you. All right. Thank you, very much and stay healthy.  
Exec. Dir. KRISTY SENATORI: Thank you, very much.  
Operations Director GAIL COYNE: You as well. Thank you.

**Barnstable County Fire Training Academy Cleanup plans for FY21 presented by Assistant County Administrator Steven Tebo**

Speaker MCAULIFFE: Next is the Barnstable County Fire Training Academy Cleanup and it's Steve Tebo?

Asst. Administrator STEVEN TEBO: Steve Tebo, Assistant County Administrator for the record. I am in charge of the Barnstable County Fire Training Academy Cleanup.

This year we have \$183,000 dollars in liabilities for the lawsuit that was filed against us from the Town of Barnstable. I believe it's on page 50 in your book under "Other Liabilities," if you guys have the book in front of you. I think it was page 50.

So, we have the \$183,000 dollars that we obligated to pay back for the bond for the filtration systems that Hyannis has put on their water system. We're using a revolving account for the rest of the works that are going on out there for the remediation and cleanup.

The issue that we're having this year is really trying to set our goals on what we're going to be able to accomplish out there financially. We're under order from DEP to cap the site, and we're trying to get the approvals through the town and then back to DEP. We've had some back-and-forth with both conservation restriction -- Conservation Commission, I'm sorry, and DEP on how that would look. In the original go around, it was going to be well over a million dollars to cap and do a capture site for the rain runoff like you would do for a parking lot.

With more discussion with Conservation Commission and DEP, they thought we could get away with just doing a simpler cap with some capture pieces built into it. So, once we get those approved, then we can go out for the bid specs on that and come back with a price on what that's going to look like.

We continue to do the operation of -- we have like a pretreat system if you will. We capture some water that's on the site, some groundwater that's on the site and we clean it on the site. This year we expanded it to two capture carbon filtration systems. We had one that we had retrofitted a couple years back and then we brought in basically a tractor-trailer and it has its own self-contained unit in there. So we're doing capturing and treating the water as a whole there. So, the total number expended out there next year, the best guesstimate is going to be right around the \$750,000 dollars to about a million dollars to clean it up.

Some of the good news that we've gotten recently in the last couple weeks is we've had a few companies reach out to us that had some really good results in bench testing on cleaning the soils and the groundwater where they lay. They pump in some oxygenation, kind of cleanup and attach the PFOS right there. So, hopefully, with any luck, we'll be able to get those approved through DEP and the local boards and be able to do kind of a full-scale bench test if you will. It won't be for the whole site in the beginning, but it will be kind of centralized on kind of the hotter -- higher number or higher readings of PFOS that's out there and try to attack those right there.

And with any luck, if we have good results with that, we can scale that up and that will save the County millions of dollars if we can do it onsite rather than the way we've been doing it.

Speaker MCAULIFFE: Great. And are we -- what is our revenue source for this? Is it just general County revenues?

Asst. Administrator STEVEN TEBO: Yes. We have been looking at some grant opportunities but, right now, it seems like all the grants that are going for it is directly for water departments for municipal water systems and we're technically -- we're not that. We're a contributor to that but we're not that site.

So, we've been looking -- I know Jack and myself and the LSP that we have hired for the site have been looking every which way that we could to see if there's any grant funds available for it. Some of the biggest issues we've had with this is the regulations keep changing on it where like we have bag filters out there, for instance, that we take the lead out of the water, excuse me, the iron out of the water before it goes through the carbon filtration system and no one can tell us what to do with the filters because no one's taking them. It's been quite -- quite a process is to figure out where it's an emergent concern, no one has direct orders of what you should do with anything. They keep changing our regulations on how to even test the soil. They still haven't come up with a finite way to do it and/or an acceptable level.

Speaker MCAULIFFE: Yes, I was going to say the acceptable level still seems to be a moving target as well.

Asst. Administrator STEVEN TEBO: Yes, so it's been interesting just to use it. I've had some experience with some asbestos abatement and some lead abatement, and it was kind of simpler because you knew what all the targets were. You had to reach X level at X time. You knew where you could get rid of it. And right now, it's like no one takes it. So, it's been quite a challenge trying to figure out how to move forward with it. And I know I'm just a layperson; I don't have water experience on this but even for the LSPs, it's quite interesting to see how it's forever changing on how you can address this.

Speaker MCAULIFFE: Thank you. Does anyone have any questions on the -- yes, Delegate Killion.

Delegate KILLION: Yes, thank you, Madam Speaker. Yeah, good afternoon, Mr. Tebo. Are we involved with litigation with the manufacturer of this product; is that still ongoing?

Asst. Administrator STEVEN TEBO: Yes, there's a class-action lawsuit. I believe it's in South Carolina, and there's 300 or so municipalities and private organizations that are a part of it. I have not got an update in the last probably month and a half from our lawyers that are representing us in that, but I will reach out to them. Now that you've mentioned it, it's actually been a while so let me reach out to them and see where it is at. But there is a class-action lawsuit against -- I believe it's three of the manufacturers; I know one being 3M and there is a couple other ones that are included in that.

Delegate KILLION: Is it the hope of the County they will recover a hundred percent of the liability that we've incurred?

Asst. Administrator STEVEN TEBO: Yes, that would be our hope. I don't know how likely that would be due to the fact that it's been going, it's been kind of been pushed around. I don't know how much money's going to be out there but hopefully that would be the intent that we'd recover a hundred percent of the money.

Delegate KILLION: So, again, if you could update us after you reach out if we know it's going to be two years or five years what the feeling is on resolution?

Asst. Administrator STEVEN TEBO: Yes, well, I don't know if Jack has any more info on that. I know he talks to the lawyers more than I do, so I don't know if Jack's on and he can add a little bit more to that right now to answer some of your questions.

