



BARNSTABLE COUNTY

COMMISSIONERS
RONALD R. BEATY, Barnstable
RONALD BERGSTROM, Chatham
MARY PAT FLYNN, Falmouth

THE REGIONAL GOVERNMENT OF CAPE COD

Board of Regional Commissioners

REGULAR MEETING AGENDA



DATE: 10:00 A.M

TIME: April 22, 2020

PLACE: Note: The meeting will be held through remote participation by the Board of Regional Commissioners pursuant to Massachusetts Governor Charles D. Baker's Order Suspending Certain Provisions of the Open Meeting Law on March 12, 2020. All public comments or questions should be directed to Jack Yunits, County Administrator, at jack.yunits@barnstablecounty.org. The Board will address any submissions at its next meeting.

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comment
5. Approval of Minutes
 - a. Regular Meeting of April 15, 2020
6. General Business
 - a. Update on COVID-19 (Novel Coronavirus) and Barnstable County
 - b. Discussion and status update on the County Dredge Program

Note: For all items under General Business, the Board may take official action including votes

7. New Business – Other business not reasonably anticipated by the Chair

8. Commissioners' Actions

- a. Authorizing the execution of an agreement for a grant from the Massachusetts Office for Victim Assistance (MOVA), funded by the United States Department of Justice, under the Victims of Crime Act (VOCA), in the amount of \$377,744.00 to the Children's Cove for a period from July 01, 2020 through June 30, 2022
- b. Authorizing the award of a contract to, and execution of a contract with, Capeway Roofing Systems Inc. to furnish all labor, materials and equipment and to perform all work required to replace the existing roof on the First District Courthouse, for a total cost of \$165,400
- c. Authorizing the execution of the discharge of a mortgage by Dean M. Clarke to Barnstable County, acting by and through the Cape Cod Commission, dated October 27, 2006 recorded with the Barnstable County Registry of Deeds in Book 21474, Page 212
- d. Authorizing the subordination of a mortgage by David B. Mahler to Barnstable County, acting by and through its County Commissioners, dated March 30, 2010 and recorded in the Barnstable County Registry of Deeds (the "Registry") in Book 24449, Page 180
- e. Authorizing the execution of Certificates for Dissolving Septic Betterments

9. Commissioners' Reports

10. County Administrator and Staff Reports

11. Adjournment

Reasonable accommodations for people with disabilities are available upon request. Please contact Justyna Marczak, Barnstable County ADA Coordinator at jmarczak@barnstablecounty.org or call 508-375-6646 at least 24 hours in advance of the meeting. The County Commissioners' meeting may be viewed in real time at <https://www.youtube.com/user/BarnstableCounty>, <https://www.barnstablecounty.org/>



DOCUMENT LIST

Agenda Item 5a:

- Draft minutes of the Board of Regional Commissioners' Regular Meeting of April 15, 2020

Agenda Item 8a:

- Agreement for a grant from the Massachusetts Office for Victim Assistance (MOVA), funded by the United States Department of Justice, under the Victims of Crime Act (VOCA), in the amount of \$377,744.00 to the Children's Cove for a period from July 01, 2020 through June 30, 2022

Agenda Item 8b:

- Memorandum dated April 16, 2020 to the County Commissioners from Jennifer Frates, Chief Procurement Officer, regarding "Notice of Bid Award - #7902 - First District Court Roof Replacement"

Agenda Item 8c:

- Discharge of Mortgage by Dean M. Clarke to Barnstable County, acting by and through the Cape Cod Commission, dated October 27, 2006 recorded with the Barnstable County Registry of Deeds in Book 21474, Page 212

Agenda Item 8d:

- Authorizing the subordination of a mortgage by David b. and Jessica C. Mahler to Barnstable County, acting by and through the Cape Cod Commission, dated March 30, 2010, and recorded with the Barnstable County Registry of Deeds in Book 24449, Page 180
- Memorandum to Jack Yunits, County Administrator, and Barnstable County Commissioners, from Renie Hamman, HOME Program Manager regarding "Subordination of HOME Mortgage, 57 Osprey Lane, East Sandwich / David Mahler" dated April 16, 2020

Agenda Item 8e:

- Memorandum dated April 16, 2020 to the Board of the Regional Commissioners from Community Septic Management Loan Program with the subject Certificates for Dissolving Septic Betterments

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the Barnstable County Board of Regional Commissioners on the fifteenth day of April, A.D. 2020, held through remote participation pursuant to Massachusetts Governor Charles D. Baker's Order Suspending Certain Provisions of the Open Meeting Law on March 12, 2020

Board Regional Commissioners:

Ronald R. Beaty Present remotely

Ronald Bergstrom Present remotely

Mary Pat Flynn Present remotely

Staff Present:

Staff Present Remotely:

Jack Yunits County Administrator

Justyna Marczak Human Resources Director, Administration

Sonja Sheasley Communications Manager, Administration

Owen Fletcher Executive Assistant, Administration

Elizabeth Braccia Director of Finance/Treasurer

Jennifer Frates Chief Procurement Officer, Finance

Sean O'Brien Director, Health and Environment

Beth Albert Director, Human Services

Vaira Harik Deputy Director & Senior Project Manager, Human Services

Kayla Baier Program Coordinator, AmeriCorps Cape Cod, Resource Development Office

Ian Roberts Technical Support Specialist, Information Technology

1. Call to Order

Chairman Bergstrom called the meeting to order at 10:00 A.M. The Chairman noted the Board held the meeting through remote participation pursuant to Massachusetts Governor Charles D. Baker's Order Suspending Certain Provisions of the Open Meeting Law on March 12, 2020.

2. Pledge of Allegiance

The Chairman called for a moment of silence to support members of the United States Armed Forces serving at home and abroad.

3. Moment of Silence

4. Public Comment

The Board permitted members of the public to join the meeting online, asked that all public comments or questions be directed Mr. Yunits by phone or email, and stated the Board would address any submissions at its next meeting. No members of the public offered comment.

5. Approval of Minutes

a. Regular Meeting of April 15, 2020

Motion by Commissioner Beaty to approve the minutes of the Board of Regional Commissioners' Regular Meeting of April 15, 2020 as presented, 2nd by Commissioner Flynn, approved 3-0-0

6. General Business

a. Update on Coronavirus 2019 (COVID-19) and Barnstable County

Mr. O'Brien gave an update to the Board. He reported Barnstable County had over five hundred confirmed cases and seventeen fatalities. Mr. O'Brien commended County staff on their continuing efforts and highlighted the department's website.

Ms. Harik updated the Board on her efforts to assist Mr. O'Brien in tracking Commonwealth and County COVID-19 statistics. She noted that data showed cases in the County may peak before cases peaked in the Commonwealth.

b. Presentation by Liz Argo, Manager of Programs & Administration for the Cape and Vineyard Electric Cooperative (CVEC) on Round 5 Photovoltaic/Storage Initiative Barnstable County

Ms. Argo presented to the Board. Commissioner Beaty noted County Counsel had not yet reviewed the contracts on the agenda, but had reviewed those the Board approved at the last meeting. He also clarified there were no differences between the new and previous contracts. The Board had a lengthy discussion regarding the need to approve these agreements in an expedited fashion to apply for funding. Chairman Bergstrom noted the Board would do whatever it could to move the items along, but the Assembly of Delegates controlled its own calendar.

c. Report from Shannon Hulst, Deputy Director/CRS Coordinator for the Cape Cod Cooperative Extension on travel to the Social Coast Conference, hosted by the National Oceanic and Atmospheric Administration (NOAA), from February 3, 2020 through February 6, 2020 in Charleston, South Carolina

Ms. Hulst gave a report to the Board. She spoke regarding the effects of zoning on flood plains.

7. New Business – Other business not reasonably anticipated by the Chair

There was no new business at this meeting.

8. Commissioners' Actions

a. Authorizing the appointment of Sean O'Brien, Director of the County Health and Environment Department, as Agent of the Dennis Board of Health, for a term to expire on March 31, 2021 in accordance with Chapter 133 of the Acts of 1926, as amended by Chapter 272 of the Acts of 1964

Motion by Commissioner Beaty to appoint Sean O'Brien, Director of the County Health and Environment Department, as Agent of the Dennis Board of Health, for a term to expire on March 31, 2021 in accordance with Chapter 133 of the Acts of 1926, as amended by Chapter 272 of the Acts of 1964, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Mr. O'Brien explained that this type of appointment was past practice. The Board clarified Mr. O'Brien and the Health and Environment Department acted in a support of the Town and did not directly perform all functions.

b. Authorizing the execution of an agreement with Bailit Health Purchasing, LLC, in the amount of \$68,616.00, funded by a grant from the United States Department of Health and Human Services, through to Massachusetts

Executive Office of Health, and Department of Public Health, to the County Human Services Department, for the WellStrong Peer Wellness Coaching Startup, and Recovery Support Navigator Programs in the Town of Dennis, for a period from April 08, 2020 through June 30, 2022

Motion by Commissioner Flynn to authorize the execution of an agreement with Bailit Health Purchasing, LLC, in the amount of \$68,616.00, funded by a grant from the United States Department of Health and Human Services, through to Massachusetts Executive Office of Health, and Department of Public Health, to the County Human Services Department, for the WellStrong Peer Wellness Coaching Startup, and Recovery Support Navigator Programs in the Town of Dennis, for a period from April 08, 2020 through June 30, 2022, as presented, 2nd by Commissioner Beaty, approved 3-0-0

Ms. Albert spoke regarding the item and explained the programs under the agreement.