Administrator JACK YUNITS: Yes, you're right, Steve. We haven't got an update for a month, and I think it's because the courts aren't doing their normal business right now, even in South Carolina they're not.

Speaker MCAULIFFE: Okay. So, we'll be waiting then for -- an updated information would be good to touch base with them all again even though I know everybody's kind of got everything on hold. It wouldn't hurt to start probing a little.

Asst. Administrator STEVEN TEBO: Yes, absolutely.

Speaker MCAULIFFE: Okay. Thank you. Anyone else? Delegate O'Malley.

Delegate O'MALLEY: Thank you, Madam Speaker. If I could, Mr. Tebo, I was not entirely clear about what it is that you're going to be able to do on site. Was that the testing that would save a lot of money?

Asst. Administrator STEVEN TEBO: No, so it's actually -- it would be a pilot test to see if we could actually clean on site within the soils and the groundwater. They have -- there's like three or four different technologies out there that they've had some good results on a bench test, so we tried to scale it up to the next level to a larger bench test, in other words, and we're hopeful that that will be coming down in the next two or three months. So that would save us a lot of money if we're able to clean it on site and --

Delegate O'MALLEY: Does that mean processing the contaminated soil ourselves?

Asst. Administrator STEVEN TEBO: No, the outside agency would be coming in. We'd be partnering with them and they would be treating it on site.

Delegate O'MALLEY: Treating it on site.

Asst. Administrator STEVEN TEBO: Right.

Delegate O'MALLEY: So that you're not trucking away material anywhere.

Asst. Administrator STEVEN TEBO: Correct, and that's part of the problem and, again, going back to it is there's -- no one's taking it and trucking it away so.

Delegate O'MALLEY: Yes.

Asst. Administrator STEVEN TEBO: I misspoke. There are people in the Midwest that will take it. But when you do a calculation of how much that would cost to truck it, you know.

Delegate O'MALLEY: Cost, yes.

Asst. Administrator STEVEN TEBO: And then not only the trucking cost but then they're the only ones taking it, so the cost for them to take it is substantial. But I know me, and Jack played around with it at one point and it was like \$73 million to truck it out there for the site.

So, once you get all said and done, I believe that the best way is going to be is to treat it on site if there's any way. If this test works out, it could save us not only years, but it would save us millions and millions of dollars.

Delegate O'MALLEY: Well, ultimately given the fact that these sites are everywhere across the country. There is no hope of doing this without that.

Asst. Administrator STEVEN TEBO: Right, and that's part of our whole kind of thought process too is if we can get in and get this done, you know, people can use this as an example, for instance, in Mashpee or the Base or wherever it might be. Just locally people will

be able to use this.

So, we're really encouraged on the results so far. We're just hoping that we're able to move forward with the approval of DEP and the local authorities.

Delegate O'MALLEY: Great.

Speaker MCAULIFFE: Great. Thank you. Is there anyone else who had a question of Steve Tebo? Seeing none. Thank you, so much, Steve. I appreciate your input.

Asst. Administrator STEVE TEBO: Thank you. I'll be back in 20 minutes probably for the Dredge.

Speaker MCAULIFFE: Oh for the Dredge, maybe less, maybe less.

### **Facilities FY21 proposed budget presented by Facilities Director Donald Reynolds**

Speaker MCAULIFFE: Our next item is Facilities, and we have Don Reynolds.

Director DON REYNOLDS: Good afternoon. My name is Donald Reynolds; I'm Director of Facilities here to present our FY21 Budget request.

Hopefully, you have before you or access to this, the highlights that I put together and distributed.

So I'd like to just go through that real quick and then open up to any questions you might have. So FY21 highlights; the Department of Facilities does anticipate a level of service in support of the County mission and that of the Trial Court equal to or greater than that of previous fiscal years.

Our overall budget request for FY20 has been marginally increased by 3.2 percent from 2.518 to 2.604. This increase is largely attributed to a shift from projects that were traditionally included as part of a Capital Budget to that of an Operating Budget. And these projects are -- they're in need of funding but they do not rise to the level of a capital request in terms of cost or lifespan which is defined greater than \$25,000 and a five-year lifespan. So, and this is meant to go along with the Budget Book provided you have the correct version.

Salaries and Staffing I'll touch on next. No additional staffing requests are being sought for this year's budget, and the Salary lines that include the early retirement obligations, fringe benefits, step increases, and union contract longevity costs are down by \$20,000 dollars over FY20.

The Budget line section we'll touch on now. Usually this is very -- not confusing but there's just so much to it. I've got just a brief overview of how the budget is laid out for those of you who may not be as familiar.

The Facilities Department Budget is listed and applied by building, except for the County Complex line, which serves to fund the shared costs of goods and services necessary for both the Trial Court and the County operations that are separate from those costs that are directly related to a particular building. The majority of salaries are also paid from this line.

The Trial Court does reimburse the County as you know for the operating cost, which the numbers are based on the square footage of occupancy of the leased buildings and expressed in terms of percentages in the following amounts. The Orleans Second District Court is reimbursed at a 100 percent rate. The Barnstable District Court comes back at 97 percent of cost. The Complex as a whole, 76. The Superior Court comes in at 75, and Deeds and Probate is 40 percent reimbursement.

And the buildings that make up the rest of the overall budget are smaller by the Farmhouse, Children's Cove, RDO, the Jail, Lab, and the Innovation or OpenCape building.

And these individual budget lines, they generally repeat for each building in terms of materials, services, fuel, electrical, water, sewer, plumbing, construction. Miscellaneous Contractual, Household Consumables. I will be touching on these line requests that are beyond that the normally expected inflationary increases and reference the building and object code so you could see that on -- in the Budget Book.