- c. Authorizing the reappointment of Ronald Bergstrom to the Cape Cod Commission as the County Commissioner Representative for a one-year term from April 25, 2020 through April 24, 2021**

Motion by Commissioner Flynn to reappoint Ronald Bergstrom to the Cape Cod Commission as the County Commissioner Representative for a one-year term from April 25, 2020 through April 24, 2021, as presented, as presented, 2nd by Commissioner Beaty, approved 3-0-0

- d. Authorizing the reappointment of John Harris to the Cape Cod Commission as the Minority Representative for a one-year term from April 25, 2020 through April 24, 2021**

Motion by Commissioner Flynn to reappoint John Harris to the Cape Cod Commission as the Minority Representative for a one-year term from April 25, 2020 through April 24, 2021, as presented, 2nd by Commissioner Beaty, approved 3-0-0

- e. Authorizing the reappointment of David Weeden to the Cape Cod Commission as the Native American Representative for a one-year term from April 25, 2020 through April 24, 2021**

Motion by Commissioner Flynn to reappoint David Weeden to the Cape Cod Commission as the Native American Representative for a one-year term from April 25, 2020 through April 24, 2021, as presented, 2nd by Commissioner Beaty, approved 3-0-0

...

- f. Authorizing the execution of an Inter-Governmental Services Agreement with the Cape & Vineyard Electric Cooperative, Inc. (CVEC) for management of Solar Photovoltaic Energy Facility located at Barnstable County First District Courthouse**

Motion by Commissioner Flynn to authorize the execution of an Inter-Governmental Services Agreement with the Cape & Vineyard Electric Cooperative, Inc. (CVEC) for management of Solar Photovoltaic Energy Facility located at Barnstable County First District Courthouse, as presented, 2nd by Commissioner Beaty, approved 3-0-0

- g. Proposed Ordinance 20-__, To authorize the County of Barnstable to execute a lease agreement for Rooftop Photovoltaic Energy Facility between Solect Energy Development LLC and Barnstable County at the Barnstable County First District Building, located at 3195 Main St., Barnstable, MA 02630**

Motion by Commissioner Flynn to authorize the introduction of Proposed Ordinance 20-__, To authorize the County of Barnstable to execute a lease agreement for Rooftop Photovoltaic Energy Facility between Solect Energy Development LLC and Barnstable County at the Barnstable County First District Building, located at 3195 Main St., Barnstable, MA 02630 as presented, at the next meeting of the County Assembly of Delegates, pursuant to Section 2 – 8(e) of the Barnstable County Home Rule Charter, 2nd by Commissioner Beaty, approved 3-0-0

- h. Authorizing the execution of an Inter-Governmental Net Energy Power Sales Agreement with CVEC For Solar Canopy Photovoltaic Energy Facility located at Barnstable County Lab Building**

Motion by Commissioner Flynn to authorize the execution of an Inter-Governmental Net Energy Power Sales Agreement with CVEC For Solar Canopy Photovoltaic Energy Facility located at Barnstable County Lab Building, as presented, 2nd by Commissioner Beaty, approved 3-0-0

- i. Proposed Ordinance 20-__, To authorize the County of Barnstable to execute a lease agreement for Rooftop Photovoltaic Energy Facility between Solect Energy Development LLC and Barnstable County at the Barnstable County Lab Building, located at 3195 Main St., Barnstable, MA 02630**

Motion by Commissioner Flynn to authorize the introduction of Proposed Ordinance 20-__, To authorize the County of Barnstable to execute a lease agreement for Rooftop Photovoltaic Energy Facility between Solect Energy Development LLC and Barnstable County at the Barnstable County Lab Building, located at 3195 Main St., Barnstable, MA 02630 as presented, at the next meeting of the County Assembly of Delegates, pursuant to Section 2 – 8(e) of the Barnstable County Home Rule Charter, 2nd by Commissioner Beaty, approved 3-0-0

9. Commissioners' Reports

The Commissioners offered no reports at this meeting

10. County Administrator and Staff Reports

Ms. Baier gave an update to the Board on AmeriCorps Cape Cod. She detailed how the work of the members has changed due to COVID-19, and the status of their living arrangements.