So, on page 38, again, that's what I have in front of me, is the First District. And really the only thing that isn't -- that's worth mentioning is the Line 5279, which is the Equipment, Maintenance, and Repair, and this request reflects an increase of \$3,000 dollars. And what I've done is in the different lines and different buildings, we've always funded Scheduled Maintenance Costs when things break, then it became a scramble to find out from where this is going to be paid. So, I was just trying to get ahead of that in terms of -- when I say "unscheduled," obviously, that means when something breaks. So, they're directly related to that of Elevator, Emergency Generator, and the Chiller Plants because those are the three things that you just can't go without.

Next, I move on to Second District Court. I did increase requests to cover the Lawn and Grounds Care to take care of the cost of landscaping and that's 5267. Again, in 5279, it is again the "Equipment Maintenance" line, and that was an increase of \$1,500 dollars. Again, for the Elevator, the Emergency Generator, and the Chiller Plant. And you'll see that these numbers are different from building to building even though it's the same budget line. That largely has to do with the age of the equipment I'm talking about. Like, for instance, the Second District Court House, that emergency generator, excuse me, generator was replaced a couple years back. So, it's logical to assume that it will not break.

Under the Hardware and Plumbing Supply line, part of that cost for Second District Court in Orleans is an implementation of a plan to change all the restroom fixtures to a low water use at 1.28 gallons per flush beginning in this fiscal year. So, an increase of \$2,000 dollars is being sought to begin this process, and this will be done in-house by our guys. So that would involve changing the fixture itself and the flushometer.

In Superior Court, Electrical Repairs, an increase based on costs of previous years of \$2,000 dollars is being sought to cover the contractual work of the electrician.

The Equipment Maintenance line in Superior Court is an increase request of \$4,000 dollars back to in support of unscheduled maintenance for the elevator and emergency generator.

Miscellaneous Contractual, that is something that might've jumped out at you. That was being planned with replacement of A/C units in the Administrative Office, Finance, and the Commissioners' meeting room. That is expected to come in between \$18,000 and \$22,000 dollars which, again, is a lot of money but it is not, in fact, that of a capital expense. So, they're going to be covered through an operational cost and reimbursed by the Trial Court.

Beyond the functionality of the aging system, 1993 was the date I have, and its increased energy savings, comfort, and a lifespan in excess of 20 years. Finally, for Superior Court, the Hardware and Plumbing Supply increase is, again, to replace the older restroom fixtures. I've got still kicking around some of those three and a half -- some of the older ones are four gallons per flush, and so we could go ahead and change those over to the low-water consumption models of 1.28 to 1.6 gallons per flush.

On the Complex section, this is a new line in support of the S2 Key Card Access System. This request is for \$11,000 dollars. It sounds a lot but what this funds are the key

cards themselves, people -- they don't magically come from the great beyond. And I joke with people, I say, "I lost my key card." I say, "Okay. Well, I need the five bucks to get you a new one," and everybody sort of chuckles and they say, "Yes, can I have a new one?" And, "I'm serious; they're \$5 apiece." So I typically go through a box a year, a box of 200 cards whether they break, they get lost, they cease to function. And so, one of those is photo key cards themselves. The system does require yearly software updates. And the door readers, the door strikes themselves, and these are all in need of either maintenance replacement or service calls when they do not function.

The final part of that Key Card Supply line is for the purchase of a printer capable of putting the County IDs onto your key card itself. Currently, we have an older machine and it is not capable of printing onto our key cards. A lot of you might have two; one with an ID, separate one you would carry around to get access to the building. This would integrate both of those beyond the ease of having the one card for both ID and access. The machine we do have is outdated and really is in need of being replaced.

The Registry of Deeds is on page 44, and you'll see, again, the repeat of the Equipment Maintenance request for increase for unscheduled maintenance: generator, elevator, and chiller. And in all these requests, obviously with the equipment maintenance, if nothing goes wrong then perfect; it doesn't get spent and it gets returned and no blood, no foul.

In the Registry of Deeds, again, under 5299, which is Miscellaneous Contractual, that increase reflects a contractual cost of solid waste disposal, which as everyone knows it doesn't go down. Water sewer costs.

We have a boiler water treatment contract. They come in and they sample water; they recommend treatment chemicals. They analyze and make sure you're not rotting your piping. And, finally, alarm monitoring would be part of that cost.

Moving on, this seems like it's a lot longer than when I was typing it up when I'm going over it. Moving onto the Farmhouse; the only thing of significance was a miscellaneous contractual request increase for \$625 dollars, again, for an unscheduled emergency generator cost. It's a smaller generator and unlikely to be a significant increase.

Yes, and the old jail, same thing. Miscellaneous Contractual for that emergency generator and the elevator.

That's that for the budget lines and request for that. If I could just briefly touch on the solar and the green initiatives, an update for that.

Barnstable County through the Massachusetts Electrical Vehicle Incentive Program, MassEVIP, sponsored by the Massachusetts Department of Environmental Protection recently took possession of two completely electric vehicles and a designated fleet charging station. And these were able to replace an aging County mail delivery vehicle, which was gas powered, and an administrative vehicle which previously had been a three-quarter ton pickup truck. So administrative tasks riding around in a three-quarter ton pickup truck seemed kind of silly. So when the opportunity for an electric vehicle came to be, we went for it, and we were awarded the grant.

Beyond that, Barnstable County has also entered into agreements through the Eversource Make Ready Program and the DEP Workplace EV Charging Station Grant with secured funding through the Volkswagen penalty settlement; you remember that a year or so back? And so what that settlement provided was \$75 million to the state of Massachusetts to provide for workplace charging station throughout the Commonwealth. So we applied for and

received a grant from Eversource to install the necessary infrastructure for four electric vehicle charging stations at no cost to the County. So, in fact, Eversource comes in; they do all the engineering, and they do the work and you take your charging station and you plug it in.