11. Adjournment

Barnstable, ss. at 10:41 A.M. on this fifteenth day of April A.D. 2020, motion by Commissioner Beaty to adjourn, 2nd by Commissioner Flynn, approved 3-0-0

List of Documents:

- Draft minutes of the Board of Regional Commissioners' Regular Meeting of April 15, 2020
- Presentation by Liz Argo, Executive Director of the Cape and Vineyard Electric Cooperative (Cape & Vineyard Electric Cooperative, Inc. (CVEC)), on Round 5 Photovoltaic/Storage Initiative Barnstable County, dated April 15, 2020
- Report from Shannon Hulst, Deputy Director/CRS Coordinator for the Cape Cod Cooperative Extension on travel to the Social Coast Conference, hosted by the National Oceanic and Atmospheric Administration (NOAA), from February 3, 2020 through February 6, 2020 in Charleston, South Carolina
- Letter from Kristen M. Keller, Health Director of the Town of Dennis, dated March 18, 2020, to the County Board of Regional Commissioners, requesting the appointment of Sean O'Brien, Director of the County Health and Environment Department, as Agent of the Dennis Board of Health, for a term to expire on March 31, 2021 in accordance with Chapter 133 of the Acts of 1926, as amended by Chapter 272 of the Acts of 1964
- Agreement with Bailit Health Purchasing, LLC, in the amount of \$68,616.00, funded by a grant from the United States Department of Health and Human Services, through to Massachusetts Executive Office of Health, and Department of Public Health, to the County Human Services Department, for the WellStrong Peer Wellness Coaching Startup, and Recovery Support Navigator Programs in the Town of Dennis, for a period from April 08, 2020 through June 30, 2022
- Memorandum dated April 10, 2020 to the Barnstable County Commissioners from Lisa Dillon, Commissioner Clerk, Cape Cod Commission, regarding "Cape Cod Commission Appointments"
- Inter-Governmental Services Agreement with the Cape & Vineyard Electric Cooperative, Inc. (CVEC) for management of Solar Photovoltaic Energy Facility located at Barnstable County First District Courthouse
- Proposed Ordinance 20-__, To authorize the County of Barnstable to execute a lease agreement for Rooftop Photovoltaic Energy Facility between Solect Energy Development LLC and Barnstable County at the Barnstable County First District Building, located at 3195 Main St., Barnstable, MA 02630
- Inter-Governmental Net Energy Power Sales Agreement with CVEC For Solar Canopy Photovoltaic Energy Facility located at Barnstable County Lab Building
- Proposed Ordinance 20-__, To authorize the County of Barnstable to execute a lease agreement for Rooftop Photovoltaic Energy Facility between Solect Energy Development LLC and Barnstable County at the Barnstable County Lab Building, located at 3195 Main St., Barnstable, MA 02630

Approved, Board of Regional Commissioners:


Ronald Bergstrom, Chair


Mary Pat Flynn, Vice-Chair


Ronald R. Beaty, Commissioner

4/15/2020
Date

The foregoing records have been read and approved, April 22, 2020

A true copy, attest:



Janice O'Connell, Regional Clerk

March 25, 2020

John T. Yuntis, Jr.
County of Barnstable dba Children's Cove: The Cape & Islands Child Advocacy Center
3195 Main Street
PO Box 427
Barnstable, MA 02630

RE: FY2021 VOCA Award Notification (RGA: 21VOCAVWA)

Dear John,

On behalf of the Victim and Witness Assistance Board, the Massachusetts Office for Victim Assistance is pleased to inform you that your agency has been awarded a VOCA grant for FY2021 and FY2022. Pursuant to the award, services will begin July 1, 2020 and cannot commence any earlier than this date. Funds have been awarded as follows for program(s) within your agency:

Children's Cove: The Cape & Islands Child Advocacy Center - \$377,745.00

Your agency may not incur obligations in anticipation of a grant award at any stage within the grant award period unless you have sufficient non-grant funding to support continued services and will not be seeking reimbursement for the expenditures if funds are awarded to MOVA. In the event that a reduction in federal funding occurs, you will be notified of any necessary modifications to your services, or if services must be suspended or terminated.

Attached to your award e-mail, you will find documents pertaining to your contract/ISA. Submit the completed documents via e-mail to movagrants@state.ma.us by **April 24, 2020**, whether or not there are changes to your program. Additionally, review and initial the award detail page(s) of this letter, and submit a scan via e-mail with your completed contracting documents.

Once we have received and finalized the requested information, you will be sent a Standard Contract/ISA via e-mail on or about May 22, 2020. The signed contract/ISA will be due in the MOVA office (via mail – original copy only) no later than **June 10, 2020** (unless otherwise noted).

Your MOVA contact regarding the processing of this information is Kristen Tavano. She can be reached at kristen.tavano@mass.gov and is available to assist you throughout the contracting process.

We look forward to continuing to work with you to provide critical direct services to victims of crime in Massachusetts.

Sincerely,



Liam T. Lowney
Executive Director

CC: Stacy Gallagher; Elizabeth Braccia

Massachusetts Office For Victim Assistance



**FY21/FY22 Victims of Crime Act (VOCA) Funding
Subgrant Conditions Acknowledgement**

**Agency Name: COUNTY OF BARNSTABLE: CHILDREN'S COVE – THE CAPE AND ISLANDS CHILD
ADVOCACY CENTER**

We certify that we have reviewed and are prepared to comply with the terms of the relevant federal special conditions. Via our award letter, we have been notified of the specific VOCA award(s) which support our funding. We have reviewed the related special conditions, which are available at: <https://www.mass.gov/funding-and-grants-management>.¹

Authorized Signature:

A handwritten signature in blue ink, which appears to read "Ronald Bergstrom", is written over a horizontal line.

Ronald Bergstrom

Chair, Barnstable County Board of Regional Board of Commissioners

Date: 4/22/2020

¹ Any questions regarding award year or special conditions can be submitted to your grants manager.

Massachusetts Office For Victim Assistance

MOVA

Victim & Witness Assistance Board

**FY21/FY22 Victims of Crime Act (VOCA) Funding
Performance Measurements Acknowledgement**

Agency Name: ~~County of Barnstable: Children's Cove: The Cape and Islands Child Advocacy Center~~

MOVA, in coordination with ICF International and the Office for Victims of Crime, Training and Technical Assistance Center, will be releasing additional performance measurements for all agencies who receive VOCA dollars in early FY21.

Our agency acknowledges and certifies that we will comply with additional data collection requirements as directed by MOVA.

Authorized Signature: *Ronald Bergstrom*

Ronald Bergstrom
Chair, Barnstable County Board of Regional Commissioners

Date: 4/22/2020



Victim & Witness Assistance Board

One Ashburton Place, Suite 1101
 Boston, Massachusetts 02108
 T 617.586.1340 F 617.586.1341
 mova@state.ma.us www.mass.gov/mova

Award Detail

1. SUBRECIPIENT NAME County of Barnstable	7. Subgrantee DUNS No. 766124070
2. PROJECT TITLE VOCA	8. PERIOD OF PERFORMANCE FROM 7/1/2020 TO 6/30/2022
3. PROGRAM NAME Children's Cove: The Cape & Islands Child Advocacy Center	9. PASS THROUGH ENTITY Massachusetts Office for Victim Assistance 1 Ashburton Place Suite 1101 Boston, MA 02108
4. AWARD DATE 7/1/2020	10. AWARDDING OFFICIAL: Liam T. Lowney, Executive Director Massachusetts Office for Victim Assistance 1 Ashburton Place, Suite 1101 Boston, MA 02108 Liam.lowney@state.ma.us 617-586-1346
5. AMOUNT OF THIS AWARD \$377,745.00	
6. FUNDING SUPPORTED VIA: VOCA 2017-VA-GX-0021; VOCA 2018-V2-GX-0064; and/or VOCA 2019-V2-GX-0025	
<i>(For MOVA use only)</i>	
1. FEDERAL AWARD DATE: (enter date of Federal Award) VOCA 2017-VA-GX-0021 (9/28/17); VOCA 2018-V2-GX-0064 (8/9/18); and/or VOCA 2019-V2-GX-0025 (9/13/19)	2. FEDERAL AWARDDING AGENCY: U.S. Department of Justice Office of Justice Programs Office for Victims of Crime
1a. Federal Award Identification Crime Victim Assistance	3. CFDA NUMBER 16.575
1b. Federal Award Identification No. (FAIN) VOCA 2017-VA-GX-0021; VOCA 2018-V2-GX-0064; and/or VOCA 2019-V2-GX-0025	4. R&D award? (Yes or no) No

 Initial



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Children's Cove CAC
1225 Mary Dunn Road
Barnstable, MA 02630

Check if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

COUNTY OF BARNSTABLE: CHILDREN'S COVE: THE CAPE AND ISLANDS CHILD ADVOCACY CENTER
3195 Main Street P.O. Box 427
Barnstable, MA 02630-1105

2. Application Number and/or Project Name

VOCA

3. Grantee IRS/Vendor Number

Tax ID 04-6001419
VC - 6000194979

4. Typed Name and Title of Authorized Representative

Ronald Bergstrom
Chair, Barnstable County Board of Regional Commissioners

5. Signature



6. Date

4/22/2020



OMB APPROVAL NUMBER 1121-0140

EXPIRES 05/31/2019

U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;

- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application—

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(9) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law—including, but not limited to, the Indian Self-Determination and Education Assistance Act—seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(10) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.