The DEP Workplace Grant provided for 60 percent of the cost of the four charging stations, the purchase and install costs. So that's great. That would have five charging stations on site for our two electric vehicles and, obviously, as the demand increases for electric vehicles so we could keep up with that demand to charge them as well.

And, finally, coming before you in the upcoming weeks has to do with Complex Solar Initiatives. They're beginning to take their final form as far as contracts go. As it stands now, we are set to produce just on the Complex itself 1.5 megawatts of power through the proposed PV stations, whether it be rooftop or solar canopy creating both a viable revenue stream and clean energy for Barnstable County.

And that sums what I have, that sums it up. Thank you.

Speaker MCAULIFFE: Thank you, very much. I appreciate the increases on the specific budgets. That's very helpful. Does anyone have any specific questions? Yes, Delegate O'Malley.

Delegate O'MALLEY: Thank you, Mr. Reynolds. I'm interested in the question about the generators. Obviously, every one of our facilities says generators; you are appropriately allocating funds if needed.

I have two questions. The first is are these gas powered or are these propane? And the second is what's our track record been over the last few years? You say one was replaced. How much are we actually spending per year on these repairs now?

Director DON REYNOLDS: Generally, repair costs have been covered by a scheduled maintenance, but it does come up. I don't have a number. What I have at home here doesn't reflect the actual repair costs through the invoices. But I would say that even some, like for the Lab, for instance, during a power outage that generator covers 100 percent of the electrical needs of the Lab. So they would continue to function in a power outage.

Without that generator, obviously, the entire place goes dark and everything shuts down. They lose samples; they lose revenue. But more to your point, it has what's called a block heater. It is a gas-powered unit and that has failed twice at a cost of -- anywhere around \$500 dollars.

The other one you have to do -- they're all so very different as far as age and how they're powered. The District Court, for example, that is an original generator.

Delegate O'MALLEY: Yes, a fuel.

Director DON REYNOLDS: That is oil fired.

Delegate O'MALLEY: Yes.

Director DON REYNOLDS: Well, that's, you know, 1969, that's, you know, a couple years back. So that, obviously, we had to do -- I think it was last year or the year before we lost the starter on it. Well guess what the British aren't making anymore from World War II surplus? Yes, starters. So, it was quite expensive. We were able to find a local dealer that would actually completely disassemble it and rebuild the existing one. So, you know, easily \$1,500 dollars.

So, generally, you know there's not a significant cost because that's why the request is not that high, but I wanted to have something available because all these buildings -- if that generator does go down during a prolonged outage, you know, that's it, we're done. There's no

court. There's no lab. There's no the jail. The jail is 100 percent covered by the generator.

I would say probably 80 percent of them are naturally gas powered. As we replace them, like I mentioned at the District Court, that currently is oil fired. One of the capital lines I have in the works when that can be done is to replace that with a gas-fired newer unit.

Delegate O'MALLEY: So, in addition to improving our resiliency and not having collapses, does that improve our carbon footprint when we make that transition?

Director DON REYNOLDS: From oil to gas?

Delegate O'MALLEY: Yes.

Director DON REYNOLDS: Absolutely.

Delegate O'MALLEY: So that's part of our overall package.

Director DON REYNOLDS: Correct. Exactly.

Delegate O'MALLEY: Okay. Thank you.

Speaker MCAULIFFE: Okay. Thank you.

Speaker MCAULIFFE: Yes, Delegate Ohman.

Delegate OHMAN: Thank you. Don, I'm trying to register in my mind why we only get a 40 percent or so reimbursement rate from the Registry and Probate Court. Is the Registry totally on our dime and just Anastasia's office is reimbursable?

Director DON REYNOLDS: Correct. Correct. The Registry of Deeds is a County entity. There is no reimbursement. The reimbursement is based on the bare footprint, the Trial Court's footprint within the building. So, in essence, the entire main floor is the County. A good deal of the basement level is the County. So, in essence, the second floor is the Trial Court and that's their presence and that's that 40 percent.

Delegate OHMAN: And once we get the Extension Department out, then we'll get a significantly higher proportion of rent from that building when Anastasia's office takes over.

Director DON REYNOLDS: Yes. It's in the neighborhood of a 20 percent increase for that Extension space, and I believe Mike mentioned earlier when he presented roughly 40 to \$60,000 dollars yearly in increase revenue.

Delegate OHMAN: So, if we -- if they continue on the course of needing more space and more space, we might move the Registry into one of our buildings, maybe the old jail. And in a five-year plan, we might be able to get even more revenue out of that building and the Registry can move up to a new enhanced building, a south building at the jail or something like that affect.

Director DON REYNOLDS: I'm open to anything. That's a conversation for others.

Delegate OHMAN: It seems as though every year the courts are demanding more space and they need more space. So I'm just thinking about the future and that beautiful empty building that we bought -- built in the 60s up there in the jail. That's all. Thank you.

Director DON REYNOLDS: Yes absolutely.

Speaker MCAULIFFE: Thank you. Is there anyone else for the Facilities Budget? Don, thank you, so much. I appreciate it.

Director DON REYNOLDS: Delegate Killion.

Speaker MCAULIFFE: Hold on, I'm sorry, not so fast. Delegate Killion.

Delegate KILLION: Thank you, Madam Speaker. Thank you for that very detailed report, Mr. Reynolds. A couple of questions; you did reference a few measures where you have some -- you're replacing some valves to reduce the water flow, and I think you're replacing some AC equipment which is more efficient. In the future, when you have an

opportunity, could you provide us with an executive summary of the amount of savings these are going to generate, you know, water or electricity?

So, the Assembly has taken up the issue of sustainability in the County and this will help us achieve those goals.

Director DON REYNOLDS: Yes, absolutely. Yes, now you're talking as part of the budget presentation or just a meeting with everybody?