Ronald Bergstrom, Chair, Barnstable County Board of Regional Commissioners

DATE: 4/22/2020



Sub Contract Approval Request and Certification

Print Form

Directions:

Per MOVAs respective Grant Policies and Procedures, Grantees shall not enter into any subcontracts, with both consultants and contractors, for activities proposed within the Grantees scope of work without prior written consent from MOVA. Consent must be received by Grantee *prior* to the start date and expending of funds. Consultants may only be utilized to provide or enhance direct services, and may not be utilized for Grantee administrative purposes.

Grantees shall require any consultants/contractors to comply in writing with the terms and conditions of the respective MOVA contract or ISA and to provide the same assurances as the Grantee regarding use of federal funds. These agreements, unless determined otherwise, would be considered "sub contracts". MOVA's consent to any sub contract shall not relieve Grantee of any of its duties or obligations under the terms of the contract including, but not limited to, access to records, audit requirements, etc.

*Before consent is given by MOVA to sub contract using awarded funds, the following items must be addressed by the Grantee. Responses may be submitted on a separate document if necessary. **Must be submitted for approval 30 days prior to sub contract service start date.***

Grant Fund	VOCA	Grant Fiscal Year	2021	Date (MM/DD/YY)	04/16/20
Agency	County of Barnstable		Program	Children's Cove: The Cape and Islands Child Advocacy Center	

1. Identify the contractor proposed by name (person or agency).
2. Was this contractor identified in the original application, or were their services acquired post contract start date?
3. Describe how services were acquired (i.e. competitive solicitation, reviewed multiple bids, interviewed multiple candidates, etc.)?
4. What is the hourly rate (specifically for consultant - not including travel costs) or total contract cost (specifically for contracts) requested? Provide justification for the rate requested and a description of how this rate or cost was determined. For example, include salary comparison, cost breakdown, bid amounts, etc.
5. Provide sample language to be utilized in the agreement with the contractor that indicates inclusion within the agreement that the terms of the contract or ISA with MOVA apply to any sub contract (attaching a copy of the agreement suffices).
6. Describe the specific services to be provided and explain why services cannot be offered without the requested subcontract.
7. Provide a statement which certifies no conflict of interest exists and indicate steps taken to ensure no conflict of interest exists. ***This is to be provided separately on agency letterhead and attached to this form*** Statement attached

I attest the above to be true and accurate with the understanding that any false statements made may result in loss of grant funds, debarment, or criminal charges.

Signature  Name (Print) Ronald Bergstrom, Chair, Board of Regional COmissioners

For MOVA use Only:

Approved Denied Comments

Effective July 2016

COUNTY OF BARNSTABLE

PURCHASING

DEPARTMENT OF FINANCE

SUPERIOR COURT HOUSE

P.O. BOX 427

BARNSTABLE, MASSACHUSETTS 02630

Phone: (508) 375-6637

Fax: (508) 362-4136

Email:

jennifer.frates@barnstablecounty.org

Jennifer Frates
Chief Procurement Officer

April 16, 2020

MEMORANDUM

TO: County Commissioners

FROM: Jennifer Frates, Chief Procurement Officer

RE: Notice of Bid Award - #7902 – First District Court Roof Replacement

Memorandum dated April 16, 2020 to the County Commissioners from Jennifer Frates, Chief Procurement Officer, regarding “Notice of Bid Award - #7902 – First District Court Roof Replacement”

Barnstable County issued an Invitation for Bid from qualified contractors to furnish all labor, materials and equipment and to perform all work required to replace the existing roof on the First District Courthouse. Seven bids were received.

Please vote to award Bid #7902 First District Court Roof Replacement to Capeway Roofing systems as the most responsible responsive bidder offering the lowest price for a 25 year EDPM Rubber Roof for a total cost of \$165,400.

Thank you.

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners on the twenty-second day of April, A.D. 2020, held through remote participation pursuant to Massachusetts Governor Charles D. Baker's Order Suspending Certain Provisions of the Open Meeting Law on March 12, 2020, motion by Commissioner Beaty to award a contract to, and authorizing the execution of a contract with, Capeway Roofing Systems Inc. to furnish all labor, materials and equipment and to perform all work required to replace the existing roof on the First District Courthouse, for a total cost of \$165,400.00, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: Y

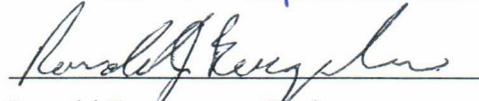
A true copy, Attest, April **22**, 2019


Janice O'Connell
Barnstable County Regional Clerk

DISCHARGE OF MORTGAGE

Barnstable County, acting by and through the Cape Cod Commission, the holder of a mortgage by **Dean M. Clarke**, to **Barnstable County**, acting by and through the Cape Cod Commission, dated October 27, 2006 recorded with the Barnstable County Registry of Deeds in Book 21474 Page 212 acknowledges satisfaction of the same.