Delegate KILLION: Just going forward, you know, as these projects come up and you're going to do them. If you could just update us on what the benefits are for the costs that we're expending I think would be very helpful.

Director DON REYNOLDS: Absolutely.

Delegate KILLION: Thank you.

Speaker MCAULIFFE: Thank you. Anyone else? Okay. Thank you, very much then. I appreciate it and thank you for --

Director DON REYNOLDS: Thank you.

Speaker MCAULIFFE: As I said doing the ups and down but mostly the increases. Thank you.

### **Dredge FY21 proposed budget presented by Assistant County Administrator Steven Tebo and Jason Bevis**

Speaker MCAULIFFE: The final item for the budget presentation is the Dredge, and I believe that -- is that going to be Mr. Tebo or Mr. Yunits.

Administrator JACK YUNITS: That's going to be Jason Bevis and Steve Tebo.

Speaker MCAULIFFE: All right. Thank you. Okay. So, we have Jason Bevis and Steve Tebo. Who's going to talk first?

Asst. Administrator STEVEN TEBO: I'll start it off. Steve Tebo, Assistant County Administrator. So, we have an overall reduction this year in the Dredge Operational Budget. A lot of last year's budget was based upon the new purchase of two new dredges paying one of them completely off and then the purchase of a new dredge.

So, we have an overall reduction of that and in the Salary lines. We did have one person take advantage of the early retirement who was the superintendent, and then we also, unfortunately, had one guy pass away last year.

So, our annual Salary budgets are down. Some of our -- if we go through the lines, a lot of that cost -- just minor adjustments to what we use in the year past just basing it upon actual -- between actual and actual request from the year before. So, you see some slight reductions in some of those lines.

One of the ones I want to kind of draw attention to is, hold on, let me just pull up a number for you. Excuse me, for a second; I'm trying to find it.

Speaker MCAULIFFE: I'm not going to give out page numbers because, apparently, my numbers don't -- my page numbers aren't lined up with yours.

I think everyone who has a Budget Book can find it. In the Budget Book I have, there's no number on the page so that doesn't help.

Asst. Administrator STEVEN TEBO: Now I can't even find it.

Speaker MCAULIFFE: Eighty-two.

Asst. Administrator STEVEN TEBO: One of the lines that we had in there was for an outside -- an outside agency to come in and we hired -- we awarded the contract of Foth this

year. They did a really good job by helping us compare our schedule and kind of -- they've been looking at us going out through this year of what we should look like and what we should charge for next year as far as a cubic yard price and a setup fee and a breakdown fee. So that will be coming before the Assembly I'm hoping within the next month or so. We've kind of gotten really screwed up this last couple months as everyone else did with this pandemic that we're going through right now. But they've done a really good job of kind of recognizing our strengths and our weaknesses on the overall operation of the Dredge. And it's been very helpful to see it from someone else's eyes that's been in the Dredge industry for years and years.

So, from a practical standpoint, it gave us kind of a big advantage this year going into it as far as knowing what's to be expected of the equipment and expected of the guys.

Again, I'm in a position similar to where the cleanup is. I'm not an expert in dredging, so it's been quite the learning curve for me. But with Foth's help this year, Christine Player, who's their point person for us, has done a phenomenal job of just kind of recognizing what we can do, what we can do better, and what direction we need to go in.

So, this year we've had numerous problems with weather, believe it or not. I know we didn't get any snow, but we got -- we got some really gusty storms at the beginning part of the year and just earlier this week. Not that we are out there this week but, you know, the gusts to 70 doesn't help us when we try to set up and breakdown and move these jobs from place to place.

Right now, we are looking at receiving one new workboat, excuse me, one more push boat. It was part of the 2020 Budget. It should be coming up in a couple weeks if there is a place open that will take it for us. So, putting us into position for next year, that was part of the reduction of cost. We kind of got a lot this year and next year we have pretty much everything we need to go forward. So, there's the overall kind of sense of where the dredge is right now as far as the budget goes.

Speaker MCAULIFFE: Jason, are you coming on or are you just there -- do you have part of the presentation or are you just to help answer questions?

Director JASON BEVIS: Help answer questions.

Speaker MCAULIFFE: Okay. Steve, are you all set then? Shall I take questions?

Asst. Administrator STEVEN TEBO: Yes.

Speaker MCAULIFFE: Okay. Questions on the Dredge budget? Yes, Delegate Killion.

Delegate KILLION: Yes, good afternoon, Mr. Tebo. I'm looking back, you have your Dredge Enterprise Budget versus actual numbers, and it goes back to 2010, and I notice going back about five years now there becomes a big disparity between the budget and the actual numbers. And I haven't been able to find where your, I guess it's the '20/'21 graph. It just says, "Dredge Enterprise, 250." It doesn't really have more detail on it. Is that the revenue side? Is that what that graph is total?

I'm trying to determine what your revenue is for '21 or your projected revenue, but I started out the question by looking back at the fact that your budget and actual revenue numbers have gotten way out of line the last several years as compared to the previous six. Can you explain that?

Asst. Administrator STEVEN TEBO: I can only speak to the last year, the 2019 and the 2020, just because I was involved in it. Prior to that I wouldn't -- my best guesstimate is I

think the Dredge program as a whole has tried to overpromise and we've underdelivered. We tried to set up too many jobs and whether it was weather or mechanical, we weren't able to produce on those particular jobs.

So, if you look at just the estimates on like 2010, for example, it was a million dollars that came in looking at the graph just over \$600,000 dollars. I think what the intention was when we had the two dredges for the 2019 season and we had the one dredge go down, that discrepancy between the two is the fact that the second dredge did not work that year so you lost half your jobs.

Delegate KILLION: No, I understand that but it goes back beyond that. It gets even worse in the prior years to that.

Asst. Administrator STEVEN TEBO: 2016 and 2017, I'm looking at -- I think I'm looking at the same graph as you, so the 2016 and 2017 was just over 500 and it was predicted to have 1.7 or so; is that what you're looking at?

Delegate KILLION: Yes. Right. But these trends are going in the wrong direction. I mean is there any way we're going to correct this problem?

Asst. Administrator STEVEN TEBO: Yes, the only way we're going to be able to correct it is to be realistic about a schedule, and I think this year we lost three or four jobs, two jobs to the booster breaking and then we lost at least one and maybe two to the weather. And I think the only way we're going to get to that, and I think we can do it with Foth's help and people of that nature, is to actually have a good understanding of the capabilities of the dredges, plural, to see what we can do to make sure that we can actually do the work that was promised because you can see very big discrepancies in those years.

And, again, I think it's just -- I think they were overpromising and underdelivering as far as -- or we were overpromising and underdelivering as far as what we actually can get done within a year in the timeframe.

Part of that too, I think, has to do with some of the newer restrictions on time of year and when we can do it. I know Jason can speak probably better to it as far as the work being able to be performed and what's expected of us to get out there.

But that's -- looking at the graph, I mean it's a telltale sign that we're just overpromising and underdelivering on the services.

Delegate KILLION: Now it's my understanding that the dredges are not functioning now; is that correct?

Asst. Administrator STEVEN TEBO: They're not working right now because of the social distancing issue.

Delegate KILLION: So, what sort of an impact is that going to have on revenue on projects that are ongoing right now?

Asst. Administrator STEVEN TEBO: So, the two projects it's going to affect is the Mashpee/Popponesset Way is -- that one's halfway done. And then the second one would be Chatham -- Jay, was that Mill Way or Mill Creek?

Director JASON BEVIS: Mill Creek was the next job.

Asst. Administrator STEVEN TEBO: Mill Creek. Those were the two that are in question over the COVID.

Delegate KILLION: So how long have they been down right now?

Asst. Administrator STEVEN TEBO: It was the middle of March.

Delegate KILLION: Okay. So, they've been down for a month.

Asst. Administrator STEVEN TEBO: Yes.

Delegate KILLION: And you anticipate being down for how much longer?

Asst. Administrator STEVEN TEBO: We're still trying to work out a way to be able to operate with the social distance policy. We're trying to figure out if we can do PPE for the guys on board and/or just change how we do the operations of -- the problem we have, and Jay can speak to it better than me, but the problem we have is we have to -- two guys have to be right next to each other for four hours part of the day to manually move 150 pounds to 400 pound or 500 pound anchors together and you're literally shoulder to shoulder breathing on each other. So that's the issue we're having right now on trying to work around that.

And we're really just kind of hitting the wall every time we try to come up with a play on how to do it. It's just every step -- it's like, oh, well, what about this, what about that, and we end up just hitting a wall on how we can get around the social distancing piece of it. So, I really don't have a great answer on that one.

Delegate KILLION: So, is it safe to say we've already lost about 15 percent of our revenue just in the last month?

Asst. Administrator STEVEN TEBO: No, I wouldn't say it was that high.

Delegate KILLION: How high would you say it is?

Asst. Administrator STEVEN TEBO: Popponeset 70 -- so a total of -- yes, maybe you're right, I'm sorry, Jim. I'm just doing my math in my head. We've probably lost a total of about \$120,000 dollars.

Delegate KILLION: And climbing and so we could lose at least another two weeks which would essentially be 50 percent more?

Asst. Administrator STEVEN TEBO: Right.

Delegate KILLION: Okay. And with no way to make that up?

Asst. Administrator STEVEN TEBO: Correct.

Delegate KILLION: Okay.

Delegate KILLION: When do you anticipate having a resolution, if any, regarding being able to go back to work? Within days, weeks?

Asst. Administrator STEVEN TEBO: Hopefully, within days.

Delegate KILLION: Okay. And then just one last question. I just want to go back to that graph next to it. Is that, in fact, the projected revenue of just under 2 million dollars for '21?

Asst. Administrator STEVEN TEBO: Yes. I would say that's an accurate representation.

Delegate KILLION: Okay. You still feel that right now?

Asst. Administrator STEVEN TEBO: Yes.

Delegate KILLION: Okay. Thank you.

Speaker MCAULIFFE: Okay. Anyone else have questions? Yes, Delegate O'Malley.

Delegate O'MALLEY: This is a very tough one. I'm going to weigh in on it just a little bit, Steve, about the social distancing. Clearly, I don't want to be in the position of advocating putting anybody at risk, but work that's going on, necessary services are going on all over the place, and it puts people having to work next to each other whether it's out at transfer stations when they're picking up the stuff off the streets. I mean we're talking about impacts here that are having ripple effects on the economy on a number of Cape towns at a

very bad time. Do we not need to be thinking about serious protective equipment for these people that have to work next to one another and keep the thing running?

I mean, you know, I guess it's that question of keeping business going versus protection. But if it's only two people, remember that social distancing is intended to limit the number of individual contacts that we have. We can't prevent all human interaction.

Asst. Administrator STEVEN TEBO: Right.

Delegate O'MALLEY: We need to limit it.

Asst. Administrator STEVEN TEBO: Right. It's one of those ones too like we go through it. You know, you give them a mask and then the masks, if they get wet, they're no good so you have to replace the mask with another mask. So it's one of those ones that like every time we get to it, it's -- I agree with you. Like me, myself, and Jack, and Jay have had this conversation at least once a day of like, you know, we think we've come up with something and then it's like where do you go from there? And it's really kind of a tough thing.