In Witness Whereof, Barnstable County has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged and delivered in its name and behalf by **Ronald Bergstrom, Chair, Barnstable County Commissioners** hereto duly authorized by a vote of the Barnstable County Commissioners, this 24th day of April, 2020.



Ronald Bergstrom, Chair
Barnstable County Commissioners

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, ss. April 24, 2020

On this 24th day of April, 2020, before me, the undersigned notary public, personally appeared **Ronald Bergstrom, as Chair, Barnstable County Commissioners**, proved to me through satisfactory evidence of identification, which were personal knowledge to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily for its stated purpose.



O2GFue

Notary Public
My Commission Expires: 02/21/25

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners on the twenty-second day of April, A.D. 2020, held through remote participation pursuant to Massachusetts Governor Charles D. Baker's Order Suspending Certain Provisions of the Open Meeting Law on March 12, 2020, motion by Commissioner Beaty to authorize the execution of the discharge of a mortgage by Dean M. Clarke to Barnstable County, acting by and through the Cape Cod Commission, dated October 27, 2006 recorded with the Barnstable County Registry of Deeds in Book 21474, Page 212, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: Y

A true copy, Attest, April 22, 2019

 *Janice O'Connell*
Barnstable County Regional Clerk

SUBORDINATION OF MORTGAGE

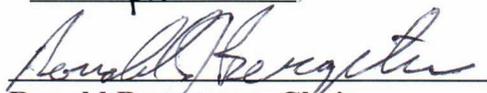
WHEREAS, David B. Mahler, the owner mortgagor of certain real estate located at 57 Osprey Lane, Sandwich, Barnstable County, Massachusetts, and

WHEREAS, Barnstable County, acting by and through its County Commissioners, is the holder of a mortgage on said premises which mortgage is dated March 30, 2010 and recorded in the Barnstable County Registry of Deeds (the "Registry") in Book 24449, Page 180 in the original amount of \$8,300.00 (the "Loan") and

WHEREAS, David B. Mahler, has received commitment for a mortgage financing in the amount not to exceed \$140,000.

NOW THEREFORE, in consideration of making of said mortgage loan in the amount not to exceed \$140,000.00 and the sum of One (\$1.00) Dollar, the receipt of which is hereby acknowledged, and in order to avoid the inconvenience and expense of releasing and renewing the outstanding mortgage, the undersigned do hereby consent to the execution of a new first mortgage and do hereby, for value received, waive any and all priority of lien or right under or by virtue of the mortgage recorded in the Registry in Book 24449, Page 180 and do hereby covenant, agree and declare that said mortgage shall be in all respects subject to and subordinate to the new mortgage not to exceed \$140,000.00 which is registered herewith at the Registry.

IN WITNESS WHEREOF, Barnstable County has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged and delivered in its name and behalf by **Ronald Bergstrom, Chair Barnstable County Commissioners** hereto duly authorized by a vote of the Barnstable County Commissioners, this 24th day of April, 2020.


Ronald Bergstrom, Chair
Barnstable County Commissioners

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, ss.

April 24, 2020

On this 24th day of April, 2020, before me, the undersigned notary public, personally appeared **Ronald Bergstrom, Chair, Barnstable County Commissioners**, proved to me through satisfactory evidence of identification, which were personal knowledge to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily for its stated purpose.



Notary Public
My Commission Expires: 02/21/25



COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners on the twenty-second day of April, A.D. 2020, held through remote participation pursuant to Massachusetts Governor Charles D. Baker's Order Suspending Certain Provisions of the Open Meeting Law on March 12, 2020, motion by Commissioner Beaty to authorize the subordination of a mortgage by David B. Mahler to Barnstable County, acting by and through its County Commissioners, dated March 30, 2010 and recorded in the Barnstable County Registry of Deeds (the "Registry") in Book 24449, Page 180, as presented, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: Y