You know, like for me, I think everyone on the Assembly shows the same emotion is, you know, someone getting sick is not worth the money that we're going to lose on it. But at the end of the day, I think we still have to produce and still have to go out there and do something. So it's really one of those ones that I keep, you know, going back-and-forth on, you know, reaching out to some health experts, some OSHA people that I've dealt with in the past to try to see how they're getting around it. And what they're doing is like if it's a construction project, you know, primarily people are doing construction and they're doing like emergency repairs and going from there. Then you look at like Boston. They shut down construction besides for hospitals. So, it's a tough one. Like I keep going around in my head trying to figure it out. I know Jason can speak to it. Jason has a better understanding of what they guys actually have to do out there. So, it's a tough one. We're really trying to get there.

DIRECTOR JASON BEVIS: Can I say something, Steve?

Asst. Administrator STEVEN TEBO: Yes, go ahead, Jay.

Speaker MCAULIFFE: Yes.

JASON BEVIS: It's hard to -- the way we work especially in the winter months and the water's still cold right now, you don't send people out alone to do things that for the entire -- their entire career they've been taught you do it shoulder to shoulder with somebody else.

And one of my biggest concerns is we all share the same equipment. We all have to ride -- if we're going to be working, we need to be moving together with trucks, three/four people in a truck at a time in the cabs of the boats. You can't walk by somebody on the dredge without touching their shoulder.

So, it's a tricky environment and then you throw in wind, like Steve was talking about with the masks; they're no good. These guys -- they're all going to have to shave their beard because they all look like Grizzly Adams and it's with the wind, it's just hard to lock down something that's going to keep these guys safe because they're on top of each other all day.

Speaker MCAULIFFE: Okay. Anyone else on the -- Yes, Delegate O'Hara.

Delegate O'HARA: Thank you. I just would like to -- I don't want to get into it right now with everybody. What I'd like to do is come in tomorrow and talk with Jack and Steve. I think you're both aware that I have had communications with the State House. There seems to be a solution here and rather than get into it here, there seems to be a solution that we're looking -- we're making this more than it is. There are certain crews that are allowed to work side-by-side, and, you know, as you see people on the roadways doing the work on the side of

the road, whether it be asphalt, they're shoulder to shoulder with the mask on. They're out there working. They're doing the work. It's allowed.

So rather than get into it now though, if Jack and Steve we can coordinate something sometime tomorrow, it's important to us. It's important to me in Mashpee, me in Mashpee, and it's important to you. You have a dredge that's stuck in a river that's not going to get out unless you dredge it pretty soon.

So, if you can come up with a time, I will adjust my schedule. If need be, I may be able to get some help from the State House as well. So, you can get back to me tomorrow morning or later this evening, any of that's good.

Asst. Administrator STEVEN TEBO: Yes, Tom, I'll set something up. We'll do like a Skype meeting or something that works with --

Delegate O'HARA: That's fine. Great. Thank you.

Administrator YUNITS: Thanks, Tom.

Speaker MCAULIFFE: Thank you.

Administrator YUNITS: Thanks, Tom. I did have a call from David Vieira today, and he offered to provide us whatever equipment we needed to finish the job. So that will be a great idea to meet with you tomorrow or talk with you tomorrow.

Speaker MCAULIFFE: Delegate Green.

Delegate GREEN: Thank you. Thank you for the update as well. And I just want to go back to the budget and ask you to explain one of the items; "Indirect Costs Transferred to GF." Could you explain why it went from zero to \$181,806 dollars?

Asst. Administrator STEVEN TEBO: Yep. So that was we never paid the County back for indirect cost for services provided to the Enterprise Fund. So, the \$181,000 dollars is broken down -- I believe Elizabeth has it broken down in your summary of that page.

But, basically, it covers, as an Enterprise Fund, we're supposed to have every cost allocated that the County provides to the service for the Enterprise Account covered. So, we weren't paying back the County for any of the finance support, any of the IT support, or any of the physical places. So, from an Enterprise Fund, we have to be fully transparent on where the money's going. So, in discussion with Elizabeth, we came up with that formula and that's where it is.

Delegate GREEN: So that will be in every budget going forward or?

Asst. Administrator STEVEN TEBO: Correct. I'm sure it will change as we, you know, to kind of really narrow it -- really dive into what it actually looks like. Let's say, for instance, if we have our own -- if for some reason we hire an admin. assistant or something for the department directly, then, obviously, that number would go down a little because we'd be paying that person. But for right now, that was a fair number for what we've been getting for the year for the Enterprise Account had been drawing from the other personnel not related to the dredge.

Delegate GREEN: Great. Thank you.

Speaker MCAULIFFE: Thank you. Anyone else with any questions on the Dredge? No. Thank you, very much, Steve and Jason.

Asst. Administrator STEVE TEBO: Thank you.

Director JASON BEVIS: Have a good evening.

Speaker MCAULIFFE: Yes, you too. Thank you. That concludes our budget discussions in terms of presentations. We will, obviously, have further discussions but we

have at least gotten the entire budget presented or before the Assembly.

Speaker MCAULIFFE: Our next item on the agenda is communications from Public Officials? Are there any public officials who have called in? I don't see any.

And I don't see any call-in from members of the public? We did make that opportunity --

Delegate POTASH: Hello.

Speaker MCAULIFFE: Oh, I'm sorry. Randi?

Delegate POTASH: Oh yes, hi. I had a question about the Dredge, and I was trying to cross but you weren't able to hear me.

Speaker MCAULIFFE: I'm sorry; I didn't know.

Delegate POTASH: I apologize.

Speaker MCAULIFFE: Yes, I didn't know. Steve, are you still here?

Administrator YUNITS: I'm still here, Suzanne.

Delegate POTASH: I just want to throw out a comment, that's all, and Jack could be the recipient of the comment.

Speaker MCAULIFFE: Okay. Jack is here. Okay. Thank you.