A true copy, Attest, April 22, 2019



Janice O'Connell
Barnstable County Regional Clerk



**BARNSTABLE COUNTY
COMMUNITY SEPTIC MANAGEMENT
LOAN PROGRAM**

3195 MAIN STREET/ P.O.BOX 427
BARNSTABLE, MASSACHUSETTS 02630



Phone: (508) 375-6610

Fax: (508) 375-6854

www.barnstablecountysepticloan.org

MEMORANDUM

DATE: April 20, 2020
TO: Board of Regional Commissioners
FROM: Community Septic Management Loan Program
SUBJECT: Certificates for Dissolving Septic Betterments

Please execute Certificates for Dissolving Septic Betterments certifying that the betterment assessments upon the hereinafter described parcels of real estate in the Notices of Betterment Assessment recorded in Barnstable County Registry of Deeds or Barnstable Registry District of the Land Court as listed below, stating that betterments to be assessed pursuant to a betterment agreement for septic improvements, in accordance with General Laws, Chapter 111, Section 127B 1/2 have, together with any interest and costs thereon, been paid or legally abated.

Approved:

Board of Regional Commissioners


Ronald Bergstrom, Chair

4/22/2020
Date

CERTIFICATES FOR DISOLVING SEPTIC BETTERMENTS FOR 04 /22 /20

Barnstable Registry District of the Land Court			Barnstable County Registry Of Deeds					
Notice of Betterment Assessment Document No.	Deed Reference Document No.	Deed Reference Certificate of Title No.	Notice of Betterment Assessment Book	Notice of Betterment Assessment Page	Deed Reference Book	Deed Reference Page	Owner(s) Named in Betterment Assessment	Location of Property
1044080	716335 Lot 116 Plan 25823-J Sh 2	147394	X	X	X	X	Michael R. Allen	Assessors Map 62.8 7 Jefferson Avenue West Yarmouth (Yarmouth)
1362241	933390 Lot 3 Plan 38507-B Sh 1	170092	X	X	X	X	Nancy M. Siekman f/k/a Nancy S. Papp	Assessors Map 193 Parcel 152 54 Longboat Drive Centerville (Barnstable)
1391644	1015657 Lot 577 Plan 22318-A	178219	X	X	X	X	Arleen T. Mellon	Assessors Map 88 Parcel 106 115 Knott Avenue Sandwich
X	X	X	22758	235	22158	121	Walter S. Kyle Deirdre C. Kyle	Assessors Map 127 Parcel 130T00, 30W00 175 Woodside Road West Barnstable (Barnstable)
X	X	X	24481	279	21703	89	Henry L. Cooke, Jr. Wendy A. Cooke Trustees, Cooke Realty Trust u/d/t dated March 3, 2006	Assessors Map 6 Parcel 114 8 Friendly Road Forestdale (Sandwich)
X	X	X	25716	314	25624	176	Marcia E. MacInnis Ronald G. MacInnis	Assessors Map 17 Parcel 5 11 Edgewater Road Mashpee
X	X	X	31315	103	28616	257	Timothy M. Badach Jessica L. Badach	Assessors Map 49 Parcel 1211 7 Merganser Lane West Yarmouth (Yarmouth)
X	X	X	31486	188	24454	262	Kimberly A. Fish	Assessors Map 27, Section 06 Parcel 1030, Lot 082 79 Meredith Drive East Falmouth (Falmouth)
X	X	X	31771	136	17402	88	Nancy M. Siekman f/k/a Nancy S. Papp	Assessors Map 193 Parcel 152 54 Longboat Drive Centerville (Barnstable)
X	X	X	31924	153	21100	328	Nola A. Cloutier Trustee, ala A. Cloutier Revocable Trust u/d/t dated March 28, 2006	Assessors Map 64 Parcel 65 66 Church Street West Dennis (Dennis)
X	X	X	31924	153	31524	11	Scott D. Garvey Valerie J. White-Garvey	Assessors Map 288 Parcel 1033/001 56 Smith Street Hyannis (Barnstable)
X	X	X	32010	128	5278	115	Dana W. Freeman Jan M. Freeman	Assessors Map 47A, Section 10 Parcel 1043, Lot 015A 164 Walker Street Falmouth

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

At a regular meeting of the Barnstable County Board of Regional Commissioners on the twenty-second day of April, A.D. 2020, held through remote participation pursuant to Massachusetts Governor Charles D. Baker's Order Suspending Certain Provisions of the Open Meeting Law on March 12, 2020, motion by Commissioner Beaty to authorize the execution of certificates for dissolving septic betterments, 2nd by Commissioner Flynn, approved 3-0-0

Ronald Bergstrom, Chair: Y

Mary Pat Flynn, Vice-Chair: Y

Ronald R. Beaty, Commissioner: Y

A true copy, Attest, April 22, 2019



Janice O'Connell
Barnstable County Regional Clerk