Delegate POTASH: Okay. Great. So, my thoughts are this; I understand that, of course, no one should be put at risk. I agree with everything everybody has said about it. And my question is what about the feasibility of testing these people that are -- work on the dredge. I mean, we started the testing; we all should be very proud of here in Barnstable County. And, perhaps, there's some kind of an exception that could be made so that they could see if they, you know, have the Coronavirus. And if they don't, then they could be more comfortable in working together.

Asst. Administrator STEVEN TEBO: Yes, so that was actually one of the things that we're looking into right now to see --

Delegate POTASH: If you said that before, I didn't hear you. You know, I listened carefully. I did not hear you mention that, but if you did, I apologize.

Asst. Administrator STEVEN TEBO: No. I actually didn't mention it. I just said that we're looking at various options and that was one of them that we're trying to explore.

Delegate POTASH: Great.

Asst. Administrator STEVEN TEBO: The only other thing we kind of hit the wall on that is that would mean when they leave work, they'd have to stay isolated. So, they'd have to go to an isolated location after they left work.

Delegate POTASH: Well, the President's been able to get tested in 15 minutes. So maybe there's a way that, you know, we can --

Asst. Administrator STEVEN TEBO: Yes, I wish we had that machine.

Delegate POTASH: Yes, that would be nice, yes. It's what we strive for.

Speaker MCAULIFFE: That machine will become more and more common.

Asst. Administrator STEVEN TEBO: Yes.

Speaker MCAULIFFE: But, right now, I think the testing that's done at CCCC is not the immediate testing.

Delegate POTASH: No.

Asst. Administrator STEVEN TEBO: No, it's about a 3 or 4-day turnaround. So that wouldn't help you at all.

Delegate POTASH: All right.

Speaker MCAULIFFE: But if we got the immediate testing, I think that would help everybody.

Asst. Administrator STEVEN TEBO: Absolutely. I think that would help the economy, everyone.

Delegate POTASH: Your mouth to God's ears no doubt.

Director JASON BEVIS: I could give that to my wife every time she came home.

Delegate POTASH: Yes. Okay. Thank you for all your hard work, and it's good to know that you're looking at it with all the professionals and not just trying to go round and round in your own mind. Thank you.

Speaker MCAULIFFE: Thank you, Delegate Potash. Okay. As I said, as I was saying, we did try to make communications from members of the public an option. We did have a call-in number if somebody wanted to call in, but no one has had the opportunity.

However, if we are on remote distancing going forward or remote participation for social distancing going forward, that may be something that we do in a future meeting because we have numbers of -- we have 4 to 6 ordinances before us and we are going to need to conduct public hearings probably in May, definitely in May.

#### Assembly Convenes

Speaker MCAULIFFE: I will now convene the Assembly.

We have no committee reports at this point. I would like to get the Recall Committee up and running again. We left that with a discussion, and I don't know if they want to meet again before the Assembly has another discussion or if they want to just continue with the Assembly's discussion and vote.

So, I will have a conversation with the chairman of that committee, and we will go forward with that but no other committee reports at this time.

Speaker MCAULIFFE: A report from the Clerk is next.

#### Summary Report from the Clerk

- **Clerk reminded Delegate about completion deadline for Statements of Financial Interest – May 26<sup>th</sup> for Calendar Year 2019**
- **Nomination Forms for Assembly Delegate will be available between 4/20 and 4/28/20**

Clerk O'CONNELL: Thank you, Madam Speaker. A few things I need to make the Assembly aware of. First of all, I think I've probably hounded you enough but I'm going to do it again. The statements of financial interest need to be completed by May 26<sup>th</sup>. Some have already done so and many have yet to complete.

Item 2 is related to questions I'm starting to get regarding nomination forms for Assembly Delegate positions for the November ballot. According to the Secretary of State's office, these nomination forms are not expected to be available until sometime between April 20<sup>th</sup> and April 28<sup>th</sup>. Typically, what happens is you can contact the Secretary of State's office; they will mail you a copy. You can go to the Town Clerk's office or contact them and see what arrangements they can make to get a copy to you. Or as your County Clerk, you can contact

me. I'm supposed to also have them available, and I can mail them to you as well.

Also regarding the proposed ordinances that will be before you for public hearings, by my simple accounting, the ordinances you received today represent four from the Commissioners, one from the Cape Cod Commission, and in addition to that you have four proposed ordinances before you for budget purposes.

There are still a few hanging out there, but I don't anticipate those coming forward soon. These are all proposed ordinances that I think the Speaker and I will have some communication about with regards to setting up public hearings and getting that information out to you.

And other than that, as the Speaker indicated, you may be needing to consider whether or not you are going to meet on any other Wednesday in addition to the ones that we typically meet on for purposes of dealing with these ordinances or Charter Review.

So that's it. That's my report today. It's good to see everybody.

**Speaker MCAULIFFE: Thank you. Is there any other business to come before the Assembly?**

**Seeing none, I'll take a motion to adjourn.**

**Deputy Speaker MORAN: So moved.**

Speaker MCAULIFFE: Is there a second?

**Delegate CHAFFEE: Second.**

Speaker MCAULIFFE: Okay. We are adjourned. Thank you.

**Whereupon, it was moved and seconded to adjourn the Assembly of Delegates at 6:00 p.m.**

**Submitted by:**

**Janice O'Connell, Clerk  
Assembly of Delegates**

**List of materials used at the virtual meeting:**

- **Business Calendar of 4/15/20**
- **UNAPPROVED Journal of Proceedings of 3/4/20**
- **Proposed Ordinance 20-07 submitted by the Cape Cod Commission**
- **Proposed Ordinances 20-08, 20-09, 20-10, 20-11, 20-12, 20-13 and 20-14 submitted by the Board of Regional Commissioners**
- **Cooperative Extension FY21 Budget Book pages 52 through 59**

- **Cape Cod Commission FY21 Budget Message**
- **Facilities FY21 Budget Highlights**
- **FY21 Budget Book reference**